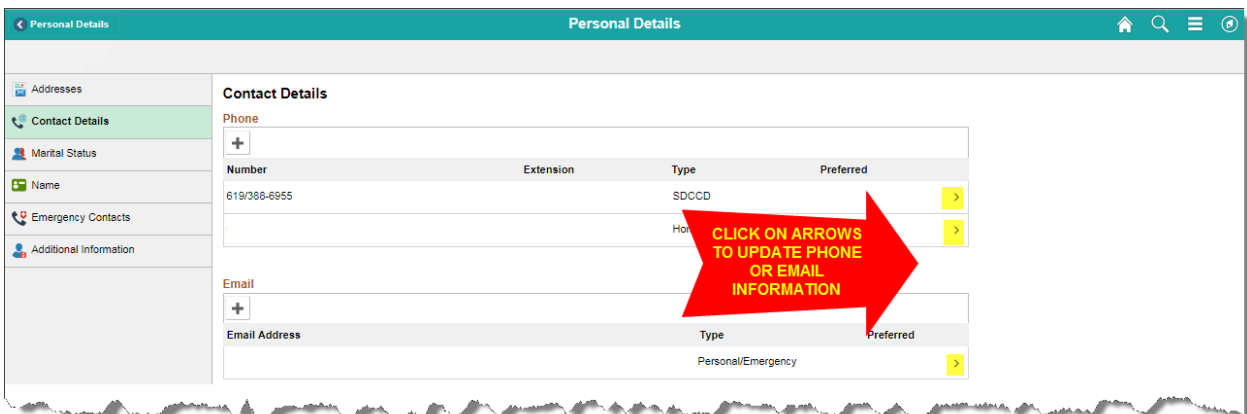
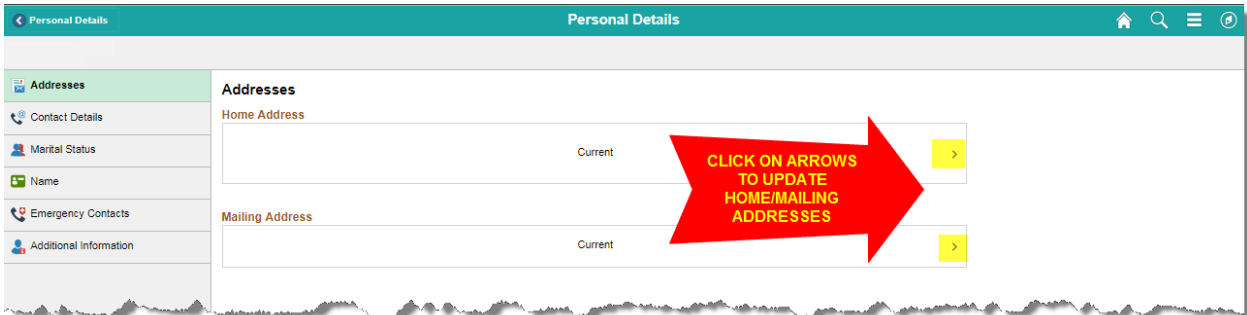
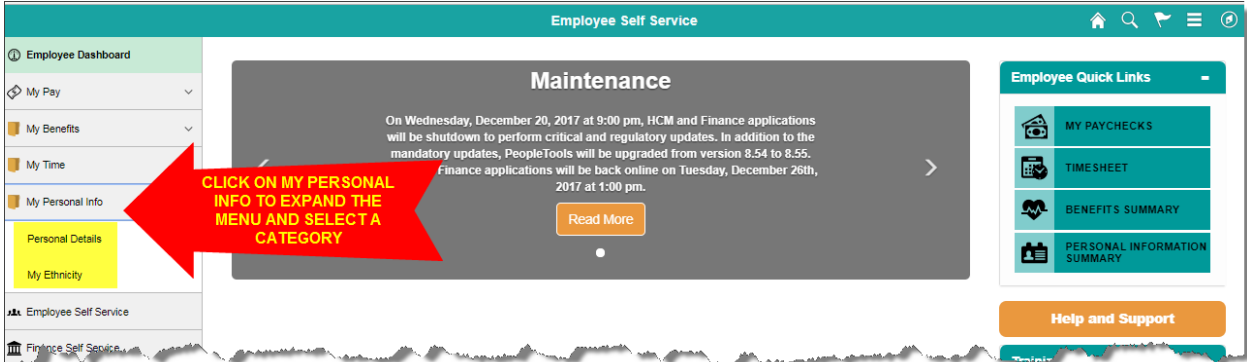
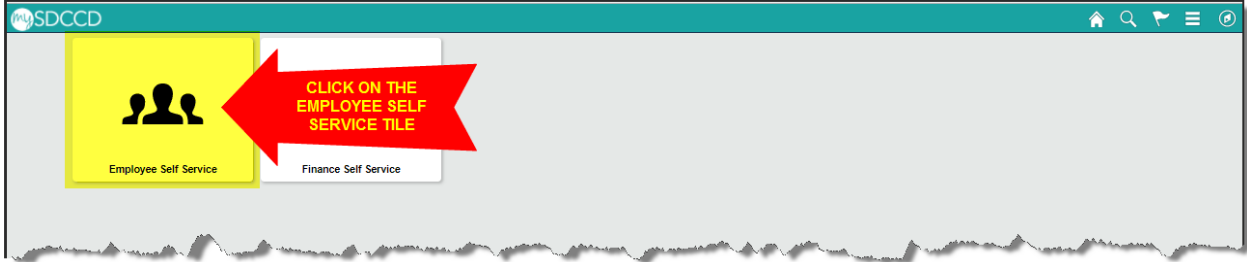


REVIEWING/UPDATING MY PERSONAL INFO



REVIEWING/UPDATING MY PERSONAL INFO

The screenshot shows the 'Personal Details' page with a sidebar on the left containing 'Addresses', 'Contact Details', 'Marital Status', 'Name', 'Emergency Contacts', and 'Additional Information'. The 'Emergency Contacts' section is active, displaying a table with columns for 'Contact Name', 'Preferred', and a plus sign button. A large red double-headed arrow points to the plus sign button.

TO ADD OR UPDATE EMERGENCY CONTACTS, CLICK THE "+" BUTTON ON THE LEFT OR THE ARROW ON THE LEFT

The screenshot shows the 'Personal Details' page with the 'Name' and 'Marital Status' sections highlighted in yellow. A yellow callout box is overlaid on the page.

MARITAL STATUS, NAME AND ADDITIONAL INFORMATION MAY BE REVIEWED BUT NOT CHANGED. TO REQUEST A MARITAL STATUS OR NAME CHANGE, CONTACT THE DISTRICT BENEFITS OFFICE. APPROPRIATE DOCUMENTATION WILL NEED TO BE PROVIDED.

The screenshot shows the 'Employee Self Service' page with the 'My Ethnicity' section highlighted in green. The page contains a form for identifying ethnic groups. A callout box is overlaid on the page.

VIA MY ETHNICITY, YOU MAY ADD, DELETE AND IDENTIFY YOUR PREFERRED ETHNIC GROUP