

San Diego Community College District Curriculum and Instructional Council

Meeting of April 26, 2012
2:00 PM—District Office, Room 245

MINUTES

PRESENT:

Benard, Mary	Vice President, Instruction—City
Cheung, Cecilia	Faculty Librarian—City (proxy for Libby Andersen)
Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Igou, Daniel	Curriculum Chair—Miramar
Lombardi, Jan	Co-Curriculum Chair—City
McGrath, Tim	Vice President, Instruction—Mesa
Parsons, Michelle	Curriculum Chair—Mesa
Weaver, Roma	Curriculum Chair—Continuing Education

ABSENT:

Andersen, Libby	Articulation Officer—City
Buckley, Jerry	Vice President, Instruction —Miramar
Lee, Otto	Vice Chancellor, Instructional Services and Planning—District Office
Neault, Lynn	Vice Chancellor, Student Services—District Office (<i>Ex Officio</i>)
Parker, Juliette	Articulation Officer—Mesa
Shelton, Deanna	Co-Curriculum Chair—City
Short, Duane	Academic Senate Representative, Articulation Officer—Miramar

STAFF:

Payne, Desiree	Senior Secretary, Curriculum & Instructional Services—District Office
Plourde, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services – District Office

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Shelly Hess called the meeting to order at 2:05 p.m. Hess welcomed Cecilia Cheung and advised Cheung was serving as proxy for Libby Andersen.

I. MINUTES AND AGENDA

A. Approval of: April 12, 2012, Minutes

Action: The minutes were approved.

MSP (Igou/Parsons)

B. Approval of: April 26, 2012, Agenda

Added to the Agenda:

Old Business:

New Subject Designator (Information)

New Business:

General Education (G.E.) Course Approval (Information)

AAT/AST Catalog Note (Information)

CIC 2012-2013 (Information)

Walk-Ins (Action):

New Courses:

DJRN 215 Photo Journalism and Documentary Photography

PHIL 131 Environmental Ethics

RTVC 111 Production for On Location Filming

RTVC 112 Documentary Film Production

Course Activations:

MATH 047A Beginning Algebra and Practical Descriptive Statistics

MATH 115 Gateway to Experimental Statistics

Course Revisions:

MATH 119 Elementary Statistics

PHOT 215 Photo Journalism and Documentary Photography

PHOT 220 Portraiture

PHOT 235 Advanced Black and White Photography

PHOT 250 Fashion Photography

SUST 102 Environmental Ethics

New Program:

Mental Health Work- Certificate of Performance

Action: The agenda was approved as amended.

MSP (Igou/Lombardi)

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

Removed from the consent agenda:

CHIC 170 La Chicana

MUSC 050 Music Fundamentals for the Studio Engineer

MUSC 080 Introduction to Digital Audio and MIDI

MUSC 082 Audio Recording

POLI 101 Introduction to Political Science

SPAN 102 Second Course in Spanish

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Action: The curriculum was approved as amended.

MSP (Parsons/Igou)

B. Approval of Program Changes

No program changes.

C. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

D. Approval of Continuing Education Program Changes

No Continuing Education programs.

E. Curriculum Items Discussed

CHIC 170 La Chicana

SPAN 102 Second Course in Spanish

Michelle Parsons advised she was speaking on behalf of Juliette Parker. The effective dates for the CHIC 170 course should be changed to Fall 2013. There is concern regarding SPAN 102 being offered as distance education and the effect this may have concerning articulation with some institutions. The committee discussed tabling the courses until the May 10th CIC meeting when Articulation Officers will be present to review and provide their feedback.

Action: CHIC 170 and SPAN 102 tabled.

MSP (Parsons/Igou)

POLI 101 Introduction to Political Science

Jan Lombardi requested the POLI 101 course be tabled until the May 10th CIC meeting, when the Articulation Officers will be present.

Action: POLI 101 tabled.

MSP (Lombardi/Igou)

MUSC 050 Music Fundamentals for the Studio Engineer

MUSC 080 Introduction to Digital Audio and MIDI

MUSC 082 Audio Recording

Parsons explained a discussion had occurred with faculty and the originator of the MUSC 050, 080 and 082 courses. Parsons added discussion is still on going to determine if there is content duplication with existing music courses. Parsons recommended the courses be held until further discussion occurs.

Action: MUSC 050, 080 and 082 tabled.

MSP (Parsons/Lombardi)

III. OLD BUSINESS

A. New Subject Designator (Information)

Shelly Hess inquired if the committee had any questions or feedback to report concerning City's Conflict Resolution designator request. The curriculum chairs advised they had not received a

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response back from their campuses faculty. Committee agreed to communicate via email should any questions or concerns arise.

IV. NEW BUSINESS

A. General Education Course Approval

The committee reviewed the G.E. Review handout. Parsons inquired if Math 092 should be approved for G.E. Hess confirmed Math 092 should be added for G.E. review and approval.

B. AAT/AST Catalog Note

Hess relayed to the committee a request was received to remove language in the catalog pertaining to TMC degrees. Committee agreed statement should be removed.

Brian Ellison left the room at 2:25 p.m.; returned at 2:29 p.m.

C. CIC Calendar 2012-2013

Draft 2012-2013 CIC Calendar presented to committee. Additional CRC dates will be added and reviewed. Committee discussed addition of virtual meeting in April.

D. Walk-Ins

*MATH 047A Beginning Algebra and Practical Descriptive Statistics
MATH 115 Gateway to Experimental Statistics*

Dan Igou explained MATH 047A and 115 are Statway courses to be offered at Miramar. Igou advised Miramar faculty are aware of the training and responsibilities involved to adhere to Statway requirements. Cecilia Cheung recommended tabling the courses until faculty have more time to discuss. Discussion continues regarding Miramar's offering of Statway courses. Benard relayed the discipline dean at City is aware of the training concern, Miramar faculty have met with City faculty to conduct training and City support's Miramar activation of the courses.

*Action: Motion to table Math 047A and 115.
6 opposed; motion to table not approved.*

MSP (Cheung/Ellison)

Action: Math 047A and 115 approved, pending tech review; 1 opposed; 1 abstention.

MSP (Igou/Parsons)

MATH 119 Elementary Statistics

Parsons advised Math 092 was added as a prerequisite option and noted minor revisions to course outline. Parsons stated that the skill level 12 should be removed from requisites section and requested the assessment level 50 be noted separately from the course, Math 096. Hess advised this feature would need to be researched. Discussion continues regarding assessment and skill level.

Action: Math 119 approved, pending tech review.

MSP (Parsons/Igou)

PHIL 131 Environmental Ethics

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SUST 102 Environmental Ethics

Lombardi advised PHIL 131 is a new course, SUST 102 is an existing course and courses are to be cross listed. Tim McGrath inquired on the need to offer two courses covering the same material. Lombardi advised each department wanted option of offering independent Environmental Ethics course.

Michelle Parsons left the room at 2:58 p.m.; returned at 3:01 p.m.

Discussion continues regarding cross listing of courses. Mary Benard recommended the courses be removed from the agenda until further discussion and clarification with City's faculty can occur.

Action: PHIL 131 and SUST 102 removed from agenda. MSP (Benard/McGrath)

DJRN 215 Photo Journalism and Documentary Photography PHOT 215 Photo Journalism and Documentary Photography

Lombardi provided background on courses; DJRN 215 is a new course, PHOT 215 is an existing course and courses are to be cross listed. Lombardi advised she was informed the cross listing is to accommodate photography and digital journalism students. Discussion regarding cross listing and course duplication. Hess inquired if PHOT 215 and DJRN 215 should be discussed further and brought back to CIC at a later date.

Action: DJRN 215 and PHOT 215 removed from agenda. MSP (McGrath/Parsons)

PHOT 220 Portraiture PHOT 235 Advanced Black and White Photography PHOT 250 Fashion Photography

Lombardi provided an overview of course revisions, advising of lecture/lab unit changes.

Action: PHOT 220, 235 and 250 approved, pending tech review. MSP (Parsons/Weaver)

RTVC 111 Production for On Location Filming RTVC 112 Documentary Film Production

Lombardi advised RTVC was to be converted to RTVF, which has yet to occur. RTVC 111 and 112 need to be effective Fall 2012. Once new RTVF courses are activated the RTVC courses should be deactivated.

Action: RTVC 111 and 112 approved, pending tech review. MSP (Benard/Igou)

Mental Health Work- Certificate of Performance

Lombardi reviewed the Certificate of Performance in Mental Health Work. Lombardi advised the Certificate of Performance is 3 units less than the Mental Health Work Certificate of Achievement.

Action: Mental Health Work-Certificate of Performance approved, pending tech review.
MSP (McGrath/Ellison)

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V. STANDING REPORTS

A. Curriculum Updating Project

Erica Plourde advised the number of courses not integrated has decreased.

B. CurricUNET Steering Committee

No report.

C. Prerequisite Subcommittee

Hess advised the Prerequisite Subcommittee met before CIC, reviewed a draft flow chart and discussed the need to develop a roll out plan. Parsons advised Mesa is working towards reducing Math 34A course offerings. Parsons stated Mesa has been working with Continuing Education to minimize impact on students.

D. Student Services Council

No report.

E. SB 1440

No report.

F. Joint Meeting Agenda Items

No report.

Mary Benard and Tim McGrath left at 3:43 p.m.

G. State Academic Senate

Lombardi relayed information discussed at the 2012 Spring Plenary Session.

H. Chief Instructional Officers

No report.

I. Articulation Officers

No report.

VI. ANNOUNCEMENTS

A. Next CIC meeting scheduled for May 10, 2012, in District room 375.

B. Handouts:

1. April 26, 2012, CIC Meeting Agenda
2. Draft Minutes from the April 12, 2012, CIC Meeting
3. Curriculum Summary
4. Curriculum Updating Project
5. Proposed Review and Approval of G.E./Transferability Actions

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6. Draft CIC Calendar 2012-2013

VII. ADJOURNMENT

Shelly Hess adjourned the meeting at 3:48 p.m.