

CONTINUING EDUCATION CURRICULUM

See proposal Impact (PI) reports to view list of courses and/or programs that may be impacted by the following proposed actions.

Computer and Information Sciences

<p>*628 BUSINESS INFORMATION SYSTEMS</p> <p>This course is an introduction to using technology including computers, networks, information systems and the Internet in a business environment. Topics include computer components and functions, application software, systems software, digital devices and media. Students will learn about computer system evaluation, security, software programming and databases. (FT)</p>	<p>Offered At: None</p> <p>Action(s) Proposed: New Course Approved</p> <p>Originating Campus: Continuing Education</p> <p>Effective: Spring 2017</p>
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Computer and Information Sciences

<p>*651 VIRTUAL DATACENTER 1</p> <p><i>Advisory:</i> Computer and Information Sciences 608, Computer and Information Sciences 642, or Computer and Information Sciences 643.</p> <p>This course includes the installation and configuration of the infrastructure that makes up a software-defined datacenter. Students will install and configure virtual machines, host hypervisors, and virtual datacenters. Students will be introduced to virtual network devices and concepts. Students will learn about cloud computing, hardware requirements, and virtual hardware resources. (FT)</p>	<p>Offered At: None</p> <p>Action(s) Proposed: New Course Approved</p> <p>Originating Campus: Continuing Education</p> <p>Effective: Spring 2017</p>
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Computer and Information Sciences

<p>*652 VIRTUAL DATACENTER 2</p> <p><i>Advisory:</i> Computer and Information Sciences 651.</p> <p>This course includes the configuration and management of a software-defined datacenter. Students will manage virtual machine inventories, datacenter storage, and virtual networking. Students will learn about virtual workload management techniques. Students will apply appropriate methodologies and techniques to configure and troubleshoot a virtual datacenter. (FT)</p>	<p>Offered At: None</p> <p>Action(s) Proposed: New Course Approved</p> <p>Originating Campus: Continuing Education</p> <p>Effective: Spring 2017</p>
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Office Systems

<p>*507 WORKPLACE PROFESSIONAL</p> <p>This course is an introduction to working in a variety of workplace environments. Students will learn soft skills required in the workplace, including communication, problem-solving, critical-thinking and customer service. Topics include work ethic, teamwork, roles and responsibilities and records management. Students will learn how to research job opportunities, application processes and basic interview skills. (FT)</p>	<p>Offered At: None</p> <p>Action(s) Proposed: New Course Approved</p> <p>Originating Campus: Continuing Education</p> <p>Effective: Spring 2017</p>
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**Curriculum Instructional Council
Actions Approved – February 9, 2017**

Office Systems

<p>*528 ELECTRONIC INFO MANAGEMENT</p> <p>This course is an introduction to an electronic information management software application. Students learn how to compose, send and manage email and schedule meetings using electronic calendars. In addition, students manage contact information, schedule tasks, create notes and customize the application environment. This course will prepare students to use an email software application in a business environment. (FT)</p>	<p>Offered At: None</p> <p>Action(s) Proposed: New Course Approved</p> <p>Originating Campus: Continuing Education</p> <p>Effective: Spring 2017</p>
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Approved

**Curriculum Instructional Council
Actions Approved – February 9, 2017**

PROGRAM CHANGES

*Computer and Information Sciences

New Program- *Approved*

Computer and Information Sciences- Continuing Education: Spring 2017

Certificate of Completion Virtual Datacenter

*Office Systems

New Program- *Approved*

Office Systems- Continuing Education: Spring 2017

Certificate of Completion Business Information Worker 1

*Office Systems

New Program- *Approved*

Office Systems- Continuing Education: Spring 2017

Certificate of Completion Business Information Worker 2

*Office Systems

New Program- *Approved*

Office Systems- Continuing Education: Spring 2017

Certificate of Completion Business Information Worker 3