

**SIDELETTER BETWEEN THE
SAN DIEGO COMMUNITY COLLEGE DISTRICT
AND**

AFT GUILD, LOCAL 1931 CLASSIFIED PROFESSIONALS BARGAINING UNIT

The Parties agree to modify the following provisions of the AFT Guild Classified Professional Collective Bargaining Agreement (“CBA”):

18.2.2 Classification Review Process

Effective July 1, 2026, the District and AFT agree to transition from the current annual Window Period to a bimonthly cycle process.

The annual process will be replaced with six (6) application cycles per year, with applications due by the following dates:

1. January 31
2. March 31
3. May 31
4. July 31
5. September 30
6. November 30

To ensure predictable workload and budget management:

- Maximum applications per Window Period cycle: Five (5)

Applications will be reviewed in the order they are received unless mutually agreed upon by the District and AFT. Applications submitted after the maximum limit has been reached will automatically roll into the next Window Period.

The District will allocate \$300,000 annually to fund Window Period classification or allocation adjustments.

The initial application cycle under the revised process shall commence on July 1, 2026. The Parties agree to meet and confer no later than June 30, 2027, to evaluate outcomes and determine whether to continue, modify, or discontinue this revised process.

Jared Burns, Vice Chancellor
People, Culture, and Technology Services

Jim Mahler, President
AFT Guild, Local 1931