

Approved

Curriculum Instructional Council Actions Approved – April 9, 2015

Subject: Administration Of Justice (ADJU)

<p>*~ 350A Weapons and Safety Training for Probation Officers 120 - 135 hours lab, 2.5 units Grade Only</p> <p>REQUISITES: <i>Prerequisite:</i> Administration of Justice 357A with a grade of "C" or better, or equivalent. <i>Limitation on Enrollment:</i> This course is not open to students with previous credit for Administration Of Justice 350. This course provides weapons and safety training for armed Probation staff personnel assigned to special operations, intensive supervision, or home supervision. Students must have successfully completed a P.O.S.T. approved Penal Code (P.C.) Laws of Arrest course prior to enrollment. Subjects include legal update liability, shooting skills, deadly force, survival skills, and chemical agents. Students who successfully complete the course satisfy the firearms requirement for peace officers pursuant to Penal Code section 832. This course is intended for practicing Probation staff.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit only and not Transferable.</p>	<p>Offered At: Miramar</p> <p>Action(s) Proposed: Course Deactivation (Not at any College) <i>Approved</i></p> <p>Proposed for College(s): Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2016</p>
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Subject: Administration Of Justice (ADJU)

<p>*~ 392A Special Topics in Instructor Development: Defensive Tactics Instructor Course 80 - 90 hours lab, 1.5 units Grade Only</p> <p>REQUISITES: <i>Prerequisite:</i> Administration of Justice 323 with a grade of "C" or better, or equivalent S.T.C. Certified Correctional Officer Core Course Academy or Administration of Justice 384 with a grade of "C" or better, or equivalent Basic P.O.S.T. Certified Academy or Administration of Justice 385 with a grade of "C" or better, or equivalent military law enforcement specialist training program. This course is designed for peace officers, correctional personnel, and military law enforcement personnel seeking certification as instructors in a law enforcement-related subject area. Instructional theory, principles, and techniques are taught from a variety of different focus areas that may vary from term to term. Focus areas may include defensive tactics instruction, field training officer instruction, firearms instruction, police baton instruction, non-lethal chemical agents instruction, or emergency vehicle instruction, among others. Focus areas are listed in the class schedule and student transcripts.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit only and not Transferable.</p>	<p>Offered At: Miramar</p> <p>Action(s) Proposed: Course Deactivation (Not at any College) <i>Approved</i></p> <p>Proposed for College(s): Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2016</p>
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Subject: Administration Of Justice (ADJU) Discipline: Administration of Justice

<p>*~ 392B Special Topics in Instructor Development: Classroom Presentation 0.01 - 1 hours lecture, 7 - 15 hours lab, 0.2 units Grade Only</p> <p>REQUISITES: <i>Prerequisite:</i> Administration of Justice 323 with a grade of "C" or better, or equivalent S.T.C. Certified Correctional Officer Core Course Academy. or Administration of Justice 384 with a grade of "C" or better, or equivalent Basic P.O.S.T. Certified Academy. or Administration of Justice 385 with a grade of "C" or better, or equivalent military law enforcement specialist training program. This course is designed for peace officers, correctional personnel, and military law enforcement personnel seeking certification as an instructor in a law enforcement-related subject area. Instructional theory, principles, and techniques are taught from a variety of different focus areas that may vary from term to term. Focus areas may include defensive tactics instruction, field training officer instruction, firearms instruction, police baton instruction, non-lethal chemical agents instruction, or emergency vehicle instruction, among others. Focus areas are listed in the class schedule and student transcripts.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit only and not Transferable.</p>	<p>Offered At: Miramar</p> <p>Action(s) Proposed: Course Deactivation (Not at any College) <i>Approved</i></p> <p>Proposed for College(s): Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2016</p>
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Subject: Aviation (AVIA) Discipline: Aviation

<p>~270 Aviation Operations Internship / Work Experience 60 - 300 hours other, 1-4 units Grade Only</p> <p>REQUISITES: <i>Limitation on Enrollment:</i> Must obtain an Add Code from the instructor for enrollment. This course provides on-the-job learning experiences for students employed in an aviation-related job or internship. Students develop workplace competencies, critical thinking skills, and problem solving abilities through the creation and achievement of job-related behavioral learning objectives. One unit of credit may be earned for each 75 hours of paid employment or 60 hours of volunteer work. This course may be taken up to four times. However, the combined maximum credit for all Work Experience courses from all subject areas may not exceed 16 units. This course is intended for students majoring in Aviation Operations or those interested in the aviation field.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Miramar</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Course Description</i> <i>Critical Thinking Assignments</i> <i>Field Trip</i> <i>Limitation on Enrollment (New)</i> <i>Methods of Evaluation</i> <i>Methods of Instruction</i> <i>Outline of Topics</i> <i>Outside Assignments</i> <i>Reading Assignments</i> <i>Stand Alone Status</i> <i>Student Learning Objectives</i> <i>Supplies</i> <i>Title Change (Long only)</i> <i>Texts</i> <i>Writing Assignments</i> <i>Approved</i></p> <p>Proposed for College(s): Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2016</p>
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Subject: Aviation Maintenance Technology (AVIM) Discipline: Aeronautics or Aviation or Counseling

<p>~270 Aviation Maintenance Technology Internship / Work Experience 60 - 300 hours other, 1-4 units Grade Only</p> <p>REQUISITES: <i>Limitation on Enrollment:</i> Must obtain an Add Code from the instructor for enrollment. This course provides on-the-job learning experiences for students employed in an aviation maintenance technology-related job or internship. Students develop workplace competencies, critical thinking skills, and problem solving abilities through the creation and achievement of job-related behavioral learning objectives. One unit of credit may be earned for each 75 hours of paid employment or 60 hours of volunteer work. This course may be taken up to four times. However, the combined maximum credit for all Work Experience courses from all subject areas may not exceed 16 units. This course is intended for students majoring in Aviation Maintenance Technology or those interested in the aeronautics field.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Miramar</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Course Description</i> <i>Critical Thinking Assignments</i> <i>Field Trip</i> <i>Limitation on Enrollment (New)</i> <i>Methods of Instruction</i> <i>Outside Assignments</i> <i>Reading Assignments</i> <i>Student Learning Objectives</i> <i>Title Change (Long only)</i> <i>Writing Assignments</i> <i>Approved</i></p> <p>Proposed for College(s): Miramar</p> <p>Originating Campus: MIRAMAR</p> <p>Effective: Fall 2016</p>
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Subject: Computer Business Technology (CBTE) Discipline: Office Technologies

<p>120 Beginning Microsoft Word 24 - 27 hours lecture, 24 - 27 hours lab, 2 units Grade Only</p> <p>REQUISITES: <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5; Computer Business Technology 94, Computer Business Technology 101 or Computer Business Technology 103, each with a grade of "C" or better, or equivalent. <i>Limitation on Enrollment:</i> This course is not open to students with previous credit for Computer Business Technology 120A or Computer Business Technology 120B. This course is an introduction to document formatting using Microsoft Word. Students create fliers, letters, memos, reports and office documents. Topics include mail merge and table basics. This course is designed for students intending to use Microsoft Word for academic, professional and/or personal purposes.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: City, Mesa, Miramar</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Approved</i></p> <p>Proposed for College(s): City, Mesa Miramar</p> <p>Originating Campus: CITY</p> <p>Effective: Spring 2016</p>
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**Curriculum Instructional Council
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Subject: Computer Business Technology (CBTE) Discipline: Office Technologies

<p>140 Microsoft Excel</p> <p style="text-align: right;">24 - 27 hours lecture, 24 - 27 hours lab, 2 units Grade Only</p> <p>REQUISITES: <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5; Computer Business Technology 94, Computer Business Technology 101, Computer Business Technology 102 or Computer Business Technology 103 and Computer Business Technology 114, each with a grade of "C" or better, or equivalent. <i>Limitation on Enrollment:</i> This course is not open to students with previous credit for Computer Business Technology 140A or Computer Business Technology 143. This course is intended for students, office support personnel, and business owners who require a competency in performing tasks in Microsoft Excel. Students receive hand-on instruction on how to create, modify, and enhance workbooks, charts, and formulas.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: City, Mesa, Miramar</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Course Description</i> <i>Approved</i></p> <p>Proposed for College(s): City, Mesa, Miramar</p> <p>Originating Campus: CITY</p> <p>Effective: Fall 2016</p>
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**Curriculum Instructional Council
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Subject: Computer Business Technology (CBTE) Discipline: Office Technologies

<p>143 Intermediate Microsoft Excel 32 - 36 hours lecture, 48 - 54 hours lab, 3 units Grade Only</p> <p>REQUISITES: <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5; Computer Business Technology 103 and Computer Business Technology 114, each with a grade of "C" or better, or equivalent. <i>Advisory:</i> Completion of or concurrent enrollment in Computer Business Technology 94 or Computer Business Technology 101 or Computer Business Technology 102, each with a grade of "C" or better, or equivalent. <i>Limitation on Enrollment:</i> This course is not open to students with previous credit for Computer Business Technology 140A or Computer Business Technology 140. This course is designed for students preparing for a career or job in which a competency in intermediate-to-advanced Excel functions is required to perform daily tasks. Students receive hands-on instruction on charts, PivotTables, PivotCharts, functions, formulas, data validation, autofilters, what-if analyses, templates, macros, Visual Basic for applications, and integration of Excel with other programs.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: City, Mesa, Miramar</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Limitation on Enrollment (New)</i> Approved</p> <p>Proposed for College(s): City, Mesa, Miramar</p> <p>Originating Campus: CITY</p> <p>Effective: Fall 2016</p>
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Subject: Multimedia (MULT) Discipline: Multimedia

<p>121 Digital Image Editing I: Introduction to Photoshop 48 - 54 hours lecture, 3 units Letter Grade or Pass/No Pass Option</p> <p>REQUISITES: <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5. This course is designed to develop preliminary skills in the use of digital image design software. Students produce digitally imaged media elements for a diverse range of applications and present a portfolio of their work. This course is intended for multimedia and art majors and anyone interested in digital image design and editing.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Advisory (New)</i> <i>Texts</i> Approved</p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Effective: Fall 2016</p>
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*Requires Board of Trustees approval prior to implementation
 ~Course requires CCCC submission

**Curriculum Instructional Council
Actions Approved – April 9, 2015**

Subject: Multimedia (MULT) Discipline: Multimedia

<p>124 Digital Image Editing II: Advanced Photoshop 48 - 54 hours lecture, 3 units Letter Grade or Pass/No Pass Option</p> <p>REQUISITES: <i>Advisory:</i> Multimedia 121 with a grade of "C" or better, or equivalent. This advanced course is designed to develop and refine technical and conceptual skills in the professional applications of digital imaging theory and practice. Emphasis is placed on advanced digital methodologies and visual grammar in the design and production of both traditional and non-traditional works. Students complete a portfolio of digital work for professional presentation. This course is intended for multimedia and art majors and anyone interested in digital image design and editing.</p> <p>FIELD TRIP REQUIREMENTS: Not required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Texts</i> <i>Approved</i></p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Effective: Spring 2016</p>
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Subject: Multimedia (MULT) Discipline: Multimedia

<p>~137 3D Animation I: Introduction to 3D Modeling and Animation 48 - 54 hours lecture, 3 units Letter Grade or Pass/No Pass Option</p> <p>REQUISITES: <i>Advisory:</i> English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5; Multimedia 121 with a grade of "C" or better, or equivalent. This course is a guided digital studio approach to developing skills in the use of 3D modeling and animation software for use in digital interactive game environments. Emphasis is placed on optimized 3D design and visualization, 3D animated scenes, video game development and general multimedia. This course is intended for multimedia majors and anyone pursuing a career in video game development, 3D design and visualization, 3D animation, or general multimedia.</p> <p>FIELD TRIP REQUIREMENTS: May be required</p> <p>TRANSFER APPLICABILITY: Associate Degree Credit & transfer to CSU.</p>	<p>Offered At: Mesa</p> <p>Action(s) Proposed: Course Revision (May Include Activation) <i>Six Year Review</i> <i>Advisory (New)</i> <i>Course Description</i> <i>Critical Thinking Assignments</i> <i>Outline of Topics</i> <i>Student Learning Objectives</i> <i>Texts</i> <i>Title Change (Long only)</i> <i>Writing Assignments</i> <i>Approved</i></p> <p>Proposed for College(s): Mesa</p> <p>Originating Campus: MESA</p> <p>Effective: Fall 2016</p>
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PROGRAM CHANGES

(Note: To view from *Proposals* screen, click *Program Search* button, scroll down to program name, then option title, if appropriate, and click *PR* icon.)

*Business Administration

Program Revision- *Approved*

Business- Mesa, PID 2993: Effective Fall 2016

Business Administration Associate in Science for Transfer

*Requires Board of Trustees approval prior to implementation
~Course requires CCCCCO submission