

**Curriculum Instructional Council
Actions Approved – September 22, 2016**

Subject: Accounting (ACCT) Discipline: Accounting

<p>116A Financial Accounting</p> <p align="right">64 - 72 hours lecture, 4 units Grade Only</p> <p>REQUISITES: <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5; Mathematics 46 with a grade of "C" or better, or equivalent or Assessment Skill Level M40. This introductory course is an overview of financial accounting, why it is important, and how it is used by investors and creditors to make decisions. It covers the accounting information system, the recording and reporting of business transactions with a focus on the accounting cycle, the applications of generally accepted accounting principles (GAAP), the classified financial statements, and statement analysis. Other topics include issues related to asset, liability, and equity valuation; revenue and expense recognition; cash flows; internal controls; and ethics. This course is intended for students majoring in accounting or other fields related to business administration.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. UC Transfer Course List.</p>	<p>Offered At: City, Mesa, Miramar</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Course Description</i> <i>Texts</i> Approved</p> <p>Proposed for College(s): City, Mesa, Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2017</p>
--	--

Subject: Accounting (ACCT) Discipline: Accounting

<p>116B Managerial Accounting</p> <p align="right">64 - 72 hours lecture, 4 units Grade Only</p> <p>REQUISITES: <i>Prerequisite:</i> Accounting 116A with a grade of "C" or better, or equivalent. <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5; Mathematics 46 with a grade of "C" or better, or equivalent or Assessment Skill Level M40. This course is a study of how managers use accounting information in decision-making, planning, directing operations, and controlling. The course focuses on cost terms and concepts, cost behavior, cost structure, and cost-volume-profit analysis. Other topics include profit planning, standard costs, operations and capital budgeting, cost control, and accounting for costs in manufacturing organizations. This course is intended for students majoring in accounting or other fields related to business administration.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. UC Transfer Course List.</p>	<p>Offered At: City, Mesa, Miramar</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Texts</i> Approved</p> <p>Proposed for College(s): City, Mesa, Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2017</p>
--	---

*Requires Board of Trustees approval prior to implementation
 ~Course requires CCCC submission

Approved

**Curriculum Instructional Council
Actions Approved – September 22, 2016**

Subject: Accounting (ACCT) Discipline: Accounting

125 Government & Not-for-Profit Accounting 48 - 54 hours lecture, 3 units Grade Only REQUISITES: <i>Prerequisite:</i> Accounting 116A with a grade of "C" or better, or equivalent. The course provides instruction in the principles of fund accounting and budgeting including revenues, appropriations, encumbrances, internal controls for both governmental and not-for-profit entities. This course is intended for students majoring in Accounting and returning students preparing for their Certified Public Accountant (CPA) exam. FIELD TRIP REQUIREMENTS: Not required TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.	Offered At: Mesa Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Course Description</i> <i>Methods of Instruction</i> <i>Outline of Topics</i> <i>Texts</i> Approved Proposed for College(s): Mesa Originating Campus: MESA Effective: Fall 2017
--	--

Subject: Accounting (ACCT) Discipline: Accounting

135 Principles of Auditing 48 - 54 hours lecture, 3 units Grade Only REQUISITES: <i>Prerequisite:</i> Accounting 116A with a grade of "C" or better, or equivalent. This is a basic course concerned with financial statement auditing as well as other assurance services provided by professional auditors. All phases of auditing including ethics, standards, planning, fieldwork and reporting are covered. This course is intended for students majoring in Accounting. FIELD TRIP REQUIREMENTS: May be required TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.	Offered At: Mesa Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Course Description</i> <i>Critical Thinking Assignments</i> <i>Methods of Evaluation</i> <i>Methods of Instruction</i> <i>Outline of Topics</i> <i>Outside Assignments</i> <i>Reading Assignments</i> <i>Student Learning Objectives</i> <i>Texts</i> <i>Writing Assignments</i> Approved Proposed for College(s): Mesa Originating Campus: MESA Effective: Fall 2017
--	--

*Requires Board of Trustees approval prior to implementation
~Course requires CCCC submission

Approved

**Curriculum Instructional Council
Actions Approved – September 22, 2016**

Subject: Administration Of Justice (ADJU) Discipline: Administration of Justice

<p>*~140 Patrol Procedures</p> <p style="text-align: right;">48 - 54 hours lecture, 3 units Grade Only</p> <p>REQUISITES: <i>Advisory:</i> English 48 or English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5. This course covers techniques and methods used by peace officers while on patrol. Topics include observation skills, perception, and recollection of facts. Students develop insight into prioritization of calls for service, crimes in progress, officer survival techniques, and handling of unusual incidents. This course is intended for students majoring in Administration of Justice.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Miramar</p> <p>Action(s) Proposed: Course Deactivation (Not at any College) Approved</p> <p>Proposed for College(s): Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2017</p>
--	--

Subject: Administration Of Justice (ADJU) Discipline: Administration of Justice

<p>*~194 Introduction to Correctional Science</p> <p style="text-align: right;">48 - 54 hours lecture, 3 units Grade Only</p> <p>REQUISITES: <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5. This course introduces students to the history and development of corrections. It emphasizes legal issues, general laws, and general operations in correctional institutions at the federal, state, and local levels. Other topics include the relationship between corrections and other components of the criminal justice system, alternatives to incarceration, contemporary correctional issues, and employment opportunities within the field. This course is intended for current or prospective correctional officers.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Miramar</p> <p>Action(s) Proposed: Course Deactivation (Not at any College) Approved</p> <p>Proposed for College(s): Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2017</p>
---	--

*Requires Board of Trustees approval prior to implementation
~Course requires CCCC submission

Approved

Curriculum Instructional Council Actions Approved – September 22, 2016

Subject: Administration Of Justice (ADJU) Discipline: Administration of Justice

<p>*~314A Officer Safety and Field Tactics</p> <p style="text-align: right;">32 - 40 hours lab, 0.5 units Grade Only</p> <p>REQUISITES: <i>Prerequisite:</i> Administration of Justice 381, Administration of Justice 382, Administration of Justice 383, Administration of Justice 384, each with a grade of "C" or better, or equivalent. <i>Limitation on Enrollment:</i> This course is not open to students with previous credit for Administration of Justice 314. This course provides safety and field tactics training for current public safety officers. Topics include weapons retention; new laws and legal research; civil liability; officer survival in field situations; high-risk vehicle stops; and shooting proficiency. This course is intended for practicing peace officers.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit only and not Transferable.</p>	<p>Offered At: Miramar</p> <p>Action(s) Proposed: Course Deactivation (Not at any College) Approved</p> <p>Proposed for College(s): Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2017</p>
---	--

Subject: Administration Of Justice (ADJU) Discipline: Administration of Justice

<p>*~ 327A Advanced Patrol Strategies</p> <p style="text-align: right;">32 - 40 hours lab, 0.5 units Grade Only</p> <p>REQUISITES: <i>Prerequisite:</i> Administration of Justice 381, Administration of Justice 382, Administration of Justice 383, and Administration of Justice 384, each with a grade of "C" or better, or equivalent POST Certification. <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5. <i>Limitation on Enrollment:</i> This course is not open to students with previous credit for Administration of Justice 327. This course provides updated training in advanced officer safety and field tactics. Topics include performance driving, survival firearms, and officer involved shootings. Students practice drills under varied weather and lighting conditions. This course is intended for practicing law enforcement officers.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit only and not Transferable.</p>	<p>Offered At: Miramar</p> <p>Action(s) Proposed: Course Deactivation (Not at any College) Approved</p> <p>Proposed for College(s): Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2017</p>
--	--

*Requires Board of Trustees approval prior to implementation
~Course requires CCCC submission

**Curriculum Instructional Council
Actions Approved – September 22, 2016**

Subject: Hospitality (HOSP) Discipline: Hotel and Motel Services

<p>102 Hospitality Financial Reporting</p> <p align="right">48 - 54 hours lecture, 3 units Grade Only</p> <p>REQUISITES: <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5; Mathematics 34A with a grade of "C" or better, or equivalent or Assessment Skill Level M20 and Computer Business Technology 140 with a grade of "C" or better, or equivalent. <i>Advisory: Completion of or concurrent enrollment in Hospitality 101 with a grade of "C" or better, or equivalent.</i> This course is designed to provide students with an understanding of the principles of finance and accounting and to comprehend the money implications of decisions in hospitality. Because many of the measures of success and failure in the hospitality business are expressed in financial terms, this course covers the aspects of finance and accounting encountered by a non-financial hospitality employee. Basic relevant financial concepts and financial tools are introduced to improve business decision making including: how to read balance sheets, income statements, profit and loss, and cash flow statements, critical ratios and other financial measurements and to interpret what the numbers mean. This course is intended for all Event Management and Hotel Management students.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Advisory (New)</i> <i>Texts</i> Approved</p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Effective: Fall 2017</p>
---	---

Subject: Hospitality (HOSP) Discipline: Hotel and Motel Services or Travel Services

<p>110 Lodging Management & Operations</p> <p align="right">48 - 54 hours lecture, 3 units Grade Only</p> <p>REQUISITES: <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5; Mathematics 34A with a grade of "C" or better, or equivalent or Assessment Skill Level M20 and Computer Business Technology 140, Hospitality 101 and Hospitality 102, each with a grade of "C" or better, or equivalent. <i>Limitation on Enrollment:</i> This course is not open to students with previous credit for Hotel Management 110. This overview of the management responsibilities of hotel operations is designed for students interested in the hospitality industry. The focus is on analysis and understanding of the interdependent nature of major departments within a hotel/resort operation: rooms division, food and beverage, sales and marketing, housekeeping and maintenance, and general and administrative. Analyses of the interrelationship between the major departments are examined through the concepts of organizing, planning, communicating, and ethical principles among the major departments of a lodging operation. Job titles, functions, and their interactive relationships that are of utmost importance in understanding and working productively with the complexities of hotel management are discussed, along with performance indicators.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Advisory (New)</i> <i>Texts</i> Approved</p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Effective: Fall 2017</p>
--	---

*Requires Board of Trustees approval prior to implementation
 ~Course requires CCCC submission

Approved

**Curriculum Instructional Council
Actions Approved – September 22, 2016**

Subject: Hospitality (HOSP) Discipline: Hotel and Motel Services or Travel Services

<p>111 Food and Beverage Management</p> <p style="text-align: right;">48 - 54 hours lecture, 3 units Grade Only</p> <p>REQUISITES: <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5; Mathematics 38 with a grade of "C" or better, or equivalent or Assessment Skill Level M30 and Computer Business Technology 140 with a grade of "C" or better, or equivalent. <i>Advisory: Completion of or concurrent enrollment in</i> Hospitality 101 and Hospitality 102, each with a grade of "C" or better, or equivalent. This course is designed to provide students with an understanding of food operations in the hospitality industry, its variety of operations/outlets and how to gain the skills to successfully manage these operations/outlets. Areas of study include an overview of food and beverage outlets, food service marketing, menu analysis, menu and pricing strategies and performance indicators. Students analyze service standard operating procedures, types of service, food and beverage sourcing and beverage management. Sanitation and safety issues are presented along with facility design and equipment. Competitive trends are determined. Financial acumen are developed. This course is intended for all students in Event and Hotel Management, and is optional for Culinary Arts / Culinary Management students.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Texts</i></p> <p>Approved</p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Effective: Fall 2017</p>
--	--

*Requires Board of Trustees approval prior to implementation
~Course requires CCCC submission

**Curriculum Instructional Council
Actions Approved – September 22, 2016**

Subject: Hospitality (HOSP) Discipline: Culinary Arts/Food Technology or Hotel and Motel Services or Travel Services

<p>150 Hospitality Human Resources</p> <p align="right">48 - 54 hours lecture, 3 units Grade Only</p> <p>REQUISITES: <i>Prerequisite:</i> Hospitality 101 with a grade of "C" or better, or equivalent. <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5. <i>Advisory: Completion of or concurrent enrollment in Hospitality 115 with a grade of "C" or better, or equivalent.</i></p> <p>This course presents a systematic approach to human resources management in the hospitality industry. Students develop theoretic lenses for understanding people and organizations, and practical tools for accomplishing personal and organizational goals. Topics include: individual differences, conflict management, problem solving, power and influence, motivation, leadership, coaching and counseling, and group process. Students learn through the case method, self-assessments, experiential exercises, readings, discussions, papers, and group activities. Contemporary issues and practices and employment laws that have an impact on the way people are managed are analyzed; as are collective bargaining agreements and unions. This course is designed for Hotel Management students and interested in a career in hospitality and tourism.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Texts</i></p> <p>Approved</p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Effective: Fall 2017</p>
--	--

Subject: Mathematics (MATH) Discipline: Mathematics

<p>255 Differential Equations</p> <p align="right">48 - 54 hours lecture, 3 units Grade Only</p> <p>REQUISITES: <i>Prerequisite:</i> Mathematics 252 and Mathematics 254, each with a grade of "C" or better, or equivalent.</p> <p>This course covers first order and higher order ordinary differential equations and their applications. Topics include linear first order and higher order equations, homogeneous and nonhomogeneous equations with constant or variable coefficients, and systems of ordinary differential equations. Methods used to solve equations include substitution methods, integrating factors, reduction of order, variation of parameters, power series solutions, and Laplace transforms. This course is an introduction to the theory and applications of differential equations and is the basis for many upper division courses in engineering, physics, and mathematics. It is intended for the transfer student planning to major in mathematics, engineering, operational research, physics, or other physical science subjects.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU. CSU General Education. IGETC. UC Transfer Course List.</p>	<p>Offered At: City, Mesa, Miramar</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Course Description</i> <i>Outline of Topics</i> <i>Reading Assignments</i> <i>Student Learning Objectives</i> <i>Texts</i></p> <p>Approved</p> <p>Proposed for College(s): City, Mesa, Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2017</p>
--	--

*Requires Board of Trustees approval prior to implementation
~Course requires CCCC submission

Approved

**Curriculum Instructional Council
Actions Approved – September 22, 2016**

Subject: Radiologic Technology (RADT) Discipline: Radiological Technology

<p>86L Fluoroscopy and Radiation Safety Laboratory</p> <p style="text-align: right;">24 - 27 hours lab, 0.5 units Grade Only</p> <p>REQUISITES: <i>Corequisite:</i> Radiologic Technology 253A. <i>Corequisite:</i> Completion of or concurrent enrollment in Radiologic Technology 86 with a grade of "C" or better, or equivalent. <i>Limitation on Enrollment:</i> Special Admission - must be admitted to program. This course is not open to students with previous credit for Radiologic Technology 85L. This course is for students enrolled in the Radiologic Technology program. Laboratory activities include, but not be limited to, 1) methods and safe practices to reduce radiation doses to patients and personnel in general and fluoroscopic procedures, 2) general and fluoroscopic image quality and recording, and 3) quality control procedures.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit only and not Transferable.</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Texts</i></p> <p>Approved</p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Effective: Summer 2017</p>
--	--

*Requires Board of Trustees approval prior to implementation
~Course requires CCCC submission

Approved

Curriculum Instructional Council Actions Approved – September 22, 2016

PROGRAM CHANGES

(Note: To view from *Proposals* screen, click *Program Search* button, scroll down to program name, then option title, if appropriate, and click *PR* icon.)

*Administration of Justice

Program Revision- *Approved*

Administration of Justice- Miramar, PID 3236: Effective Fall 2017

Administration of Justice Associate in Science for Transfer

*Administration of Justice

Program Revision- *Approved*

Administration of Justice- Miramar, PID 3244: Effective Fall 2017

Technical Achievement for Field Training Officers Certificate of Achievement

*Administration of Justice

Program Revision- *Approved*

Administration of Justice- Miramar, PID 3240: Effective Fall 2017

Law Enforcement Certificate of Achievement

*Administration of Justice

Program Revision- *Approved*

Administration of Justice- Miramar, PID 3239: Effective Fall 2017

Law Enforcement Associate of Science

*Art

Program Revision- *Approved*

Art-Fine Art- Miramar, PID 3237: Effective Fall 2017

Studio Arts Associate of Arts

*Interdisciplinary Studies

Program Revision- *Approved*

Business- Miramar, PID 3241: Effective Fall 2017

Occupational/Technical Studies Associate of Science

*Requires Board of Trustees approval prior to implementation

~Course requires CCCC submission