

San Diego Community College District Curriculum and Instructional Council

Meeting of May 12, 2022
2:00 P.M.
Zoom Meeting / District Room 145

Approved Minutes

PRESENT:

Boots, Jennifer	Curriculum Chair—City College
Chavez, Matilda	Vice President, Instructional Services—City College
Estep, Justin	Proxy for Parker, Juliette, Articulation Officer—Mesa College
Fischthal, Michelle	Vice President, Instructional Services—College of Continuing Education
Gholson, Richard	Curriculum Chair—College of Continuing Education
Hess, Shelly	Dean, Instructional Services—District Office
Hoffman, Andrew	Curriculum Chair—Mesa College
Norvell, Elizabeth	Articulation Officer—City College
O'Connor, Isabel	Vice President, Instructional Services—Mesa College
Palma-Sanft	Articulation Officer—Miramar College
Topham, Susan	Vice Chancellor, Educational Services—District Office

ABSENT:

Parker, Juliette	Articulation Officer—Mesa College
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STAFF:

Gil, Patricia	Curriculum Technician, Instructional Services
Hilliard, Carol Hilliard	Administrative Assistant, Educational Support Services (Scribe)
Marrone, Erica	Curriculum Analyst, Instructional Services
Radley, Michelle	Curriculum Technician, Instructional Services
Scott, Carmen	Curriculum Technician, Instructional Services

Topham called the meeting to order at 2:04 p.m.

I. MINUTES AND AGENDA

A. Approval of: April 28, 2022, Minutes

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<i>Recommend Approval of the April 28, 2022 Minutes as amended</i>

<i>Motion by Gholson</i>

<i>Second by Hoffman</i>

<i>Abstain: Estep</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Boots, Chavez, Fischthal, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>
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B. Approval of: May 12, 2022 Meeting Agenda

<i>Recommend Approval of the May 12, 2022 Meeting Agenda</i>

<i>Motion by Odu</i>

<i>Second by Palma-Sanft</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Boots, Chavez, Estep, Fischthal, Gholson, Hoffman, Norvell, O'Connor, Stiller-Shulman</i>

II. CURRICULUM REVIEW/APPROVAL

A. Approval of Curriculum

<i>Recommend Approval of Curriculum</i>
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<i>Motion by Boots</i>

<i>Second by Hoffman</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Chavez, Estep, Fischthal, Gholson, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>

B. Approval of Program Changes

<i>Recommend Approval of Program Changes</i>

<i>Motion by Hoffman</i>

<i>Second by Gholson</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Boots, Chavez, Estep, Fischthal, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>

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C. Approval of Continuing Education Curriculum

<i>Recommend Approval of Continuing Education Curriculum</i>
<i>Motion by Hoffman</i>
<i>Second by Gholson</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Estep, Fischthal, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>

D. Approval of Continuing Education Program Changes

<i>Recommend Approval of Continuing Education Program Changes</i>
<i>Motion by Hoffman</i>
<i>Second by Gholson</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Estep, Fischthal, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>

E. General Education/Transferability Actions

<i>Recommend Approval of General Education/Transferability Actions</i>
<i>Motion by Golson</i>
<i>Second by Boots</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Chavez, Estep, Fischthal, Hoffman, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>

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III. OLD BUSINESS

- A. Virtual Meeting on August 25, 2022, and Meeting by Teleconferencing (AB 361) on September 8, 2022

<i>Recommend Approval of Virtual Meeting on August 25, 2022, and Meeting by Teleconferencing (AB 361) on September 8, 2022</i>
<i>Motion by Hoffman</i>
<i>Second by Boots</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Chavez, Fischthal, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>

- B. 2022-2023 Curriculum Approval Calendar

Hess presented to the council the 2022-2023 Curriculum Approval Calendar

<i>Recommend Approval of the 2022-2023 Curriculum Approval Calendar</i>
<i>Motion by Boots</i>
<i>Second by Norvell</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Chavez, Fischthal, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>

IV. NEW BUSINESS

- A. CE Course Number Correction

1. Hess reported when COMM 550 (Digital Photography), COMM 551 (Photo Editing), COMM 552 (Advanced Photo Processing) were submitted to the State chancellor's office, it was discovered the codes were already in use.
2. A course correction will be submitted to the SDCCD Board of Trustees for permanent record for COMM 650 (Digital Photography), COMM 651 (Photo Editing), and COMM 652 (Advanced Photo Processing).

- B. SG21 Work Based Learning Information

1. Hess presented slides on behalf of Dean Amertah Perman, who will present further detail to the CIC in fall 2022. SG21 Work Based Learning will have codes specific to course sections, which may include a work based learning component. Review and identification of course level

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coding is underway, and Work Based Learning may be added to the course outline where appropriate.

C. CSU GE/IGETC Delayed Results

1. Hess informed the CIC of a delay notice received from CSUs for Area F. An estimated time of arrival is expected at the end of May 2022. Approvals will be added into the catalog as an addendum. Should there be a need to resubmit course outlines; the CIC will be informed of review needed.

D. Walk-Ins

1. Hoffman and Boots confirmed the DE language for AMSL courses would be the same language for both City and Mesa Colleges. Norvell shared the language via Zoom chat.
2. Boots confirmed the ELAC language would be the same language for both City and Miramar Colleges.

<i>Recommend Approval of DE and ELAC language.</i>
<i>Motion by Hoffman</i>
<i>Second by Gholson</i>
<i>Final Resolution: Motion carries</i>
<i>Abstain:</i>
<i>Aye: Boots, Chavez, Fischthal, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>

3. City walked-in the following curriculum:

AMSL 120, AMSL 121, AMSL 220, AMSL 221, ART F, ARTG 120, ARTG 126, ARTG 135, ARTG 148B, ARTG 173, ARTG 206, DSPS 021, ELAC 015, ELAC 023, ELAC 025, ELAC 035, PSYC 201, PSYC 31, ARTF 212, PHIL 103, PHIL 109, and PHIL 110

<i>Recommend Approval of the AMSL 120, AMSL 121, AMSL 220, AMSL 221, ART F, ARTG 120, ARTG 126, ARTG 135, ARTG 148B, ARTG 173, ARTG 206, DSPS 021, ELAC 015, ELAC 023, ELAC 025, ELAC 035, PSYC 201, PSYC 31, ARTF 212, PHIL 103, PHIL 109, and PHIL 110</i>
<i>Motion by Hoffman</i>
<i>Second by Gholson</i>
<i>Final Resolution: Motion carries</i>
<i>Abstain:</i>
<i>Aye: Boots, Chavez, Fischthal, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>

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4. Mesa walked-in the following curriculum:

ANTH 130, ANTH 140, BLAS 145A, DRAM 114A, DRAM 114B, EDUC 44A, EDUC 44B, EDUC 44D

5. Boots requested discussion to review concerns pertaining to DRAM 114A and DRAM 114B. These courses read more like a how to course, and while drama faculty would like to support Mesa, these courses appear as more of a theater course and not a film production course.
6. Hoffman reported faculty have worked hard to rewrite the course description to avoid course duplication. Hoffman confirmed this is not a theater course and clarified students will be required to put together digital story telling (audition tape) with a device such as a smart phone.
7. Palma-Sanft suggested a workgroup to review the current walk-in course review process more efficient beginning with the fall 2022 term. Topham agreed and suggested reviewing the current process for opportunities to make the process more effective across the colleges. Odu would like to see a deeper collaboration between the College of Continuing Education and the credit colleges to align curriculum.

<i>Recommend Approval of the ANTH 130, ANTH 140, BLAS 145A, DRAM 114A, DRAM 114B, EDUC 44A, EDUC 44B, and EDUC 44D</i>

<i>Motion by Hoffman</i>

<i>Second by Odu</i>

<i>Final Resolution: Motion carries</i>

<i>Abstain: Stiller-Shulman, Fischthal, Gholson</i>

<i>Aye: Hoffman, Chavez, O'Connor, Estep, Odu, Palma-Sanft</i>
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<i>No: Boots, Norvell</i>

8. Miramar walked-in the following curriculum:

HIST 123 and FILI 101

<i>Recommend Approval of HIST 123 and FILI 101</i>

<i>Motion by Boots</i>

<i>Second by Hoffman</i>

<i>Final Resolution: Motion carries</i>

<i>Aye: Chavez, Fischthal, Gholson, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>
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V. CIC Subcommittee Report

- A. Hess reported a meeting transpired on May 6, 2022 with mathematics faculty where MATH 104 and MATH 141 was discussed. MATH 104 will remain in the curriculum which is important to the apprenticeship program.
- B. MATH 141 will be deactivated which will be of minimal impact to students.
- C. Effective fall 2024, MATH 141A and MATH 141B will be offered.
- D. Hess reported work with the CurriQnet vendor to improve the Credit and Noncredit Course Form and ensure the new system matches the old system. A business process will be brought to CIC for input prior to implementing. Hess is tracking all of the changes which will be reported out to CIC.

VI. STANDING REPORTS

- A. Topham thanked Hoffman for his dedication and support to the process, and expressed that he would be missed.

VII. ANNOUNCEMENTS

- A. *The next meeting will be virtually on Thursday, August 25, 2022.*
- B. *Save the date, the 2022 hybrid Curriculum Institute will be held July 6-9, 2022. Registration is now open, link to the registration website was provided in the agenda.*

VIII. ADJOURNMENT

<i>The meeting was adjourned at 3:04 pm</i>
<i>Motion by Hoffman</i>
<i>Second by Boots</i>
<i>Final Resolution: Motion carries</i>
<i>Aye: Boots, Chavez, Fischthal, Gholson, Norvell, O'Connor, Odu, Palma-Sanft, Stiller-Shulman</i>