

Hourly & Adjunct Employee Payroll Schedule

Deadline to HR New Hires or New Assignments	Deadline to HR Existing Assignments updated by Campus	Deadline to Request Manual Checks	Hourly Paylines Open	Employee Deadline to enter time	Manager Deadline to approve time	Payroll Transmittal	Paydate	Pay Period #
Wednesday, November 25, 2020	Friday, December 11, 2020	Monday, December 14, 2020	Monday, January 04, 2021	Tuesday, December 22, 2020	Monday, January 04, 2021	Tuesday, January 5, 2021	Friday, January 8, 2021	1
Tuesday, January 5, 2021	Wednesday, January 27, 2021	Wednesday, January 20, 2021	Friday, January 29, 2021	Monday, February 1, 2021	Tuesday, February 2, 2021	Friday, February 5, 2021	Wednesday, February 10, 2021	2
Thursday, January 28, 2021	Wednesday, February 24, 2021	Wednesday, February 17, 2021	Friday, February 26, 2021	Monday, March 1, 2021	Tuesday, March 2, 2021	Friday, March 5, 2021	Wednesday, March 10, 2021	3
Tuesday, March 2, 2021	Friday, March 26, 2021	Monday, March 22, 2021	Tuesday, March 30, 2021	Wednesday, March 31, 2021	Thursday, April 1, 2021	Tuesday, April 6, 2021	Friday, April 9, 2021	4
Wednesday, March 31, 2021	Tuesday, April 27, 2021	Wednesday, April 21, 2021	Thursday, April 29, 2021	Friday, April 30, 2021	Monday, May 3, 2021	Thursday, May 6, 2021	Monday, May 10, 2021	5
Monday, May 3, 2021	Friday, May 28, 2021	Friday, May 21, 2021	Tuesday, June 1, 2021	Tuesday, June 1, 2021	Wednesday, June 2, 2021	Monday, June 7, 2021	Thursday, June 10, 2021	6
Tuesday, June 1, 2021	Friday, June 25, 2021	Monday, June 21, 2021	Tuesday, June 29, 2021	Wednesday, June 30, 2021	Thursday, July 1, 2021	Tuesday, July 6, 2021	Friday, July 9, 2021	7
Thursday, July 1, 2021	Tuesday, July 27, 2021	Wednesday, July 21, 2021	Thursday, July 29, 2021	Friday, July 30, 2021	Monday, August 2, 2021	Thursday, August 5, 2021	Tuesday, August 10, 2021	8
Tuesday, August 3, 2021	Friday, August 27, 2021	Friday, August 20, 2021	Tuesday, August 31, 2021	Wednesday, September 1, 2021	Thursday, September 2, 2021	Tuesday, September 7, 2021	Friday, September 10, 2021	9
Tuesday, August 31, 2021	Friday, September 24, 2021	Tuesday, September 21, 2021	Tuesday, September 28, 2021	Thursday, September 30, 2021	Friday, October 1, 2021	Tuesday, October 5, 2021	Friday, October 8, 2021	10
Friday, October 1, 2021	Wednesday, October 27, 2021	Wednesday, October 20, 2021	Friday, October 29, 2021	Monday, November 1, 2021	Tuesday, November 2, 2021	Friday, November 5, 2021	Wednesday, November 10, 2021	11
Tuesday, November 2, 2021	Friday, November 26, 2021	Wednesday, November 17, 2021	Tuesday, November 30, 2021	Wednesday, December 1, 2021	Thursday, December 2, 2021	Tuesday, December 7, 2021	Friday, December 10, 2021	12
Monday, November 29, 2021	Thursday, December 30, 2021	Monday, December 13, 2021	Monday, January 3, 2022	Friday, December 17, 2021	Monday, January 3, 2022	Thursday, January 6, 2022	Monday, January 10, 2022	13