

San Diego Community College District Curriculum and Instructional Council

Meeting of February 13, 2020

2:00 P.M.

SD Miramar College

President's Conference Room

Administration Building, N-206

10440 Black Mountain Rd.

Minutes

PRESENT:

Boots, Jennifer	Curriculum Chair—City College
Bulger, Stephanie	Vice Chancellor, Instructional Services—District Office (CIC Chair)
Chavez, Matilda	Vice President, Instructional Services—City College
Fischthal, Michelle	Vice President, Instructional Services—Continuing Education
Gholson, Richard	Curriculum Chair—Continuing Education
Hess, Shelly	Dean, Curriculum Services—District Office
Hoffman, Andrew	Curriculum Chair—Mesa College
Hopkins, Paulette	Vice President, Instructional Services—Miramar College
Norvell, Elizabeth	Articulation Officer—City College
O'Connor, Isabel	Vice President, Instructional Services—Mesa College
Palma-Sanft, Mara	Articulation Officer—Miramar College
Short, Duane	Curriculum Chair—Miramar College

GUESTS:

Perman, Amertah	Dean, Career Education and Workforce Development—District Office
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ABSENT:

Conrad, Gail	Acting Vice Chancellor Student Services
Marrone, Erica	Curriculum Analyst, Curriculum Services—District Office
Parker, Juliette	Articulation Officer—Mesa College
Scott, Carmen	Curriculum Technician, Curriculum Services—District Office

STAFF:

Escalante, Evelyn	Senior Secretary, Curriculum Services—District Office
Gil, Patricia	Curriculum Technician, Curriculum Services—District Office
Radley, Michelle	Curriculum Technician, Curriculum Services—District Office

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Bulger called the meeting to order at 2:07 p.m.

I. MINUTES AND AGENDA

A. Approval of: December 12, 2019, Minutes (Action)

<i>Recommend Approval of the December 12, 2019 Minutes</i>
<i>Motion by Short</i>
<i>Second by Gholson</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Fischthal, Hoffman, Hopkins, Norvell, O'Connor, Palma-Sanft</i>

B. Approval of: January 30, 2020, Minutes (Action)

<i>Recommend Approval of the January 30, 2020 Minutes</i>
<i>Motion by Short</i>
<i>Second by Norvell</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Fischthal, Hoffman, Hopkins, O'Connor, Palma-Sanft,</i>

C. Approval of: February 13, 2020 Meeting Agenda (Action)

Hoffman requested the addition of a Walk-in to the agenda under New Business

<i>Recommend Approval of the February 13, 2020 Meeting Agenda as Amended</i>
<i>Motion by Short</i>
<i>Second by Gholson</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Fischthal, Hoffman, Hopkins, Norvell, O'Connor, Palma-Sanft</i>

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Continuing Education Curriculum (Action)

Gholson explained that the proposed courses would be more accessible for students to complete. These courses are replacing existing courses and would allow students to become employed or transition to college.

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Hess added during the districtwide Child Development subject area meeting, the Continuing Education Child Development faculty proposed this curriculum to the College faculty and everybody was in agreement.

<i>Recommend Approval of Continuing Education Curriculum</i>
<i>Motion by Short</i>
<i>Second by Norvell</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Fischthal, Gholson, Hoffman, Hopkins, Norvell, O'Connor, Palma-Sanft</i>

B. Approval of Continuing Education Program Changes (Action)

Gholson explained the proposed programs are more functional and will replace old programs.

Hess added that faculty has been working with students in order to prepare them for the program changes to ensure all the students complete or are able to continue the program once the changes are implemented.

<i>Recommend Approval of Continuing Education Program Changes</i>
<i>Motion by Short</i>
<i>Second by Boots</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Chavez, Fischthal, Gholson, Hoffman, Hopkins, Norvell, O'Connor, Palma-Sanft</i>

III. OLD BUSINESS

A. Corequisite Language for AB 705 Courses and Support Courses (Action)

The council reviewed and discussed the language for corequisites. The council requested minor change to the language for consistency.

<i>Recommend Approval of Corequisite Language for AB 705 Courses and Support Courses as Amended</i>
<i>Motion by Short</i>
<i>Second by Boots</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Chavez, Fischthal, Gholson, Hoffman, Hopkins, Norvell, O'Connor, Palma-Sanft</i>

B. Curriculum and Instructional Council Committee Descriptions (Action)

Hess presented to the council the committees responsibilities, meeting time and membership in detail. Hess informed the council that the District Articulation Council

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would be the only subcommittee to hold a different title. The word council will remain in the title to maintain alignment with the other state regional organizations that articulation works with, such as the CIAC (California Intersegmental Articulation Council) and the County Articulation Council.

Hopkins requested further clarification and an example of issues that the Instructional Management Committee would discuss. Hess informed that while the committee did not meet often in the past, the idea is to send educational issues for recommendations. Short added Curriculum and Instructional Council would send arising issues to the Instructional Management Committee for recommendations. The council gave the example of credit by prior learning as an issue that would be taken to the Instructional Review Committee for recommendations.

<i>Recommend Approval of Curriculum and Instructional Council Committee Descriptions as Amended</i>
<i>Motion by Palma-Sanft</i>
<i>Second by Short</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Fischthal, Gholson, Hoffman, Hopkins, Norvell, O'Connor</i>

IV. NEW BUSINESS

A. Walk-in

- Mesa Walked-in course EDUC 211

Hoffman explained the course was created with an agreement with San Diego State University for prospective middle school mathematics and science teachers.

<i>Recommend Approval of EDUC 211:</i>
<i>Motion by Short</i>
<i>Second by Norvell</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Fischthal, Gholson, Hoffman, Hopkins, O'Connor, Palma-Sanft</i>

V. CURRICULUM AND INSTRUCTIONAL CONCERNS AND ISSUES

E. Credit for Prior Learning

1. Strategic Development of CTE Transitions Credit by Exam Agreements
Perman informed the council of the CTE transition credit by exam that falls under the credit by exam administrative policy. Perman explained the CTE transition credit by exam is an early college credit model, where agreements are made

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between the high schools and college faculty to allow students to receive college credit if the students receive a grade B or better in the course. Perman continued by mentioning that the spirit behind the CTE transition is to allow students to gain college credit and accelerate the completion of college programs; therefore, giving students access to employment in high demand occupations.

In addition, the agreement development is primarily initiated by the educational partners and not by the colleges. This signals that the colleges are not capitalizing CTE transition agreement development as a strategic way to increase student flow into college programs.

Perman added that having an agreement does not equal a high conversion rate. Based on student outcome assessments, not all students that receive early college credit attend the college that awarded them the credit. Perman requested the council for a place discuss strategic ways to develop agreements. Bulger requested the council for recommendations on which CIC committee should be tasked with this issue.

Short communicated to the council that title 5 allows two tools to connect high schools and continuing education. One tool is credit by exam, which states that college faculty can create a comprehensive exam to be administrated in order to award college credit if the student passes the exam.

The other tool is high school articulation, which states that colleges can clear a course requirement for students that have already taken high school courses deemed to be equivalent in content to college courses. Short reiterated this is not represented as if the student has taken the class; it is only clearing the requirement.

Short informed the council that about 8 years ago, the college decided not to utilize high school articulation. Short suggested revisiting high school articulation in order to facilitate the process and to incentivize students to enroll in our programs by clearing some of the course requirements and thus granting students a head start on the college programs.

In addition, Short inquired to Perman that if a high school program that's closely aligned to a college program exists, then, that might be a good first place to look at for further discussion.

Hopkins suggested that providing financial support to faculty would incentivize them to partake in the credit by exam process.

Bulger made the recommendation to have the Instructional Review Committee to take these discussion points and bring back recommendations to CIC on those issues.

VI. CIC SUBCOMMITTEE REPORTS

A. Subcommittee Report Summary

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Hess informed the council that last semester, they approved changes to the additional degree language. Hess explained that the previous language stated students must earn 18 required semester units in the new major or concentration beyond the minimum 60 units in order to earn a second degree. As the new policy was revised, the language was updated to state that students must earn 6 mutually exclusive required semester units in the new major or area of emphasis in order to earn a second degree. This has created confusion among counselors and evaluators, who have been operating under the old procedure. Hess stated that the language was intentionally removed to reduce barriers for students that wish to earn a second degree. Hess noted that the District Articulation Council and Policies and Procedures Committee agreed the language was intentionally removed. She requested the council confirm they also agreed with this interpretation: the beyond the minimum 60 units language was intentionally removed.

Short wanted to inform the council of the intention behind the language update. Short explained that title 5 states that students who wish to graduate must meet a set of requirements: complete all the courses in the major or area of emphasis; complete the general education pattern; complete 12 units of a degree-applicable course work; and complete 60 units in total. Short stated that previously, if a student wanted to earn a second degree, 18 units beyond the total 60 units would be required; however, students would enroll in non-major related courses in order to meet the requirement. Therefore, the language regarding the higher total units was intentionally removed.

Hoffman requested to bring this issue to the Academic Senate at Mesa. Hess informed she will send the approved AP along with the edits and the recommendations submitted by the colleges to remove the 60 unit language. In addition, Hess stated she will provide an example.

Bulger requested the council for recommendations regarding additional agenda items for the subject area meetings. Chaves recommended combining one or more subject areas in one meeting.

VII. STANDING REPORTS

A. Local and State—Curriculum Streamlining Process (Bulger/Hess)

No Report

B. Legislative Update (Bulger)

No Report

C. Student Services Council (Conrad)

No Report

D. State Academic Senate

No Report

E. Chief Instructional Officers (Bulger, Chavez, O'Connor, Fischthal, Hopkins)

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No Report

F. Articulation Officers (ADT/C-ID) (Norvell, Palma-Sanft, Parker)

No Report

VIII. ANNOUNCEMENTS

Bulger announced the next meeting will be on Thursday, February 27, 2020 at 2:00 p.m. at the District Office, Room 245, 3375 Camino del Rio South, San Diego, CA 92108.

Bulger announced to the council that Tina Ngo Bartel, Director Center of Excellence for Labor Market Research, will be in attendance at the next CIC meeting to discuss matching programs to jobs.

IX. ADJOURNMENT

The meeting was adjourned at 3:49 pm

Motion by Boots

Second by Gholson

Final Resolution: Motion carries

*Aye: Chavez, Fischthal, Hoffman, Hopkins, Norvell, O'Connor,
Palma-Sanft, Short*