

San Diego Community College District Curriculum and Instructional Council

Meeting of September 27, 2012
2:00 PM—District Office Room 245

MINUTES

PRESENT:

Andersen, Libby	Articulation Officer—City
Barnes, Randy	Acting Vice President, Instruction—City
Buckley, Jerry	Vice President, Instruction —Miramar
Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Flor, Shirley	Faculty—Mesa (proxy for Michelle Parsons)
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Igou, Dan	Curriculum Chair—Miramar
Lee, Otto	Vice Chancellor, Instructional Services and Planning—District Office
Lombardi, Jan	Curriculum Co-Chair—City
McGrath, Tim	Vice President, Instruction—Mesa
Shelton, Deanna	Curriculum Co-Chair—City
Short, Duane	Academic Senate Representative, Articulation Officer—Miramar
Weaver, Roma	Curriculum Co-Chair—Continuing Education

ABSENT:

Borinski, Bill	Curriculum Co-Chair—Continuing Education
Neault, Lynn	Vice Chancellor, Student Services—District Office (<i>Ex Officio</i>)
Parker, Juliette	Articulation Officer—Mesa
Parsons, Michelle	Curriculum Chair—Mesa
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services—District Office

GUEST:

Henne, Andrea	Dean, Online & Distributed Learning—District Office
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STAFF:

Payne, Desiree	Senior Secretary, Curriculum & Instructional Services—District Office
Plourde, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office

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Shelly Hess called the meeting to order at 2:07 p.m.

I. MINUTES AND AGENDA

A. Approval of: September 13, 2012 Minutes

*Action: The minutes were approved.
1 abstention*

MSP (Barnes/Igou)

B. Approval of: September 27, 2012 Agenda

Added to the Agenda

New Business:

Walk-Ins (Action)

Course Revisions:

BLAS 145A Introduction to African History

BLAS 145B Introduction to African History

ENGL 237 Women in Literature

HIST 100 World History

HIST 101 World History II

HIST 106 Introduction to Western Civilization II

SUST 101 Introduction to Sustainability

New Programs:

History for Transfer—Associate in Arts Degree

Mathematics for Transfer—Associate in Science Degree

Physics for Transfer—Associate in Science Degree

Political Science for Transfer—Associate in Arts Degree

Action: The agenda was approved as amended.

MSP (Igou/Andersen)

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

Removed from the consent agenda:

ARTF 150B Beginning Graphic Design

Jan Lombardi advised faculty are scheduled to meet with the discipline dean to discuss course.

Action: ARTF 150B tabled and curriculum approved as amended.

MSP (Igou/Lombardi)

B. Approval of Program Changes

Action: The programs were approved by consent.

MSP (Andersen/Igou)

C. Approval of Continuing Education Curriculum

No Continuing Education curriculum.

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D. Approval of Continuing Education Program Changes

No Continuing Education programs.

III. OLD BUSINESS

IV. NEW BUSINESS

A. Walk-Ins (Action)

Physics for Transfer—Associate in Science Degree

Program catalog course descriptions and comparison charts for the four walked-in transfer degrees were distributed. Lombardi advised discussion occurred at City's Curriculum Review Committee (CRC) and among City's faculty, senate leadership and administrators regarding the TMC transfer degrees. Lombardi stated the degrees proposed were designed to support student success. Physics catalog course description was displayed. Libby Andersen explained the proposed Physics catalog language and course listings. Andersen sought clarification if language noting San Diego State University (SDSU) transfer courses, fulfillment of general education requirements and recommendation to students to consult a counselor and visit the ASSIST website should be submitted to the State Chancellor's Office. Hess advised the language should be included when submitted to the State. Duane Short advised per discussion with a contact at the State Chancellor's Office the language would be evaluated on a case by case basis. Short added as a result of the discussion he was under the impression recommendations, as opposed to language imposing additional requirements, may be viewed more favorably by the State. Andersen advised no additional requirements have been incorporated into the programs, only informational language.

Brian Ellison arrived at 2:22 p.m.

Discussion occurred regarding the SB 1440 Transfer Model Curriculum (TMC) degree legislation and language in proposed Physics TMC degree. Lee recommended voting on the proposed degree with an agreement the language could be revised based on guidance from the State Chancellor's Office.

Action: Physics for Transfer-Associate in Science Degree approved pending tech review; language can be revised at City College's discretion. MSP (Short/Barnes)

Mathematics for Transfer—Associate in Science Degree

Comparison chart for Mathematics for Transfer degree displayed. Andersen reviewed the chart. Andersen explained Mathematics (MATH) 255 was added, as City faculty recommended the course be added to assist students transferring to a California State University (CSU). The language listed on the catalog course description was discussed. Lombardi advised the proposed Mathematics degree is designed to meet the state-wide TMC degree requirements, informational notations included for students transferring to SDSU. The catalog course description document was displayed. Discussion occurred regarding listing both MATH 254 and 255 in Category A of the required courses list. Lombardi advised City's CRC designed the proposed degree to provide optimal options for students majoring in mathematics. Lombardi continued to advise the proposed degree is a general Mathematics TMC degree. Discussion occurred regarding general Mathematics TMC and Mathematics with Emphasis degree. Buckley stated the focus of TMC degrees should be

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designed with student benefit in mind, and time and resources should be devoted to creating degrees that are in high student demand.

Action: Mathematics for Transfer-Associate in Science Degree approved pending tech review; language can be revised at City College's discretion MSP (McGrath/Andersen)

Political Science for Transfer—Associate in Arts Degree

Comparison chart for Political Science for Transfer degree displayed. Andersen reviewed the chart. Lombardi clarified the proposed degree encompasses the SDSU recommended requirements. Catalog course outline displayed.

Action: Political Science for Transfer-Associate in Arts Degree approved pending tech review; language can be revised at City College's discretion. MSP (McGrath/Buckley)

History for Transfer—Associate in Arts Degree

Comparison chart for History for Transfer degree displayed. Andersen explained the courses and categories listed on the chart. Andersen advised City is awaiting feedback from the State Chancellor's Office regarding change in TMC model format and priority of courses listed in categories. Andersen advised discipline faculty goal was to follow the History TMC model. Discussion occurred regarding categories and difference between proposed degrees and SDSU recommendations. Short advised of a meeting scheduled for October 3, 2012, with the transfer center directors, articulation officers and SDSU. Short added the meeting is to discuss the admissions process, unknown if the TMC degrees will be discussed.

Action: History for Transfer-Associate in Arts Degree approved pending tech review; language can be revised at City College's discretion. MSP (McGrath/Lombardi)

Lee requested it be noted he does not support the degree with the Category A option as approved. Lee recommend Category A be restricted to History 100 and 101.

ENGL 237 Women in Literature

Dan Igou advised the course has been revised for articulation purposes. Short explained the addition of ENGL 47A as prerequisite.

Action: English 237 approved pending tech review. MSP (Andersen/Lombardi)

HIST 100 World History

HIST 101 World History II

HIST 106 Introduction to Western Civilization II

Igou advised the courses have been revised to meet University of California, San Diego (UCSD) recommendations. Igou explained revisions to course outline; reading and writing assignments.

Action: History 100, 101 and 106 approved pending tech review MSP (Barnes/Buckley)

SUST 101 Introduction to Sustainability

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Igou explained the course is an activation for Miramar. Miramar faculty wish to offer the course by fall 2013.

Action: Sustainability 101 approved pending tech review.

MSP (Andersen/Lombardi)

BLAS 145A Introduction to African History

BLAS 145B Introduction to African History

Andersen advised the courses have been revised to meet University of California Transferable Course Agreement (UCTCA) approval. Andersen noted textbooks have been updated. McGrath inquired on the discipline assigned to the courses. Black Studies 145A curriculum proposal report displayed. Disciplines, Ethnic Studies or History, assigned to course discussed. Short advised if the courses are not submitted for the second UCTCA review transferability may be lost. McGrath inquired how verification of correct disciplines assignment can be verified once courses are approved. Shelly Hess noted all walked-in courses are approved pending technical review. Hess offered the option of approving the courses with a recommendation to check discipline.

Action: Black Studies 145A and 145B approved pending technical review and discipline verification.

MSP (Andersen/Buckley)

B. Repeatability (Information)

Hess reviewed the three repeatability documents distributed to the council members; draft Curriculum Fall 2013 New Business form, draft Curriculum Spring 2013 New Business form and draft New Repeatability Regulations Fall 2013 New Business form. Hess reviewed the Title 5 Repeatability changes going into effect fall 2013. Short inquired on repeatability for variable unit courses. Hess advised she would check repeatability for variable unit courses. Discussion occurred regarding course revisions, program revisions, revision to catalog language and courses assigned to families.

V. STANDING REPORTS

A. Curriculum Updating Project (Hess)

Hess advised the number of courses not integrated is 83, as of September 13, 2012.

B. CurricUNET Steering Committee (Hess/Weaver)

Hess advised the new CurricUNET Meta is still in the development phase. Hess announced a draft 5th edition of the Program and Course Approval Handbook has been released and the new edition has been added to the Instructional Services website. Lombardi recommended a CurricUNET Steering Committee meeting be scheduled in the near future.

C. Student Services Council (Neault)

No report.

D. SB 1440 (Lee)

Lee advised a meeting had occurred with the Vice Presidents and Lynn Neault regarding a roll out plan for the SB 1440 degrees. Lee stated indentifying transfer students in order to recommend counseling appointments was one of the topics discussed at the meeting.

E. State Academic Senate

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Lombardi announced on September 29, 2012, a SoCal Curriculum Regional Meeting will be held at Chaffey College. Andersen inquired when an Area D meeting is scheduled. Lombardi advised the meeting is scheduled for the end of October.

F. Chief Instructional Officers (Barnes, Buckley, Ellison, Lee, McGrath)
No report.

G. Articulation Officers (Andersen, Parker, Short)
No report.

VI. ANNOUNCEMENTS

A. The next meeting will be held Thursday, October 11, 2012 2:00-4:00 p.m. at the District Office, room 245/255. This meeting is scheduled to be a joint meeting with Student Services Council.

B. Handouts:

1. September 27, 2012 CIC Meeting Agenda
2. Draft Minutes from the September 13, 2012 CIC Meeting
3. Curriculum Summary
4. Curriculum Updating Project
5. Draft Curriculum Fall 2013 New Business form
6. Draft Curriculum Spring 2013 New Business form
7. Draft New Repeatability Regulations Fall 2013 New Business form

VII. ADJOURNMENT

Shelly Hess adjourned the meeting at 3:55 p.m.