

Prepared December, 2023

Chapter 6 Board Policies and Procedures. These went from Budget Planning and Development Council, to Cabinet, to District Governance Council, to the Board of Trustees. Each group had the ability to review and provide comments/recommendations.

- a. Budget Planning and Development Council Review/Input 5/3/23
- b. Cabinet Review/Input 5/9/23 and 5/16/23
- c. DGC Review/Input 6/14/23 and 7/12/23
- d. BOT Review/Approval 7/20/23 and 8/31/23

Attachment: BPDC Decision Board Policy Admin Procedure Updates BPDC-Cabinet-DGC-BOT



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

Cabinet 1<sup>st</sup> Review: 5/9/23  
Cabinet 2<sup>nd</sup> Review: 5/30/23  
DGC 1<sup>st</sup> Review: 6/14/23  
DGC 2<sup>nd</sup> Review: 7/12/23  
Board 1<sup>st</sup> Review: 7/20/23  
Board 2<sup>nd</sup> Review: 8/31/23

## **Policies and Administrative Procedures** **Chapter 6 – Business and Financial Services**

The following revised Board of Policies and Administrative Procedures are being put forth for 1<sup>st</sup> review as part of the Board's ongoing 6-year comprehensive review of all Board policies and procedures.

**Category 2 Policies and Procedures** New and/or revisions to policies and/or procedures in response to legal and/or regulatory requirements.

**BP 6100 Delegation of Authority** Updated to clean up grammar and syntax. This policy did not undergo significant revision.

**BP 6150 Delegation of Authority Signatures** Updated to remove excess references that were no longer required. This policy did not undergo significant revision.

**BP 6200 Budget Preparation** Updated to clean up grammar and syntax. This policy did not undergo significant revision.

**BP 6250 Budget Management** Updated to clean up grammar and syntax. This policy did not undergo significant revision.

**BP 6300 Fiscal Management** Updated to clean up grammar and syntax. This policy did not undergo significant revision.

**BP 6307 Debt Issuance and Management** New legally required policy to comply with the requirements of Government Code Section 8855.

**BP 6330 Purchasing and Contract Services** Updated to reflect title changes and to add Public Contract Code Section 20651 to the legal references.

**BP 6400 Financial Audits** Updated to include clear language regarding annual deadlines and to add legal references.

**NOTE for all following documents:** The **red ink** signifies language that is **legally required** and recommended by the Policy & Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in **black ink** is from current adopted board policies. The language in **blue ink** is included for consideration.

**PLANNING AND DEVELOPMENT COUNCIL**  
**Minutes**  
**May 3, 2023**

**Tier 1**

CALL TO ORDER: The Budget Planning and Development Council meeting called to order at 1:03 p.m.

ATTENDEES: Lorenze Legaspi, John Parker, Brett Bell, María-José Zeledón-Pérez, Courtney McClair, Pablo Martin, Brian Weston (for Susan Topham), John Crocitti, Jacqueline Sabanos, John Bromma, Araceli Arreola-Bustamante, Neill Kovrig, Sahar King, Michelle Fischthal, and Kelly Hall, Chair

ABSENT: Susan Topham, Kurt Hill, Jim Mahler, and Sean Ryan

GUEST: CoCo Bazemore

1. Welcome and Introductions:

Introductions were made to introduce Courtney McClair, the incoming Fiscal Services Manager for General Accounting and Sheri "CoCo" Bazemore, the incoming Fiscal Services Manager for Grants and Contracts. Courtney will be filing the vacant Fiscal Services Manager position on the Council.

2. Approval of Minutes: April 5, 2023.

Approved by consensus as written.

3. Additions to the Agenda from the floor:

Proceed as agenda presented.

4. Budget and Financial Matters

- Budget Updates – Projected GFU Fund Balance (Hall)

EBO Hall distributed and discussed the San Diego Districtwide GFU Forecast for FY 2022-23, and answered questions as they arose.

Key highlights discussed were:

- Overall, we are expecting to wind up the year in a very nice position with an ending fund balance of almost 16.7%, which is what the Governing Board established for us.

- You will note that our compensation is over 88% of our total GFU expenditures, leaving the district with very little flexibility to respond to changes in economic landscapes because most of our payroll costs are fixed in nature.
  - While this is not reflected on the document, it is important to note that we have over \$1M set aside in HEERF funds to help cover a shortfall in parking services. We will be using that money as lost revenue reimbursement. We will transfer it in as revenue and then transfer it out as an expense.
  - EBO Hall highlighted the summaries from FY 2017.18 through the projected end of FY 2022.23, pointing out that how we initially got on enhanced monitoring, with an ending fund balance of 2.24%. Through a lot of hard-work by the dedicated staff and professionals at the District, this has increased to 16.35%.
- Update on Internal Auditor Selection Process (Hall)

EBO Hall distributed and discussed the internal auditing services proposal by CWDL, Certified Public Accountants. EBO Hall explained that internal auditing services were solicited via e-mail to seven (7) local firms that have internal auditing experience within the California Community College System. The proposal from CWDL, Certified Public Accountants was the most responsive. The Council has recommended that we move forward with a 1-year contract with an option of extension to preserve maximum flexibility to the District. The limited term is due to no formal RFP being issued.

#### 5. Review of BP/AP 6200 Budget Development Process Guide (Hall)

EBO Hall explained that Finance and Business Services will be conducting a complete review of all Board Policies and Administrative Procedures. There is an excess amount of Administrative Procedures that are operational in nature, and these instructions will be moved into a Budget Development Process Guide that is being created. EBO Hall showed a brief overview of how the document will look.

#### 6. BP/AP 6300 Fiscal Management (Hall)

EBO Hall distributed and discussed the updates to BP/AP 6300. Updates to BP 6300 were to clean up grammar and syntax. The policy did not undergo significant revision. AP 6300 was created as a new legally required procedure.

## 7. Draft Campus Allocation Model (CAM) FY 2023-24 (Hall)

EBO Hall distributed and discussed the Draft Campus Allocation Model (CAM) for FY 2023.24.

Key highlights discussed were:

- EBO Hall reminded the Council that we are being funded at the moment under the emergency conditions allowance, which we have been under since Spring 2020. We are being funded for about 3,200 FTES work that we are not doing, which averages out to about \$15M a year.
- We will be funded for the inflated level again in FY 2023.24; after this, we will be funded at our actual levels, which will be a three-year rolling average so we will have two years of inflated numbers and one year of actuals. Because of this rolling average, we will start being paid for what we actually produce in FY 2025.26.
- EBO Hall also explained that in FY 2024.25 our hold-harmless number will no longer be escalated by COLA.

## 8. Discuss the establishment of BPDC Objectives for FY 2023-24 (Hall)

EBO Hall discussed the establishment of FY 2023-24 objectives for the Council. Council members were asked to think of areas of concern they would like to focus on over the next year, and provide them at the next meeting. This will ensure the Council fulfils their charter to review and make recommendations to the Chancellor on districtwide budget and planning issues.

## 9. SDCCD Enrollment Update (standing item) (Weston)

No report was given.

## 10. District Strategic Planning Committee Updates (standing item) (Fischthal)

VC Fischthal explained that the District Strategic Planning Committee met recently and the committee will review the strategic planning process and establish some goals and deliverables for the committee.

## 11. Other:

- Recent information coming out from the Department of Finance with regard to the FY 2023.24 fiscal year is that there is an expectation the state will have of shortfall between \$25 and \$30 billion overall. Based on under the California constitution, community colleges get 10.9%. If this happens, no districts will get funded for their full 100%.
- Reminder that the June 7 meeting was moved to June 14 due to the College of Continuing Education Commencement (Hall)
- Cancellation of the July 5 meeting. Historically the July meeting is cancelled due to most faculty being off contract in July and staff taking vacation leaves.

## Adjournment:

There being no further agenda items the meeting adjourned at 2:35 p.m.  
The next regularly scheduled meeting is on June 14, 2023.

Tuesday, May 9, 2023

CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

9:00 a.m.

Attendees: Smith, Beresford, Coskey, Fischthal, Hall, Hands, King, Lamb, Lundburg, Peterson (via Zoom), Shabazz, Topham

Guests:

District Office - Chancellor's Office Conference Room  
3375 Camino del Rio South, Room 300  
San Diego, CA 92108  
(619) 388-6957

If an item requires prior review, please send to Cabinet Members via email well in advance of the meeting.

The deadline for submission of agenda items and 12 hard copy handouts to the Chancellor's Office is Monday (or the workday) prior to the Cabinet meeting, at 4:00 p.m., with no exceptions, other than the weekly enrollment report. All other late items will have to wait until the following week.

In the rare case a change is made after the agenda goes live, all Cabinet Members will be auto-notified by email.

## 1. Agenda and General Items of Importance

---

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | A. Agenda & Action Items                                                               |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                              |
| Access :   | Public                                                                                 |
| Type :     | All Cabinet Users                                                                      |

### File Attachments

[1 - FINAL Agenda for 05-09-23.pdf \(111 KB\)](#)  
[2023-05-09.pdf \(145 KB\)](#)

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | B. Accreditation (Standing Item) (BRING BACK) - Fischthal                              |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                              |
| Access :   | Public                                                                                 |
| Type :     | Planning, Research, and Institutional Effectiveness                                    |

## Public Content

05-02-23:co ACTION ITEMS - **BRING BACK**

B. Accreditation (Standing Item) - Fischthal**ADD TO TOP OF AGENDA NEXT WEEK**

**FISCHTHAL** will bring the ISERs to next Cabinet, then DGC. ISERs are due to the Board at the June 15 meeting.

## File Attachments

[FISCHTHAL - Chancellors\\_Cabinet\\_Accreditation\\_PP\\_05082023.pdf \(329 KB\)](#)

[FISCHTHAL - Chancellors\\_Cabinet\\_Accreditation\\_Summary\\_05092023.pdf \(248 KB\)](#)

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | C. Chapter 6 Board Policies and Administrative Procedures - BRING BACK Hall            |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                              |
| Access :   | Public                                                                                 |
| Type :     | Finance and Business Services, All Cabinet Users                                       |

## File Attachments

[HALL - Cabinet Chpt 6 Board Policies.pdf \(1,169 KB\)](#)

|            |                                                                                                                       |
|------------|-----------------------------------------------------------------------------------------------------------------------|
| Subject :  | D. AP 0020.7 Management Services Council/Add Police Chief to Membership (BRING BACK W/REVISED ATTACHMENTS) - Peterson |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL                                |
| Category : | 1. Agenda and General Items of Importance                                                                             |
| Access :   | Public                                                                                                                |
| Type :     | Chancellor                                                                                                            |

# Public Content

## 05-02-23:co ACTION ITEMS - **BRING BACK**

F. AP 0020.7 Management Services Council/Add Police Chief to Membership - Peterson (**BRING BACK W/ REVISED ATTACHMENT**)

**PETERSON** will make revisions to the AP and will bring back with the attachment. The Management Services Council voted on are commendation to add on a permanent basis the Chief of Police as a voting member, beginning July 1. **PETERSON** will also update the other titles and incorporate the new **District Office Vice Chancellors**.

## 04-24-23:co ACTION ITEMS - **BRING BACK**

## 04-18-23:co ACTION ITEMS - **BRING BACK**

All to review and provide feedback to **PETERSON**. This will be brought back for a second Cabinet review.

## File Attachments

[AP 0020\\_07 Draft Revised 050223 v2.jp.pdf \(296 KB\)](#)



|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | E. Pride Month in June and the New Flag Poles (BRING BACK) - Beresford                 |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                              |
| Access :   | Public                                                                                 |
| Type :     | Communications                                                                         |

## Public Content

### 05-02-23:co ACTION ITEMS - **BRING BACK**

#### J. Pride Month in June and the New Flag Poles - Beresford(**BRING BACK**)

**PRESIDENTS** were asked to discuss with their college leadership if there is interest in holding a districtwide event to kick-off Pride Month in June. It was noted that what is decided for Pride Month will set a precedent for future planning when there are special months that are recognized for various causes. **SMITH** is also working on revising the board policy and procedure and will bring back when ready.

Greg and Joel,

With the Boards approval of our celebration of Pride Month in June, including the raising of Pride flags, we should probably have a conversation at Cabinet to coordinate. Since this will be a first for our district, I would like to suggest a districtwide event, which we would invite guests and the media. However, it is also possible that each college will want to have their own college-specific celebration too.

Jack

**Jack Beresford**

Director, Communications and Public Relations

San Diego Community College District

3375 Camino del Rio South, Suite 335

San Diego, CA 92108

(619) 388-6540 office

[jberesford@sdccd.edu](mailto:jberesford@sdccd.edu)

|           |                                                                                        |
|-----------|----------------------------------------------------------------------------------------|
| Subject : | F. Summer 4/10s and the AFT Survey - Shabazz                                           |
| Meeting : | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |

|            |                                           |
|------------|-------------------------------------------|
| Category : | 1. Agenda and General Items of Importance |
| Access :   | Public                                    |
| Type :     | City College                              |

## Public Content

05-04-23:Shabazz

Can I also add Summer 4/10s and the AFT survey.

Ricky Shabazz, Ed.D.

Pronouns: He, Him, His

President

[rshabazz@sdccd.edu](mailto:rshabazz@sdccd.edu)

sdcity.edu

## 2. Instructional Services

---

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | A. Enrollment Management (Standing Item) - Topham, Presidents                          |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 2. Instructional Services                                                              |
| Access :   | Public                                                                                 |
| Type :     | Educational Services                                                                   |

### File Attachments

[FTES-FTEF Targets 2023-24 by Semester.pdf \(69 KB\)](#)  
[Cabinet Summer Summary Enrollment Report 20230508.pdf \(122 KB\)](#)  
[Cabinet Fall Summary Enrollment Report 20230508.pdf \(41 KB\)](#)

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | B. Planning for Summer 2023 (Standing Item) - Topham                                   |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 2. Instructional Services                                                              |
| Access :   | Public                                                                                 |
| Type :     | Educational Services                                                                   |
| Subject :  | C. AB 928, AB 1705, AB 1111 Update (Standing Item) - Topham                            |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |

Category : 2. Instructional Services  
Access : Public  
Type : Educational Services

## File Attachments

[AB 1705\\_Equitable Placement, Support and Completion Funding Allocation and the Submission of Funding Plans.pdf \(469 KB\)](#)  
[ESS 23-08 Required Action - Equitable Placement AB 1705 Funding Allocation Memo\\_5.1.23.pdf \(378 KB\)](#)

Subject : D. Strong Workforce Program (Standing Item) - Topham  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 2. Instructional Services  
Access : Public  
Type : Educational Services  
Subject : E. Ethnic Studies Planning (Standing Item) - Topham, Presidents  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 2. Instructional Services  
Access : Public  
Type : Educational Services  
Subject : F. New Baccalaureate Degrees (Standing Item) - Smith, Presidents  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 2. Instructional Services  
Access : Public  
Type : Chancellor, Presidents  
Subject : G. California Virtual Campus - Online Education Initiative (CVC-OEI) (Standing Item) - Topham  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 2. Instructional Services  
Access : Public  
Type : Educational Services

## 3. Student Services

---

Subject : A. Child Development (Standing Item) - Presidents  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Category : | 3. Student Services                                                                    |
| Access :   | Public                                                                                 |
| Type :     | Educational Services                                                                   |
| Subject :  | B. San Diego Promise Program (Standing Item) - Topham                                  |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 3. Student Services                                                                    |
| Access :   | Public                                                                                 |
| Type :     | Educational Services                                                                   |

## 4. Institutional Innovation and Effectiveness

---

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | A. Districtwide Strategic Planning Update (Standing Item) - Fischthal                  |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 4. Institutional Innovation and Effectiveness                                          |
| Access :   | Public                                                                                 |
| Type :     | Planning, Research, and Institutional Effectiveness                                    |
| Subject :  | B. SD Metro Collaborative (Standing Item) - Fischthal                                  |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 4. Institutional Innovation and Effectiveness                                          |
| Access :   | Public                                                                                 |
| Type :     | Planning, Research, and Institutional Effectiveness                                    |

## 5. Development and Entrepreneurship

---

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | A. Grant: NSF Grant Opportunities (Standing Item) - Coskey, Topham                     |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 5. Development and Entrepreneurship                                                    |
| Access :   | Public                                                                                 |
| Type :     | Educational Services                                                                   |

## Public Content

FROM 12/6/22 ACTION ITEMS:

Advancing Innovation and Impact in Undergraduate STEM Education at Two-Year Institutions of Higher Education (DEADLINE MAY 2023): PRESIDENTS will identify and provide TOPHAM with the name of a campus representative to meet with TOPHAM and her staff to brainstorm on the grant proposal, which is

due May 2023.

Scholarships in Science, Technology, Engineering, and Mathematics Programs (S-STEM): This grant provide scholarships for students who transfer to 4-year institutions. PRESIDENTS will identify and provide TOPHAM with the name of a campus representative to meet with TOPHAM and her staff to brainstorm on the grant proposal. It was noted that the same working group could work on both grant proposals and they can be tied to the NCAL work.

TOPHAM will convene the group(s).

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | B. Federal Congressional-Directed Funding (Standing Item) - Coskey, Smith, Topham      |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 5. Development and Entrepreneurship                                                    |
| Access :   | Public                                                                                 |
| Type :     | Chancellor, Development and Entrepreneurship                                           |
| Subject :  | C. Strategic Planning for District Auxiliary (Standing Item) - Coskey, Smith           |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 5. Development and Entrepreneurship                                                    |
| Access :   | Public                                                                                 |
| Type :     | Chancellor                                                                             |
| Subject :  | D. San Diego Promise Fundraising Report - Coskey                                       |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 5. Development and Entrepreneurship                                                    |
| Access :   | Public                                                                                 |
| Type :     | Development and Entrepreneurship                                                       |

## File Attachments

[COSKEY - Promise Fundraising Report 5.2.2023.pdf \(570 KB\)](#)

## 6. Health and Safety

---

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | A. College Police Advisory Committee (Standing Item) - Peterson                        |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 6. Health and Safety                                                                   |
| Access :   | Public                                                                                 |
| Type :     | Facilities Management                                                                  |

## 7. Board of Trustees Items

---

Subject : A. Board Meeting - May 11, 2023 (Standing Item) - Smith

Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 7. Board of Trustees Items

Access : Public

Type : Chancellor

## Public Content

Placeholder Deadline: April 20, 2023

Final Agenda Item Deadline: April 25, 2023

@ District Office

### File Attachments

[SMITH - BOARD MEETING 05.11.23.pdf \(104 KB\)](#)

Subject : B. Board Study Session - May 22, 2023 - TOPIC: Achieving Education Mission-Oriented Policing Study Session (Standing Item) - Smith, Peterson

Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 7. Board of Trustees Items

Access : Public

Type : Chancellor

## Public Content

Placeholder Deadline: **NO ADDITIONAL ITEMS ACCEPTED**

Final Agenda Item Deadline: **NO ADDITIONAL ITEMS ACCEPTED**

@ District Office

### 05-02-23:co ACTION ITEMS

**FICKEN-DAVIS** will work with **PETERSON** and staff on the logistics for the meeting.

Subject : C. Board Retreat June 1, 2023 (Standing Item) - HANDOUTS DUE: May 16, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz) - Smith

Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 7. Board of Trustees Items  
Access : Public  
Type : Chancellor

## Public Content

**HANDOUTS DUE: May 16, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)**

Placeholder Deadline: **NO ADDITIONAL ITEMS ACCEPTED**

Final Agenda Item Deadline: **NO ADDITIONAL ITEMS ACCEPTED**

@ TBD

### 07-05-22:co On Agenda

#### 05-02-23:co ACTION ITEMS

C.**CONFIRMED**- Board Retreat June 1, 2023 (Standing Item) -HANDOUTS DUE: May 16, 2023(Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz) - Smith

**NOTE: LUNCH SHOULD START AT 11:00 A.M., with the RETREAT starting at 11:30 a.m.**

Those not on the agenda are optional and not required.**FISCHTHAL, COSKEY, TOPHAM, AND BERESFORD**indicated they are attending. **HANDS**will send a representative since she will be out of town**PRESIDENTS**should plan for 15 minutes each for the conversation with the presidents. This will be followed by board Q&A

## File Attachments

[SMITH - Draft Board Retreat-Agenda for 06-01-23.pdf \(80 KB\)](#)

Subject : D. Board Study Sessions (Standing Item) - Smith  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 7. Board of Trustees Items  
Access : Public  
Type : Chancellor

## Public Content

The following Board Study Sessions are recommended:

May 22, 2023 at 3:00 p.m. - TOPIC:Achieving Education Mission-Oriented Policing Study Session (Peterson)  
Fall 2023:

Accreditation Study Session (Fischthal)  
Bond Planning Session (Peterson)

## 8. Finance and Business Services

Subject : A. Budget Update (Standing Item) - Hall  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 8. Finance and Business Services  
Access : Public

Type :

Finance and Business Services

# Public Content

**From:** Jonathan Sanchez

**Sent:** Monday, May 1, 2023 10:15 AM

**To:** Kelly Hall <[khall@sdccd.edu](mailto:khall@sdccd.edu)>

**Cc:** Sheri Bazemore <[sbazemore@sdccd.edu](mailto:sbazemore@sdccd.edu)>; John Murphy <[jmurphy@sdccd.edu](mailto:jmurphy@sdccd.edu)>

**Subject:** RE: Apprenticeship Funding - to rollover or not to rollover

Good morning Dr. Hall,

Attached is the SDCCD 2022-23 Apportionment P1-Exhibit A as of April 2023 classifying Apprenticeship Allowance (RSI) as Unrestricted.

Below is the screenshot of Section 79149.5 of EDC Title 3- Post-secondary Education instructing that any excess shall be allocated to community college districts to be used for the purpose of the state general apportionment.

**79149.5.** (a) The Chancellor of the California Community Colleges, in consultation with the Council, and the Superintendent, shall annually review the amount of state funding its budget for each fiscal year.

(b) If the amounts appropriated in any fiscal year are insufficient to provide full reimbursement, the amounts in excess of the number of hours allocated at the beginning of the fiscal year shall be allocated to community college districts to be used for the purpose of the state general apportionment.

(c) If the amount appropriated is in excess of the amounts needed for full reimbursement, the amount in excess shall be allocated to community college districts to be used for the purpose of the state general apportionment.

*(Amended by Stats. 2018, Ch. 33, Sec. 28. (AB 1809) Effective June 27, 2018.)*

(Source [https://leginfo.legislature.ca.gov/faces/codes\\_displayText.xhtml?lawCode=EDC&division=7.&title=3.&part=48.&chapter=9.&article=3](https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=EDC&division=7.&title=3.&part=48.&chapter=9.&article=3).)

Let me know if this is the information you need and if you have any other question.

Kind regards,

Jonathan Sanchez

District Office Accounting Specialist

Fiscal Services / Grants & Contracts

619-388-6768

[jsanchez@sdccd.edu](mailto:jsanchez@sdccd.edu)

## File Attachments

[2022-23exhibitap1april2 SDCCD.pdf \(162 KB\)](#)

[ARTICLE 3. Industry, Internship, Apprenticeship, and Preapprenticeship Programs.pdf \(234 KB\)](#)



## 9. People and Culture

---

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | A. Frozen Vacant Positions Discussion - BRING BACK - Smith, Hall                       |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 9. People and Culture                                                                  |
| Access :   | Public                                                                                 |
| Type :     | Chancellor, Finance and Business Services                                              |

## Public Content

### 05-02-23:co ACTION ITEMS - **BRING BACK**

#### **B. Frozen Vacant Positions Discussion - Smith, Hall(BRING BACK) MOVE BACK TO PCTS SECTION**

**SMITH**reminded everyone to send their priorities list (top 3 positions to fill) to him before the next Cabinet discussion next week. For those who don't have 3 positions on the frozen vacant list, they can include other positions of interest to fill. For those who have 3 or more positions on the list, they can include other positions in lieu of frozen positions. If there is a position on the frozen list that a Cabinet member wants to be deleted, include that information as well.

### 04-18-23:co ACTION ITEMS - **BRING BACK**

#### **A. Budget Update (Standing Item) - Hall**

The 2023-24 Preliminary Budget will be on the May 2023 board agenda.

Governor's May Revise Budget - a Chancellor's Budget Update is generally provided following the Governor's May Revise Budget. **HALL** will assist in drafting a message for the Acting Chancellor to send out.

**Add to May 2 CABINET: Frozen Vacant Positions Discussion - Smith, Hall.** The Cabinet will review and have a discussion about the possibility of releasing some of the positions from the funded, frozen vacant positions list. **ALL** who have funded frozen vacant positions should send **SMITH** their top 3 positions prioritized to be filled. This information should be sent to **SMITH** by April 27 (5 days prior to Cabinet discussion on May 2).

|            |                                                                                        |
|------------|----------------------------------------------------------------------------------------|
| Subject :  | B. Districtwide Ergonomics Program (BRING BACK) - Smith                                |
| Meeting :  | May 9, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 9. People and Culture                                                                  |
| Access :   | Public                                                                                 |
| Type :     | People, Culture, and Technology                                                        |

## Public Content

## 05-02-23:co ACTION ITEMS - BRING BACK

Subject : C. 2023 Window Period Results - Smith  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 9. People and Culture  
Access : Public  
Type : People, Culture, and Technology

### Executive File Attachments

[2023 Window Period Results Final - Chancellor's Cabinet.pdf \(153 KB\)](#)

Subject : D. Vacant Contract Positions & Payroll Actuals - Smith  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 9. People and Culture  
Access : Public  
Type : People, Culture, and Technology

### File Attachments

[Vacant Contract Positions Report 05012023.pdf \(457 KB\)](#)

[2022-2023 Payroll Actuals April Update.pdf \(125 KB\)](#)

Subject : E. Collective Bargaining and Meet and Confer Update (Standing Item) - Smith  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 9. People and Culture  
Access : Public  
Type : People, Culture, and Technology  
Subject : F. Employee Health, Wellness, and Morale (Standing Item) - Smith  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 9. People and Culture  
Access : Public  
Type : Chancellor, People, Culture, and Technology

## 10. Technology Services

---

Subject : A. IT Updates (Standing Item) - Smith  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 10. Technology Services  
Access : Public  
Type : People, Culture, and Technology

## Public Content

- IT Security Awareness Month activities;
- Technology Master Plan process; and,
- Technology Committee update.

## 11. Operations, Enterprise Services, and Facilities

---

Subject : A. Housing Strategy (Standing Item) - Peterson  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 11. Operations, Enterprise Services, and Facilities  
Access : Public  
Type : Facilities Management  
Subject : B. Food Services Operations (Standing Item) - Peterson  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 11. Operations, Enterprise Services, and Facilities  
Access : Public  
Type : Finance and Business Services  
Subject : C. Weekly Activity Reports (Standing Item) - Peterson  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 11. Operations, Enterprise Services, and Facilities  
Access : Public  
Type : Facilities Management

### File Attachments

[College Police Weekly Update for May 1.pdf \(337 KB\)](#)  
[A3 Work Order Report May 01-05 2023.pdf \(258 KB\)](#)  
[2023-05-05-Site-Improvement.pdf \(156 KB\)](#)

## 12. Communications, Marketing, and Advocacy

---

Subject : A. Policy Advocacy (Standing Item) - Smith  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 12. Communications, Marketing, and Advocacy  
Access : Public

Type : Chancellor

## 13. Conferences, Events, and Information

---

### 14. Roundtable

---

Subject : A. Roundtable - All Cabinet Members

Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 14. Roundtable

Access : Public

Type : All Cabinet Users

### 15. Cabinet Meeting Variances

---

Subject : A. ABBREVIATED: Tuesday, May 30, 2023 - Cabinet 9:00 a.m. - 10:45 a.m. - Followed by Special Closed Session w/Board 11:00 a.m. - 3:00 p.m.

Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 15. Cabinet Meeting Variances

Access : Public

Type : All Cabinet Users

## Public Content

05-03-23 On Agenda

Subject : B. No Cabinet Meeting - July 4, 2023

Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 15. Cabinet Meeting Variances

Access : Public

Type : All Cabinet Users

Subject : C. No Cabinet Meeting - August 8, 2023

Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 15. Cabinet Meeting Variances

Access : Public

Type : All Cabinet Users

## Public Content

Week of Cabinet Retreat

Subject : D. No Cabinet Meeting - August 22, 2023  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 15. Cabinet Meeting Variances  
Access : Public  
Type : All Cabinet Users

## Public Content

First Week of Fall Credit Classes

### 16. Deadline Dates and Retreat Information

---

Subject : A. Board Retreat June 1, 2023 - HANDOUTS DUE: May 16, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 16. Deadline Dates and Retreat Information  
Access : Public  
Type : All Cabinet Users

## Public Content

HANDOUTS DUE: May 16, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)

#### 07-05-22:co On Agenda

Subject : B. Chancellor's Cabinet Retreat August 11, 2023 - HANDOUTS DUE: August 1, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)  
Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 16. Deadline Dates and Retreat Information  
Access : Public  
Type : All Cabinet Users

## Public Content

HANDOUTS DUE: August 1, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)

#### 10-31-22:co On Agenda

Subject : C. Chancellor's Cabinet Retreat August 9, 2024 -  
HANDOUTS DUE: July 30, 2024 (Send to M. Lamb, A.  
Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)

Meeting : May 9, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet  
Meeting - In Person \*\* CONFIDENTIAL

Category : 16. Deadline Dates and Retreat Information

Access : Public

Type : All Cabinet Users

## Public Content

HANDOUTS DUE: July 30, 2024 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)

10-31-22:co On Agenda

Tuesday, May 16, 2023

CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

9:00 a.m.

Attendees: Smith, Beresford, Coskey, Hall, Hands, King, Lamb, Lundburg, Peterson, Shabazz, DeVore (for Topham)

Guests: Natalia Alacron - TIME CERTIAN 9:00 a.m.

Absent: Fischthal, Topham

District Office - Chancellor's Office Conference Room

3375 Camino del Rio South, Room 300

San Diego, CA 92108

(619) 388-6957

If an item requires prior review, please send to Cabinet Members via email well in advance of the meeting.

The deadline for submission of agenda items and 12 hard copy handouts to the Chancellor's Office is Monday (or the workday) prior to the Cabinet meeting, at 4:00 p.m., with no exceptions, other than the weekly enrollment report. All other late items will have to wait until the following week.

In the rare case a change is made after the agenda goes live, all Cabinet Members will be auto-notified by email.

## 1. Agenda and General Items of Importance

---

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | A. Agenda & Action Items                                                                |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                               |
| Access :   | Public                                                                                  |
| Type :     | All Cabinet Users                                                                       |

### File Attachments

[1 - FINAL Agenda for 05-16-23.pdf \(112 KB\)](#)

[2023-05-16.pdf \(137 KB\)](#)

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | B. Campus Climate Survey Pilot - TIME CERTAIN 9:00 a.m. - Alacron                       |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                               |
| Access :   | Public                                                                                  |
| Type :     | Planning, Research, and Institutional Effectiveness                                     |

### File Attachments

[ALACRON - Campus Climate Survey Spring 2023.pdf \(79 KB\)](#)

|           |                                                                  |
|-----------|------------------------------------------------------------------|
| Subject : | C. Frozen Vacant Positions Discussion - BRING BACK - Smith, Hall |
|-----------|------------------------------------------------------------------|

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 1. Agenda and General Items of Importance

Access : Public

Type : Chancellor, Finance and Business Services

## Public Content

### 05-09-23:co ACTION ITEMS - **BRING BACK**

**ALL** who have not submitted their priorities list should send to SMITH ASAP so that Cabinet can have a discussion next week.

### 05-02-23:co ACTION ITEMS - **BRING BACK**

#### **B. Frozen Vacant Positions Discussion - Smith, Hall(BRING BACK) MOVE BACK TO PCTS SECTION**

**SMITH** reminded everyone to send their priorities list (top 3 positions to fill) to him before the next Cabinet discussion next week. For those who don't have 3 positions on the frozen vacant list, they can include other positions of interest to fill. For those who have 3 or more positions on the list, they can include other positions in lieu of frozen positions. If there is a position on the frozen list that a Cabinet member wants to be deleted, include that information as well.

### 04-18-23:co ACTION ITEMS - **BRING BACK**

#### **A. Budget Update (Standing Item) - Hall**

The 2023-24 Preliminary Budget will be on the May 2023 board agenda.

Governor's May Revise Budget - a Chancellor's Budget Update is generally provided following the Governor's May Revise Budget. **HALL** will assist in drafting a message for the Acting Chancellor to send out.

**Add to May 2 CABINET: Frozen Vacant Positions Discussion - Smith, Hall.** The Cabinet will review and have a discussion about the possibility of releasing some of the positions from the funded, frozen vacant positions list. **ALL** who have funded frozen vacant positions should send **SMITH** their top 3 positions prioritized to be filled. This information should be sent to **SMITH** by April 27 (5 days prior to Cabinet discussion on May 2).

Subject : D. 2023 Window Period Results (BRING BACK) - Smith

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 1. Agenda and General Items of Importance

Access : Public

Type : People, Culture, and Technology

## Public Content



## 05-09-23:co ACTION ITEMST - **BRING BACK**

ALL to review and be prepared for discussion and final decision next week

### Executive File Attachments

[2023 Window Period Results Final - Chancellor's Cabinet.pdf \(153 KB\)](#)

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | E. Districtwide Ergonomics Program (BRING BACK) - Smith                                 |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                               |
| Access :   | Public                                                                                  |
| Type :     | People, Culture, and Technology                                                         |

## Public Content

### 05-09-23:co ACTION ITEMS - **BRING BACK**

**PRESIDENTS** will research if their college already has an ergonomics program in place and will be ready for a discussion/decision next week  
re the interest in **SMITH** exploring a districtwide ergonomics program.

### 05-02-23:co ACTION ITEMS - **BRING BACK**

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | F. New ESU Policy and Impact on Operations - Lundburg, Shabazz                          |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                               |
| Access :   | Public                                                                                  |
| Type :     | City College, Miramar College                                                           |

## Public Content

**05-10-23:Shabazz** - Thanks Wes, Can I include the colleges involvement in negotiations. I am hearing from the deans and VPIs that such matters are being agreed upon without involvement of the colleges.

05-10-23

Hello, Acting Chancellor Smith and Colleagues:

I am requesting a new agenda item for next weeks meeting:

## 1. New ESU Policy and Impact on Operations

It has come to my attention that there is a new policy or practice in discussion regarding the assignment of ESUs; there may be some associate discussion of release time as well. As there is a potentially significant impact on operations at the colleges, I would like to ask that this be added to next Tuesdays (5/16/23) Chancellors Cabinet Agenda. I am tracking down the source of this and will ask for any documentation; I echo that request of any Cabinet members have info on this.

Thank you,

--Wes

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | G. Equity in Internal Job Offers - Shabazz                                              |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                               |
| Access :   | Public                                                                                  |
| Type :     | City College                                                                            |

## Public Content

### 05-10-23:Shabazz

I would also like to add Equity in internal job offers to the agenda.

I have deep concerns that our internal candidates are subjected to the contract and 5% increase when an outside candidate has negotiation powers.

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | H. Flow Machines - King                                                                 |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                               |
| Access :   | Public                                                                                  |
| Type :     | Continuing Education                                                                    |

## Public Content

Good evening, Acting Chancellor Smith:

I am requesting to add a newagendaitem for next weeks meeting:

- Flow Machines

The Flow Machines on our campus have been a great addition; however, the supplies are going quicker than anticipated. There have been recent conversations requesting the college to remove several of the Flow machines from restrooms and have only one Flow Machine on each campus. This is a bit of a challenge being that we have several restrooms. The facilities budget is being impacted due to the need of purchasing so many supplies. I am hoping we can have a conversation about the long-term plan to fund the supplies for the machines.

Best,

Tina M. King, Ed.D.*(she, her, ella)***President**  
[San Diego College of Continuing Education](#)  
**4343 Ocean View Boulevard**  
**San Diego | CA 92113**  
**Office: 619-388-4990**  
**@DrKingTina**

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | I. Police Advisory Committee Bylaws - Peterson                                          |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                               |
| Access :   | Public                                                                                  |
| Type :     | Facilities Management, All Cabinet Users                                                |

## File Attachments

[SDCCD PAC Draft Bylaws 050523 FINAL.pdf \(340 KB\)](#)

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | J. Update on Regional Research Positions - Fischthal                                    |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                               |
| Access :   | Public                                                                                  |
| Type :     | Planning, Research, and Institutional Effectiveness                                     |

## File Attachments

[Cabinet\\_Update\\_Regional\\_ResearchPositions\\_05162023.pdf \(147 KB\)](#)

[Cabinet\\_CTE\\_Research\\_MOU\\_for\\_Deans\\_05162023.pdf \(111 KB\)](#)

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | K. San Diego County Fair - DeVore                                                       |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 1. Agenda and General Items of Importance                                               |
| Access :   | Public                                                                                  |
| Type :     | Educational Services                                                                    |

## File Attachments

[SDCCD San Diego County Fair\\_.pdf \(746 KB\)](#)

## 2. Instructional Services

---

Subject : A. Enrollment Management (Standing Item) - DeVore  
Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 2. Instructional Services  
Access : Public  
Type : Educational Services

## File Attachments

[Fall 2023 Enrollment Cabinet Report 20230515.pdf \(41 KB\)](#)

[Summer 2023 Enrollment Cabinet Report \\_20230515.pdf \(693 KB\)](#)

Subject : B. Planning for Summer 2023 (Standing Item) - DeVore  
Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 2. Instructional Services  
Access : Public  
Type : Educational Services  
Subject : C. Strong Workforce Program (Standing Item) - DeVore  
Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 2. Instructional Services  
Access : Public  
Type : Educational Services  
Subject : D. Ethnic Studies Planning (Standing Item) - DeVore, Presidents  
Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 2. Instructional Services  
Access : Public  
Type : Educational Services  
Subject : E. New Baccalaureate Degrees (Standing Item) - Smith, Presidents  
Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 2. Instructional Services  
Access : Public  
Type : Chancellor, Presidents

Subject : F. California Virtual Campus - Online Education Initiative (CVC-OEI) (Standing Item) - DeVore

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 2. Instructional Services

Access : Public

Type : Educational Services

Subject : G. AB 928, AB 1705, AB 1111 Update (Standing Item) - DeVore

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 2. Instructional Services

Access : Public

Type : Educational Services

## File Attachments

[AB 1705 Memo\\_05012023.pdf \(199 KB\)](#)

## 3. Student Services

---

Subject : A. Child Development (Standing Item) - Presidents

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 3. Student Services

Access : Public

Type : Educational Services

Subject : B. San Diego Promise Program (Standing Item) - DeVore

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 3. Student Services

Access : Public

Type : Educational Services

## 4. Institutional Innovation and Effectiveness

---

Subject : A. Accreditation (Standing Item) - Fischthal

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 4. Institutional Innovation and Effectiveness

Access : Public

Type : Planning, Research, and Institutional Effectiveness

# Public Content

05-15-23:co

## Cabinet Report

Accreditation:

- The document is the same as the one presented last week but with two additions from City College. This will be on the DGC agenda this week.
- The meeting with the Board Subcommittee went well. As reported during the board meeting, they appreciated folks identifying challenges and working on solutions.

## File Attachments

[FISCHTHAL - DGC\\_Accreditation\\_Summary\\_05172023.pdf \(279 KB\)](#)

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | B. Districtwide Strategic Planning Update (Standing Item) - Fischthal                   |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 4. Institutional Innovation and Effectiveness                                           |
| Access :   | Public                                                                                  |
| Type :     | Planning, Research, and Institutional Effectiveness                                     |
| Subject :  | C. SD Metro Collaborative (Standing Item) - Fischthal                                   |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 4. Institutional Innovation and Effectiveness                                           |
| Access :   | Public                                                                                  |
| Type :     | Planning, Research, and Institutional Effectiveness                                     |

## 5. Development and Entrepreneurship

---

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | A. Grant: NSF Grant Opportunities (Standing Item) - Coskey, DeVore                      |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 5. Development and Entrepreneurship                                                     |
| Access :   | Public                                                                                  |
| Type :     | Educational Services                                                                    |

# Public Content

FROM 12/6/22 ACTION ITEMS:

Advancing Innovation and Impact in Undergraduate STEM Education at Two-Year Institutions of Higher Education (DEADLINE MAY 2023): PRESIDENTS will identify and provide TOPHAM with the name of a campus representative to meet with TOPHAM and her staff to brainstorm on the grant proposal, which is due May 2023.

Scholarships in Science, Technology, Engineering, and Mathematics Programs (S-STEM): This grant provide scholarships for students who transfer to 4-year institutions. PRESIDENTS will identify and provide TOPHAM with the name of a campus representative to meet with TOPHAM and her staff to brainstorm on the grant proposal. It was noted that the same working group could work on both grant proposals and they can be tied to the NCAL work.

TOPHAM will convene the group(s).

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | B. Federal Congressional-Directed Funding (Standing Item) - Coskey, Smith, DeVore       |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 5. Development and Entrepreneurship                                                     |
| Access :   | Public                                                                                  |
| Type :     | Chancellor, Development and Entrepreneurship                                            |
| Subject :  | C. Strategic Planning for District Auxiliary (Standing Item) - Coskey, Smith            |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 5. Development and Entrepreneurship                                                     |
| Access :   | Public                                                                                  |
| Type :     | Chancellor                                                                              |

## 6. Health and Safety

---

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | A. College Police Advisory Committee (Standing Item) - Peterson                         |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 6. Health and Safety                                                                    |
| Access :   | Public                                                                                  |
| Type :     | Facilities Management                                                                   |

## 7. Board of Trustees Items

---

|           |                                                                                                                                                                                                                                                                                 |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject : | A. Board Study Session - May 22, 2023, 3:00 p.m. - 6:00 p.m. - HANDOUTS DUE: TODAY - May 16, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz) - TOPIC: Achieving Education Mission-Oriented Policing Study Session (Standing Item) - Smith, Peterson |
| Meeting : | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL                                                                                                                                                                                         |

Category : 7. Board of Trustees Items  
Access : Public  
Type : Chancellor

## Public Content

**HANDOUTS DUE: May 16, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)**

Placeholder Deadline: **NO ADDITIONAL ITEMS ACCEPTED**

Final Agenda Item Deadline: **NO ADDITIONAL ITEMS ACCEPTED**

@ District Office

### 05-02-23:co ACTION ITEMS

**FICKEN-DAVIS** will work with **PETERSON** and staff on the logistics for the meeting.

Subject : B. Special Closed Session (Board/Cabinet) May 30, 2023, 11:00 a.m. - 3:00 p.m. - Smith

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 7. Board of Trustees Items

Access : Public

Type : Chancellor

Subject : C. Board Retreat June 1, 2023 (Standing Item) - HANDOUTS DUE: TODAY - May 16, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz) - Smith

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 7. Board of Trustees Items

Access : Public

Type : Chancellor

## Public Content

**HANDOUTS DUE: May 16, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)**

Placeholder Deadline: **NO ADDITIONAL ITEMS ACCEPTED**

Final Agenda Item Deadline: **NO ADDITIONAL ITEMS ACCEPTED**

@ TBD

### 07-05-22:co On Agenda



## 05-02-23:co ACTION ITEMS

C. **CONFIRMED** - Board Retreat June 1, 2023 (Standing Item) -HANDOUTS DUE: May 16, 2023(Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz) - Smith

**NOTE: LUNCH SHOULD START AT 11:00 A.M., with the RETREAT starting at 11:30 a.m.**

Those not on the agenda are optional and not required.**FISCHTHAL, COSKEY, TOPHAM, AND BERESFORD**indicated they are attending.**HANDS**will send a representative since she will be out of town **PRESIDENTS**should plan for 15 minutes each for the conversation with the presidents. This will be followed by board Q&A

### File Attachments

[Draft Board Retreat-Agenda for 06-01-23.pdf \(147 KB\)](#)

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | D. Chapter 6 Board Policies 6100, 6250, and 6340 - Hall                                 |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 7. Board of Trustees Items                                                              |
| Access :   | Public                                                                                  |
| Type :     | Finance and Business Services, All Cabinet Users                                        |

### File Attachments

[Chpt 6 Board Policies 6100, 6250, and 6340 - Hall.pdf \(935 KB\)](#)

## 8. Finance and Business Services

---

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | A. Budget Update (Standing Item) - Hall                                                 |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 8. Finance and Business Services                                                        |
| Access :   | Public                                                                                  |
| Type :     | Finance and Business Services                                                           |

## 9. People and Culture

---

|            |                                                                                         |
|------------|-----------------------------------------------------------------------------------------|
| Subject :  | A. Collective Bargaining and Meet and Confer Update (Standing Item) - Smith             |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet Meeting - In Person ** CONFIDENTIAL |
| Category : | 9. People and Culture                                                                   |
| Access :   | Public                                                                                  |
| Type :     | People, Culture, and Technology                                                         |
| Subject :  | B. Employee Health, Wellness, and Morale (Standing Item) - Smith                        |
| Meeting :  | May 16, 2023 - CONFIDENTIAL ** Chancellor's Cabinet                                     |

Meeting - In Person \*\* CONFIDENTIAL

Category :

9. People and Culture

Access :

Public

Type :

Chancellor, People, Culture, and Technology

## 10. Technology Services

---

Subject :

A. IT Updates (Standing Item) - Smith

Meeting :

May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category :

10. Technology Services

Access :

Public

Type :

People, Culture, and Technology

## Public Content

- IT Security Awareness Month activities;
- Technology Master Plan process; and,
- Technology Committee update.

## 11. Operations, Enterprise Services, and Facilities

---

Subject :

A. Housing Strategy (Standing Item) - Peterson

Meeting :

May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category :

11. Operations, Enterprise Services, and Facilities

Access :

Public

Type :

Facilities Management

Subject :

B. Food Services Operations (Standing Item) - Peterson

Meeting :

May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category :

11. Operations, Enterprise Services, and Facilities

Access :

Public

Type :

Finance and Business Services

Subject :

C. Weekly Activity Reports (Standing Item) - Peterson

Meeting :

May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category :

11. Operations, Enterprise Services, and Facilities

Access :

Public

Type :

Facilities Management

## File Attachments

## 12. Communications, Marketing, and Advocacy

---

Subject : A. Policy Advocacy (Standing Item) - Smith  
Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 12. Communications, Marketing, and Advocacy  
Access : Public  
Type : Chancellor

## 13. Conferences, Events, and Information

---

### 14. Roundtable

---

Subject : A. Roundtable - All Cabinet Members  
Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 14. Roundtable  
Access : Public  
Type : All Cabinet Users

## 15. Cabinet Meeting Variances

---

Subject : A. ABBREVIATED: Tuesday, May 30, 2023 - Cabinet 9:00 a.m. - 10:45 a.m. - Followed by Special Closed Session w/Board 11:00 a.m. - 3:00 p.m.  
Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 15. Cabinet Meeting Variances  
Access : Public  
Type : All Cabinet Users

## Public Content

05-03-23 On Agenda

Subject : B. No Cabinet Meeting - July 4, 2023  
Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL  
Category : 15. Cabinet Meeting Variances  
Access : Public  
Type : All Cabinet Users  
Subject : C. No Cabinet Meeting - August 8, 2023

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 15. Cabinet Meeting Variances

Access : Public

Type : All Cabinet Users

## Public Content

### Week of Cabinet Retreat

Subject : D. No Cabinet Meeting - August 22, 2023

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 15. Cabinet Meeting Variances

Access : Public

Type : All Cabinet Users

## Public Content

### First Week of Fall Credit Classes

## 16. Deadline Dates and Retreat Information

---

Subject : A. Board Retreat June 1, 2023 - HANDOUTS DUE: May 16, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category : 16. Deadline Dates and Retreat Information

Access : Public

Type : All Cabinet Users

## Public Content

**HANDOUTS DUE: May 16, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)**

### 07-05-22:co On Agenda

Subject : B. Chancellor's Cabinet Retreat August 11, 2023 - HANDOUTS DUE: August 1, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)

Meeting : May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet Meeting - In Person \*\* CONFIDENTIAL

Category :16. Deadline Dates and Retreat Information

Access :Public

Type :All Cabinet Users

Public Content

HANDOUTS DUE: August 1, 2023 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)

10-31-22:co On Agenda

Subject :C. Chancellor's Cabinet Retreat August 9, 2024 -  
HANDOUTS DUE: July 30, 2024 (Send to M. Lamb, A.  
Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)

Meeting :May 16, 2023 - CONFIDENTIAL \*\* Chancellor's Cabinet  
Meeting - In Person \*\* CONFIDENTIAL

Category :16. Deadline Dates and Retreat Information

Access :Public

Type :All Cabinet Users

Public Content

HANDOUTS DUE: July 30, 2024 (Send to M. Lamb, A. Ficken-Davis, V. Camarillo, K. Lerma C. Ozgunduz)

10-31-22:co On Agenda

**PLANNING AND DEVELOPMENT COUNCIL**  
**Minutes**  
**June 14, 2023**

**Tier 1**

CALL TO ORDER: The Budget Planning and Development Council meeting called to order at 1:06 p.m.

ATTENDEES: Erica P. Garcia (for Lorenze Legaspi), John Parker, Brett Bell, Courtney McClair, Jim Mahler, Susan Topham, Pablo Martin, Brian Weston (for Susan Topham), John Crocitti, Jacqueline Sabanos, John Bromma, Araceli Arreola-Bustamante, Neill Kovrig, Sahar King, Michelle Fischthal, and Kelly Hall, Chair

ABSENT: Lorenze Legaspi, María-José Zeledón-Pérez, Kurt Hill, and Sean Ryan

GUEST: Greg Smith

1. Welcome and Introductions:

None.

2. Approval of Minutes: May 3, 2023.

EBO Hall highlighted the mention of the BP/APs from the May 3, 2023 minutes, which will be going to DGC today, June 14, 2023. Updates to all BP/APs were mainly to clean up grammar and syntax and ensure they were current. EBO Hall also referenced the signing of the contract with the CWDL, Certified Public Accountants and the Council's recommendation that we move forward with a 1-year contract with an option of extension to preserve maximum flexibility to the District. Finally, EBO Hall also referenced the Budget Development Process Guide and distributed the draft table of contents, showing where all of the previously cancelled APs were moved to.

Approved by consensus as written.

3. Additions to the Agenda from the floor:

Approved by consensus. Proceed as agenda presented.

#### 4. Budget and Financial Matters

- Review of Campus Allocation Model (CAM) and Budget Allocation Model (BAM) used in the development of FY 2023.24 Tentative Budget (Hall)

EBO Hall distributed the FY 2023.24 CAM and BAM used in the development of the FY 2023.24 Tentative Budget. Manager Arreola-Bustamante discussed both the CAM and the BAM and answered questions as they arose.

EBO Hall mentioned that the additional adjunct FTEF per FY 2022.23 hold steady is where we are providing more FTEF to the campuses than they are making for FTES. Looking at how the rate is translated into dollars. \$30K per semester is the adjunct cost per 15 units. EBO Hall mentioned she has been unable to determine how this was decided. The amount we are allocating for one adjunct FTEF exceeds the cost of adjunct at \$102.15 which is the highest rate of pay for adjunct. The amount we are allocating to the campuses for FTEF at the adjunct rate is greater than what it would cost if we were paying every adjunct at the highest cost. At present, the rate for adjunct is not grounded in reality. This will be added to a future meeting to discuss the rate.

VC Smith commented about getting rid of the hiring freeze. The budget will show that expenses will exceed revenues, because we will be filling the positions that were frozen. Frictional vacancies of just over \$9M are contract savings over the year as people leave positions and the positions are waiting to be filled. EBO Hall is presenting a realistic budget to get us out of the hiring freeze.

Received good news from PERS that we will receive an additional increase of 1.48%, so this was not included in the Tentative Budget. This will mean there is an 8.22% COLA.

Manager Arreola-Bustamante distributed the Draft FY 2023.24 Adopted Budget Calendar and requested that the campuses review. EBO Hall asked that the campuses let Manager Arreola-Bustamante know if there are any issues or changes needed by end of day on Tuesday, June 20, 2023.

- Review draft FY 2023.24 Tentative Budget PowerPoint to be presented to the Board of Trustees on June 15

EBO Hall distributed the FY 2023.24 Tentative Budget and answered questions as they arose.

VC Smith mentioned that we have controls in SCFF and contract position vacancies to make sure we do not go over budget.

VC Tohpam provided a discussion on developing a focused approach on completing FAFSA.

- Status report for FY 2022.23 projected General Fund (GFU and GFR) ending balance

EBO Hall provided a detailed discussion during the review of the FY 2023.24 Tentative Budget where she explained that the ending fund balance for FY 2022.23 is projected to be \$49,270,962, which will give us an ending fund balance of 15%.

#### 5. Budget Townhall (Hall)

EBO Hall offered to visit the campuses and provide a budget brief after the release of the FY 2023.24 Adopted Budget. EBO Hall will bring this back next meeting.

#### 6. Discuss the establishment of BPDC Objectives for FY 2023-24 (Hall)

EBO Hall discussed the establishment of FY 2023-24 objectives for the Council. Council members were asked to think of areas of concern they would like to focus on over the next year, and provide them at the next meeting. This will ensure the Council fulfills their charter to review and make recommendations to the Chancellor on districtwide budget and planning issues.

One objective recommended by EBO Hall was to discuss objective sustainable methodology for ensuring the OPEB is maintained and grows.

#### 7. SDCCD Enrollment Update (standing item) (Topham)

VC Topham shared that the District is at 15.9% productivity across the credit colleges, which is 122% of our FTES target.

VC Topham provided a reminder that we started registration early this year for Fall. We don't have the ability to do a comparison because it would typically start in July (this year was May). Credit colleges we are at 50% of targets. There were approximately 1,700 students dropped for non-payment. Of those, 1,200 had no FAFSA on file. Needs to be a deeper dive to determine who our summer students are to understand our enrolment patterns. We offer the Promise Program to all students, it is not just based on need.



8. District Strategic Planning Committee Updates (standing item)  
(Fischthal)

VC Fischthal shared that the District Strategic Planning Committee has not had another meeting yet, but anticipates there will be an increase in the number of meetings throughout the year. One area the committee will be focusing on is linking the strategic plan to the SCFF.

9. Other:

Cancellation of the July 5 meeting. Historically the July meeting is cancelled due to most faculty being off contract in July and staff taking vacation leaves.

The next meeting EBO Hall will bring a list of topics and areas for CWDL, Certified Public Accountants to focus on as they commence their internal audit functions. Council members will decide on where CDWL should begin. A few items initially mentioned were:

- Financial Aide
- Use of NANCE
- Student receivables
- Cash handling

Adjournment:

There being no further agenda items the meeting adjourned at 2:24 p.m. The next regularly scheduled meeting is on August 2, 2023, which will be conducted via Zoom.



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

## DISTRICT GOVERNANCE COUNCIL MINUTES

**Tier 1**

June 14, 2023 3:00 p.m.

**Present:** Beresford, Bethea, Bromma, Coskey, Crocitti, Fischthal, Hall, Hands, Hoffman, S. King, T. King, Kovrig, Lundburg, Mahler, Martin, Peterson, Shabazz, Short, Topham, and Chairperson Smith

**Absent:** Hill, Ryan, Zeledón-Pérez

**Guests:** Camarillo, Lamb, Lerma

### 1. **WELCOME**

Acting Chancellor Gregory Smith welcomed the group. He informed everyone that, in an effort to reduce paper waste, all in-person meetings will have agenda items presented on the screen instead of paper handouts moving forward.

### 2. **AGENDA**

The agenda for the June 14, 2023, DGC meeting was reviewed and approved.

There were no items added to the agenda.

### 3. **REVIEW OF MINUTES**

The minutes of the May 17, 2023, meeting were approved as submitted.

### 4. **GOVERNANCE**

Acting Chancellor Smith welcomed back reelected Student Trustee Diego Bethea and announced that all four student trustees will be sworn in at the June 15 Board meeting.

Acting Chancellor Smith briefly highlighted upcoming Board meeting agenda items, including the consideration of the 2023-2026 Collective Bargaining Agreement with the AFT-Guild, Local 1931 – Faculty, a student-led resolution in support of combating climate change, and the termination of the District's COVID-19-related resolutions, including the repeal of the COVID-19 vaccination requirement for employees.

Cabinet members discussed their respective Board agenda items.

AFT Faculty Representative Jim Mahler requested to pull back agenda item 14.14 for negotiation, which is related to position changes under the Development and Entrepreneurship Division.

Vice Chancellor Kelly Hall presented a first reading of revisions to Chapter 6 Board Policies and Procedures. The updates are not significant and are largely to reflect standard updates from CCLC. Changes to Administrative Procedures in this section include their transfer to District desk manuals, effectively changing them to category three policies.

**5. EDUCATIONAL SERVICES**

Vice Chancellor Susan Topham reported on enrollment. Enrollment figures are positive, with an average productivity of 15.9 for the credit colleges and 122% progress toward the FTES target. More than 1,700 students were dropped for non-payment, per education code. The next drop for non-payment will occur in the fall. There are increased efforts to track and support students in their submission of FAFSA forms, which also works as an indicator of the trend of continuing students.

Acting Chancellor Smith stated that the District is continuing to work diligently to prevent fraudulent enrollment.

**6. INSTITUTIONAL INNOVATION AND EFFECTIVENESS**

Vice Chancellor Michelle Fischthal provided an update on the District's strategic plan. Her team has been working to compile data, which will help guide the direction of the District's future plans. The committee's first meeting will be in September; those in the group who are interested are welcome to attend.

Vice Chancellor Fischthal also provided updates on accreditation. The three credit colleges will have their ISER reviews presented to the Board at the June 15 meeting and the College of Continuing Education will have its presented in December. She also reported that the ACCJC accreditation cycle has changed from 7 to 8 years.

**7. DEVELOPMENT AND ENTREPRENEURSHIP**

Vice Chancellor Laurie Coskey provided a fundraising update.

Each of the colleges presented written grant proposals to San Diego Gas & Electric, valued at approximately \$225,000 each.

Vice Chancellor Coskey recently met with various stakeholders in support of student STEM research opportunities, tools and resources for instructors, to advocate for safe parking lots, and a possible partnership with the city to combat homelessness through education and college resources. She also honored the Promise program's biggest donor, Roger Frey.

**8. HEALTH AND SAFETY**

Vice Chancellor Joel Peterson provided an update on the Police Advisory Committee (PAC). The committee's bylaws require that it submit a minimum of one report of activities per academic year. College of Continuing Education Classified Senate President Neill Kovrig will be working on the report.

Vice Chancellor Peterson reported that the Board study session on achieving education mission-oriented policing took place and a link to the recorded meeting is available for viewing online. He also briefly discussed the process for filing official complaints with the campus police division.

**9. BUDGET AND FINANCE**

Vice Chancellor Kelly Hall provided a presentation on the District's 2023-2024 Tentative Budget. The total ending balance of the Tentative Budget for all funds is \$1,288,286,056. It is anticipated that the final state budget will be signed by the Governor by the end of June. The SDCCD's Adopted Budget will be presented to the Board of Trustees for approval in September.

**10. TECHNOLOGY**

Acting Chancellor Smith provided a technology update. The District's network redundancy system has proved to work well, as there was a network outage last week that did not interrupt District operations.

Wireless authentication installation is complete at College of Continuing Education. The installation is still in process at the other college campuses.

Changes in PeopleSoft include a migration to fully being hosted in the cloud, which is on track to be completed in July. An upgrade to the HCM side of PeopleSoft now allows for employees to use preferred names and pronouns.

**11. OPERATIONS, ENTERPRISE SERVICES, AND FACILITIES**

Vice Chancellor Peterson reported on the District's student housing efforts. Demolition work has begun in preparation for the housing project at City College. A request for qualifications for developers has been posted for a week, with a deadline of June 30. The final deadline for proposals is July 14. The selection will be made utilizing an independent firm that will use a rubric to grade the submissions. The District seeks to partner with an experienced third-party contractor to oversee construction planning. He discussed that if the District receives the anticipated grant funding, there would be stipulations outlining a required number of rental units and rental pricing. Otherwise, the District is able to set those amounts.

Vice Chancellor Peterson also gave a brief update on the District's proposed 2024 bond initiative efforts. Trustee Bernie Rhinerson has been leading the charge in engaging the community to support the bond initiative. Vice Chancellor Peterson's team is working to support the list of projects behind the bond proposal.

Adjourned 5:06 p.m.



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

## DISTRICT GOVERNANCE COUNCIL MINUTES

**Tier 1**

July 12, 2023 3:00 p.m.

**Present:** Beresford, Bethea, Bocaya, Crocitti, DeVore (for Topham), Fischthal, Gonzales (for Lundburg), Hands, Hoffman, S. King, T. King, Kovrig, Kunst (for Hill), Ledesma (for Hall), Mahler, Martin, Pallek, Peterson, Ryan, Shabazz, Short, Weinroth, Zeledón-Pérez, and Chairperson Smith

**Absent:** Coskey, Hall, Hill, Lundburg, Topham

**Guests:** Camarillo, Ficken-Davis, Lamb

### 1. **AGENDA**

The agenda for the July 12, 2023, DGC meeting was reviewed and approved.

There were no items added to the agenda.

### 2. **REVIEW OF MINUTES**

The minutes of the June 14, 2023, meeting were approved as submitted.

### 3. **GOVERNANCE**

The Board Meeting Agenda was opened for review by Acting Chancellor Greg Smith. Each item was discussed and satisfied.

Board Office Supervisor Amanda Ficken-Davis gave a presentation on a summarized but comprehensive overview of Board Policies and Administrative Procedures, as they relate to the District's policy making process, and the District Governance Council's specific role in that process. A list of Board Policies and Administrative Procedures that the District aims to have updated in the short-term will be provided to the Council at the August 23, 2023 DGC meeting.

Acting Chancellor Greg Smith provided information on a second reading of Chapter 6 Board Policies and Administrative Procedures 6100, 6150, 6200, 6250, 6300, 6307, 6330, and 6400. Members discussed revisions to the language in BP 6250 regarding the District's unrestricted general reserve level. All revisions to these items, including specific changes to BP 6250, were unanimously approved on a motion by College of Continuing Education Classified Senate President Neill Kovrig and seconded by Mesa College Academic Senate Designate John Crocitti.

Acting Chancellor Smith also provided information on a first reading of Chapter 6 Board Policy and Administrative Procedure 6340. The group had no amendments to the draft revisions.

**4. EDUCATIONAL SERVICES**

Student Services Dean Victor DeVore provided a report on enrollment on behalf of Vice Chancellor Susan Topham. Summer enrollment tracking has concluded, and the focus is now on fall enrollment efforts. He presented current enrollment data as of July 9, 2023. He noted that fall 2023 enrollment was opened earlier than typical, so the data is premature when comparing it to previous years. Some of the outreach efforts to encourage enrollment include sending reminders to students and providing information and support to the colleges' outreach offices. Fall registration for College of Continuing Education will begin next week.

Dean DeVore also discussed the various tools the District is using to prevent fraudulent enrollment. He will share the summer enrollment fraud figures with the group at a later date.

**5. INSTITUTIONAL INNOVATION AND EFFECTIVENESS**

Vice Chancellor Michelle Fischthal provided an update on the District's strategic plan. She announced that academic and classified leadership should expect to receive correspondence regarding the first districtwide strategic planning meeting in the fall. A review of the District Mission will be included in the process.

Vice Chancellor Fischthal reported on the District's accreditation process. The credit colleges are scheduled to have their onsite accreditation visits in the fall. The District is working closely with the colleges to support their work in preparation for the visits, which includes getting the colleges' records in order.

**6. DEVELOPMENT AND ENTREPRENEURSHIP**

Acting Chancellor Smith provided a fundraising update on behalf of Vice Chancellor Laurie Coskey. The Promise program's biggest donor, Roger Frey, is interested in supporting students with the cost of testing and certification requirements post-program completion at College of Continuing Education. He has already donated an initial \$50,000 toward this cause. The long-term goal is to continue to fundraise around this effort to eliminate those types of costs for all students in the future.

**7. HEALTH AND SAFETY**

Vice Chancellor Joel Peterson stated that there were no updates on the Police Advisory Committee (PAC).

**8. BUDGET AND FINANCE**

Fiscal Services Manager Michael Ledesma reported on the District's budget on behalf of Vice Chancellor Kelly Hall. He gave a brief overview of the forecasted 2022-2023 general fund unrestricted budget actuals.

**9. TECHNOLOGY**

Acting Chancellor Smith provided a technology update. Over the weekend of July 14-16, 2023, the District will complete its conversion of PeopleSoft from using the District's servers to being fully hosted by the cloud using Oracle Cloud Integration (OCI). Users should expect to notice little change except for better performance while using the platform.

**10. OPERATIONS, ENTERPRISE SERVICES, AND FACILITIES**

Vice Chancellor Peterson reported on the District's student housing efforts. The District's request for qualifications for developers, a search of a public-private partnership partner to work with for the design and construction plan for the student housing project at City College, is due by July 14, 2023. After the consulting firm scores the submissions, the results will be reviewed by a selection committee comprised of select Cabinet members, college leadership staff, and other non-voting individuals from the college. The final selection will go to the Board of Trustees for approval.

Vice Chancellor Peterson also gave a brief update on the District's proposed 2024 bond initiative efforts. The colleges have completed the work of providing information for requested facilities and maintenance projects. Next, the District will use the information to consolidate and rank the projects by matter of priority. The colleges will be able to provide feedback on the resulting consolidated list.

Adjourned 4:42 p.m.

## **MINUTES**

Board of Trustees  
San Diego Community College District  
Regular Board Meeting

Charles W. Patrick Building  
District Office  
3375 Camino del Rio South  
Rooms 235-255, 300  
San Diego CA 92108

**July 20, 2023**

### **ATTENDANCE AT THIS REGULAR PUBLIC MEETING**

Board members who arrive after meeting begins will be noted as Present at the point in this agenda at which they arrive.)

#### **Members Present:**

Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, and Maria Nieto Senour

#### **1. Call to Order**

##### **1.01 Call Meeting to Order**

Board President Maria Nieto Senour called the meeting to order at 2:52 p.m.

##### **1.02 Approval of Remote Trustee Attendance for "Emergency Circumstance" if Necessary**

None.

##### **1.03 Announcement of and Public Comment on Closed Session Items**

None.

##### **1.04 Adjourn to Closed Session, Room 300**

#### **2. Closed Session**

**2.01 Confer with labor negotiator Gregory Smith, Acting Chancellor (pursuant to Government Code Section 54957.6).**

**2.02 Administrator Employment Contract (pursuant to Government Code Section 54957), the title of which is Associate Vice Chancellor, Employee Relations.**

**2.03 Chancellor Search (pursuant to Government Code Section 54957).**

**2.04 Administrator Employment Contract (pursuant to Government Code Section 54957), the title of which is Associate Vice Chancellor, Finance and Business Services.**

#### **3. Open Session Organizational Items**

##### **3.01 Reconvene Open Session, Room 235-255**

Members Present:

Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, and Student Trustee Namod Pallek

Meeting reconvened at 4:05 p.m.

##### **3.02 Pledge of Allegiance**

##### **3.03 Report of Action in Closed Session (if applicable)**

None.

#### **4. Approval of Minutes**

**4.01 Minutes of the June 15, 2023, Board Meeting - 1:30 p.m.**

Approved as submitted.

#### **5. Development of the Consent Calendar**

##### **5.01 Call for Removal of Items from the Agenda**

None.

##### **5.02 Board Development of Consent Calendar**



Items pulled for discussion:

12.01, 12.02, 13.03, 13.04, 13.09, 14.04, 14.09, 14.10, 14.11, 15.02, 15.03

### **5.03 Call for Academic Senates' Agenda Items for Discussion**

None.

### **5.04 Adoption of Consent Calendar**

Recommend Approval of Consent Calendar as Developed.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

## **6. Public Comment**

### **6.01 Public Comments Guidelines**

City College Academic Senate (AS) President Maria-Jose Zeledon-Perez shared that summer has been going well and that she is looking forward to the start of the fall semester. She read resolutions passed by the AS calling for an independent process for students making a complaint against a SDCCD Police Officer and requesting that recently purchased tasers not be deployed by SDCCD Police.

New Mesa College AS President Andrew Hoffman introduced himself to the Board and said the AS is busy preparing for a retreat on August 15 and that he is working with his new Vice President Veronica Gerace on planning for the new academic year.

## **7. Collective Bargaining**

### **7.01 Call For Presentations (if any) By Exclusive Agent(s) Representing Employees.**

None.

### **7.02 Public Response to Initial Proposal(s) of Employee Organizations.**

None.

### **7.03 Announcement(s) of Proposed Tentative Agreement(s) Between the District and Exclusive Agents Representing Employees.**

None.

### **7.04 Announcement(s) of Agreement(s) Between the District and Exclusive Agents Representing Employees.**

None.

## **8. Reports**

### **8.01 Report on Communications/Statewide & Legislative Issues - Chancellor**

Acting Chancellor Gregory Smith reported the Fiscal Year 2024 Transportation, Housing and Urban Development, and Related Agencies appropriations bill was approved by the House Appropriations Committee and includes: \$500,000 in funding for Utility and Water Improvements at College of Continuing Education, sponsored by Representative Juan Vargas; \$500,000 for renovations in the School of Public Safety at Miramar College, and an additional \$1 million to fund Family-Friendly Student Centers, both sponsored by Representative Jacobs. He reported that on July 10, Governor Gavin Newsom signed the 2023-2024 Budget Act, which funds an 8.22% cost-of-living adjustment to the District's base apportionment funding, adult education, Extended Opportunity Programs and Services (EOPS), Disabled Students Programs and Services (DSPS), CalWORKs, Puente, Umoja, and other categorical programs, but not for the Strong Workforce and Student Equity and Achievement Programs. While positive, Acting Chancellor Smith said the District must continue to be strategic and cautious in managing ongoing commitments. He also reported that Assembly Bill 506 was passed out of the Senate Education Committee last week and referred to the Committee on Appropriations, where it is scheduled to be considered on August 14, and he thanked the leadership of the California Community College Ethnic Studies Faculty Council, including faculty leaders from Mesa College representing our District and region on advancing this legislation.

### **8.02 Report of the Trustees**

#### **Student Trustee Namod Pallek**

Student Trustee Namod Pallek said that City College Associated Student Government will host a pre-fall retreat August 13-14 where they will interact with the college's president and vice presidents, while also learning about the City College Foundation. He reported that Mesa College is hosting Mesa CRUISE on Tuesday through Thursday through July. Student Trustee Pallek reported that Miramar College students, along with their peers at other colleges, participated in the Pride Parade on July 15. He said the Associated Students will meet the second week of August, and that summer office hours continue from 8 a.m. to 6 p.m. Monday through

Thursday and with the campus closed on Fridays. Student Trustee Pallek reported that \$1.4 million was received from California State Senate President pro Tempore Toni Atkins and directed to College of Continuing Education and Promises2Kids.

#### Trustee Geysil Arroyo

Trustee Arroyo said that she and her family marched with the District's contingent in the Pride Parade on July 15, 2023, and thanked Dean Luke Menchaca for his work organizing the event and recognized many in attendance including Acting Chancellor Gregory Smith, Trustee Craig Milgrim and the many students, faculty, and staff. She reported that Acting Chancellor Smith sent emails about the June 29 Supreme Court ruling on affirmative action and about the District's participation in the Pride Parade and said she sees them as valuable not only as a trustee, but also for the greater SDCCD community.

#### Trustee Mary Graham

Trustee Graham recognized Student Trustee Namod Pollack who was serving in his first Board meeting, and thanked the Academic Senates for the resolutions they brought forward during the meeting and said their partnership with the Board in the governance process is critical. She welcomed Professor Andrew Hoffman to his first meeting as Academic Senate (AS) President. Trustee Graham said that she, along with Trustee Milgrim, met with the Chancellor Search Committee on June 27 and set an application close date of October 2, 2023, which would then be followed by screening and interviewing processes. She said various steps along the way, including public forums and various stakeholder meetings, will provide opportunities for community members to provide public feedback. Trustee Graham also reported that Academic Search was selected to assist with the process, and she encouraged the community to share the job posting broadly in order to expand the pool of potential candidates.

#### Trustee Craig Milgrim

Trustee Milgrim said he attended the Pride Parade and thanked all those who put in countless hours to make the District's participation such a success. He mentioned an agenda item that was approved to accept a \$1.2 million grant from Representative Sara Jacobs to help fund Pride Centers at all of the colleges, and reported there are those within the federal government looking to remove such community programming, which he called a hateful attack on the LGBTQIA+ community. Trustee Milgrim reported that Mesa College received a grant from the San Diego Foundation to expand its TerraMesa Community Garden and help provide lessons on sustainable agriculture and how to grow food, which he said pairs well with the District's basic needs support programs. He thanked the City College AS for its two resolutions brought forth during the meeting regarding policing and said he would be paying attention to further follow up.

#### Trustee Bernie Rhinerson

Trustee Rhinerson said that he is looking forward to starting the new academic year, and he thanked trustees Graham and Milgrim for their work to get chancellor search started.

#### Trustee Maria Nieto Senour

Trustee Senour reported she was recovering from a recent illness and that it was good to be back.

### **8.03 Report of the Chancellor**

Acting Chancellor Gregory Smith praised the quick actions of City College Counselor Diana Soqui and Public Information Officer Cesar Gumapas, which helped save a student life during a life-threatening medical emergency at the college. He recognized the efforts of Vice Chancellor of Development and Entrepreneurship Laurie Coskey and Miramar College Director of Development and Entrepreneurship Lisa Cole-Jones who worked with longtime San Diego Promise supporter Roger Frey on a commitment of \$50,000 to support students in programs that have certification and licensing fees to help ensure a debt-free pathway to living wage employment. Acting Chancellor Smith recognized the IT Services Department for moving PeopleSoft to the Oracle Cloud Infrastructure in order to save money, reduce the District's carbon footprint, increase the speed and stability of performance, and make the system more secure; he thanked Associate Vice Chancellor Peter Maharaj, IT Director Antoine Andari, and everyone involved in this project. He introduced and welcomed Aimee Gallagher as associate vice chancellor of Employee Relations, and Nancy Lane and Nahid Razi as associate vice chancellors of Finance and Business Services. He shared his report with Vice Chancellor Joel Peterson who provided an update on the Police Advisory Committee and recognized SDCCD Police Officer Ruben Diaz, who was named San Diego County Law Enforcement Officer of the Year. He said that he participated in the Pride Parade and thanked Dean Menchaca for chairing the organizing committee, as well as its committee members and everyone else who supported the District's participation and attended the event. He concluded his report by wishing Trustee Senour a happy 80th birthday.

## **9. Board Policies**

**9.01 Consideration and adoption of revisions to a Chapter 6 – Business and Financial Services Board Policies (First Reading). These revisions are part of a comprehensive six-year review to ensure currency.**

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

## **10. New Business**

**10.01 In the matter regarding the Trustee Advisory Council (TAC), authority is requested to remove the following individuals who have ended their service on the TAC, with appreciation expressed for their advice and support:**

**Nola Butler Byrd (nominated by Trustee Senour)**

**Olivia Puentes-Reynolds (nominated by Trustee Senour)**

**Evonne Seron Schulze (nominated by Trustee Graham)**

Motion by Mary Graham, second by Bernie Rhinerson.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

## **11. Instructional Services**

### **11.01 Consideration and approval of new or revised courses and programs**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**11.02 In the matter of the District's Allied Health Occupation Programs, authority is requested to enter into agreements with healthcare agencies for the use of clinical facilities by students enrolled in the District's Allied Health Occupation Programs during the 2023-2024 fiscal year.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**11.03 In the matter of the Child Development programs, the General Child Care and Development Program (CCTR) and the California State Preschool Program (CSPP) agreements from the California Department of Social Services, and the California Department of Education, authority is requested to authorize the Vice Chancellor of Educational Services, as the designated personnel to sign contract documents, including the Continued Funding Applications, and all other related CCTR and CSPP contract documents**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**11.04 In the matter of Child Development / Early Education Centers located at San Diego City College, Mesa College, and Miramar College, authority is requested to accept the revisions to the 2023 Family Handbook. This Handbook is required by the California Department of Education - Early Education Division and the California Department of Social Services - Child Care and Development Division, which are funding sources for the San Diego Community College District College Child Development / Early Education Centers.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

## **12. Student Services**

### **12.01 Consideration and approval of a revision to the approved Student Fee Schedule for 2023-2024.**

Motion by Mary Graham, second by Bernie Rhinerson.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**12.02 Consideration and adoption of the College and Career Access Pathways (CCAP) Dual Enrollment Partnership Agreements with the San Diego Unified School District and three public Charter Schools; and PUBLIC HEARING on the Approval of the CCAP Partnership Agreements.**

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**12.03 In the matter of the San Diego Miramar College Memorandum of Understanding (MOU) with Altus Affiliated Schools (dba The Charter School of San Diego), authority is requested to continue the dual enrollment agreement for 2023-2024.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**13. Budget and Finance**

**13.01 In the matter of the 2023-2024 Regional Strong Workforce programs, awarded to San Diego City College from the California Community Colleges Chancellor's Office (CCCCO), authority is requested to accept, budget, and spend \$97,897 in the 2022-2023 General Fund/ Restricted budget.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**13.02 In the matter of the Community Food Grant Program collaborative Agreement #F123120990 from the San Diego Foundation and County of San Diego, awarded to San Diego Mesa College to execute programmatic activities in support of food sovereignty and improvements to the Terra Mesa Garden, authority is requested to accept, budget, and spend \$125,000 in the 2023-2024 General Fund/Restricted Budget.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**13.03 In the matter of a California Community Colleges Chancellor's Office (CCCCO) Culturally Responsive Pedagogy & Practices (CRPP) grant awarded to San Diego Miramar College for Innovative Best Practices, authority is requested to:**

- 1. Enter into a 2-year agreement with CCCCCO's Institutional Effectiveness Division from June 15, 2023 to June 30, 2025 for the Culturally Responsive Pedagogy & Practices grant in the amount of \$300,000; and**
- 2. Accept, budget, and spend \$300,000 in the 2023-2024 General Fund/Restricted Budget.**

Motion by Craig Milgrim, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**13.04 In the matter of a California Community Colleges Chancellor's Office (CCCCO) Culturally Responsive Pedagogy & Practices (CRPP) grant awarded to San Diego College of Continuing Education for Innovative Best Practices, authority is requested to:**

- 1. Enter into a 2-year agreement with CCCCCO's Institutional Effectiveness Division from June 15, 2023 to June 30, 2025 for the Culturally Responsive Pedagogy & Practices grant in the amount of \$300,000; and**
- 2. Accept, budget, and spend \$300,000 in the 2023-2024 General Fund/Restricted Budget.**



Motion by Craig Milgrim, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**13.05 In the matter of the federal grant awarded by the United States Department of Education to the San Diego Community College District for the Dreamers Support Program, authority is requested to accept, budget, and spend \$1,200,000 from the Department of Education in the 2023-2024 budget.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**13.06 In the matter of the federal grant awarded by the United States Department of Education to the San Diego Community College District for the LGBTQIA+ Pride Centers, authority is requested to accept, budget, and spend \$1,200,000 from the Department of Education in the 2023-2024 budget.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**13.07 In the matter of the subcontract agreement between San Diego Community College District Educational Services and the Grossmont-Cuyamaca Community College District (GCCCD) Auxiliary to provide support for the Strong Workforce Regional Career Navigation Initiatives, authority is requested to accept, budget, and spend \$49,016 in the 2023-2024 General Fund/Restricted Budget.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**13.08 Approval of purchase orders prepared during the period of June 1, 2023 through June 30, 2023.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**13.09 Authority to ratify RFP #23-10 agreement for Executive Recruitment Services with Academic Search. Academic Search is the most responsive, responsible bidder, and; authorize the Manager of Business Services to execute the necessary documents.**

Motion by Mary Graham, second by Craig Milgrim.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**13.10 Authority is requested to enter into a Professional Services Agreement with Astute Business Solutions, to assess the District's PeopleSoft applications to assist the District identify opportunities for optimization and modernization.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

## **14. Human Resources**

**14.01 Certification of short-term personnel service effective on or after July 21, 2023, per California Education Code Section 88003.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**14.02 Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period June 1, 2023, through June 30, 2023.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**14.03 In the matter regarding the Basic Needs Center at San Diego City College, effective August 1, 2023, authority is requested (contingent upon review by People, Culture, and Technology Services) to establish a 12-month 1.0 FTE Student Services Technician position (#00120488), Range 23 (\$4,104.63-\$6,551.93), AFT - Classified Professionals Unit, to provide CalFresh program assistance for students from the state budget categorical allocation (GFR).**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**14.04 In the matter of California Community Colleges Chancellor's Office (CCCCO) grant #G0535, awarded to San Diego Mesa College to establish a Mathematics, Engineering, and Science Achievement (MESA) program, authority is requested (contingent upon review by People, Culture, and Technology Services) to:**

- 1. Enter into a 5-year agreement with CCCCCO's Education Services and Support Division in the amount of \$1,400,000,**
- 2. Accept, budget, and spend \$280,000 Year 1 allocation in the 2022-2023 General Fund/Restricted Budget,**
- 3. Accept, budget, and spend \$280,000 Year 2 allocation in the 2023-2024 General Fund/Restricted Budget,**
- 4. Establish a 12-month 1.0 FTE Restricted Program Activity Manager position (#00120491), Range 2 (\$8,209.38-\$13,372.21), Management Unit, effective July 21, 2023; and**
- 5. Establish a 12-month 1.0 FTE Administrative Assistant III position (#00120492), Range 18, (\$3,930.81-\$5,691.12), AFT - Classified Professionals Unit, effective July 21, 2023 (GFR).**

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**14.05 In the matter regarding the reorganization of operations in the Finance and Business Services division located in the District Office, effective August 1, 2023, authority is requested (contingent upon review by People, Culture, and Technology Services) to:**

- 1. Delete a vacant 12-month 1.0 FTE Manager, Fiscal Services position (#R02249), Range 4 (\$9,311.28 - \$15,167.09) Management Unit;**
- 2. Establish a 12-month 1.0 FTE Accounting Supervisor, Fiscal Services position (#00120489), Range G (\$6,212.38 - \$10,371.82) Supervisory and Professional Administrators Association;**
- 3. Establish a 12-month 1.0 FTE District Office Accounting Specialist, Fiscal Services position (#00120490), Range 27 (\$4,669.28 - \$7,453.22), AFT' Classified Professionals Unit; and**
- 4. Reclassify two 12-month 1.0 FTE Accounting Technician positions (#003138 & #001665) and incumbents, Range 21 (\$3,865.70 - \$6,170.54) AFT ' Classified Professionals Unit, to Senior Accounting Technician, Range 23 (\$4,104.63 - \$6,551.93), AFT' Classified Professionals Unit (GFU).**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**14.06 In the matter regarding the People, Culture, and Technology Services Division, effective August 1, 2023, authority is requested (contingent upon review by People, Culture and Technology Services), to:**  
**1: Establish an Executive Assistant classification, Schedule B, Range B (\$4,901.35-\$8,182.99), Supervisory and Professional Administrators Association; and,**  
**2. Reclassify three Administrative Assistant positions (#011644, #011646, and #009094) and incumbents, Range 7 (\$4,726.38-\$7,890.88) to Executive Assistant Schedule B, Range B (\$4,901.35-\$8,182.99), Supervisory and Professional Administrators Association (GFU).**  
Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**14.07 In the matter of the Development and Entrepreneurship Division at the District Office, effective August 1, 2023, authority is requested (contingent upon review by People, Culture, and Technology Services), to:**

- 1. Delete a vacant funded 12-month 1.0 FTE Administrative Assistant IV position (#00120460), Range 21 (\$3,865.70-\$6,170.54), AFT ' Classified Professionals Unit; and,**
- 2. Establish a 12-month 1.0 FTE Executive Assistant position (#00120486), Schedule B, Range B (\$4,901.35-\$8,182.99), Supervisory & Professional Administrators Association (GFU).**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**14.08 In the matter regarding the People, Culture, and Technology Services Division, effective August 1, 2023, authority is requested (contingent upon review by People, Culture and Technology Services), to:**  
**1. Revise the Administrative Assistant - HR and Executive Assistant to the Office of the Executive Vice Chancellor classification descriptions to Executive Assistant - Confidential; and,**  
**2. Retitle positions (#011645 and #011999), and incumbents, to Executive Assistant - Confidential, Range 26 (\$5,414.00-\$9,377.66), Association of Confidential Employee Unit (GFU).**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**14.09 Approval of appointment of contract of employment of Aimee L. Gallagher as Associate Vice Chancellor, Employee Relations, at the San Diego Community College District.**

In accordance with Government Code section 54953, Board President Senour orally reported the recommendation for the approval of salaries and compensation paid in the form of fringe benefits for the position of Associate Vice Chancellor, Employee Relations.

Motion by Mary Graham, second by Craig Milgrim.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**14.10 Approval of appointment and contract of employment of Nancy Lane as Associate Vice Chancellor, Finance and Business Services, at the San Diego Community College District.**

In accordance with Government Code section 54953, Board President Senour orally reported the recommendation for the approval of salaries and compensation paid in the form of fringe benefits for the position of Associate Vice Chancellor, Finance and Business Services. It was noted that the final starting placement for this individual is range 8, step J of the management salary schedule.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Namod Pallek (Advisory Vote)

**14.11 Approval of appointment and contract of employment of Nahid Razi as Associate Vice Chancellor, Finance and Business Services, at the San Diego Community College District.**

In accordance with Government Code section 54953, Board President Senour orally reported the recommendation for the approval of salaries and compensation paid in the form of fringe benefits for the position of Associate Vice Chancellor, Finance and Business Services. It was noted that the final starting placement for this individual is range 8, step E of the management salary schedule.

Motion by Geysil Arroyo, second by Craig Milgrim.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee Namod Pallek (Advisory Vote)

**15. Facilities, Buildings, and Real Estate**

**15.01 In the matter of communication and related administrative support services for the Facilities Management, Facilities Services, and Maintenance and Operations divisions of the Operations, Enterprise Services and Facilities Department, authority is requested to enter into a consultant agreement with Leimbach Communications Group for the period from August 1, 2023, through June 30, 2024.**

Approved as part of the Consent Calendar.

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee Namod Pallek (Advisory Vote)

**15.02 In the matter of program and construction management activities, authority is requested to allow for the use of Proposition S to fund remaining Proposition N projects if needed, and Proposition N to fund remaining Proposition S projects if needed.**

Motion by Bernie Rhinerson, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee Namod Pallek (Advisory Vote)

**15.03 In connection with the membership of the Propositions S and N Citizens' Oversight Committee, authority to appoint Mesa College student Ixchel Valencia Diaz to serve a one-year term as the student representative from July 1, 2023, until June 30, 2024.**

Motion by Geysil Arroyo, second by Craig Milgrim.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee Namod Pallek (Advisory Vote)

**16. Information Items**

**16.01 Report to the Board on AB 992 (Mullin, 2019), Open Meeting: Local Agencies: Social Media.**

Presented by District General Counsel Ljubiša Kostic.

**17. Reconvene Closed Session (if applicable)**

**17.01 Reconvene Closed Session (if applicable)**

**17.02 Announcement of Action Taken in Closed Session**

**18. Adjournment**

**18.01 Adjournment**

Meeting adjourned at 5:40 p.m.



## **MINUTES**

Board of Trustees  
San Diego Community College District  
Regular Board Meeting

Charles W. Patrick Building  
District Office  
3375 Camino del Rio South  
Rooms 235-255, 300  
San Diego CA 92108

**August 31, 2023**

### **ATTENDANCE AT THIS REGULAR PUBLIC MEETING**

Board members who arrive after meeting begins will be noted as Present at the point in this agenda at which they arrive.)

#### **Members Present:**

Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, and Maria Nieto Senour

#### **1. Call to Order**

##### **1.01 Call Meeting to Order**

Board President Maria Nieto Senour called the meeting to order at 2:53 p.m.

##### **1.02 Approval of Remote Trustee Attendance for "Emergency Circumstance" if Necessary**

None.

##### **1.03 Announcement of and Public Comment on Closed Session Items**

None.

##### **1.04 Adjourn to Closed Session, Room 300**

#### **2. Closed Session**

**2.01 Confer with labor negotiator Aimee Gallagher, Acting Vice Chancellor of People, Culture, and Technology Services (pursuant to Government Code Section 54957.6).**

**2.02 Confer with or receive advice from legal counsel (pursuant to Government Code Section 54956.9(d)(1)) concerning pending litigation. There is one (1) item for discussion.**

Under item 3.03, Board President Senour read the following statement:

The Board has returned from Closed Session with the following actions to report:

Under Item 2.02. of the Closed Session Agenda, on a motion by Trustee Rhinerson, and seconded by Trustee Graham, the Board waived the Attorney-Client Privilege as to an Investigation Report related to a Title 5 discrimination complaint.

Ayes: Arroyo, Graham, Milgrim, Rhinerson, Senour

**2.03 Employment/Public Employee Appointment/Discipline/Dismissal/Release. There is one (1) items for discussion (pursuant to Government Code Section 54957).**

Under item 3.03, Board President Senour read the following statement:

The Board has returned from Closed Session with the following actions to report:

Under Item 2.03. of the Closed Session Agenda, on a motion by Trustee Arroyo, and seconded by Trustee Graham, the Board approved the termination of the employment of a classified employee at San Diego College of Continuing Education, as required under Section 88013(b) of the California Education Code.

Ayes: Arroyo, Graham, Milgrim, Rhinerson, Senour

##### **2.04 Chancellor Search (pursuant to Government Code Section 54957).**

#### **3. Open Session Organizational Items**

##### **3.01 Reconvene Open Session, Room 235-255**

Members Present:

Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, and Student Trustee Ixchel Valencia Diaz

Meeting reconvened at 4:03 p.m.

### **3.02 Pledge of Allegiance**

### **3.03 Report of Action in Closed Session (if applicable)**

Under item 3.03, Board President Senour read the following statements:

The Board has returned from Closed Session with the following actions to report:

Under Item 2.02. of the Closed Session Agenda, on a motion by Trustee Rhinerson, and seconded by Trustee Graham, the Board waived the Attorney-Client Privilege as to an Investigation Report related to a Title 5 discrimination complaint.

Ayes: Arroyo, Graham, Milgrim, Rhinerson, Senour

Under Item 2.03. of the Closed Session Agenda, on a motion by Trustee Arroyo, and seconded by Trustee Graham, the Board approved the termination of the employment of a classified employee at San Diego College of Continuing Education, as required under Section 88013(b) of the California Education Code.

Ayes: Arroyo, Graham, Milgrim, Rhinerson, Senour

## **4. Approval of Minutes**

### **4.01 Minutes of the July 20, 2023, Board Meeting - 2:50 p.m.**

Approved as submitted.

## **5. Development of the Consent Calendar**

### **5.01 Call for Removal of Items from the Agenda**

None.

### **5.02 Board Development of Consent Calendar**

Items pulled for discussion:

12.01, 13.01, 13.03, 13.08, 13.,09, 13.12, 13.14, 14.09, 15.04

### **5.03 Call for Academic Senates' Agenda Items for Discussion**

None.

### **5.04 Adoption of Consent Calendar**

Recommend Approval of Consent Calendar as Developed.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee Ixchel Valencia Diaz (Advisory Vote)

## **6. Public Comment**

### **6.01 Public Comments Guidelines**

City College Academic Senate (AS) President Maria-Jose Zeledon-Perez shared that a larger number of students are attending in person and many events are being held contributing to a lively atmosphere. She continued, students are excited to learn and engage, a Friends of City College golf tournament fundraiser was held, and faculty are excited about submitting proposals for zero textbook cost grants.

Mesa College AS President Andrew Hoffman reported that the AS held a retreat, which was valuable. Topics discussed included the dropping of foreign language requirements by some institutions. The AS also talked about mental health, Artificial Intelligence, transparency with funding, and parliamentary procedure. AFT President Jim Mahler also participated. Lastly, the AS website was discussed.

Miramar College AS President Pablo Martin said enrollment is up, energy is great, and the college held a successful Jet's Jump Start event. The events helped build positive relationships and continued healing. He continued by sharing that the website review task force met and many faculty are getting involved; students are benefiting from wrap-around services, and that faculty are concerned about the loss of some tenure-track individuals who have left for other institutions.

College of Continuing Education AS President Richard Weinroth thanked Acting Chancellor Smith and Board President Senour for attending the August 30 convocation, which was an amazing experience. He continued that it is great to see so many faculty attending events. The college has 17 new faculty hires and enrollment is up 150%. He concluded that he is looking forward to a wonderful year.

Mohamed Musse suggested that the San Diego and Imperial Counties Community Colleges Association (SDICCCA) internship be paid.

Vincent Ghio recommended the creation of an online system for both ticketing and parking for all SDCCD intercollegiate events.

For additional public comments, please see item 10.01.

## **7. Collective Bargaining**

### **7.01 Call For Presentations (if any) By Exclusive Agent(s) Representing Employees.**

Under item 7.02, Board President Senour noted that the initial proposal from the Police Officers Association for the bargaining successor agreement, as well as the District's public response, was being presented at this meeting. She asked for public comment on the item. No one came forward to speak. This item will remain on the agenda for the September 14 meeting.

### **7.02 Public Response to Initial Proposal(s) of Employee Organizations (includes the District's public response to the initial proposal from the Police Officers Association for the bargaining successor agreement).**

Board President Senour noted that this item included the initial proposal from the Police Officers Association for the bargaining successor agreement as well as the District's public response, and asked for public comment on the item. No one came forward to speak. Board President Senior announced that this item will remain on the agenda for the September 14 meeting.

### **7.03 Announcement(s) of Proposed Tentative Agreement(s) Between the District and Exclusive Agents Representing Employees.**

None.

### **7.04 Announcement(s) of Agreement(s) Between the District and Exclusive Agents Representing Employees.**

None.

## **8. Reports**

### **8.01 Report on Communications/Statewide & Legislative Issues - Chancellor**

Acting Chancellor Gregory Smith reported that the assembly and senate budget bills and higher education trailer bills have been amended to clarify the \$75 million in funding approved for City College is intended to provide an ongoing resource to maintain affordable rental rates and a commitment to secure state financing in the 2024 budget act. He said this move would translate to lower rental rates on the housing provided by the SDCCD, and he thanked the California Community Colleges Chancellor's Office and other advocates for their work on this amendment. Acting Chancellor Smith said the District is following several assembly and senate bills of interest and he will provide updates throughout the semester. He said a new comprehensive report on the impact of the College and Career Access Pathways (CCAP) programs show those students have greater overall high school success outcomes, are significantly more likely to enroll in college within one year of completing high school than non-CCAP students, complete transfer-level math and English in their first year of college, and are more likely to obtain an associate degree. He said this is a clear priority of state Chancellor Dr. Sonya Christian and of the District.

### **8.02 Report of the Trustees**

#### Student Trustee Ixchel Valencia Diaz

Student Trustee Ixchel Valencia Diaz reported that City College held a club rush on August 24, and the Associated Student Government tabled alongside faculty, classified professionals, and administrators to welcome students during Welcome Week. She said that Mesa College athletics held the Olympian Olympics on August 18, and the college hosted Welcome Week from August 21-25 with various department booths and resources for the fall semester. She also reported that Mesa College's Black Leadership Fellows and UMOJA held a Black Student Meet and Greet on August 23, and campus Student Health Services held a Blue Moon healing under the stars event on August 30. At San Diego Miramar College, Ixchel said a successful Jet Jump Start was held on August 16 and Convocation took place on August 17. She said that College of Continuing Education hosted Reg Fest from July 18 through August 16 where students were offered clothing suitable for job interviews; the Associated Student Body held a planning event for the fall semester; and the Educational Cultural Complex opened its first student lounge.

#### Trustee Geysil Arroyo

Trustee Arroyo thanked those at San Diego City College who provided International Overdose Awareness Day pins to the Board, and the colleges for all they do to prepare and welcome students back. In preparation of an October presentation at the Association of Community College Trustees (ACCT) Leadership Congress in Las Vegas, she also reported that she met with Acting Chancellor Gregory Smith and Trustee Bernie Rhinerson on how the District creates safe spaces.

#### Trustee Mary Graham

Trustee Graham said the start of the semester feels more like pre-pandemic times. She reported that she attended the San Diego and Imperial Counties Labor Council dinner with her fellow Trustees and applauded the work the grad students and UC system are engaging in towards organizing. Trustee Graham reported that the Chancellor Search process is continuing with applications being accepted through October 2. Additional updates from the committee included that partner Academic Search is seeking opportunities to engage with constituents about needs and challenges throughout the District, work during a September 20 meeting will be for the creation of questions and writing prompts for the interview process, and candidate forums will take place the week after the Thanksgiving holiday. Trustee Graham also acknowledged Trustee Bernie Rhinerson for his leadership role in securing greater participation by California districts in the ACCT, which has led to greater involvement in national advocacy.

#### Trustee Craig Milgrim

Trustee Milgrim said that he attended the Labor Council dinner, which highlighted the grad students and post-doctoral students who are organizing at UC San Diego. He reported that a recent Gallop poll showed that unions are increasing and Americans see that as good. Trustee Milgrim called out the amazing enrollment numbers, which he said is the result of hard work across the District.

#### Trustee Bernie Rhinerson

Trustee Rhinerson said it's great to see the excitement of the new semester and hear from the Faculty Senate representatives. He said that he had a busy summer with his grandchildren and is looking forward to getting back to work. He reported that he and Trustee Milgrim are working hard as the Bond and Facilities subcommittee, and noted a later agenda item related to that work. Additionally, he said he and Trustee Milgrim will meet in September as part of the Board Budget Study and Audit subcommittee. Trustee Rhinerson reported that he was appointed to the ACCT Pacific Region Nominating Committee and he will help seek out new leadership coming from California, Oregon, Washington, the Pacific Islands-area, Idaho, Nevada, Utah, Arizona, Alaska, and Hawaii to serve on the Board. He said Community College League of California has become very active screening candidates from California to make sure colleges are represented at the national level.

#### Trustee Maria Nieto Senour

Trustee Senour said that she attended wonderful convocations at the colleges and noted that each was special and unique with a lot of enthusiasm. She recognized the singer who performed "Imagine" at San Diego College of Continuing Education's Convocation on August 30.

### **8.03 Report of the Chancellor**

Acting Chancellor Gregory Smith recognized the updated technology set-up in the Board meeting space and thanked Associate Vice Chancellor Peter Maharaj, as well as Dan Sandoval and John Kalchik for their work on the project. He said that this was the first Board meeting to start the academic year during the 50th anniversary year celebrating the District's establishment in 1973. Acting Chancellor Smith reported that the SDCCD has exceeded 12,000 full-time equivalent student enrollments for the fall semester at the credit colleges, which is 99% of the overall target, and he thanked everyone involved in the efforts. He said he joined each of the August convocation events and congratulated everyone on a wonderful start of the new academic year. Acting Chancellor Smith recognized August 31 as International Overdose Awareness Day, a coordinated campaign to help end the stigma, shame, and silence our culture has attached to drug use and addiction, and shared how his life had been touched by an overdose. On September 5, the District will host Congressman Scott Peters at San Diego Mesa College for an event to raise awareness of fentanyl and provide ways to help save lives through education and awareness. He reported at the September 14 Board meeting the final budget for the 2023-2024 fiscal year will be presented for adoption and recognized the whole Finance and Business Services Division for their work. He also recognized the hard work of the groundskeepers to prepare the campuses for the new academic year, particularly as tropical storm Hilary affected the San Diego region, and acknowledged the video created by David Brooks spotlighting that department created by the Communications and Public Relations Department under the direction of Director Jack Beresford. Acting Chancellor Smith shared his report with Vice Chancellor Joel Peterson who provided an update on the Police Advisory Committee.

### **9. Board Policies**

**9.01 Consideration and adoption of revisions to a Chapter 6 - Business and Financial Services Board Policies (First Reading 7/20/23). These revisions are part of a comprehensive six-year review to ensure currency.**

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee Ixchel Valencia Diaz (Advisory Vote)

## **10. New Business**

**10.01 Consideration and adoption of a resolution directing the Acting Chancellor to advance and successfully conclude negotiations with the San Diego County Building and Construction Trades Council on a draft Community Benefit Agreement that will apply to future large scale SDCCD construction projects.**

Cori Schumacher, Carol Kim, Ansermio Estrada, and Cristina Marquez spoke in support of the resolution.

Motion by Bernie Rhinerson, second by Craig Milgrim.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

## **11. Instructional Services**

**11.01 Consideration and approval of new or revised courses and programs.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**11.02 In the matter of the District's Allied Health Occupation Programs, authority is requested to enter into agreements with healthcare agencies for the use of clinical facilities by students enrolled in the District's Allied Health Occupation Programs during the 2023-2024 fiscal year.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**11.03 In the matter of the Child Development programs at San Diego City College and San Diego Mesa College, authority is requested to enter into an agreement with Neighborhood House Association to collaboratively provide education, child care, health and social services to Head Start and Early Head Start eligible children and families.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**11.04 In the matter of the SDCCD Child Development Centers, authority is requested to enter into an agreement with San Diego County Office of Education, San Diego Quality Preschool Initiative (SDQPI) for the San Diego City, Mesa, and Miramar College Child Development Centers.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

## **12. Student Services**

**12.01 Authority to designate September 17, 2023, as Constitution Day at City College, Mesa College, Miramar College, and the College of Continuing Education.**

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

## **13. Budget and Finance**

**13.01 In the matter of a California Community Colleges Chancellor's Office (CCCCO) Culturally Responsive Pedagogy & Practices (CRPP) grant awarded to San Diego City College for Innovative Best Practices, authority is requested to:**



- 1. Enter into a 2-year agreement with CCCCO's Institutional Effectiveness Division from June 15, 2023 to June 30, 2025 for the Culturally Responsive Pedagogy & Practices grant in the amount of \$300,000; and**
- 2. Accept, budget, and spend \$300,000 in the 2023-2024 General Fund/Restricted Budget.**

Motion by Craig Milgrim, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.02 In the matter of the Regional Strong Workforce Program (SWP) Grant Agreement #1704-RSWP7-03, between the Foundation for Grossmont and Cuyamaca Colleges and San Diego Mesa College, authority is requested to accept, budget, and spend \$75,000 in the 2023-2024 General Fund/Restricted Budget to fund activities related to the Work-Based Learning project.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.03 In the matter of a Service Agreement between San Diego Miramar College and Biocom California Institute (SA-SDMC-2023-01), authority is requested to:**

- 1. Enter into a Service Agreement with Biocom California Institute; and**
- 2. Accept, budget and spend \$40,000 in the 2023-2024 General Fund/Restricted budget.**

Motion by Bernie Rhinerson, second by Craig Milgrim.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.04 In the matter of the Strong Workforce Program (SWP) between the Foundation for Grossmont and Cuyamaca Colleges and San Diego College of Continuing Education, authority is requested to:**

- 1. Enter into a grant agreement (Contract #1708-RSWP7-04) with the Foundation for Grossmont and Cuyamaca Colleges; and**
- 2. Accept, budget and spend \$145,000 in the 2023-2024 General Fund/Restricted Budget to fund activities related to the Strong Workforce Job Placement Case Management project.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.05 In the matter of the Strong Workforce Program (SWP) between the Foundation for Grossmont and Cuyamaca Colleges and San Diego College of Continuing Education, authority is requested to:**

- 1. Extend a grant agreement (Contract #1708-RSWP-05) with the Foundation for Grossmont and Cuyamaca Colleges; and**
- 2. Accept, budget and spend \$141,000 in the 2022-2023 (June 30, 2023 - September 30, 2023) General Fund/Restricted Budget to fund activities related to the Job Placement Case Management project.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.06 In the matter of the Strong Workforce Program (SWP) between the Foundation for Grossmont and Cuyamaca Colleges and San Diego College of Continuing Education, authority is requested to:**

- 1. Extend a grant agreement (Contract #1708-RSWP-01) with the Foundation for Grossmont and Cuyamaca Colleges; and**
- 2. Accept, budget and spend \$100,000 in the 2022-2023 (June 30, 2023 - September 30, 2023) General Fund/Restricted Budget to fund activities related to the College Based Marketing project.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.07 In the matter of the Strong Workforce Program (SWP) between the Foundation for Grossmont and Cuyamaca Colleges and San Diego College of Continuing Education, authority is requested to:**

**1. Extend a grant agreement (Contract #1708-RSWP-03) with the Foundation for Grossmont and Cuyamaca Colleges; and**

**2. Accept, budget and spend \$75,000 in the 2022-2023 (June 30, 2023 - September 30, 2023) General Fund/Restricted Budget to fund activities related to the Pathway Navigation project.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.08 In the matter of Navy Command contract agreement H9224023P0084 with the San Diego Community College District (SDCCD) for vocational training conducted by the San Diego College of Continuing Education Foundation's (SDCCEF) Employee Training Institute (ETi), Board approval is requested for:**

**1. Ratification of Navy Command contract agreement H9224023P0084 to provide instructional services and vocational training to military personnel, which will commence on August 7, 2023 and will complete on or about September 8, 2023; and**

**2. Assign the performance of the contract awarded to SDCCD to SDCCEF's ETi program for the total contract amount of \$133,421.**

Motion by Craig Milgrim, second by Mary Graham.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.09 In the matter of the Gateway-In Project between LeadingAge California and San Diego College of Continuing Education authority is requested to enter into a grant agreement with LeadingAge California to provide each student who applies enrolled in the Certified Nursing Assistant program with \$1,500 to cover costs associated with textbooks, tuberculosis tests, physical exams, flu vaccine, uniforms, parking permits, state exams, background check fees, and student supply kits.**

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.10 In the matter of the Child Development Programs, General Child Care and Development (CCTR-3250) at San Diego City, Mesa, and Miramar colleges, authority is requested to accept, budget and spend \$776,262 (CCTR-3250) from the California Department of Social Services for the operation of the Child Development Centers in the 2023-2024 Child Development Budget.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.11 In the matter of the Child Development Centers at San Diego City, San Diego Mesa, and San Diego Miramar Colleges, authority is requested to accept, budget, and spend \$167,194. Per Assembly Bill (AB) 131 and AB 185, the California Department of Education (CDE) and the California Department of Social Services (CDSS) allocated rate supplements to fund the difference between the State preschool program reimbursement rates as of January 1, 2022, and reimbursement rates equivalent to the 85th percentile of the 2018 RMR Survey preschool rate.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.12 In the matter of the Cooperative Sub-Minimum Wage to Competitive Integrated Employment Project Grant (CSP) from the State of California Department of Rehabilitation (DOR) and to the San Diego Community College District DSPS program, effective September 1, 2023, until funding ends, authority is requested to:**

- 1. Adopt a resolution providing authority for the District to enter into an agreement with the California Department of Rehabilitation (DOR);**
- 2. Adopt a resolution declaring Gregory Smith the individual to sign and execute any and all documents required by DOR; and**
- 3. Accept, budget, and spend \$600,000 per fiscal year to begin in the 2023-24 fiscal year and to extend into two future fiscal years (24-26) as allowed by DOR. The three (3) year 2023-26 agreement total budget for General Fund/Restricted Budget (GFR) is \$1,800,000.**

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.13 Approval of the District's Report of Participation in the San Diego County Investment Pool for the period ending June 30, 2023.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**13.14 Quarterly report of the budgeted expenses to actuals showing the financial and budgetary condition of the District.**

This informational item was presented by Acting Vice Chancellor, Finance and Business Services, Nancy Lane.

**14. Human Resources**

**14.01 Certification of short-term personnel service effective on or after September 1, 2023, per California Education Code Section 88003.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**14.02 Approval of academic, classified, substitute and student personnel actions relating to appointments, assignment changes, salary changes, status changes, leaves of absence, separations and volunteerism during the period July 1, 2023, through July 31, 2023.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**14.03 In the matter of the reorganization of the Administrative Services Divisions at San Diego City College, effective September 1, 2023, authority is requested (contingent upon review by People, Culture, and Technology Services) to implement the restructuring according to the attached Organization Charts, except as noted in the body of the agenda item (GFU).**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**14.04 In the matter of reorganization of the San Diego City College, Veteran Service Center, effective September 1, 2023, authority is requested (contingent upon review by People, Culture, and Technology Services) to establish a 12-month 1.0 FTE Student Services Supervisor I position (#00120494), Range 10 (\$5,513.71 - \$9,205.36) Supervisory and Professional Administrators Association (GFU).**



Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**14.05 In the matter regarding the Extended Opportunity Programs and Services (EOPS) at the San Diego Mesa College, effective September 1, 2023, authority is requested (contingent upon review by People, Culture, and Technology Services) to increase a 1.0 FTE 10-month Counselor position (#011293) and incumbent to a 1.0 FTE, 11-month Counselor position, Class 1, Step C - Class 6, Step C (\$6,652.70- \$8,490.72), AFT College Faculty Unit (GFR).**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**14.06 In the matter regarding reorganization of the San Diego Mesa College, Resource Development Division, effective September 1, 2023, authority is requested (contingent upon review by People, Culture and Technology Services), to:**

**1. Reclassify a 12-month Director, Resource Development position (#011659) and incumbent, Range 4 (\$9,311.28- \$15,167.09), Management Unit to Director, Development and Entrepreneurship, Range 6 (\$10,561.08- \$17,202.89), Management Unit; and**

**2. Delete the Director Resource Development classification (GFU).**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**14.07 In the matter regarding a classified management position at San Diego Miramar College to implement the California Community Colleges Native American Student Support and Success Program grant, effective September 1, 2023, authority is requested (contingent upon review by People, Culture, and Technology Services) to establish a 12-month 1.0 FTE Restricted Special Projects Manager position (#00120493), Range 2 (\$8,209.38-\$13,372.21) Management Unit (GFR).**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**14.08 In the matter regarding the People, Culture, and Technology Services Division, effective September 1, 2023, authority is requested (contingent upon review by People, Culture, and Technology Services) to:**

**1. Revise the Title IX Investigative Analyst classification description to Deputy Title IX Coordinator/Investigative Analyst; and**

**2. Retitle position #00120301 to Deputy Title IX Coordinator/Investigative Analyst, Range 10 (\$5,513.71-\$9,205.36), Supervisory and Professional Administrators Association (GFU).**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**14.09 Consideration and approval of a voluntary severance incentive for eligible Food Services contract employees effective 9/1/23.**

Motion by Craig Milgrim, second by Bernie Rhinerson.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

## **15. Facilities, Buildings, and Real Estate**

**15.01 Authority is requested to utilize the Monarch School, located at 1625 Newton Avenue, San Diego, CA 92113, as an off-campus facility as requested by San Diego City College.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**15.02 Authority is requested to utilize the USS Midway Museum, located at 910 Harbor Drive, San Diego, CA 92101, as an off-site campus facility as requested by San Diego College of Continuing Education.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**15.03 Authority is requested to utilize the KIPP Adelante Preparatory Academy, located at 426 Euclid Ave., San Diego, CA 92114, as an off-campus facility as requested by San Diego City College.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**15.04 In the matter of building space at the SDCCD Mesa College campus, authorization is requested to lease rooftop space to DISH Wireless LLC, a Colorado limited liability company, for a telephone cellular site.**

Motion by Mary Graham, second by Craig Milgrim.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

**15.05 Authority to approve a lease with the City of San Diego for the continued use of an Airplane Hangar at Montgomery Air Field for the Aviation Program at Miramar College.**

Approved as part of the Consent Calendar.

Motion by Mary Graham, second by Geysil Arroyo.

Final Resolution: Motion Carries

Ayes: Geysil Arroyo, Mary Graham, Craig Milgrim, Bernie Rhinerson, Maria Nieto Senour, Student Trustee  
Ixchel Valencia Diaz (Advisory Vote)

## **16. Information Items**

### **17. Reconvene Closed Session (if applicable)**

**17.01 Reconvene Closed Session (if applicable)**

**17.02 Announcement of Action Taken in Closed Session**

## **18. Adjournment**

### **18.01 Adjournment**

Meeting adjourned 5:46 p.m.