

San Diego Community College District Curriculum and Instructional Council

APPROVED

Meeting of February 12, 2009
2:00 PM—District Service Center, 2nd
Floor Conference Room

MINUTES

PRESENT:

Benard, Mary	Vice President, Instruction—City College
Craft, William	Acting Vice President, Instruction—Mesa College
Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Flor, Shirley	Curriculum Chair—Mesa College
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Lee, Otto	Vice Chancellor, Instructional Services and Planning— District Office
Lombardi, Jan	Curriculum Chair—City College
Murphy, Carol	Curriculum Chair—Miramar College
Neault, Lynn	Vice Chancellor, Student Services—District Office (<i>Ex Officio</i>)
Short, Duane	Academic Senate Representative, Articulation Officer—Miramar College
Weaver, Roma	Curriculum Chair—Continuing Education

ABSENT:

Andersen, Libby	Articulation Officer—City College
Bergland, Yvonne	Dean, Instructional—Mesa College
Matthew, Esther	Academic Senate Representative —Continuing Education
Parker, Juliette	Articulation Officer—Mesa College
Vincent, Bill	Vice President, Instruction—Miramar College

STAFF:

Ficken-Davis, Amanda	Senior Secretary, Curriculum & Instructional Services—District Office
Van Houten, Laurie	Curriculum Analyst, Curriculum & Instructional Services—District Office

San Diego Community College District Curriculum and Instructional Council

Due to lack of quorum, the Council began discussion of non-actionable items at 2:15 p.m. until quorum could be achieved.

VI. ANNOUNCEMENTS

- A. The March 12, 2009, CIC meeting is the deadline for the 2009-2010 Catalog.
- B. The February 26, 2009, meeting will be held jointly with Student Services Council. District Office Room 245, 9 am.
- C. Handouts:
 - 1. February 12, 2009 CIC Meeting Agenda
 - 2. Draft Minutes from the December 11, 2008 CIC meeting
 - 3. Curriculum Summary
 - 4. Curriculum Updating Project

III. OLD BUSINESS

- A. Math/English Title 5 (unresolved issues)

Shelly Hess informed the Council that there are 2 additional Math courses that are being renumbered. These changes will not affect the District Math Competency requirements, but will affect assessment testing.

Hess continued that there are unresolved issues in the Math and English Competency revisions recently undertaken. Lynn Neault explained that Business 101 and 119 no longer meet the respective requirements, but due to catalog rights they will continue to clear competency for continuously enrolled students even if they take the courses 20 years from now unless the course numbers are changed.

Mary Benard suggested adding language to the Fall 2009 catalog that the courses no longer meet the requirements.

Neault explained that as long as a student is continuously enrolled, the courses that met competencies in the catalog under which they first enrolled continue to meet those competencies, even if the requirements change in subsequent catalogs.

Jan Lombardi clarified that the courses that Neault wished to have renumbered were TEHW 101, BUSE 119, and BUSE 101.

Duane Short asked if it is possible to administratively change the numbers. Hess responded that it is not; the change must be initiated by faculty.

William Craft informed the Council that he had spoken with the Business faculty at Mesa; they are absolutely not interested in changing the numbering, as they feel that it would be subverting the catalog rights of students. They feel that catalog rights are established to protect students and it would be unfair to students to change the courses.

Neault argued that what they want to do is have their classes continue to clear the competency, which is a different issue.

San Diego Community College District Curriculum and Instructional Council

Craft responded that part of the resistance is that the Business faculty do not feel that the Math department will ever offer a 3 unit algebra course; the current 5 unit courses are felt to be unsuitable for their students.

Shirley Flor arrived at 2:30 p.m.

Neault replied that these concerns should have been addressed when the Title 5 changes were first discussed; this debate doesn't get to the core of the issue, that students will be able to satisfy their math competency by taking courses that never should have met the requirement. She sees the faculty's resistance to change the numbers as resistance to the new requirement, which came from the state.

The Council continued to debate the specific definition of catalog rights and how they impact this decision and the students.

Shirley Flor pointed out that in the past, Political Science 102 stopped clearing the American Institutions requirement due to a change in articulation. At that point, the colleges were able to change the requirement without changing the number. Is it possible to do something similar in this situation?

Craft reiterated his belief that the Business faculty were working hard to protect the best interest of the students. He stated that employers who require employees only to have an AS in Business probably don't care if they have Algebra, and certainly don't care if they've had Geometry; however, if the Math department was willing to offer a 3 unit Algebra course, the Business faculty would probably be willing to compromise.

Hess reminded the Council that soon, Economics courses will require Intermediate Algebra as a prerequisite, and that Economics is a requirement for a Business degree. She asked how this would affect the current discussion.

Neault stated that the need for Math 96 for Economics courses is a bigger issue and discussion. There need to be discussions going on about what to do inform students about the requirements and the resources available to them. Hess recommended the topic be part of the upcoming joint SSC/CIC Meeting.

Hess called the meeting to order at 2:53 p.m.

I. MINUTES AND AGENDA

A. Approval of: December 11, 2008 Minutes

The minutes were approved.

M/S/P (*Murphy/Craft*)

B. Approval of: February 12, 2009 Agenda

The agenda was approved.

M/S/P (*Lombardi/Benard*)

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

Removed from the consent agenda:
Art-Fine Art 260, Studio Art Studies

San Diego Community College District Curriculum and Instructional Council

All other items were approved by consent.

M/S/P (Short/Lombardi)

B. Approval of Program Changes

The program was approved by consent.

M/S/P (Andersen/Lombardi)

C. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

D. Approval of Continuing Education Program Changes

No Continuing Education program changes.

E. Curriculum Items Discussed: Art-Fine Art 260, Studio Art Studies

Short expressed his concern about the language of the course description. He recommended that the phrase “after all sequential offerings in the selected discipline have been exhausted” be removed, as it makes it seem that the intent of the course is to circumvent repeatability restrictions.

Action: Art-Fine Art 260, Studio Art Studies, was approved as amended.

M/S/P (Benard/Short)

III. OLD BUSINESS

B. Significant Lapse of Time Policy

Hess informed the Council that the committee is working on a final draft of the Significant Lapse of Time Policy and hope to bring it to the Council soon.

C. Catalog Redesign

Hess reminded the Council that an update to the catalogs’ font and layout had been discussed at an earlier meeting. She informed the Council that a sample of these changes would be sent to them the following Tuesday, after the long holiday weekend.

Benard asked why the catalog needed to be changed. Hess responded that the update was to make the catalog more contemporary, easier to read, and more academic looking.

IV. NEW BUSINESS

A. State Approval Checklist

Hess informed the Council that she is working on a checklist to help faculty submitting program revisions identify what is a substantial vs. unsubstantial change, to ensure that the correct procedure is followed with the State

San Diego Community College District Curriculum and Instructional Council

Chancellor's Office. This form will be implemented in the 2009-2010 Catalog year.

V. STANDING REPORTS

A. Curriculum Updating Project (Van Houten)

Laurie Van Houten stated that many course integrations had been approved at the last meeting.

B. CurricUNET Steering Committee (Van Houten/Weaver)

Van Houten informed the Council that Steering Committee had met earlier this month and implemented the changes to reflect semester hours. Currently, the Committee is working on getting the system to be able to revise old distance education methods (for example, telecourses).

Roma Weaver announced that Continuing Education is in the process of changing from ESLRs to SLOs, and are working on revising the course outline to reflect that change.

C. Student Services Council (Neault)

Neault announced that SSC had discussed the District's Strategic Plan. Additionally, they had composed a letter to warn students of the possible impacts the budget cuts would have on them, and ways to mitigate those impacts (such as enrolling at your appointment time, and not waiting until classes are full).

D. State Academic Senate

Lombardi discussed the new rubrics and recoding of basic skills recently released by the state for feedback. Hopefully, the Math and English departments are discussing the committee's recommendations, as there are changes that may affect funding.

Hess stated that she knows faculty have seen the rubrics, but does not know the extent of the discussion.

Van Houten asked if the MIS codes are changing for basic skills. Neault responded that they could be.

E. Chief Instructional Officers (Benard, Bergland/Craft, Ellison, Lee, Vincent)

Craft stated that while due to the budget there had been discussion about limiting hours in student services, Mesa's LRC did not feel that cutting hours would help. There are two full time, contract librarians who are used to operating largely on their own; reducing hours would just result in the library having increased coverage in the afternoon, when there is the least demand. Craft continued that if the other colleges found it cost effective to cut LRC hours, their students would be welcome to use Mesa's LRC.

San Diego Community College District Curriculum and Instructional Council

Brian Ellison announced that after 15 months of toil Continuing Education had developed and published a catalog.

F. Articulation Officers (Andersen, Parker, Short)

Short thanked the Council for allowing him to share the LDTP information at the State level; it was well received, and the articulation officers are now working on a document that provides options for various colleges.

Short announced that he has been invited to be the articulation officer representative to the CSU LDTP advisory committee.

VII. ADJOURNMENT

Hess adjourned the meeting at 3:09 p.m.