Minutes

PRESENT:
Ascione, Lou
Dean of Liberal Arts
Proxy for Paulette Hopkins—Miramar College

Brooks, Raelene
Associate Dean, Nursing Programs
Proxy for Minou Spradley—City College

Bulger, Stephanie
Vice Chancellor, Instructional Services—District Office

Gustin, Paula
Curriculum Chair—Mesa College

Hess, Shelly
Dean, Curriculum Services
Proxy for Tim McGrath—District Office

Hong, Lan
Faculty
Proxy for Elizabeth Norvell—City College

Howell, Lorie
Dean of Fashion/Sewing, Foods and Nutrition,
GED Preparation/High School Diploma/Basic Skills
Proxy for Michelle Fischthal—Continuing Education

Namdar, Donna
Curriculum Chair—Continuing Education

Omae, Masahiro
Faculty
Proxy for Jennifer Boots—City College

Short, Duane
Curriculum Chair—Miramar College

ABSENT:
Boots, Jennifer
Curriculum Chair—City College

Fischthal, Michelle
Vice President, Instructional Services—Continuing Education

Hopkins, Paulette
Vice President, Instructional Services—Miramar College

Marrone, Erica
Curriculum Analyst, Curriculum Services—District Office

McGrath, Tim
Vice President, Instructional Services—Mesa College

Neault, Lynn
Vice Chancellor, Student Services—District Office

Norvell, Elizabeth
Articulation Officer—City College

Palma-Sanft, Mara
Articulation Officer—Miramar College

Parker, Juliette
Articulation Officer—Mesa College

Spradley, Minou
Acting Vice President, Instructional Services—City College
STAFF:
Gil, Patricia  Curriculum Technician, Curriculum Services—District Office
Meredith, Jasmine  Senior Secretary, Curriculum Services—District Office
Radley, Michelle  Curriculum Technician, Curriculum Services—District Office
Scott, Carmen  Curriculum Technician, Curriculum Services—District Office

Bulger called the meeting to order at 2:00 p.m.

I. Minutes and Agenda

A. Approval of: March 26, 2018 Minutes (Action)

The council reviewed and approved the March 26, 2018 minutes.

<table>
<thead>
<tr>
<th>Recommend Approval of the March 8, 2018 Minutes</th>
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<tbody>
<tr>
<td>Motion by Short</td>
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<tr>
<td>Second by Gustin</td>
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<tr>
<td>Final Resolution: Motion carries</td>
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<tr>
<td>Aye: Hess, Namdar</td>
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<tr>
<td>Abstain: Ascione, Brooks, Hong, Howell, Omae</td>
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B. Approval of the April 12, 2018 Meeting Agenda (Action)

Walk-Ins for Continuing Education and City College were added to the agenda.

<table>
<thead>
<tr>
<th>Recommend Approval of the April 12, 2018 Meeting Agenda as Amended</th>
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<tbody>
<tr>
<td>Motion by Short</td>
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<td>Second by Brooks</td>
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<td>Final Resolution: Motion carries</td>
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<td>Aye: Ascione, Gustin, Hess, Hong, Howell, Namdar, Omae</td>
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II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum (Action)

<table>
<thead>
<tr>
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<td>Second by Gustin</td>
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<td>Final Resolution: Motion carries</td>
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B. Approval of Program Changes (Action)

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<td>Motion by Short</td>
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<td>Second by Gustin</td>
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<tr>
<td>Final Resolution: Motion carries</td>
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<td>Aye: Asclione, Brooks, Hess, Hong, Howell, Namdar, Omae</td>
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III. New Business

A. Walk-Ins (Action)

Continuing Education:
1. COMP 655—Cyber Threat and Vulnerability
2. COMP 656—Cyber Incident Response Intro
3. COMP 657—Cybersecurity Architecture
4. Cybersecurity Threat and Response Program
   • COMP 655—Cyber Threat and Vulnerability
   • COMP 656—Cyber Incident Response Intro
5. Cybersecurity Analyst Program
   • COMP 655—Cyber Threat and Vulnerability
   • COMP 656—Cyber Incident Response Intro
   • COMP 657—Cybersecurity Architecture

Continuing Education walked-in the Cybersecurity curriculum from the March 8, 2018 CIC meeting. A Cybersecurity discipline meeting between City College and Continuing Education was scheduled on Monday, April 9, 2018 to discuss curriculum issues. The following are results from the discipline meeting:
- Add “Intro” to the end of the COMP 656 course title to read “Cyber Incident Response Intro”
- Possibly offer credit by exam for COMP 656 since the material for the course at City College and at Continuing Education is similar in content. Also, the course serves two different student populations.

The council discussed future transfer opportunities from City College to the University of San Diego, National University, and Point Loma Nazarene where Cybersecurity degrees are offered.
Recommend Approval of COMP 655/COMP 656/COMP 657/Cyber Threat and Response Program/Cybersecurity Analyst Program

Motion by Short
Second by Namdar
Final Resolution: Motion carries
Aye: Ascione, Brooks, Gustin, Hess, Hong, Howell, Omae

B. City College
DANCE 127

City College walked-in DANCE 127 as a course revision to add District G.E. –Other Graduation Requirements.

Recommend Approval of DANCE 127 course revision

Motion by Short
Second by Hong
Final Resolution: Motion carries
Aye: Ascione, Brooks, Gustin, Hess, Howell, Namdar, Omae

I. STANDING REPORTS
A. Local and State—Curriculum Streamlining Process (Bulger/Hess)

Hess reported that District Curriculum Services will be changing the format of the curriculum proposal that is sent to the Board of Trustees. The new format will:

- Be more reader-friendly
- Add new programs to the beginning of the report
- Require faculty to submit the same labor market information to Curriculum Services for new programs, that they submit to the California Community Colleges Chancellor’s Office and the Region 10 Consortium

Hess briefly shared background information with the council about the California Community Colleges Chancellor’s Offices’ efforts to streamline curriculum. Discussion continued.

B. Curriculum Updating Project (Hess)

No report.
C. Legislative Update (Bulger)

Vice Chancellor Bulger shared that Assembly Bill 705 aims to maximize the probability that students will complete basic skills courses in English and Mathematics in one year; and, if students are on the ESOL track, the bill aims to maximize the probability of completion of those courses plus English and Mathematics in three years. Vice Chancellor Bulger also reported that Student Services and the college campuses are working on eliminating Accuplacer and adopting Mesa College’s Placement Assistant software by spring 2019.

Short mentioned that some courses serve other needs for students who do not plan to transfer. Discussion continued.

D. CurricUNET Steering Committee (Hess)

No report.

E. Student Services Council (Neault)

No report.

F. State Academic Senate

No report.

G. Chief Instructional Officers (CIO) (Bulger, Fischthal, Hopkins, McGrath, Spradley)

No report.

H. Articulation Officers (Norvell, Palma-Sanft, Parker)

The Articulation Officers are waiting on General Education (GE) decisions. SCIAC will be May 3-May 4, 2018 in San Diego. Miramar will present at SCIAC on OERs.

I. ADT/C-ID (Norvell, Palma-Sanft, Parker)

No report.

J. Subcommittees (Bulger)

The Policies and Procedures subcommittee is currently working on Phase III policies and procedures.
K. ERP Implementation (Bulger)

No Report.

II. ANNOUNCEMENTS
The next meeting will be on Thursday, April 26, 2018 at the Educational Cultural Complex in Room 122. All new courses, new programs, and program revisions must be approved by CIC, Board of Trustees, CCCCCO, new programs may be subject to WASC, before they may be published in the college catalog.

III. ADJOURNMENT
The meeting was adjourned at 2:51 p.m.