

## Hourly & Adjunct Employee Payroll Schedule

| Employee Deadline to enter time | Manager Deadline to approve time | Paydate                     | Pay Period # |
|---------------------------------|----------------------------------|-----------------------------|--------------|
| Thursday, December 20, 2018     | Wednesday, January 02, 2019      | Thursday, January 10, 2019  | 1            |
| Thursday, January 31, 2019      | Friday, February 01, 2019        | Friday, February 08, 2019   | 2            |
| Thursday, February 28, 2019     | Friday, March 01, 2019           | Friday, March 08, 2019      | 3            |
| Monday, April 01, 2019          | Tuesday, April 02, 2019          | Wednesday, April 10, 2019   | 4            |
| Wednesday, May 01, 2019         | Thursday, May 02, 2019           | Friday, May 10, 2019        | 5            |
| Friday, May 31, 2019            | Monday, June 03, 2019            | Monday, June 10, 2019       | 6            |
| Monday, July 01, 2019           | Tuesday, July 02, 2019           | Wednesday, July 10, 2019    | 7            |
| Wednesday, July 31, 2019        | Thursday, August 01, 2019        | Friday, August 09, 2019     | 8            |
| Friday, August 30, 2019         | Monday, September 02, 2019       | Tuesday, September 10, 2019 | 9            |
| Tuesday, October 01, 2019       | Wednesday, October 02, 2019      | Thursday, October 10, 2019  | 10           |
| Thursday, October 31, 2019      | Friday, November 01, 2019        | Friday, November 08, 2019   | 11           |
| Friday, November 29, 2019       | Monday, December 02, 2019        | Tuesday, December 10, 2019  | 12           |
| Friday, December 20, 2019       | Thursday, January 02, 2020       | Friday, January 10, 2020    | 13           |