

# San Diego Community College District Curriculum and Instructional Council

Meeting of February 24, 2022

2:00 P.M.

Zoom Meeting

## Approved Minutes

### PRESENT:

Boots, Jennifer	Curriculum Chair—City College
Fischthal, Michelle	Vice President, Instructional Services— College of Continuing Education
Gholson, Richard	Curriculum Chair— College of Continuing Education
Hess, Shelly	Dean, Curriculum Services—District Office
Hensley, Linda	Dean, Humanities—Mesa College. Proxy for Isabel O’Connor
Hoffman, Andrew	Curriculum Chair—Mesa College
Norvell, Elizabeth	Articulation Officer—City College
Odu, Michael	Vice President, Instructional Services—Miramar College
Palma-Sanft, Mara	Articulation Officer—Miramar College
Parker, Juliette	Articulation Officer— Mesa College
Stiller-Shulman, Alex	Curriculum Chair—Miramar College
Topham, Susan	Vice Chancellor, Educational Services—District Office (CIC Chair)
Tyler, Jeanie	Dean, Arts, Humanities, and Communications—City College. Proxy for Matilda Chavez

### ABSENT:

Chavez, Matilda	Vice President, Instructional Services—City College
O’Connor, Isabel	Vice President, Instructional Services—Mesa College
Marrone, Erica	Curriculum Analyst, Curriculum Services—District Office

### GUEST:

Bacon, Sean	Professor, Graphic Design—City College
Payne, Desiree	Curriculum Analyst — College of Continuing Education

### STAFF:

Escalante, Evelyn	Administrative Assistant, Curriculum Services— District Office
Gil, Patricia	Curriculum Technician, Curriculum Services—District Office
Radley, Michelle	Curriculum Technician, Curriculum Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum Services—District Office

# San Diego Community College District Curriculum and Instructional Council

*Topham called the meeting to order at 2:03 p.m.*

## **A. MINUTES AND AGENDA**

### A. Approval of: February 10, 2022, Minutes

<b><i>Recommend Approval of the February 10, 2022 Minutes</i></b>
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<i>Motion by Stiller-Shulman</i>
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<i>Second by Norvell</i>
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<i>Final Resolution: Motion carries</i>
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<i>Aye: Boots, Fischthal, Gholson, Hensley, Palma-Sanft, Parker</i>
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### B. Approval of: February 24, 2022 Agenda

<b><i>Recommend Approval of the February 24, 2022 Meeting Agenda</i></b>
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<i>Motion by Gholson</i>
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<i>Second by Parker</i>
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<i>Final Resolution: Motion carries</i>
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<i>Aye: Boots, Fischthal, Gholson, Hensley, Norvell, Palma-Sanft, Parker, Stiller-Shulman</i>
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## **B. CURRICULUM REVIEW/APPROVAL**

### A. Approval of Curriculum

Boots requested to pull EXCS 118 and EXSC 119 for discussion.

<b><i>Recommend Approval of Curriculum</i></b>
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<i>Motion by Gholson</i>
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<i>Second by Parker</i>
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<i>Final Resolution: Motion carries</i>
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<i>Aye: Boots, Fischthal, Hensley, Hoffman, Norvell, Palma-Sanft, Stiller-Shulman, Tyler</i>
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### B. Approval of Program Changes

<b><i>Recommend Approval of Program Changes</i></b>
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<i>Motion by Norvell</i>
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<i>Second by Gholson</i>
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<i>Final Resolution: Motion carries</i>
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*Aye: Boots, Fischthal, Hensley, Hoffman Palma-Sanft, Parker,  
Stiller-Shulman, Tyler*

## C. EXSC 118 and EXSC 119

Boots expressed she would abstain from voting on these courses due to believing offering Lifeguard Training and Water Safety Instructor courses as Distance Education would be problematic. Hoffman commented that these courses had already been approved for DE and were only changing from hybrid to partial.

*Recommend Approval of EXSC 118 and EXSC 119*

*Motion by Hoffman*

*Second by Parker*

*Abstain: Boots, Norvell, Tyler*

*Final Resolution: Motion carries*

*Aye: Fischthal, Gholson, Hensley, Palma-Sanft, Stiller-Shulman*

## III. OLD BUSINESS

### A. Curriculum Calendar

Topham reminded the council of the previous conversations regarding moving up the curriculum calendar in order to better serve students and to help with planning. Topham showcased the proposed calendar and informed the proposed deadline of September instead of December for fall 2023. Hess noted the proposed catalog deadline would be on September 23, 2023 in order to publish the online catalog by April 3, 2024.

Topham informed the proposed curriculum calendar would be sent to the council and requested for them to take it to their respective colleges for further discussion. This item will be brought back to the meeting on March 24.

Palma-Sanft inquired about CTE Deans having been informed of the proposed curriculum calendar. Thopam informed it would be shared with CTE Dean Amerta Perman.

### B. Meeting by Teleconferencing (AB 361) (Action)

*Recommend Approval of Meeting Virtually on March 10, 2022*

*Motion by Boots*

*Second by Hoffman*

*Final Resolution: Motion carries*

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*Aye: Fischthal, Gholson, Hensley, Norvell, Palma-Sanft, Parker, Stiller-Shulman, Tyler*

## C. Credit for Prior Learning in CurricUNET

Hess informed to have sent the colleges a credit for prior learning grid at the beginning of the fall semester. This would require a vote from the council in order to administratively add the credit for prior learning into CurricUNET. Boots informed that City's CRC had not had a chance to review this. In order to allow for City College to review, this item will be brought back to the meeting for a vote on March 10.

## D. AB 705 Improvement Plans

Hess informed the council of the AB 705 improvement plan that are due to the Chancellor's Office on March 11. Hess noted Mesa College had already submitted the information, Miramar College is in process of submitting, and City College received an extension for April. Hess added that there was a webinar the previous week with University of California Office of the President (UCOP) on how to maintain articulation if MATH 96 and MATH 92 must be deactivated. Juliette Parker shared the solution that was presented by the UCOP is for UTCA and IGETC (general education); campuses and departments still have discretion to determine course-to-course articulation.

Palma-Sanft inquired regarding discussions about the consideration of removing MATH 96 and MATH 92. Hess informed that the state has stated that if the need for pre-transfer level courses could not be validated, then those courses should not be offered.

Palma-Sanft expressed the desire to continue to have this discussion before the courses are deactivated. Palma-Sanft also commended to the council that they should not forget the District's student demographic since there are students who need those courses.

Topham noted a discussion started with the College of Continuing Education regarding offering those courses and having a pathway for the students to subsequently transition into the credit colleges.

## E. CurrIQnet

Hess informed wanting to follow up with the CurrIQnet Meta presentation from the last meeting and make sure the council supports moving forward with Meta. Topham informed wanting to make sure that everybody's perspective is heard and know if there were any reservations. The council expressed support of moving forward with CurrIQnet Meta.

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<i>Recommend Approval of CurriQnet Meta</i>
<i>Motion by Norvell</i>
<i>Second by Boots</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Fischthal, Gholson, Hensley, Hoffman, Palma-Sanft, Parker, Stiller-Shulman, Tyler</i>

## IV. NEW BUSINESS

### A. Courses on Hold

Hess informed of the courses on hold in the handout packet that are updated every semester. Hess added that if there are any questions to email her or Carmen Scott.

### B. New Subject Indicator DSGN (Design) City College

Bacon stated the creation of the DSGN indicator will create clarity for the students since the numbering has been confusing to students and counselors. Bacon added the transition to Design will better describe the program in addition to have students be able to complete courses in the correct order. Bacon informed of the program's interest in applying for a Strategic Design Bachelor's degree.

Hess informed to have met with Bacon, Boots and Norvell where they compared DSGN to ARTG, GRFX, and MULT and confirmed that GRFX and MULT have a different top code from DSGN and therefore there's no curriculum overlap.

The council will bring this to their respective colleges for discussion and it will be brought back to this meeting for a vote on March 24.

## V. CIC SUBCOMMITTEE REPORT

Hess reminded the curriculum chairs she sent the list of policies and procedures for constituent review.

## VI. STANDING REPORTS

### A. Educational Services Updates

Topham informed the following:

- The transcript project to automate transcript process will go live in April

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- MIG consultants will attend the next CIC meeting on March 10 to seek feedback on the District's Strategic Plan
- The IEPI PRT visits will begin March 18, invites to meet with the group will be sent the council

## B. State Academic Senate

Hess informed to have sent the council information regarding the upcoming virtual Regional Curriculum meetings if they would like to attend.

## C. Chief Instructional Officers (Chavez, Fischthal, O'Connor, Odu, Topham,)

No report.

## D. Articulation Officers (ADT/C-ID) (Norvell, Palma-Sanft, Parker)

No report

## VII. ADJOURNMENT

*The meeting was adjourned at 3:09 pm*

*Motion by Boots*

*Second by Gholson*

*Final Resolution: Motion carries*

*Aye: Fischthal, Hensley, Hoffman, Norvell, Odu Palma-Sanft, Parker, Stiller-Shulman, Tyler*