

San Diego Community College District Curriculum and Instructional Council

Meeting of December 13, 2018
1:00 p.m.–2:00 p.m.
North City Center, Multipurpose Room 101-102
8355, Aero Drive
San Diego, CA 92123

Approved Minutes

PRESENT:

Boots, Jennifer	Curriculum Chair—City College
Bulger, Stephanie	Vice Chancellor, Instructional Services—District Office
Fischthal, Michelle	Vice President, Instructional Services—Continuing Education
Hess, Shelly	Dean, Curriculum Services—District Office
Hoffman, Andrew	Curriculum Chair—Mesa College
Hopkins, Paulette	Vice President, Instructional Services—Miramar College
Norvell, Elizabeth	Articulation Officer—City College
Palma-Sanft, Mara	Articulation Officer—Miramar College
Parker, Juliette	Articulation Officer—Mesa College
Pyle, Robert	Faculty—Continuing Education; Proxy for Richard Gholson
Shimazaki, Leslie	Interim Vice President, Instruction—Mesa College
Short, Duane	Curriculum Chair—Miramar College

ABSENT:

Gholson, Richard	Curriculum Chair—Continuing Education
Marrone, Erica	Curriculum Analyst, Curriculum Services—District Office
Neault, Lynn	Vice Chancellor, Student Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum Services—District Office
Spradley, Minou	Acting Vice President, Instructional Services—City College

STAFF:

Clark, Jacqueline	Senior Secretary, Curriculum Services—District Office
Gil, Patricia	Curriculum Technician, Curriculum Services—District Office
Radley, Michelle	Curriculum Technician, Curriculum Services—District Office

GUESTS:

Armstrong, Dometrives	Faculty—City College
Caesar, Cassondra	Counselor—Continuing Education

Vice Chancellor Bulger called the meeting to order at 2:06 p.m.

I. INTRODUCTIONS

Bulger asked the Council members to introduce themselves to Robert Pyle who is the faculty proxy attending on behalf of Richard Gholson.

San Diego Community College District Curriculum and Instructional Council

II. MINUTES AND AGENDA

A. Approval of: November 8, 2018, Minutes (*Action*)

The council reviewed and approved the minutes. No edits were made.

<i>Recommend Approval of the November 8 , 2018 Minutes</i>
<i>Motion by Hoffman</i>
<i>Second by Shimazaki</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Fischthal, Hopkins, Norvell, Palma-Sanft, Parker</i>
<i>Abstain: Short</i>

B. Approval of: December 13, 2018 Meeting Agenda (*Action*)

San Diego City College, Mesa College, and Miramar College provided lists of walk-in curriculum for approval.

<i>Recommend Approval of the December 13 , 2018 Agenda as Amended</i>
<i>Motion by Boots</i>
<i>Second by Norvell</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Fischthal, Hoffman, Hopkins, Palma-Sanft, Parker, Pyle, Shimazaki, Short</i>

III. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum (*Action*)

BUSE 101, DRAM 108, EXSC 232A & EXSC 232B were pulled for discussion.

<i>Recommend Approval of Curriculum Review as Amended</i>
<i>Motion by Boots</i>
<i>Second by Hoffman</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Fischthal, Hopkins, Norvell, Palma-Sanft, Parker, Pyle, Shimazaki, Short</i>

B. Approval of Program Changes (*Action*)

<i>Recommend Approval of Program Changes</i>
<i>Motion by Short</i>
<i>Second by Hoffman</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Fischthal, Hopkins, Norvell, Palma-Sanft, Parker, Pyle, Shimazaki</i>

San Diego Community College District Curriculum and Instructional Council

C. BUSE 101 (*Action*)

Palma-Sanft requested that this course be added to the existing GE list in the CSU GE area B4.

<i>Recommend Approval of BUSE 101 as Amended</i>
<i>Motion by Palma-Sanft</i>
<i>Second by Norvell</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Fischthal, Hoffman, Hopkins, Parker, Pyle, Shimazaki, Short</i>

D. DRAM 108 (*No Action*)

This course has already been approved. Norvell explained that this course was submitted to the UCTCA (University of California Transferrable Course Agreement) and it was denied. The standard language for this course was revised by adding an English pre-requisite eligibility for ENGL 101.

E. EXSC 232A and EXSC 232B (*Action*)

Hoffman requested to change the effective date from fall 2019 to fall 2020.

<i>Recommend Approval of EXSC 232A and EXSC 232B as Amended</i>
<i>Motion by Boots</i>
<i>Second by Hoffman</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Fischthal, Hopkins, Norvell, Parker, Palma-Sanft, Pyle, Shimazaki, Short</i>

F. Approval of Continuing Education Curriculum (*Action*)

No Continuing Education curriculum

G. Approval of Continuing Education Program Changes (*Action*)

No Continuing Education programs

IV. OLD BUSINESS

A. AB 705 (*Discussion/Information*)

Vice Chancellor Bulger noted that there are more than two thousand possible impacts of AB 705. A handout of the list of courses with changes to the requisites was shared with the committee. Hess explained that if a response was not received from the faculty then it was noted as having no change. She reminded the

San Diego Community College District Curriculum and Instructional Council

committee that this process has been a joint effort between the Department Chairs, Curriculum Chairs, Deans and VPI's. She further stated that the voting of these changes will be tabled to the CIC meeting in February since one of the curriculum committees has not reviewed the list.

B. Math and English Skill Levels (Information)

Hess introduced the handout Math Placement Framework for Students and Math Placement Decision Tree. She explained how students will be given a skill level of M40, M45 or M50 when they go through their placement assistance which is determined by their current skill level. The state recommended that math be divided into different tracks: STEM, BUSE and SLAM (Social, Liberal Arts).

The committee reviewed a handout of the Draft - English Placement Decision Logic which explains the English placement level for students to self-select into the courses. There was discussion regarding the R/W codes for placement that was decided at the English Assessment meeting. Vice Chancellor Bulger recommended attending the English Assessment and English Discipline open meetings to learn more about the implementation of these skill level placements. Hess noted that the only change that may occur is that the skill levels in math may change to a minor in English.

There was discussion regarding the skill levels having different meanings each year. It was explained how in the prior process a student was given an actual assessment and scored at a certain level to satisfy a specific competency requirement. Now the scores will be based on a student self-reporting about their high school GPA or prior academic history. The issue with using the same number, letter or label is that they mean two different things. The catalog is still referring to the old one. It was noted that they are two different things. The former is an assessment and score level that meant something different for completing Title 5 required competency and the new one is a placement that does not require completing a Title 5 required competency. There was a suggestion to use a different letter or number combination or way to make it clear that it is not the same. The question was asked if the label can be changed so that the numbers and letters are not used anymore. Hess stated there will be a conversion of existing skill levels

Hoffman requested that ENGL 48 and ENGL 49 be added to the Extra Semester Option for Mesa in the Draft of the English Placement Decision Logic.

The committee made a recommendation to change the skill level with different numbers and letters.

San Diego Community College District Curriculum and Instructional Council

V. NEW BUSINESS

A. Math Competency/Course List to Satisfy Competence in Mathematics (Discussion)

Hess explained the self-placement process is impacting the other areas of curriculum. The biggest area of impact that the committee is being asked to review is noted in the catalog language. It states that for competence in mathematics, competence is demonstrated by a SDCCD Skill Level/Milestone M45 or higher. A recent example showed that students taking the placement assistance scored an M50 but prior to the evaluators presenting them their award, they looked back and discovered that the student failed the course below intermediate algebra four times. Students are clearing the competency with the new system which was not the spirit of Title 5. Hess asked the committee to refer to the handout she shared which has guidelines received by the state. The state agrees that placement is not the same as assessment and should not be used as such. Hess noted this issue was discussed at Policy and Procedures Subcommittee meeting and she asked the committee to bring it back to the colleges to discuss removing option (a) competence is demonstrated by a SDCCD Skill Level/Milestone M45 or higher, from the catalog effective fall 2019.

Hess further explained that the math faculty reviewed the curriculum and recommended including additional courses that meet competency requirements. Hess asked the council to consider the following questions recommended from Policies and Procedures: 1) are we allowed to offer courses that do not have algebra as a pre-requisite and 2) will it change AP 5025? Each campus needs to review the list to ensure everyone is in agreement. If we are not allowed to expand the list of courses that meet competency requirement, then it will be taken back to the campuses for further review and discussion.

There was a recommendation to bring this option to the campus representatives, who decide the general education and district requirements, and ask them to review the recommended list. A comment was made with regards to students who may have received letters from student services regarding the new online assessment system and how they need to have clarification of the new meaning of the changed labels.

The committee decided to not remove option: 2.a. from any publications at this time and send it back to the campuses for further review. This item is tabled for one of the CIC meetings in February.

OPTION 2. Competence in Mathematics

Competence is demonstrated by:

- a) SDCCD Skill Level/Milestone M45 or higher

San Diego Community College District Curriculum and Instructional Council

B. Awards (Discussion)

1. Additional College Degree (18 required semester units)

Hess reported that the Policy and Procedures Committee was asked to look at the current policy (listed in the college catalog) regarding the qualification for an additional college degree.

The current process is that a student must earn a minimum of 18 required semester units in the new major or concentration beyond the minimum 60 units required for the Associate Degree. If a student already has an existing degree and makes a request to change it to a transferable degree, then their current degree is revoked and they are re-issued a new Associate Degree for Transfer.

The Curriculum Instructional Council has been asked to review this policy and to change the standard to be in alignment with other colleges. Hess stated that she will forward to the council a list of examples of how other colleges in our region and outside of our district are awarding additional degrees.

The recommendation is for the council to take this information back to their colleges for review and change the process as noted in the additional college degree requirements number 2. *A student must earn a minimum of 18 required semester units in the new major or concentration beyond the minimum 60 units required for the Associate Degree bringing the total units required for the second degree to a minimum of 78 units, a minimum of 96 units for the third degree, and so on. Twelve (12) semester units of the new major or concentration must be completed in residence at City, Mesa and/or Miramar.*

The goal is to have the revised policy effective fall 2019.

2. Stackable Awards

Hess commented that the revision to the additional degree policy should not have an impact on the students who have earned multiple certificates which a majority of the associate degrees are built upon.

C. CIP Codes (Information)

Hess shared that the Chancellor's Office Curriculum Inventory (COCI) has been updated and program revisions can now be submitted and approved without additional review from the CCCCCO. She reported that the few she tested received automatic approval; however, ADT revisions still require full review. Additionally, CIP codes have been added to programs and are now required in COCI. There is an option for 99.9999 Unknown.

Hess stated she downloaded the awards currently listed in COCI and created a spreadsheet of recommended CIP codes that can be used and will send this list to the council. She also recommended populating programs with CIP codes if

San Diego Community College District Curriculum and Instructional Council

possible in addition to the TOP codes. CIP codes will also be added to CurricUNET.

D. **New Courses Proposed for Multiple Colleges (Discussion—Short)**

Tabled to CIC meeting on February 14, 2019.

E. **City College New Subject Indicator Request—Apprenticeships (Information)**

1. **UCSD (sponsor): Electrical, air conditioning and refrigeration, carpentry and building management trades**
2. **GENA: General Atomics (Electrical, Air Conditioning and Refrigeration, Machine Technology and Plumbing Trades)**
3. **SDTV: (San Diego Viticulture Program)**
4. **MARA: March and Ash Cannabis Refined Apprenticeship (specific to product distribution and sales)**

City College requested to have four new subject indicators. UCSD, GENA and SDTV are using existing courses. These indicators are for program awards only. The MARA indicator will be discussed and approved at the next CIC meeting.

It was noted that in a prior CIC meeting, similar indicators were voted on and contested because they were named after the apprenticeship provider instead of the actual subject. The council agreed that there needs to be more discussion regarding apprenticeship in general and with the naming of an indicator after a sponsor. There is concern that the program will lose funding if the company's request is denied and they choose another college. A comment was made that listing the name of the company in the title of the award should not be a problem. The issue is in listing an indicator in the publications that does not accurately define the meaning of a course.

Vice Chancellor Bulger stated that the apprenticeship program will be tabled for further discussion.

A council member pointed out that the correct spelling of the acronym SDTV should be written as SDVT. The error was noted and will be corrected.

F. **Miramar College New Subject Indicator Request—Clinical Lab Scientist Training CLST (Information)**

Miramar College requested to add a new subject indicator - Clinical Lab Scientist Training (CLST). There is an existing designator called Medical Lab Technology Training (MLTT). Miramar is creating a new degree certificate proposal to add the second level of this training. Both have different levels of coursework for specific populations. MLTT is a higher level of the award.

Vice Chancellor Bulger stated that this item will be voted on for approval at the next CIC meeting.

San Diego Community College District Curriculum and Instructional Council

G. Walk Ins (*Action*)

City College walked-in the following curriculum:

- CHIL 151- Course Revision
- DRAM 129A- Course Revision
- ELDT 232L- Course Revision
- ENGL 31- Course Revision
- ENGL 101- Course Revision
- ENGL 105- Course Revision
- MATH 57A- Course Revision
- MATH 115- Course Revision
- BIOL 200- Course Deactivation (active at another college)
- CBTE 52- Course Deactivation (not at another college)
- ELDT 198- Course Deactivation (not at another college)
- ELDT 230- Course Deactivation (not at another college)
- ELDT 231- Course Deactivation (not at another college)
- ENGL 37A- Course Deactivation (not at another college)
- ENGL 37B- Course Deactivation (not at another college)
- FUTR 44- Course Deactivation (not at another college)
- FUTR 101- Course Deactivation (not at another college)
- FUTR 102- Course Deactivation (not at another college)
- FUTR 103- Course Deactivation (not at another college)
- FUTR 250- Course Deactivation (not at another college)
- MUSI 130B- Course Deactivation (not at another college)
- MUSI 130C- Course Deactivation (not at another college)
- MUSI 130D- Course Deactivation (not at another college)
- PEAC 44- Course Deactivation (not at another college)
- PEAC 102- Course Deactivation (not at another college)
- PEAC 201- Course Deactivation (not at another college)
- PEAC 250- Course Deactivation (not at another college)
- ACCT 220- New Course
- COSM 91A- Course Reactivation (not active at any college)
- COSM 91B- Course Reactivation (not active at any college)
- EGEE 70- New Course
- EGEE 72- New Course
- ELDT 232- New Course
- MUSC 290- New Course
- Anthropology (Associate Degree for Transfer)-Revision
- Special Effects (FX) Makeup (Certificate of Achievement)-Program Revision
- Audio Production (Certificate of Performance)-Program Revision
- Agricultural Plant Science (Associate Degree for Transfer)-Revision
- Liberal Arts and Sciences: Language Arts and Humanities (Associate of Arts)-
Program Revision
- Liberal Arts and Sciences: Scientific Studies Biological Sciences
Specialization (Associate of Arts)- Program Revision

San Diego Community College District Curriculum and Instructional Council

- Liberal Arts and Sciences: Social and Behavioral Sciences (Associate of Arts)- Program Revision
- Liberal Arts and Sciences: Scientific Studies Mathematic and Pre-Engineering (Associate of Arts)- Program Revision
- Liberal Arts and Sciences: Scientific Studies Physical and Earth Sciences Specialization (Associate of Arts)- Program Revision
- Electronic Communication Systems (Associate of Science)- Program Revision
- Electronic Communication Systems (Certificate of Achievement)- Program Revision
- Electronic Communication Systems (Associate of Science)- Program Revision
- Electronic Communication Systems (Certificate of Achievement)
- Electronics Microprocessor/Microcontroller Design (Associate of Science)
- Electronics Microprocessor/Microcontroller Design (Certificate of Achievement)- Program Revision
- Communications Technician Apprenticeship (Certificate of Achievement)- Program Revision
- Communications Technician Apprenticeship (Associate of Science)- Program Revision
- Future Studies (Certificate of Performance)- Program Deactivation
- Future Studies (Associate of Arts)- Program Deactivation
- Peace Studies (Associate of Arts)- Program Deactivation
- Peace Studies (Certificate of Performance)- Program Deactivation
- Stationary Facilities Engineering and General Maintenance Technician (Certificate of Achievement)- Program Deactivation
- Heating, Air Conditioning and Solar Energy (Certificate of Achievement)- Program Deactivation
- Air Conditioning and Solar Energy (Certificate of Performance)- Program Deactivation
- Office Support Basics (Certificate of Performance)- Program Deactivation
- Computer Literacy (Certificate of Performance)- Program Deactivation
- Administrative Office Management (Certificate of Achievement)- Program Deactivation
- Administrative Assistant (Certificate of Achievement)- Program Deactivation
- Public Administration (Certificate of Achievement)- New Program
- Law, Public Policy, and Society (Associate Degree for Transfer)- New Associate Degree for Transfer
- Mechanical Systems and Solid-State Electronics Technician (Associate of Science)- New Program
- Mechanical Systems and Solid-State Electronics Technician (Certificate of Achievement)- New Program
- Mechanical Systems Project Development (Certificate of Achievement)- New Program
- Mechanical Systems Project Development (Associate of Science)- New Program
- HVAC/R Mechanical Systems Installation and Repair (Associate of Science)- New Program

San Diego Community College District Curriculum and Instructional Council

- Basic HVAC/R Mechanical Systems Installation (Certificate of Achievement)- New Program
- Advanced HVAC/R Mechanical Systems Installation and Repair (Certificate of Achievement)- New Program
- Cosmetology Teacher Training Program (Reactivation - Associate of Science)- New Program
- Computer Information Systems Amazon Web Services (AWS) Cloud Technician II (Certificate of Achievement)- New Program
- Computer Information Systems Amazon Web Services (AWS) Cloud Technician I (Certificate of Performance)- New Program
- Certified Public Accountant (CPA) Preparatory Program (Certificate of Achievement)- New Program

Recommend Approval of City College Curriculum:

- ***CHIL 151- Course Revision***
- ***DRAM 129A- Course Revision***
- ***ELDT 232L- Course Revision***
- ***ENGL 31- Course Revision***
- ***ENGL 101- Course Revision***
- ***ENGL 105- Course Revision***
- ***MATH 57A- Course Revision***
- ***MATH 115- Course Revision***
- ***BIOL 200- Course Deactivation (active at another college)***
- ***CBTE 52- Course Deactivation (not at another college)***
- ***ELDT 198- Course Deactivation (not at another college)***
- ***ELDT 230- Course Deactivation (not at another college)***
- ***ELDT 231- Course Deactivation (not at another college)***
- ***ENGL 37A- Course Deactivation (not at another college)***
- ***ENGL 37B- Course Deactivation (not at another college)***
- ***FUTR 44- Course Deactivation (not at another college)***
- ***FUTR 101- Course Deactivation (not at another college)***
- ***FUTR 102- Course Deactivation (not at another college)***
- ***FUTR 103- Course Deactivation (not at another college)***
- ***FUTR 250- Course Deactivation (not at another college)***
- ***MUSI 130B- Course Deactivation (not at another college)***
- ***MUSI 130C- Course Deactivation (not at another college)***
- ***MUSI 130D- Course Deactivation (not at another college)***
- ***PEAC 44- Course Deactivation (not at another college)***
- ***PEAC 102- Course Deactivation (not at another college)***
- ***PEAC 201- Course Deactivation (not at another college)***
- ***PEAC 250- Course Deactivation (not at another college)***
- ***ACCT 220- New Course***
- ***COSM 91A- Course Reactivation (not active at any college)***
- ***COSM 91B- Course Reactivation (not active at any college)***
- ***EGEE 70- New Course***

San Diego Community College District Curriculum and Instructional Council

- *EGEE 72- New Course*
- *ELDT 232- New Course*
- *MUSC 290- New Course*
- *Anthropology (Associate Degree for Transfer)-Revision*
- *Special Effects (FX) Makeup (Certificate of Achievement)-Program Revision*
- *Audio Production (Certificate of Performance)-Program Revision*
- *Agricultural Plant Science (Associate Degree for Transfer)-Revision*
- *Liberal Arts and Sciences: Language Arts and Humanities (Associate of Arts) Program Revision*
- *Liberal Arts and Sciences: Scientific Studies Biological Sciences Specialization (Associate of Arts)- Program Revision*
- *Liberal Arts and Sciences: Social and Behavioral Sciences (Associate of Arts)- Program Revision*
- *Liberal Arts and Sciences: Scientific Studies Mathematic and Pre-Engineering (Associate of Arts)- Program Revision*
- *Liberal Arts and Sciences: Scientific Studies Physical and Earth Sciences Specialization (Associate of Arts)- Program Revision*
- *Electronic Communication Systems (Associate of Science)- Program Revision*
- *Electronic Communication Systems (Certificate of Achievement)- Program Revision*
- *Electronic Communication Systems (Associate of Science)- Program Revision*
- *Electronic Communication Systems (Certificate of Achievement)*
- *Electronics Microprocessor/Microcontroller Design (Associate of Science)*
- *Electronics Microprocessor/Microcontroller Design (Certificate of Achievement)- Program Revision*
- *Communications Technician Apprenticeship (Certificate of Achievement)- Program Revision*
- *Communications Technician Apprenticeship (Associate of Science)- Program Revision*
- *Future Studies (Certificate of Performance)- Program Deactivation*
- *Future Studies (Associate of Arts)- Program Deactivation*
- *Peace Studies (Associate of Arts)- Program Deactivation*
- *Peace Studies (Certificate of Performance)- Program Deactivation*
- *Stationary Facilities Engineering and General Maintenance Technician (Certificate of Achievement)- Program Deactivation*
- *Heating, Air Conditioning and Solar Energy (Certificate of Achievement)- Program Deactivation*
- *Air Conditioning and Solar Energy (Certificate of Performance)- Program Deactivation*
- *Office Support Basics (Certificate of Performance)- Program Deactivation*

San Diego Community College District Curriculum and Instructional Council

- *Computer Literacy (Certificate of Performance)- Program Deactivation*
- *Administrative Office Management (Certificate of Achievement)- Program Deactivation*
- *Administrative Assistant (Certificate of Achievement)- Program Deactivation*
- *Public Administration (Certificate of Achievement)- New Program*
- *Law, Public Policy, and Society (Associate Degree for Transfer)- New Associate Degree for Transfer*
- *Mechanical Systems and Solid-State Electronics Technician (Associate of Science)- New Program*
- *Mechanical Systems and Solid-State Electronics Technician (Certificate of Achievement)- New Program*
- *Mechanical Systems Project Development (Certificate of Achievement)- New Program*
- *Mechanical Systems Project Development (Associate of Science)- New Program*
- *HVAC/R Mechanical Systems Installation and Repair (Associate of Science)- New Program*
- *Basic HVAC/R Mechanical Systems Installation (Certificate of Achievement)- New Program*
- *Advanced HVAC/R Mechanical Systems Installation and Repair (Certificate of Achievement)- New Program*
- *Cosmetology Teacher Training Program (Reactivation - Associate of Science)- New Program*
- *Computer Information Systems Amazon Web Services (AWS) Cloud Technician II (Certificate of Achievement)- New Program*
- *Computer Information Systems Amazon Web Services (AWS) Cloud Technician I (Certificate of Performance)- New Program*
- *Certified Public Accountant (CPA) Preparatory Program (Certificate of Achievement)- New Program*

Motion by Hoffman

Second by Short

Final Resolution: Motion carries

Aye: Boots, Fischthal, Hopkins, Norvell, Palma-Sanft, Parker, Pyle, Shimazaki

Mesa College walked-in the following curriculum:

- LBAS Anthro- Program Revision
- BIO - Applied Bio AS- Program Deactivation
- BIO - Applied Biotech CP- Program Deactivation
- CBTE - Bus Admin AS- Program Revision
- CISC ADT- New Program
- GISG AS- Program Revision
- GISG CP- Program Deactivation
- HEIT - Coding Specialist- New Program
- HIMS BS- Program Revision

San Diego Community College District Curriculum and Instructional Council

- MULT Inter Media CA- Program Revision
- Music Studies AA- Program Revision
- LBAS Music AA- Program Revision
- Music Theory CP- Program Revision
- Music Technology- Program Revision
- Music Composition CP- Program Revision
- LBAS Socio- Program Revision
- WEBD CA- Program Revision
- WEBD AS- Program Revision
- CBTE 140A- Course Deactivation (active at another college)
- CBTE 161- Course Deactivation (not at another college)
- CBTE 170- Course Deactivation (active at another college)
- CHEM 015- New Course
- CHEM 020- New Course
- EXSC 141A- New Course
- EXSC 141B- New Course
- EXSC 141C- New Course
- MUSI 105- Course Deactivation (not at any other college)
- MUSI 123A- Course Revision
- MUSI 123B- New Course
- MUSI 123C- New Course
- MUSI 123D- New Course
- MUSI 137- Course Deactivation (not at any other college)
- MUSI 190- Course Revision
- MUSI 205A- Course Revision
- MUSI 205B- Course Revision
- MUSI 209- Course Deactivation (not at any other college)
- MUSI 209B- Course Revision
- MUSI 211A- Course Revision
- MUSI 211B- Course Revision
- MUSI 211C- Course Revision
- MUSI 213A- Course Deactivation (not at any other college)
- MUSI 213B- Course Deactivation (not at any other college)
- MUSI 250A- Course Deactivation (not at any other college)
- MUSI 250B- Course Deactivation (not at any other college)
- MUSI 250C- Course Deactivation (not at any other college)
- MUSI 250D- Course Deactivation (not at any other college)
- MUSI 252A- Course Revision
- MUSI 252B- New Course
- MUSI 252C- New Course
- MUSI 252D- New Course
- MUSI 274A- Course Revision
- MUSI 274B- Course Revision
- MUSI 274C- Course Revision
- MUSI 274D- Course Revision
- WEBD 152 (was 162)- Course Revision

San Diego Community College District Curriculum and Instructional Council

- WEBD 164 (was 170)- Course Revision
- WEBD 165- Course Deactivation (not at any other college)
- WEBD 166- Course Revision
- WEBD 167 (was 153)- Course Revision
- WEBD 168- Course Revision
- WEBD 169- Course Revision
- WEBD 173- Course Revision

Norvell noted that the language in the EXSC 141 courses is written in the future tense in the course outline of record. Norvell asked the Curriculum Review Committees to keep the language in the course outline of record in the present tense which has been implemented from the beginning of the integration project. Boots requested on behalf of the city college exercise faculty that city college be added to EXSC 141 Total Body Conditioning and EXSC 179 Pickleball new courses. The council will vote to approve the addition of City College to the proposals.

Norvell pointed out that the levels of the music courses MUSI 252A-D and MUSI 123A-D needs to be more distinguishable by using words such as beginning, intermediate and advanced. She added that these courses can move forward for approval and suggested that these distinctions be incorporated prior to the next review.

It was noted the title of Health Information Technology 150 is similar to Miramar's Business 205 course. The faculty will take this into consideration when they update the course.

Vice Chancellor Bulger left at 3:30 p.m. to attend the board meeting. Hess continued to lead the meeting.

Recommend Approval of Mesa Curriculum as Amended:

- ***LBAS Anthro- Program Revision***
- ***BIO - Applied Bio AS- Program Deactivation***
- ***BIO - Applied Biotech CP- Program Deactivation***
- ***CBTE - Bus Admin AS- Program Revision***
- ***CISC ADT- New Program***
- ***GISG AS- Program Revision***
- ***GISG CP- Program Deactivation***
- ***HEIT - Coding Specialist- New Program***
- ***HIMS BS- Program Revision***
- ***MULT Inter Media CA- Program Revision***
- ***Music Studies AA- Program Revision***
- ***LBAS Music AA- Program Revision***
- ***Music Theory CP- Program Revision***
- ***Music Technology- Program Revision***
- ***Music Composition CP- Program Revision***
- ***LBAS Socio- Program Revision***
- ***WEBD CA- Program Revision***

San Diego Community College District Curriculum and Instructional Council

- *WEBD AS- Program Revision*
- *CBTE 140A- Course Deactivation (active at another college)*
- *CBTE 161- Course Deactivation (not at another college)*
- *CBTE 170- Course Deactivation (active at another college)*
- *CHEM 015- New Course*
- *CHEM 020- New Course*
- *EXSC 141A- New Course*
- *EXSC 141B- New Course*
- *EXSC 141C- New Course*
- *MUSI 105- Course Deactivation (not at any other college)*
- *MUSI 123A- Course Revision*
- *MUSI 123B- New Course*
- *MUSI 123C- New Course*
- *MUSI 123D- New Course*
- *MUSI 137- Course Deactivation (not at any other college)*
- *MUSI 190- Course Revision*
- *MUSI 205A- Course Revision*
- *MUSI 205B- Course Revision*
- *MUSI 209- Course Deactivation (not at any other college)*
- *MUSI 209B- Course Revision*
- *MUSI 211A- Course Revision*
- *MUSI 211B- Course Revision*
- *MUSI 211C- Course Revision*
- *MUSI 213A- Course Deactivation (not at any other college)*
- *MUSI 213B- Course Deactivation (not at any other college)*
- *MUSI 250A- Course Deactivation (not at any other college)*
- *MUSI 250B- Course Deactivation (not at any other college)*
- *MUSI 250C- Course Deactivation (not at any other college)*
- *MUSI 250D- Course Deactivation (not at any other college)*
- *MUSI 252A- Course Revision*
- *MUSI 252B- New Course*
- *MUSI 252C- New Course*
- *MUSI 252D- New Course*
- *MUSI 274A- Course Revision*
- *MUSI 274B- Course Revision*
- *MUSI 274C- Course Revision*
- *MUSI 274D- Course Revision*
- *WEBD 152 (was 162)- Course Revision*
- *WEBD 164 (was 170)- Course Revision*
- *WEBD 165- Course Deactivation (not at any other college)*
- *WEBD 166- Course Revision*
- *WEBD 167 (was 153)- Course Revision*
- *WEBD 168- Course Revision*
- *WEBD 169- Course Revision*

San Diego Community College District Curriculum and Instructional Council

- **WEBD 173- Course Revision**

Motion by Short

Second by Norvell

Final Resolution: Motion carries

Aye: Boots, Fischthal, Hoffman, Hopkins, Palma-Sanft, Parker, Pyle, Shimazaki

Miramar College walked-in the following curriculum:

- ARTF 155B- Course Revision
- AVIM 205- Course Reactivation (not active at any college)
- AVIM 206- Course Reactivation (not active at any college)
- CBTE 221- Course Reactivation (not active at any college)
- COMS 135- Course Revision
- ECON 120- Course Revision
- ECON 121- Course Revision
- EMGM 050A- Course Revision
- FIPT 322F- Course Revision
- MUSI 216A- Course Revision
- MUSI 216B- Course Revision
- PARA 140- Course Revision
- Legal Secretary CP- New Program
- Music Studies AA- Program Revision
- Open Water Lifeguard AS- Program Revision
- Open Water Lifeguard CA- Program Revision

Recommend Approval of Miramar College Curriculum:

- ***ARTF 155B- Course Revision***
- ***AVIM 205- Course Reactivation (not active at any college)***
- ***AVIM 206- Course Reactivation (not active at any college)***
- ***CBTE 221- Course Reactivation (not active at any college)***
- ***COMS 135- Course Revision***
- ***ECON 120- Course Revision***
- ***ECON 121- Course Revision***
- ***EMGM 050A- Course Revision***
- ***FIPT 322F- Course Revision***
- ***MUSI 216A- Course Revision***
- ***MUSI 216B- Course Revision***
- ***PARA 140- Course Revision***
- ***Legal Secretary CP- New Program***
- ***Music Studies AA- Program Revision***
- ***Open Water Lifeguard AS- Program Revision***
- ***Open Water Lifeguard CA- Program Revision***

Motion by Boots

Second by Norvell

San Diego Community College District Curriculum and Instructional Council

Final Resolution: Motion carries

Aye: Fischthal, Hoffman, Hopkins, Palma-Sanft, Parker, Pyle, Shimazaki, Short

VI. STANDING REPORTS

A. Local and State—Curriculum Streamlining Process (Bulger/Hess)

Hess explained that the Curriculum Streamlining Process is a combination of how curriculum initiated a way to streamline the process locally and to make it a little faster in collaboration with what the state is doing. The CurricUNET Steering Committee met last week and are working on implementing curriculum changes and assessing the impact they may have in Governet.

B. Legislative Update (Bulger)

No Report

C. Curriculum Updating Project (Hess)

No Report

D. CurricUNET Steering Committee (Hess)

Hess reported that the committee reviewed the Assisting issues and explained that Governet is working on the issues with the approval processes. She provided an example of how two similar courses don't always follow the same process. They are also working on adding the total hours to the course outline of records, the CR reports which is a requirement of Title 5.

There was discussion regarding the new distance education requirements for Title 5. The steering committee is working on a mockup of this recommendation to present at CIC and will then work with Governet to complete.

All of the codes, i.e. TOP codes and Course Basic (CB) codes are currently assigned by the deans but do not always get entered. It was noted that some faculty are not even aware of these codes. The following recommendations were discussed:

1. The Dean of Curriculum Services will provide training for the Deans to review the meaning and importance of the codes.
2. To open up the codes to the curriculum chairs, articulation officers, etc.
3. Create a page in the checklist to use when creating the reports.

E. Student Services Council (Neault)

No Report

F. State Academic Senate

San Diego Community College District Curriculum and Instructional Council

No Report

G. Chief Instructional Officers (Bulger, Fischthal, Hopkins, Shimazaki, Spradley)

No Report

H. Articulation Officers (ADT/C-ID) (Norvell, Palma-Sanft, Parker)

No Report

I. Subcommittees (Bulger)

Hess reported that the Policy and Procedures Committee finalized the AP 5235 Credit by Exam board policy which will be sent to the colleges for review. A final decision will be made in spring 2019.

J. Campus Solutions Implementation (Neault/Bulger)

No Report

VII. ANNOUNCEMENTS

- A. *The next meeting will be virtual on Thursday, January 31, 2019 at 2:00 p.m.*
- B. *Catalog deadline is today, Thursday, December 13, 2018.*

VIII. ADJOURNMENT

<i>The meeting was adjourned at 3:46 p.m.</i>
<i>Motion by Hoffman</i>
<i>Second by Norvell</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Fischthal, Hopkins, Palma-Sanft, Parker, Pyle, Shimazaki, Short</i>