



San Diego Community College District

City College · Mesa College · Miramar College · College of Continuing Education

EEO REPRESENTATIVE CERTIFICATION FORM CONFIDENTIAL

As the Equal Employment Opportunity representative (EEO Rep), I certify that the interview process for the position of _____ (if faculty position – please state discipline) located at _____ (site) was conducted on _____ (date). The interview process was in accordance with approved EEO procedures and the following candidates were interviewed, after having been determined by the committee to meet the criteria/qualifications established for this position.

NAME OF CANDIDATE(S)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

In the following section, list name and title of each committee member.

NAME

JOB TITLE

Chair	_____	_____
Member	_____	_____
Member	_____	_____
Member	_____	_____
Member	_____	_____

Member _____

Member _____

Member _____

EEO Rep Signature: _____ Date: _____

EEO Rep Campus/Division: _____

Forward this completed confidential form to the People, Culture, and Technology Services Division, Employment Office, the same day interviews are completed or not later than the next day if interviews are completed after 5:00 p.m. Bring the completed form to the Employment Office or email a scanned copy to the Employment Technician. DO NOT send through inter- office mail.