

San Diego Community College District Curriculum and Instructional Council

Meeting of March 8, 2012
2:00 PM—District Office, Room 245

MINUTES

PRESENT:

Andersen, Libby	Articulation Officer—City College
Benard, Mary	Vice President, Instruction—City College
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Igou, Daniel	Curriculum Chair—Miramar College
Lombardi, Jan	Co-Curriculum Chair—City College
McGrath, Tim	Vice President, Instruction—Mesa College
Parker, Juliette	Articulation Officer—Mesa College
Parsons, Michelle	Curriculum Chair—Mesa College
Shelton, Deanna	Co-Curriculum Chair—City College
Short, Duane	Academic Senate Representative, Articulation Officer—Miramar College
Weaver, Roma	Curriculum Chair—Continuing Education

ABSENT:

Buckley, Jerry	Vice President, Instruction —Miramar College
Lee, Otto	Vice Chancellor, Instructional Services and Planning—District Office
Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Neault, Lynn	Vice Chancellor, Student Services—District Office (<i>Ex Officio</i>)

STAFF:

Payne, Desiree	Senior Secretary, Curriculum & Instructional Services—District Office
Plourde, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services – District Office

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Shelly Hess called the meeting to order at 2:03 p.m. She thanked Leo Vallido for her service and introduced Desiree Payne as the new Senior Secretary for Instructional Services.

I. MINUTES AND AGENDA

- A. Duane Short requested a change to sentence in IV. New Business C. MILS 100, 110, 120 and 270
“Miramar still needs to discuss the issue with the District Military Ed personnel about this possibility.”
- B. Remove Deanna Shelton as proxy for Libby Andersen.
- C. Approval of: February 23, 2012, minutes with changes.

Action: The minutes were approved with changes.

MSP (Andersen/Igou)

Approval of: March 8, 2012 Agenda

Added to the Agenda: Old Business PHYN 105

Added to the Agenda: Walk-In New Courses

ANTH 392A Cross-Cultural Studies in Argentina

AUTO 056T Honda/Toyota Engine and Related Systems

AUTO 061T Honda/Toyota Basic Electricity and Electrical Systems Fundamentals

AUTO 062T Honda/Toyota Advanced Electrical

AUTO 065T Honda/Toyota Engine Performance

AUTO 067T Honda/Toyota Advanced Engine Performance

AUTO 069T Honda/Toyota Climate Control Systems

AUTO 072T Honda/Toyota Manual Drive Train and Axles

AUTO 074T Honda/Toyota Automatic Transmissions/Axles

AUTO 076T Honda/Toyota Automotive Brake Systems

AUTO 078T Honda/Toyota Suspension, Steering and Handling

DJRN 200 Newswriting for Online and Print Media

DJRN 201 Feature Writing for Online and Print Media

DJRN 210 News Reporting and Editing for Publication

DJRN 211 Online News Concepts for Publication

DJRN 212 News Publication Management

DJRN 213 Advanced News Publication Management

DJRN 215 Photo Journalism and Documentary Photography

DJRN 220 Reporting and Editing for Specialty Publications

MATH 092 Applied Beginning and Intermediate Algebra

PHIL 131 Environmental Ethics

PHYE 242B Care and Prevention of Injuries

Added to the Agenda: Walk-In Course Revisions

AUTO 051 Quick Service Lube, Pre-Delivery Inspection Technician

AUTO 051A Quick Service Lube, Pre-Delivery Inspection Technician Mod. I

AUTO 051B Quick Service Lube, Pre-Delivery Inspection Technician Mod. II

AUTO 051C Quick Service Lube, Pre-Delivery Inspection Technician Mod. III

AUTO 056 Engine and Related Systems

AUTO 061 Basic Electricity and Electrical Systems Fundamentals

AUTO 062 Advanced Electrical

AUTO 065 Engine Performance

AUTO 067 Advanced Engine Performance

AUTO 069 Climate Control Systems

AUTO 072 Manual Drive Train and Axles

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AUTO 074 Automatic Transmissions/Axles
AUTO 076 Automotive Brake Systems
AUTO 078 Suspension, Steering and Handling
PHYR 070 Directed Clinical Practice
PHYR 080 Directed Clinical Practice
RADT 085 Fluoroscopy and Radiation Safety
RADT 085L Fluoroscopy and Radiation Safety Laboratory
RADT 105 Basic Radiology Technology
RADT 110 Recording Media
RADT 120A Radiographic Exposure
RADT 120B Radiographic Exposure Laboratory
RADT 130 Patient Care
RADT 199 Radiographic Positioning I
RADT 200 Radiographic Positioning II
RADT 211 Radiographic Positioning III
RADT 220 Special Topics in Imaging
RADT 230 Radiologic Science
RADT 240 Radiation Biology
RADT 241 Sectional Anatomy
RADT 242 Organization of Radiology
RADT 248 Mammography
RADT 251A Directed Clinical Practice I
RADT 251B Directed Clinical Practice II
RADT 252B Directed Clinical Practice IV
RADT 253A Directed Clinical Practice V
RADT 253B Directed Clinical Practice VI

Added to the Agenda: Walk-In Program Revisions

AODS Alcohol and Other Drug Studies Certificate of Achievement
AUTO Automotive Transmissions Certificate of Achievement
AUTO Automotive Electrical Certificate of Achievement
AUTO Automotive Chassis Certificate of Achievement
AUTO Automotive Engine Performance Certificate of Achievement
AUTO Associate in Science Degree
PHYR Physical Therapist Assistant Associate in Science Degree
RADT Radiologic Technology Associate in Science Degree
RADT Radiologic Technology Certificate of Achievement

Mary Benard arrives at 2:07 p.m.

Action: The agenda was approved as amended.

MSP (Benard/Short)

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

Removed from the consent agenda:

MUSC 050: Music Fundamentals for the Studio Engineer

MUSC 070: Commercial Music Performance

MUSC 080: Introduction to Digital Audio and MIDI

MUSC 082: Audio Recording

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Action: Approval of curriculum as amended.

MSP (Parsons/Igou)

B. Approval of Program Changes

Actions: The programs were approved.

MSP (Igou/Andersen)

C. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

D. Approval of Continuing Education Program Changes

No Continuing Education programs.

E. Curriculum Items Discussed

MUSC 050: Music Fundamentals for the Studio Engineer

MUSC 070: Commercial Music Performance

MUSC 080: Introduction to Digital Audio and MIDI

MUSC 082: Audio Recording

MUSC 084: Fundamentals of MIDI

MUSC 095: Advanced Topics in Music Production

Duane Short expressed concern of duplication courses and/or programs between City and Miramar in Commercial Music studies. Libby Andersen explained City's focus is mainly on MIDI software. Deanna Shelton commented that she was under the impression these courses were of an occupational focus. Shelton continued to state performance courses may have some classroom meeting time, mostly these courses are web instructional based. Short recommended tabling the MUSC 084 and MUSC 095 courses pending further research. Jan Lombardi inquired what impact tabling these MUSC courses would have on City's Music Program. Shelly Hess advised on the potential impact of tabling courses in relation to Board approval timeline and inclusion in the catalog. Discussion continues regarding tabling of MUSC courses, catalog deadline, Board approval timeline, impact on offering courses in Fall 2012 semester and option of offering courses as stand alone. Hess recommended voting on Short's motion to table MUSC 084 and 095 courses until duplicity among campuses can be discussed.

Action: MUSC 050, MUSC 070, MUSC 080, MUSC 082 pulled pending research. MUSC 084 and MUSC 095 tabled.

MSP (Andersen/Parsons) 1 abstention

III. OLD BUSINESS

A. *PHYN 105: Physical Science for Elementary Education*

Short advised PHYN 105 was listed for CSU/IGETC transfer applicability. District's GE pattern should also be listed.

Action: Motion to add GE pattern.

MSP (Andersen/Parsons)

IV. NEW BUSINESS

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A. CIC decision on GE pattern

Hess advised Andersen no information could be found in the CIC index regarding a CIC decision on GE pattern, perhaps this was a discussion in a DAC meeting. Andersen recommended researching CIC meetings from 2007. Shelly stated would continue to research.

B. Walk-In Courses

AUTO 051 Quick Service Lube, Pre-Delivery Inspection Technician
AUTO 051A Quick Service Lube, Pre-Delivery Inspection Technician Mod. I
AUTO 051B Quick Service Lube, Pre-Delivery Inspection Technician Mod. II
AUTO 051C Quick Service Lube, Pre-Delivery Inspection Technician Mod. III
AUTO 056 Engine and Related Systems
AUTO 061 Basic Electricity and Electrical Systems Fundamentals
AUTO 062 Advanced Electrical
AUTO 065 Engine Performance
AUTO 067 Advanced Engine Performance
AUTO 069 Climate Control Systems
AUTO 072 Manual Drive Train and Axles
AUTO 074 Automatic Transmissions/Axles
AUTO 076 Automotive Brake Systems
AUTO 078 Suspension, Steering and Handling

Daniel Igou explained the minor course revisions to existing Automotive courses. Igou requested course revisions be approved in order for course information to be accurate in the 2012-13 Catalog

Action: AUTO 051, AUTO 051A, AUTO 051B, AUTO 051C, AUTO 056, AUTO 061, AUTO 062, AUTO 065, AUTO 067, AUTO 069, AUTO 072, AUTO 074, AUTO 076, AUTO 078 revisions approved.

MSP (Parsons/Igou)

AUTO 056T Honda/Toyota Engine and Related Systems
AUTO 061T Honda/Toyota Basic Electricity and Electrical Systems Fundamentals
AUTO 062T Honda/Toyota Advanced Electrical
AUTO 065T Honda/Toyota Engine Performance
AUTO 067T Honda/Toyota Advanced Engine Performance
AUTO 069T Honda/Toyota Climate Control Systems
AUTO 072T Honda/Toyota Manual Drive Train and Axles
AUTO 074T Honda/Toyota Automatic Transmissions/Axles
AUTO 076T Honda/Toyota Automotive Brake Systems
AUTO 078T Honda/Toyota Suspension, Steering and Handling

Igou provided background on new Automotive courses, advised courses are a partnership with Miramar College and Honda/Toyota companies.

Action: AUTO 056T, AUTO 061T, AUTO 062T, AUTO 065T, AUTO 067T, AUTO 069T, AUTO 072T, AUTO 074T, AUTO 076T, AUTO 078T approved.

MSP (Andersen/Short)

AUTO Automotive Transmissions Certificate of Achievement
AUTO Automotive Electrical Certificate of Achievement

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AUTO Automotive Chassis Certificate of Achievement
AUTO Automotive Engine Performance Certificate of Achievement
AUTO Associate in Science Degree

Igou informed committee members that revisions were made to existing Automotive Certificates of Achievement and Associate in Science degree in order to reflect the addition of the Honda/Toyota specific courses as additional options in the program.

Action: AUTO CA: Automotive Transmissions, AUTO CA: Automotive Electrical, AUTO CA: Automotive Chassis, AUTO CA: Automotive Engine Performance, Auto AS Degree revisions approved; pending tech review.

MSP (Lombardi/Igou)

RADT 085 Fluoroscopy and Radiation Safety
RADT 085L Fluoroscopy and Radiation Safety Laboratory
RADT 105 Basic Radiology Technology
RADT 110 Recording Media
RADT 120A Radiographic Exposure
RADT 120B Radiographic Exposure Laboratory
RADT 130 Patient Care
RADT 199 Radiographic Positioning I
RADT 200 Radiographic Positioning II
RADT 211 Radiographic Positioning III
RADT 220 Special Topics in Imaging
RADT 230 Radiologic Science
RADT 240 Radiation Biology
RADT 241 Sectional Anatomy
RADT 242 Organization of Radiology
RADT 248 Mammography
RADT 251A Directed Clinical Practice I
RADT 251B Directed Clinical Practice II
RADT 252B Directed Clinical Practice IV
RADT 253A Directed Clinical Practice V
RADT 253B Directed Clinical Practice VI

Michelle Parsons provided background on RADT courses. Parsons stated that prerequisites and/or co-requisites were updated. Parsons explained RADT 085 and RADT 085L were updated to comply with State licensing requirements.

Action: RADT 085, RADT 085L, RADT 105, RADT 110, RADT 120A, RADT 120B, RADT 130, RADT 199, RADT 200, RADT 211, RADT 220, RADT 230, RADT 240, RADT 241, RADT 242, RADT 248, RADT 251A, RADT 251B, RADT 252B, RADT 253A, RADT 253B revisions approved; pending tech review.

MSP (Igou/Andersen)

PHYR 070 Directed Clinical Practice
PHYR 080 Directed Clinical Practice

Parsons advised revisions were necessary to stay in compliance with State licensing requirements.

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Action: PHYR 070 and PHYR 080 revisions approved; pending tech review.

MSP (Short/Andersen)

MATH 092 Applied Beginning and Intermediate Algebra

Parsons explained MATH 092 is an accelerated math course for degrees and/or transfer requirements that only require statistics. Parsons advised she has discussed this course with Lynn Neault. Parsons added that MATH 038 is listed as a pre-requisite. Parsons requested that MATH 092 satisfy math competency. Jan Lombardi questioned MATH 092's relation to MATH 118 and MATH 119. Parsons replied that MATH 092 would be an alternate course which allows students to gain entry into statistics only; course does allow students to move on to trigonometry, college algebra or any other transfer level math courses. Curriculum Report was viewed to check Graduation Requirement. Comments in CurricUNET were viewed. Andersen advised on STATWay and CSU research. Andersen inquired if MATH 092 would allow students to take BIO 200. Parsons advised students would need to take the appropriate higher level math course(s) as specified. Discussion continues on the possible impact on other courses that require a higher level of math and possibility of students petitioning to use MATH 092 as pre-requisite.

Action: MATH 092 approved.

MSP (Parsons/Parker)

RADT Radiologic Technology Associate in Science Degree

RADT Radiologic Technology Certificate of Achievement

Parsons stated the RADT AS Degree and RADT CA were updated to reflect RADT course revisions.

Action: RADT AS Degree and RADT CA revisions approved.

MSP (Short/Igou)

DJRN 200 Newswriting for Online and Print Media

DJRN 201 Feature Writing for Online and Print Media

DJRN 210 News Reporting and Editing for Publication

DJRN 211 Online News Concepts for Publication

DJRN 212 News Publication Management

DJRN 213 Advanced News Publication Management

DJRN 215 Photo Journalism and Documentary Photography

DJRN 220 Reporting and Editing for Specialty Publications

Lombardi presented background information on City's DJRN courses. Lombardi advised the DJRN courses will replace City's old Journalism courses and inquired on the possibility of increasing the English pre-requisite to ENG 105. Shelton advised that Roman Koenig has been working on the DJRN courses and with a focus on moving from print to online. Shelton added that there may be a future goal to integrate these courses with City's Radio/TV program. Short asked if the increase of the English pre-requisite can be approved. Hess stated the English 105 would have to be listed as an advisory. Juliette Parker stated that Mesa may have similar journalism courses and would like to discuss these courses with Mesa's faculty. Tim McGrath expressed concern there seems to be a reoccurring issue of courses/programs being held up at CIC to ensure proposed new courses are not duplications of existing courses at other SDCCD campuses. McGrath recommended the creation of a process so in cases similar to this it is ensured faculty at all campuses have discussed new courses and programs before items are brought to CIC. Andersen offered that she believed Koenig did speak with faculty members at the other campuses. Discussion continues on whether DJRN courses

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duplicate existing journalism courses. Hess called for a motion to table DJRN courses to allow faculty time to review the proposals and determine if duplication exists.

DJRN 215 pulled, as it is cross listed with PHOT 215 course. PHOT 215 needs to be revised and brought to CIC.

*Action: DJRN 200, DJRN 201, DJRN 210, DJRN 211, DJRN 212, DJRN 213, DJRN 220 tabled.
MSP (Lombardi/Parsons)*

ANTH 392A Cross-Cultural Studies in Argentina

Hess commented this is a Special Topics course. Lombardi explained this course is a part of a study aboard program. Hess clarified that the ANTH 392A course is a FYI, not a course requiring approval.

Action: no action required.

PHYE 242B Care and Prevention of Injuries

Lombardi explained this is a new course and it is desired the course be offered in Fall 2012. Andersen advised there is a unit increase from 2.0 to 3.0 units in order to align with SDSU's requirements, students with previous credit for PHYE 242 will be grandfathered into SDSU and effective Fall 2012 students will need to take PHYE 242B in order to meet SDSU requirements. Short inquired if PHYE 242 and PHYE 242B are equivalent courses. Andersen confirmed. Short brought up the issue of content overlap. Lombardi stated the courses are the same, aside from content added to PHYE 242B in order to increase the unit value, and students with credit for PHYE 242 cannot take PHYE 242B. Duane advised PHYE 242 is still active and is a course currently offered at Miramar. Hess commented that PHYE 242 and PHYE 242B cannot be offered at the same time. Andersen advised that City and Mesa plan to deactivate PHYE 242. Hess inquired if Miramar planned to deactivate. Short stated he was under the impression PHYE 242 and PHYE 242B would not be equivalent as Miramar does offer and needs PHYE 242 at 2.0 units for use as a vocational education course. Parsons offered she was under the impression the PHYE faculty had discussed the need to increase the unit value to meet SDSU requirement and that PHYE 242 was to be deactivated. Discussion continues. Short advised he will discuss with Miramar PHYE department/faculty in order to seek alternatives for Miramar's need to offer a PHYE Care and Prevention of Injuries course at 2.0 units.

Action: PHYE 242B approved; pending tech review. MSP (Short/Benard)

PHIL 131 Environmental Ethics

Lombardi advised this course still needs tech review but also the need for the course to be listed in the 2012-13 Catalog. Lombardi explained the course should be cross listed with SUST 102. Short offered he was under the impression cross listing was for courses without a discipline and in circumstances when a designated faculty member was not available to teach the course. Discussion continues regarding cross listing of courses. Hess advised if PHIL 131 is to be cross listed with SUST 102 both courses need to match and be submitted at the same time. Hess clarified CIC cannot move forward with PHIL 131 until it is brought back with SUST 102. PHIL 131 pulled.

Action: no action required.

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Hess advises the committee time is 4:02 p.m. and inquires if the meeting should move forward with City's programs. Committee agrees to address City's Alcohol and Other Drug Studies Certificate of Achievement.

AODS Alcohol and Other Drug Studies Certificate of Achievement

Lombardi advises this is an existing program revised to comply with State certification.

Action: AODS CA revisions approved.

MSP (Short/Parsons)

V. STANDING REPORTS

Hess motioned to hold Standing Reports until next meeting, March 22, 2012.

Action: Standing Reports held.

MSP (Benard/Parsons)

VI. ANNOUNCEMENTS

- A. Next CIC meeting scheduled for March 22, 2012, in District room 245.
- B. Hess thanked Duane Short for handbook.
- C. Update on GOVERNMENT.
- D. Handouts:
 - 1. March 8, 2012, CIC meeting agenda
 - 2. Draft Minutes from the February 23, 2012, CIC meeting
 - 3. Curriculum Summary
 - 4. Curriculum Updating Project

VII. ADJOURNMENT

Shelly Hess adjourned the meeting at 4:05 p.m.