

San Diego Community College District Curriculum and Instructional Council

Meeting of March 24, 2022

2:00 P.M.

Zoom Meeting

Approved Minutes

PRESENT:

Boots, Jennifer	Curriculum Chair—City College
Chavez, Matilda	Vice President, Instructional Services—City College
Fischthal, Michelle	Vice President, Instructional Services—College of Continuing Education
Gholson, Richard	Curriculum Chair— College of Continuing Education
Hess, Shelly	Dean, Curriculum Services—District Office
Hoffman, Andrew	Curriculum Chair—Mesa College
Norvell, Elizabeth	Articulation Officer—City College
O'Connor, Isabel	Vice President, Instructional Services—Mesa College
Odu, Michael	Vice President, Instructional Services—Miramar College
Palma-Sanft, Mara	Articulation Officer—Miramar College
Parker, Juliette	Articulation Officer— Mesa College
Stiller-Shulman, Alex	Curriculum Chair—Miramar College
Topham, Susan	Vice Chancellor, Educational Services—District Office (CIC Chair)

ABSENT:

Marrone, Erica	Curriculum Analyst, Curriculum Services—District Office
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GUEST:

Julian, Fred	Faculty, Engineering—City College
Payne, Desiree	Curriculum Analyst — College of Continuing Education

STAFF:

Escalante, Evelyn	Administrative Assistant, Curriculum Services— District Office
Gil, Patricia	Curriculum Technician, Curriculum Services—District Office
Radley, Michelle	Curriculum Technician, Curriculum Services—District Office
Scott, Carmen	Curriculum Technician, Curriculum Services—District Office

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Topham called the meeting to order at 2:04 p.m.

A. MINUTES AND AGENDA

A. Approval of: March 10, 2022, Minutes

Hoffman requested the correction of a typo on Palma-Sanft's name.

Recommend Approval of the March 10, 2022 Minutes as amended

Motion by Gholson

Second by Hoffman

Abstain: Norvell

Final Resolution: Motion carries

Aye: Boots, O'Connor, Odu, Palma-Sanft, Parkr, Stiller-Shulman

B. Approval of: March 24, 2022 Agenda

Hoffman requested the addition of walk-ins to the agenda.

Recommend Approval of the March 24, 2022 Meeting Agenda as amended

Motion by Boots

Second by Gholson

Final Resolution: Motion carries

Aye: Hoffman, Norvell, O'Connor, Odu, Palma-Sanft, Parker, Stiller-Shulman

B. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

Recommend Approval of Curriculum

Motion by Hoffman

Second by Odu

Final Resolution: Motion carries

Aye: Boots, Gholson, Norvell, O'Connor, Palma-Sanft, Parker, Stiller-Shulman

III. OLD BUSINESS

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A. Meeting by Teleconferencing (AB 361) (Action)

Topham informed the council this vote is to offer the CIC meeting on April 14, 2022 as a hybrid meeting.

<i>Recommend Approval of Holding a Hybrid meeting on April 14, 2022</i>

<i>Motion by Hoffman</i>

<i>Second by Boots</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Gholson, Norvell, O'Connor, Odu, Palma-Sanft, Parker, Stiller-Shulman</i>

B. New Subject Indicator DSGN (Design) City College

Topham informed this item was brought to the meeting on February 24, 2022 for a first reading.

<i>Recommend Approval of New Subject Indicator: Design (DSGN)</i>

<i>Motion by Boots</i>

<i>Second by Gholson</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Hoffman, Norvell, O'Connor, Odu, Palma-Sanft, Parker, Stiller-Shulman</i>

C. Curriculum Calendar

Topham informed the council had agreed to take this item to their respective colleges for discussion.

Hoffman informed Mesa's CRC voted 5 in favor, 6 against, with 7 abstentions. This was also taken to the academic senate where it was discussed. Hoffman noted there's the concern of faculty not being able to be responsive enough with the new deadline. Hoffman suggested delaying the rollout of the new deadline by a year.

Boots informed City's CRC had robust discussion and voted in favor of approving the curriculum calendar. Boots mentioned that this item was not taken to the academic senate for discussion due to time constraints. Boots also suggested to move the rollout of the new calendar deadline by a year in order to advertise it.

Stiller-Shulman informen Miramar's CRC and academic senate had a positive reaction to the curriculum calendar. Stiller-Shulman noted to have provided Hess's contact information for people to reach out to her if they had any questions or

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concerns. Hess noted she did not receive any question or concerns regarding the curriculum calendar.

Topham informed that it would be beneficial if the council made a decision regarding the curriculum calendar. She noted that there will be some flexibility given that it will be a transition.

<i>Recommend Approval of Curriculum Calendar</i>
<i>Motion by Odu</i>
<i>Second by O'Connor</i>
<i>Opposed: Parker, Hoffman</i>
<i>Abstain: Fischthal</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Gholson, Norvell, O'Connor, Palma-Sanft, Stiller-Shulman</i>

IV. NEW BUSINESS

A. Walk-ins

Mesa walked-in ENGE 151

Hoffman informed ENGE 151 is a revision that is needed to retain articulation to SDSU.

Norvell informed there are some minor technical revisions to the course description, learning objectives that need to be made. In addition, she informed to have invited faculty member Fred Julian to the meeting to provide his input regarding the revision. Julian reiterated the changes that could be made to the revision.

Hess inquired to Julian to speak on the difference of content in the course. Julian explained the course is an introduction to computer aided design. Julian added that SDSU changed the software used for the course; therefore, the revisions to the course reflect the change in software only, the course is still computer aided design and all the basics are covered.

<i>Recommend Approval of ENGE 151 pending the changes</i>
<i>Motion by Boots</i>
<i>Second by Hoffman</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Chavez, Fischthal, Gholson, Norvell, O'Connor, Odu, Palma-Sanft, Parker, Stiller-Shulman</i>

V. CIC SUBCOMMITTEE REPORT

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Hess reported the English chairs will meet on March 25, 2022 to discuss AB 705.

VI. STANDING REPORTS

A. Educational Services Updates

Topham thanked the council for participating in the PRT visit on March 18, 2022. Topham informed it was a very helpful and fruitful visit and noted there's commitment from everyone across the district to the students. Topham noted some of the initial feedback had to do with communication and informed they'll be revisiting communications plans and reaching out to make sure that information is distributed and understood across the board.

Topham informed of a Guided pathways fruitful conversation and the plan to meet regularly.

B. State Academic Senate

Hess informed the Chancellor's Office formed a statewide workgroup for the Baccalaureate Degree to review baccalaureate degrees, the PCAH, the baccalaureate degree handbook, the funding formula for the degree program, and to review the programs that are being submitted. Hess noted she was selected to be one of the representatives and she will be part of the workgroup.

C. Chief Instructional Officers (Chavez, Fischthal, O'Connor, Odu, Topham,)

Topham informed O'Connor will be the next region 10 CIO representative.

D. Articulation Officers (ADT/C-ID) (Norvell, Palma-Sanft, Parker)

Parker informed to the council there's a Southern CIAC meeting scheduled for Tuesday March 29, 2022 and hopes to get more information regarding common GE pattern.

VII. ADJOURNMENT

The meeting was adjourned at 2:39 pm

Motion by Boots

Second by Gholson

Final Resolution: Motion carries

Aye: Chavez, Fischthal, Hoffman, Norvell, O'Connor, Odu, Palma-Sanft, Parker, Stiller-Shulman