

San Diego Community College District Curriculum and Instructional Council

Meeting of December 8, 2011
2:00 PM—District Office, Room 375

MINUTES

PRESENT:

Andersen, Libby	Articulation Officer – City College
Barnes, Randy	Vice President, Instruction – Miramar College
Benard, Mary	Vice President, Instruction—City College
Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Igou, Daniel	Curriculum Chair—Miramar College
Lee, Otto	Vice Chancellor, Instructional Services and Planning—District Office
Lombardi, Jan	Co-Curriculum Chair—City College
McGrath, Tim	Vice President, Instruction—Mesa College
Parker, Juliette	Articulation Officer—Mesa College
Parsons, Michelle	Curriculum Chair – Mesa College
Shelton, Deanna	Co-Curriculum Chair—City College (proxy for Libby Andersen)
Short, Duane	Academic Senate Representative, Articulation Officer—Miramar College
Weaver, Roma	Curriculum Chair—Continuing Education

ABSENT:

Neault, Lynn	Vice Chancellor, Student Services—District Office (<i>Ex Officio</i>)
Plourde, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services—District Office

STAFF:

Vallido, Lea	Acting Senior Secretary, Curriculum & Instructional Services—District Office
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Guest:

Owen, Karen	Faculty—Mesa College
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Shelly Hess called the meeting to order at 2:07 p.m.

I. MINUTES AND AGENDA

A. Approval of: November 10, 2011 Minutes

The minutes were approved.

M/S/P (Andersen/Igou)

Mary Benard arrived at 2:10p.m.

B. Approval of: December 8, 2011 Agenda

Added to the Agenda:

PHYE 270: Fitness Specialist Work Experience

PHYE 288: Fitness Specialist Internship Lecture

GISG 104: Geographic Information Science and Spatial Reasoning

Information Items:

ADJU 392C: Special Topics in Instructor Development: Graffiti

FIPT 392A: Special Topics in Fire Management: Management 2A

FIPT 392B: Special Topics in Fire Management: Management 2B

The agenda was approved as amended.

M/S/P (Andersen/Parsons)

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

Removed from the consent agenda:

ARTG 174A

The remaining curriculum was approved by consent.

M/S/P (Lombardi/Benard)

B. Approval of Program Changes

Mesa Psychology Degrees

The programs were approved by consent.

M/S/P (Benard/Igou)

C. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

D. Approval of Continuing Education Program Changes

No Continuing Education programs.

E. General Education Course Approval

Shelly Hess explained the approved courses are brought into CIC twice a year (November and May) for the approval of the GE. Libby Andersen brought up

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inquiries regarding Communications Studies 135, and a brief discussion continued. Duane Short requested Miramar to be added to the GE proposal.

Action: The programs were approved.

MSP(Andersen/Benard)

Curriculum Discussed:

ARTG 174A

Issues regarding ARTG 174A cross listed status information and language used in the catalog course descriptions and Assists were discussed.

Action: Approved with the addition of cross listed information.

MSP(Lombardy/Parsons)

PSYC Degrees – Mesa

Hess invited Mesa to present their curriculum. Michelle Parsons discussed the confusion regarding the programs' 18 total number of units and request to modify the language in the catalogs to state: "Select 15 units from the following," under the Psychology Electives, as suggested by Hess and approved by the originator Laurie Mackenzie and the Dean.

Action: Program change for Psychology for Mesa was approved.

MSP(Short/Andersen)

III. OLD BUSINESS

No Old Business

Randy Barnes arrived at 2:22p.m.

IV. NEW BUSINESS

A. Gainful Employment Requirements (Information)

Hess introduced information regarding the submission of New Certificates to the Department of Education for approval. The procedures include: 1) submission of report information about students enrolled in Title IV, 2) disclosure to students the information about their GE programs, and 3) notifying the U.S. Secretary of Education regarding new GE programs and certificates that are to be added in the inventory. Short asked for clarification as to the meaning of the word "certificate" in the said content. Hess explained that it pertains to certificates other than an Associate Degree, i.e. Certificate of Achievement and/or Certificate of Performance, and the U.S. Department of Education must be notified in order for students to be eligible for Title IV financial aid. Issues concerning CurricUNET, Stand-alone, course/program submission process and program tracking continued. In response to the number of concerns regarding the program tracking issues and Gainful Employment, Tim McGrath suggested a separate meeting to discuss protocol. Hess agreed to the McGrath's proposal and a schedule for this meeting will be discussed.

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* The Gainful Employment handout is located on the instructional Services Website: http://instsrv.sdccd.edu/CIC/cic_business_items.html

Brian Ellison stepped out at 2:36p.m.and returned at 2:41p.m.

B. Walked-In Curriculum (Action)

GISG 104: Geographic Information Science and Spatial Reasoning

Mesa distributed a handout with information regarding GISG 104. Parsons explained the reasoning behind the course walk-in was to have it approved for the CSU GE credit. She also discussed the partnership between Mesa and San Diego State University in their Geographic Information Systems program, and that this course is currently articulated with San Diego State's Geography 104 as part of the GE pattern for Math and Quantitative reasoning, and Mesa would like to follow suit. Juliette Parker briefly elaborated on the course history and its involvement with GIS program. She also presented to the committee the proposed course revisions illustrated in the handout. The discussion continued. Parker requested City to be added to the proposal as well.

Action: GISG 104 was approved. MSP (Short/Andersen)

Action: Addition of GISG 104 to the GE sheet was approved. MSP(Short/Andersen)

Karen Owen left at 2:47p.m.

PHYE 270: Fitness Specialist Work Experience *PHYE 288: Fitness Specialist Internship Lecture*

Parsons explained the development of PHYE 277 and PHYE 288, is to replace PHYE 287 due to transfer requirements, and a work experience component is required for state licensing. Mesa hopes to offer these courses during the second eight week period of the Spring semester. Andersen stated transfer applicability to be changed to CSU transfer. Short inquired if the proposal for PHYE 288 is a revision of PHYE287. Parsons explained that Jan Ellis and the Department of Chair have contacted City and Miramar's PHYE departments and have shown no interest in the proposal and they wish to keep PHYE 287 as it stands; however, according to Ellis, PHYE 287 is not stat licensed compliant. Discussion regarding substitution/duplicate courses and deactivation of PHYE287 continued.

Hess suggested discussing the issue pertaining to PHYE 288 and PHYE 287 again the following week with the faculty, in hopes of coming into an agreement and send out virtual votes of its approval.

Action: PHYE270 has been approved with the addition of CSU transfer ability. PHYE288 and PHYE287 will be further discussed within the week. MSP(Short/Barnes)

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ADJU 392C: Special Topics in Instructor Development: Graffiti (Information)
FIPT 392A: Special Topics in Fire Management: Management 2A(Information)
FIPT 392B: Special Topics in Fire Management: Management 2B (Information)

Daniel Igou reported that the purpose for developing the special topics is to provide courses that has specific focus areas, and the frame work for these special topics have been approved and is currently being offered.

V. **STANDING REPORTS**

A. Curriculum Updating Project (Plourde)

Hess reported that the numbers has gone down to 102.

B. CurricUNET Steering Committee (Plourde /Weaver)

No report.

C. Prerequisite Subcommittee (Hess)

Hess announced the Subcommittee meeting occurred earlier in the afternoon before CIC. Hess also shared the Advisory Skill Level Validation Report Lynn Neault presented to the Subcommittee. Parsons elaborated on the data report and the discussion continued.

D. Student Services Council (Neault)

No report.

E. Joint Meeting Agenda Items

In the process of organizing the next meeting.

F. State Academic Senate

No report.

G. Chief Instructional Officers (Barnes, Benard, Ellison, Lee, McGrath)

Otto Lee distributed a spreadsheet with information pertaining to the associate Degree for Transfer (SB1440) – Implementations. Lee was pleased to report that the District is engaged in good conversation and is in collaboration with San Diego State in regards to SB1440. Discussions concerning local degrees and TMC continued.

H. Articulation Officers (Andersen, Parker, Short)

Short made some clarifications on issues regarding course acceptance and local TMC degrees. He explained that the term “local” can be interpreted differently depending on the institution, and would then affect which degrees are approved and/or accepted by the colleges. Short also expressed his views on what he

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believed to be one of the legislation's purposes for the development of the TMCs.
The discussion continued.

VI. ANNOUNCEMENTS

- A. The January 26, 2012 CIC meeting will be held virtually.
- B. Handouts:
 - 1. December 8, 2011, CIC Meeting Agenda
 - 2. Draft Minutes from the November 10, 2011, CIC meeting
 - 3. Curriculum Summary
 - 4. Curriculum Updating Project

VII. ADJOURNMENT

The meeting adjourned at 3:40 p.m.