

# San Diego Community College District Curriculum and Instructional Council

Meeting of November 14, 2013  
2:00 PM—District Office, Room 245

## MINUTES

### **PRESENT:**

Barnes, Randy	Vice President, Instruction—City
Beitey, George	Dean, School of Public Safety—Miramar (proxy for Gerald Ramsey)
Ellison, Brian	Vice President, Instruction & Student Services—Continuing Education
Hess, Shelly	Dean, Curriculum & Instructional Services—District Office
Igou, Daniel	Curriculum Chair—Miramar
Lee, Otto	Vice Chancellor, Instructional Services and Planning—District Office
Lombardi, Jan	Curriculum Co-Chair—City
Parker, Juliette	Articulation Officer—Mesa
Parsons, Michelle	Curriculum Chair—Mesa
Shelton, Deanna	Curriculum Co-Chair—City
Short, Duane	Articulation Officer—Miramar
Weaver, Roma	Curriculum Chair—Continuing Education
Vizcarra, Perla	Articulation Officer—Mesa

### **GUEST:**

Namdar, Donna	Department Chair, Fashion/Sewing & Foods Nutrition—Continuing Education
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### **ABSENT:**

Conrad, Gail	Acting Vice Chancellor, Student Services—District Office
McGrath, Tim	Vice President, Instruction—Mesa
Ramsey, Gerald	Acting Vice President, Instruction—Miramar

### **STAFF:**

Marrone, Erica	Curriculum Analyst, Curriculum & Instructional Services—District Office
Payne, Desiree	Senior Secretary, Curriculum & Instructional Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum & Instructional Services—District Office

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*Shelly Hess called the meeting to order at 2:01 p.m. Council introduced themselves to George Beitey.*

*Brian Ellison and Otto Lee arrived at 2:02 p.m.*

## **I. MINUTES AND AGENDA**

### **A. Approval of: October 10, 2013 Minutes**

*Action: The minutes were approved.  
I abstention.*

*MSP (Barnes/Weaver)*

### **B. Approval of: November 14, 2013 Agenda**

Added to the agenda:

Walk-Ins:

1. EXSC 113A Swimming I (City, Mesa, Miramar)
2. EXSC 113B Swimming II (City, Mesa, Miramar)
3. EXSC 113C Swimming III (City, Mesa, Miramar)
4. EXSC 113D Swimming IV (City, Mesa, Miramar)
5. EXSC 124A Aerobic and Core Conditioning I (City, Miramar)
6. EXSC 124B Aerobic and Core Conditioning II (City, Miramar)
7. EXSC 124C Aerobic and Core Conditioning III (City, Miramar)
8. EXSC 124D Aerobic and Core Conditioning IV (City, Miramar)
9. EXSC 125A Aerobic Dance I (City, Mesa, Miramar)
10. EXSC 125B Aerobic Dance II (City, Mesa, Miramar)
11. EXSC 125C Aerobic Dance III (City, Mesa, Miramar)
12. EXSC 125D Aerobic Dance IV (City, Mesa, Miramar)
13. EXSC 126A Cardio Conditioning I (City, Mesa, Miramar)
14. EXSC 126B Cardio Conditioning II (City, Mesa, Miramar)
15. EXSC 126C Cardio Conditioning III (City, Mesa, Miramar)
16. EXSC 126D Cardio Conditioning IV (City, Mesa, Miramar)
17. EXSC 135A Individual Conditioning I-Fundamentals (City, Mesa, Miramar)
18. EXSC 135B Individual Conditioning II-Beginning (City, Mesa, Miramar)
19. EXSC 135C Individual Conditioning III-Intermediate (City, Mesa, Miramar)
20. EXSC 135D Individual Conditioning IV-Advanced (City, Mesa, Miramar)
21. EXSC 139A Weight Training I (City, Mesa, Miramar)
22. EXSC 139B Weight Training II (City, Mesa, Miramar)
23. EXSC 139C Weight Training III (City, Mesa, Miramar)
24. EXSC 139D Weight Training IV (City, Mesa, Miramar)
25. EXSC 154A Badminton I (City, Mesa, Miramar)
26. EXSC 154B Badminton II (City, Mesa, Miramar)
27. EXSC 154C Badminton III (City, Mesa, Miramar)
28. EXSC 154D Badminton IV (City, Mesa, Miramar)
29. EXSC 160A Springboard Diving I (Mesa)
30. EXSC 160B Springboard Diving II (Mesa)
31. EXSC 164B Football II (Mesa)
32. EXSC 164C Football III (Mesa)
33. EXSC 164D Football IV (Mesa)

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34. EXSC 168A Men's Gymnastics I (Mesa)
35. EXSC 168B Men's Gymnastics II (Mesa)
36. EXSC 168C Men's Gymnastics III (Mesa)
37. EXSC 168D Men's Gymnastics IV (Mesa)
38. EXSC 170A Women's Gymnastics I (Mesa)
39. EXSC 170B Women's Gymnastics II (Mesa)
40. EXSC 170C Women's Gymnastics III (Mesa)
41. EXSC 170D Women's Gymnastics IV (Mesa)
42. EXSC 174A Soccer I (City, Mesa, Miramar)
43. EXSC 174B Soccer II (City, Mesa, Miramar)
44. EXSC 174C Soccer III (City, Mesa, Miramar)
45. EXSC 174D Soccer IV (City, Mesa, Miramar)
46. EXSC 178A Tennis I (City, Mesa, Miramar)
47. EXSC 178B Tennis II (City, Mesa, Miramar)
48. EXSC 178C Tennis III(City, Mesa, Miramar)
49. EXSC 178D Tennis IV (City, Mesa, Miramar)
50. EXSC 182A Volleyball (City, Mesa, Miramar)
51. EXSC 182B Volleyball (City, Mesa, Miramar)
52. EXSC 182C Volleyball (City, Mesa, Miramar)
53. EXSC 182D Volleyball (City, Mesa, Miramar)
54. EXSC 220 Intercollegiate Tennis I (City, Mesa, Miramar)
55. Chicana and Chicano Studies-AA (Mesa)
56. Liberal Arts and Sciences with an Emphasis in Science Studies-Physical Sciences-Kinesiology and Nutrition-AA (Mesa)
57. Nutrition and Fitness-CA (Mesa)
58. Nutrition and Fitness-AS (Mesa)
59. Kinesiology-AA (Mesa)

*Action: The agenda was approved as amended.*

*MSP (Igou/Parsons)*

## II. CURRICULUM REVIEW/APPROVAL

### A. Approval of Curriculum

Removed from the consent agenda:  
*NUTR 270 Work Experience*

*Action: The curriculum was approved as amended.*

*MSP (Short/Igou)*

### B. Approval of Program Changes

*Action: The programs were approved by consent.*

*MSP (Short/Lombardi)*

### C. Approval of Continuing Education Curriculum

*Action: The curriculum was approved by consent.*

*MSP (Weaver/Igou)*

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## D. Approval of Continuing Education Program Changes

*Action: The programs were approved by consent.*

MSP (Weaver/Parsons)

## E. Approval of General Education (GE)/Transfer Curriculum

Removed from GE/Transfer Curriculum agenda:

1. *BLAS 125 Dynamics of the Black Community*
2. *BLAS 140A History of the U.S., Black Perspectives*
3. *BLAS 140B History of the U.S., Black Perspectives*
4. *BLAS 165 Sexuality and Black Culture*
5. *BLAS 175 Psycho-History of Racism and Sexism*

*Action: The GE/Transfer curriculum was approved as amended.*

MSP (Short/Barnes)

## F. Curriculum Item Discussed

*NUTR 270 Work Experience*

*Action: Council agreed to table NUTR 270 until Six Year Review of Generic Courses New Business Item discussion.*

*Perla Vizcarra arrived at 2:14 p.m.*

## G. GE/Transfer Curriculum Discussed

*BLAS 125 Dynamics of the Black Community (Mesa), BLAS 140A History of the U.S., Black Perspectives (City, Mesa, Miramar), BLAS 140B History of the U.S., Black Perspectives (City, Mesa, Miramar), BLAS 165 Sexuality and Black Culture (City, Mesa), and BLAS 175 Psycho-History of Racism and Sexism (Mesa)*

Juliette Parker advised the department chairs at City and Mesa have requested the discipline designator for these courses be Ethnic Studies only [remove Sociology]. Discussion occurred regarding the drafted Guidelines for Discipline Assignment, currently under review at the colleges. Duane Short inquired if the “and” could be changed to “or,” as Miramar offers BLAS 140A and 140B and may benefit from the Sociology option. Discussion continued regarding the discipline designator. Council discussed the option of voting on the courses as GE/Transfer curriculum and tabling the discipline discussion until the next meeting.

*Action: BLAS 125, 140A, 140B, 165, and 175 approved for GE/Transfer. Discipline assignment tabled until the December 12, 2013 meeting.*

MSP (Lombardi/Parsons)

## III. NEW BUSINESS

### A. Six Year Review of Generic Courses (Action)

*NUTR 270 Work Experience*

Hess reviewed NUTR 270 was pulled at the October 10, 2013, meeting to allow for research on the six year review process for generic course outlines. Hess advised generic outlines were discussed at

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the February 24, 2011, CIC meeting as a new business item. Generic Outlines New Business Item, second reading, displayed. Hess noted the recommendation was for the Educational Review Subcommittee (aka GE Review Subcommittee) to review generic course outlines process and provide recommendation(s) as needed. Hess proposed the current process for review of generic outlines remain in place until the review of generic course outlines can be discussed at a GE Review Subcommittee meeting. Short clarified generic courses are not subject to review cycles required for other courses, and review and/or revision of generic course outlines for specific disciplines is at each college's discretion. Hess confirmed, pending another resolution is presented by the subcommittee.

*Action: NUTR 270 approved and GE Review Subcommittee consideration of the generic course outline review process was approved. MSP (Short/Barnes)*

### B. New Designator: Global Development Studies (GDEV)-City (Action)

Randy Barnes advised the new designator was developed to address the needs of an interdisciplinary program related to Gender Studies, Global Studies, and Peace Studies. Barnes explained the program is designed to prepare students who plan to transfer to institutions offering International Development curriculum. Barnes added Economics course work is included in the program. Jan Lombardi noted six other community colleges offer similar programs.

*Action: GDEV designator approved. MSP (Shelton/Igou)*

### C. Enterprise Resource Planning (ERP) (Information)

Otto Lee explained the ERP project. Hess advised software providers Oracle/Peoplesoft and Ellucian/Banner will be conducting software demonstrations on November 18 and 19, 2013, at the District Office. Hess extended an invitation to attend the demonstrations to council members. Demonstration agenda and presentation feedback form were displayed. Lee provided background on the ERP Oversight Team and the software demonstrations. Discussion continued.

*Brian Ellison left the room at 2:36 p.m.; returned at 2:39 p.m.*

### D. Student Success Planning (Information)

Hess provided an overview of the Student Success Planning. Curricular timelines and deadlines reviewed. Michelle Parsons noted Mesa's experience with MATH 034A Basic Mathematics and Study Skills. Discussion occurred regarding the impact on financial aid, prerequisite floor and basic skills curriculum. Brian Ellison advised discussion is occurring between Continuing Education and Miramar College regarding curriculum pathway(s), with Mesa regarding a curriculum bridge, and a discussion is scheduled to occur with City regarding curriculum sequence.

### E. SB 440 (Information)

Discussion tabled until the ADT Standing Report.

### F. Walk-Ins (Action)

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*EXSC 113A Swimming I (City, Mesa, Miramar), EXSC 113B Swimming II (City, Mesa, Miramar), EXSC 113C Swimming III (City, Mesa, Miramar), EXSC 113D Swimming IV (City, Mesa, Miramar) EXSC 126A Cardio Conditioning I (City, Mesa, Miramar), EXSC 126B Cardio Conditioning II (City, Mesa, Miramar), EXSC 126C Cardio Conditioning III (City, Mesa, Miramar), EXSC 126D Cardio Conditioning IV (City, Mesa, Miramar), EXSC 139A Weight Training I (City, Mesa, Miramar), EXSC 139B Weight Training II (City, Mesa, Miramar), EXSC 139C Weight Training III (City, Mesa, Miramar), EXSC 139D Weight Training IV (City, Mesa, Miramar), EXSC 154A Badminton I (City, Mesa, Miramar), EXSC 154B Badminton II (City, Mesa, Miramar), EXSC 154C Badminton III (City, Mesa, Miramar), EXSC 154D Badminton IV (City, Mesa, Miramar), EXSC 160A Springboard Diving I (Mesa), EXSC 160B Springboard Diving II (Mesa), EXSC 164B Football II (Mesa), EXSC 164C Football III (Mesa), EXSC 164D Football IV (Mesa), EXSC 168A Men's Gymnastics I (Mesa), EXSC 168B Men's Gymnastics II (Mesa), EXSC 168C Men's Gymnastics III (Mesa), EXSC 168D Men's Gymnastics IV (Mesa), EXSC 170A Women's Gymnastics I (Mesa), EXSC 170B Women's Gymnastics II (Mesa), EXSC 170C Women's Gymnastics III (Mesa), EXSC 170D Women's Gymnastics IV (Mesa), EXSC 174A Soccer I (City, Mesa, Miramar), EXSC 174B Soccer II (City, Mesa, Miramar), EXSC 174C Soccer III (City, Mesa, Miramar), EXSC 174D Soccer IV (City, Mesa, Miramar), EXSC 178A Tennis I (City, Mesa, Miramar), EXSC 178B Tennis II (City, Mesa, Miramar), EXSC 178C Tennis III (City, Mesa, Miramar), EXSC 178D Tennis IV (City, Mesa, Miramar), EXSC 182A Volleyball (City, Mesa, Miramar), EXSC 182B Volleyball (City, Mesa, Miramar), EXSC 182C Volleyball (City, Mesa, Miramar), and EXSC 182D Volleyball (City, Mesa, Miramar)*

Hess reviewed the history of leveling the Physical Education (PHYE) courses as a result of the 2013 Repeatability change and the need for the courses to be revised to reflect the new Exercise Science (EXSC) designator. Parsons summarized the revisions to the leveled courses.

*Action: EXSC 113A, 113B, 113C, 113D, 126A, 126B, 126C, 126D, 139A, 139B, 139C, 139D, 154A, 154B, 154C, 154D, 160A, 160B, 164B, 164C, 164D, 168A, 168B, 168C, 168D, 170A, 170B, 170C, 170D, 174A, 174B, 174C, 174D, 178A, 178B, 178C, 178D, 182A, 182B, 182C, 182D approved, pending tech review. MSP (Igo/Lombardi)*

*Liberal Arts and Sciences with an Emphasis in Sciences Studies-Physical Sciences-Kinesiology and Nutrition Associate in Arts, Nutrition and Fitness Certificate of Achievement, Nutrition and Fitness Associate in Science, and Kinesiology Associate in Arts (Mesa)*

Parsons advised the awards were revised to remove the PHYE courses and replace with EXSC courses.

*Action: Liberal Arts and Sciences with an Emphasis in Sciences Studies-Physical Sciences, Kinesiology and Nutrition Associate in Arts, Nutrition and Fitness Certificate of Achievement, Nutrition and Fitness Associate in Science, and Kinesiology Associate in Arts approved, pending tech review. MSP (Parsons/Igo)*

*Chicana and Chicano Studies Associate in Arts (Mesa)*

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Parsons noted the award revision is being walked-in to facilitate the timeline in which Mesa will submit to the State for approval. Parker advised the award was revised to add “Chicana” in the award title, courses only offered at City College were removed, and Spanish course options were added.

*Action: Chicana and Chicano Studies Associate in Arts approved, pending tech review.*  
MSP (Short/Lombardi)

*EXSC 135A Individual Conditioning I-Fundamentals, EXSC 135B Individual Conditioning II-Beginning, EXSC 135C Individual Conditioning III-Intermediate, and EXSC 135D Individual Conditioning IV-Advanced (City, Mesa, Miramar)*

Lombardi explained the courses were revised from PHYE to EXSC.

*Action: EXSC 135A, 135B, 135C, and 135D approved, pending tech review.* MSP (Parsons/Igou)

*EXSC 124A Aerobic and Core Conditioning I (City, Miramar), EXSC 124B Aerobic and Core Conditioning II (City, Miramar), EXSC 124C Aerobic and Core Conditioning III (City, Miramar), EXSC 124D Aerobic and Core Conditioning IV (City, Miramar), EXSC 125A Aerobic Dance I (City, Mesa, Miramar), EXSC 125B Aerobic Dance II (City, Mesa, Miramar), EXSC 125C Aerobic Dance III (City, Mesa, Miramar), EXSC 125D Aerobic Dance IV (City, Mesa, Miramar), and EXSC 220 Intercollegiate Tennis I (City, Mesa, Miramar)*

Dan Igou advised the courses were revised from PHYE to the new EXSC designator.

*Action: EXSC 124A, 124B, 124C, 124D, 125A, 125B, 125C, 125D, and 220 approved, pending tech review.*  
MSP (Barnes/Parsons)

Hess thanked everyone for their work on these courses. Hess reminded council members there are still program revisions required for the designator change, and the proposal submission deadline is February 21, 2013, in order to meet the March 13, 2013, catalog deadline. Hess noted given the Board and State approval process the colleges may want to submit the program revisions prior to February 21.

## IV. STANDING REPORTS

### A. Curriculum Updating Project (Hess)

Hess reported no change in the number of courses not integrated.

### B. CurricUNET Steering Committee (Hess/Weaver)

Hess advised the committee is scheduled to meet on November 22, 2013.

### C. Student Services Council (Conrad)

No report.

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## D. ADT (Lee)

Lee reported on SB 440, Student Transfer Achievement Reform Act. Parsons reported discussion occurred at the Plenary Session meeting, and advised the legislation will create new deadlines for Transfer Model Curriculum (TMC) degrees. Parsons and Deanna Shelton added, per discussion at Plenary, the new legislation requires community colleges to create a TMC if they have an existing degree on record in the TMC area, revise the existing degree into a TMC, or deactivate the existing degree. TMC Status Tracker was displayed. Funding, articulation, C-ID and curriculum deadlines discussed. C-ID submission tracker displayed. Hess advised the California Community Colleges Chancellor's Office (CCCCO) is currently enforcing required core and List A courses. Hess noted faculty should continue to review all courses when creating and/or revising TMC degrees.

## E. State Academic Senate

Curriculum Regional Meeting is scheduled to take place in Long Beach on November 15, 2013.

## F. Chief Instructional Officers (Barnes, Ellison, Lee, McGrath, Ramsey)

Barnes and Ellison reported on discussion at the CIO conference; SB 1456 Seymour-Campbell Student Success Act of 2012, AB 86 Education Finance: Education Omnibus Trailer Bill, common core standard, and student placement were among the discussion items. Barnes reported Barry Russell, will no longer be serving as the CCCCCO Vice Chancellor of Academic Affairs.

## G. Articulation Officers (Parker, Short, Vizcarra)

Short reported on discussion at the Articulation Regional meeting; GE pilot project, shared pattern approach with CSU. The current GE pattern was discussed.

## H. C-ID (Parker, Short, Vizcarra)

*Refer to ADT Standing Report discussion.*

## I. CIC Subcommittees (Hess)

Hess reported the Catalog Subcommittee is scheduled to meet on November 22, 2013, and a meeting date in December for the GE Review Subcommittee has been proposed. Lombardi inquired on the City representative for the GE Review Subcommittee. Desiree Payne advised she has not received notification from the Academic Senate President regarding a nominee for this subcommittee.

## V. ANNOUNCEMENTS

A. The next meeting will be held Thursday, December 12, at the District Office in room 220.

B. Handouts:

1. November 14, 2013 CIC Meeting Agenda
2. Draft Minutes from the October 10, 2013 CIC Meeting
3. Curriculum Summary
4. CE Curriculum Summary
5. ERP Provider Demonstration Agenda and Feedback form
6. SB 440



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7. TMC Status Tracker
8. Curriculum Updating Project
9. SDCCD C-ID Project

## **VI. ADJOURNMENT**

*Shelly Hess adjourned the meeting at 3:27 p.m.*