

A. NAME OF AGENDA ITEM

Consideration and approval of new or revised courses and programs.

B. STATEMENT OF ISSUE/PURPOSE

1. Background and Purpose

Sections 55002, 55130 and 55150 of Title 5 requires the local district governing board approve degree-applicable credit courses, nondegree-applicable credit courses, noncredit courses, community services offerings, and credit and noncredit programs.

The following curriculum changes are proposed for the San Diego Community College District for City College, Mesa College, Miramar College or Continuing Education:

American Sign Language

Adoption of a course deactivation at Mesa College. (**Attachment A**)

American Sign Language

Adoption of four new courses at Mesa College. (**Attachment B**)

Art-Fine Art

Adoption of seven new courses at Mesa College. (**Attachment C1-C2**)

Art-Fine Art

Adoption of a courses reactivation at Mesa College. (**Attachment D**)

Business

Adoption of a course deactivation at Mesa College. (**Attachment E**)

Computer Business Technology

Adoption of three new courses at Mesa College. (**Attachment F1-F2**)

Computer Business Technology

Adoption of two course deactivations at City College. (**Attachment G**)

Computer Business Technology

Adoption of a course deactivation at Miramar College. (**Attachment H**)

Dance

Adoption of four new courses City College and Mesa College.

(**Attachment I**)

Otto Lee
Vice Chancellor
Instructional Services

Disability Support Programs and Services

Adoption of a course deactivation at City College. (**Attachment J**)

Fire Protection Technology

Adoption of two new courses at Miramar College. (**Attachment K**)

Hospitality

Adoption of a course deactivation at Mesa College. (**Attachment L**)

Mathematics

Adoption of a new course at City College and Mesa College. (**Attachment M**)

Microsoft

Adoption of six course deactivations at Mesa College. (**Attachment N**)

Nutrition

Adoption of a new course at Mesa College. (**Attachment O**)

Photography

Adoption of a new course at City College. (**Attachment P**)

Travel and Tourism

Adoption of four course deactivations at Mesa College. (**Attachment Q**)

Art-Fine Art

Adoption of a revised program at Mesa College. (**Attachment R**)

Computer Business Technology

Adoption of a revised program at City College. (**Attachment S1-S3**)

Computer Business Technology

Adoption of a new program at Mesa College. (**Attachment T**)

Consumer Studies

Adoption of a new program at Mesa College. (**Attachment U**)

Culinary Arts/Culinary Management in Hospitality

Adoption of a revised program at Mesa College. (**Attachment V**)

Humanities

Adoption of a revised program at Miramar College. (**Attachment W**)

Military Studies

Adoption of a revised program at Miramar College. (**Attachment X**)

Selected Studies

Adoption of a program deactivation at Mesa College. (**Attachment Y**)

Social Sciences

Adoption of a revised program at Miramar College. (**Attachment Z**)

2. Cost and Funding

There is no additional cost to the District

C. PROPOSAL

The Board of Trustees hereby grants authority to take the action outlined in Part A.

American Sign Language

ACTION

Adoption of a course deactivation at Mesa College.

Proposed course deactivation at Mesa College (no longer at any college):

107 American Sign Language: Fingerspelling
32 - 36 hours lecture, 2 units
Grade Only

Prerequisite: American Sign Language/Interpreting 100 with a grade of 'C' or better, or equivalent.
Introduction to the American manual alphabet (Fingerspelling) and its use. Extensive drills and practice in both expressive and receptive use of the language. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

American Sign Language

ACTION

Adoption of four new courses at Mesa College.

Proposed new courses at Mesa College:

115L American Sign Language I (Lab)
48 - 54 hours lab, 1 unit
Grade Only

Corequisite: American Sign Language/Interpreting 115

Advisory: English 48 and English 49, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and W5.

Limitation on Enrollment: This course is not open to students with previous credit for American Sign Language/Interpreting 100.

This laboratory course provides students with the opportunity to apply their American Sign Language (ASL) skills through an individualized program. Students utilize interactive media to express their comprehension of basic ASL sentences and stories as well as their signing skills. Lab activities are designed to provide students the opportunity to practice vocabulary and syntax. The course is designed for students who want to explore the basic language structure of ASL and Deaf Culture. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

116L American Sign Language II (Lab)
48 - 54 hours lab, 1 unit
Grade Only

Corequisite: American Sign Language/Interpreting 116

Limitation on Enrollment: This course is not open to students with previous credit for American Sign Language/Interpreting 101.

This laboratory course provides students with the opportunity to apply their American Sign Language (ASL) skills through an individualized program. Students utilize interactive media to express their comprehension of basic to intermediate ASL sentences and stories as well as to hone their signing skills. Lab activities are designed to provide students the opportunity to practice vocabulary and syntax at the intermediate level. This course is designed for students and/or professionals interested in working and interacting with Deaf people. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

215L American Sign Language III (Lab)
48 - 54 hours lab, 1 unit
Grade Only

Corequisite: American Sign Language/Interpreting 215

This laboratory course provides students with the opportunity to apply their American Sign Language (ASL) skills through an individualized program. Students utilize interactive media to express their comprehension of intermediate to advanced ASL sentences and narratives as well as to hone their signing skills. Lab activities are designed to provide students the opportunity to practice vocabulary and syntax at the intermediate to advanced level. This course is designed for students and/or professionals interested in working and interacting with Deaf people. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

216L American Sign Language IV (Lab)
48 - 54 hours lab, 1 unit
Grade Only

Corequisite: American Sign Language/Interpreting 216

This laboratory course provides students with the opportunity to apply their American Sign Language (ASL) skills through an individualized program. Students utilize interactive media to express their comprehension of advanced ASL sentences and narratives as well as to hone their signing skills. Lab activities are designed to provide students the opportunity to practice vocabulary and syntax at the advanced level. This course is designed for students and/or professionals interested in working and interacting with Deaf people. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

ACTION

Adoption of seven new courses at Mesa College.

Proposed courses at Mesa College:

194 Critical Photography

**48 - 54 hours lecture, 3 units
Grade Only**

Advisory: English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels R6 and W6. Art-Fine Art 190A with a grade of "C" or better, or equivalent.

This course examines principles of art criticism and uses the critical process in conceptualizing and producing photographic images. It explores photographic theory and its application to interpreting and evaluating photographic media. Aesthetic and ethical concerns are presented using historical references and perspectives that allow students to place their own work within the context of contemporary critical issues/concerns. The course examines traditional schools of image making and contemporary thinking and practice as a means to broaden the student's ability in composition, presentation and use of light. This course is designed for photographic art majors and all art students interested in honing their art criticism and studio skills. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

280A 2-Dimensional Art Studio Lab

**48 - 54 hours lab, 1 unit
Credit/No Credit Only**

Corequisite: Art-Fine Art 150A, 152, 155A, 155B, 165A, 165B, 165C, 165D, 198A, 198B, 198C, 210A, 210B or 210C.

This course is a supervised studio laboratory in 2-dimensional media. Emphasis is placed on technical refinement of personal drawing and painting skills. This course is designed for fine art majors. This course may be taken four times for credit. Students must demonstrate increased proficiency with each repetition. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

280B 3-Dimensional Studio Lab

**48 - 54 hours lab, 1 unit
Credit/No Credit Only**

Corequisite: Art-Fine Art 151, 175A, 175B, 175C, 220A, 220B or 220C.

This course is a supervised studio laboratory in 3-dimensional media. Emphasis is placed on technical refinement of fabrication skills specific to the various media explorations presented in the accompanying courses. This course is designed for fine art majors. This course may be taken four times for credit. Students must demonstrate increased proficiency with each repetition. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

280C Ceramics Studio Lab

**48 - 54 hours lab, 1 unit
Credit/No Credit Only**

Corequisite: Art-Fine Art 195A, 195B, 197A or 197B.

This course is a supervised studio laboratory in ceramics. Emphasis is placed on technical refinement of personal ceramic skills. This course is designed for fine arts majors. This course may be taken four times for credit. Students must demonstrate increased proficiency with each repetition. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

280D Digital Art Studio

**48 - 54 hours lab, 1 unit
Credit/No Credit Only**

Corequisite: Art-Fine Art 150B, 231, 232 or 233. This is a supervised studio laboratory in digital art and graphic design. Emphasis is placed on the technical refinement of digital imaging skills. This course is designed for fine art majors. This course may be taken four times for credit. Students must demonstrate increased proficiency with each repetition. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

280E Museum Studies Lab

**48 - 54 hours lab, 1 unit
Credit/No Credit Only**

Corequisite: Art-Fine Art 161A, 161B or 163.

This course is a supervised studio laboratory in digital support for Museum Studies. Emphasis is placed on the exploration and refinement of technical skills specific to the creation of digital documents that support museum and art exhibits. This course is designed for fine art majors. This course may be taken four times for credit. Students must demonstrate increased proficiency with each repetition. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

280F Photography Studio Lab

**48 - 54 hours lab, 1 unit
Credit/No Credit Only**

Corequisite: Art-Fine Art 190A

This course is a supervised studio laboratory for students concurrently enrolled in Art Department Photography classes. Emphasis is placed on the refinement of students' photographic and visual development in film processing, printing, studio work and print finishing. This course is designed for fine art majors. This course may be taken four times for credit. Students must demonstrate increased proficiency with each repetition. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

ACTION

Adoption of a course reactivation at Mesa College.

Proposed course reactivation at Mesa College:

191 Cultural Influences on Photography
48 - 54 hours lecture, 3 units
Grade Only

Advisory: English 101 with a grade of "C" or better, or equivalent, or Assessment Skill Levels R6 and W6. Art-Fine Art 190 with a grade of "C" or better, or equivalent.

This course is a study of the emergence of photographic traditions within the context of the social, political, economic and scientific forces that have influenced particular genres in the medium. Emphasis is placed on the interrelation of photography and art and focuses on the evolution of major historical types and schools of image making and their relationship to prevailing cultural concerns. This interpretive analysis of significant developments in photography is structured as a balance of lectures, slide presentations and discussion. The course is designed for photographic art majors and all art students interested in improving their ability to understand and discuss photography's unique historical, material and narrative potential. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

ACTION

Adoption of a course deactivation at Mesa College.

Proposed course deactivation at Mesa College:

143 International Business Law
48 - 54 hours lecture, 3 units
Grade Only

Advisory: English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is a survey of the legal environment of international business and is intended for individuals interested in applying principles of international business law or preparing for careers or further education in international business. Topics include international sales, credits, and commercial transactions; international and U.S. trade law; and regulations of the international marketplace. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

ACTION

Adoption of three new courses at Mesa College.

Proposed courses at Mesa College:

168 Cascading Style Sheets (CSS) for Web Design
40 - 45 hours lecture, 24 - 27 hours lab, 3 units
Letter Grade or Credit/No Credit Option

Advisory: English 48 and English 49, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and W5. Computer Business Technology 101, 114, 161 and (162 or 165), each with a grade of "C" or better, or equivalent. Multimedia 101 and 127, each with a grade of "C" or better, or equivalent.

This course is a hands-on study of Cascading Style Sheets (CSS) in creating Web standards-compliant sites. Emphasis is placed on the use of CSS to format and position elements in Extensible Hypertext Markup Language (XHTML) and applying best practices. Students apply CSS concepts and rules of specificity to achieve the design goals of a published Web site by hand coding and using an HTML editor, such as Dreamweaver. This course is designed for students studying web design and professionals updating their skills. This course may be repeated four times to update skills as CSS and Web technologies change. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

169 Website Customization Using Open Source Interactive Tools
40 - 45 hours lecture, 24 - 27 hours lab, 3 units
Letter Grade or Credit/No Credit Option

Advisory: English 48 and English 49, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and W5. Computer Business Technology 101, 114, 161, and (162 or 165), each with a grade of "C" or better, or equivalent. Multimedia 101 and 127, each with a grade of "C" or better, or equivalent.

This course is a hands-on study of website customization using open source tools. Emphasis is placed on creating and maintaining blogs and content management system (CMS). Students create and manage email and listservs, and manage tools and features available through a web hosting provider. This course is intended for students studying web design and professionals updating their skills. This course may be repeated three times to update skills as technologies change. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

191 Capstone in Web Design

40 - 45 hours lecture, 24 - 27 hours lab, 3 units

Letter Grade or Credit/No Credit Option

Advisory: English 48 and English 49, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and W5. Computer Business Technology 101 or 102 or 103 and 114, 161, 162, 165, and 169, each with a grade of "C" or better, or equivalent. Multimedia 101 with a grade of "C" or better, or equivalent.

In this capstone course, students form teams to design and develop an advanced Website.

Emphasis is placed on the processes and methodologies used in industry, including working with the client, creating website content, and optimizing the site to ensure usability, findability and accessibility. This course is designed for students studying web design and professionals updating their skills. This course may be repeated three times to update skills as technologies change. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

Computer Business Technology

ACTION

Adoption of two course deactivations at City College.

Proposed course deactivations at City College (no longer at any college):

221 Legal Office Procedures I
48 - 54 hours lecture, 3 units
Grade Only

Advisory: English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5. Computer Business Technology 103 with a grade of "C" or better, or equivalent.

Limitation on Enrollment: This course is not open to students with previous credit for Office Information Systems 171.

This course is an introduction and orientation to the law office and procedures according to federal and state legal systems and is designed to prepare students for a position in a law office or law related field. The course includes structure of the courts, practices and procedures of the law, legal terminology, vocabulary building, preparation of court documents, an introduction to legal research, legal calendaring and client contact. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

222 Legal Office Procedures II
48 - 54 hours lecture, 3 units
Grade Only

Advisory: English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5. Computer Business Technology 221 with a grade of "C" or better, or equivalent.

Limitation on Enrollment: This course is not open to students with previous credit for Office Information Systems 172.

This course is a continuation of Computer Business Technology 221 with emphasis on techniques of completing and handling court documents and legal forms relating to civil procedures in various areas of California law. This course or sections of this course may be offered through distance education. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

Computer Business Technology

ACTION

Adoption of a course deactivation at Miramar College.

Proposed course deactivation at City College (no longer at any college):

130 Beginning Corel WordPerfect
24 - 27 hours lecture, 24 - 27 hours lab, 2 units
Grade Only

Advisory: English 48 and English 49, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5 and W5. Computer Business Technology 103 with a grade of "C" or better, or equivalent.

Limitation on Enrollment: This course is not open to students with previous credit for Computer Business Technology 130A or 130B. This course is an introduction to text editing features in Corel WordPerfect including insert, delete, search and replace, move and copy, headers and footers, pagination, character and document formatting, spell check, and the writing tools. This course, or sections of this course, may be offered through distance education.

(FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

Dance

ACTION

Adoption of four new courses at City College and Mesa College.

Proposed new courses at City College and Mesa College:

150 Dance Making: Ballet

**48 - 54 hours lab, 1 unit
Grade Only**

Advisory: Dance 253 with a grade of "C" or better, or equivalent.

This course is a practical exploration of the processes and elements used in the art of dance making in the area of Ballet. Within a workshop format, students work under close faculty supervision to research the historical masterpieces of Ballet and reinterpret them in a contemporary light. Emphasis is placed on concept creation, use of story and movement, improvisation, dance patterns, revision and refinement to develop an original dance in a fixed, repeatable form. This course is designed for dance majors and all students interested in dance and choreography. This course may be repeated three times with new choreography. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

151 Dance Making: Jazz

**48 - 54 hours lab, 1 unit
Grade Only**

Advisory: Dance 253 with a grade of "C" or better, or equivalent.

This course is a practical exploration of the processes and elements used in the art of dance making in the area of Jazz. Within a workshop format, students work under close faculty supervision to research Jazz, including its African roots, its place in American musical theatre, and the influence of Funk, Hip-Hop and Latin rhythms, in order to create an original piece. Emphasis is placed on concept creation, use of story and movement, improvisation, dance patterns, revision and refinement to develop an original dance in a fixed, repeatable form. This course is designed for dance majors and all students interested in dance and choreography. This course may be repeated three times with new choreography. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

152 Dance Making: Modern

**48 - 54 hours lab, 1 unit
Grade Only**

Advisory: Dance 253 with a grade of "C" or better, or equivalent.

This course is a practical exploration of the processes and elements used in the art of dance making in the area of Modern dance. Within a workshop format students work under close faculty supervision to research the 20th century pioneers of Modern dance and 21st century trends to create an original, emotive Modern dance. Emphasis is placed on concept creation, use of story, emotion and movement, improvisation, dance patterns, revision and refinement to develop an original dance in a fixed, repeatable form. This course is designed for dance majors and all students interested in dance and choreography. This course may be repeated three times with new choreography. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

153 Dance Making: Dance Theater

**48 - 54 hours lab, 1 unit
Grade Only**

Advisory: Dance 253 with a grade of "C" or better, or equivalent.

This course is a practical exploration of the processes and elements used in the art of dance making in the area of Dance Theatre. Within a workshop format, students work under close faculty supervision to integrate multimedia, text, spoken word and/or film with dance to create an original piece of Dance Theatre. Emphasis is placed on concept creation, use of story and movement, improvisation, dance patterns, revision and refinement to develop an original dance in a fixed, repeatable form. This course is designed for dance majors and all students interested in dance and choreography. This course may be repeated three times with new choreography. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities..

ACTION

Adoption of a course deactivation at City College.

Proposed course deactivation at City College (no longer at any college):

41 Introduction to Applied Study Skills and Strategies

8 - 9 hours lecture, 24 - 54 hours lab, .5 - 1.5 units

Credit/No Credit Only

This course is designed for students who are enrolled in a college course in which they have a verified disability related limitation. It is recommended for students who would benefit from formal assessment and small group instruction in applied study skills and learning strategies. The course provides guided instruction in the application of study skill strategies to a mainstreamed course. The focus of the course is on developing generalized study skills that (1) relate to successful learning in the community college setting and (2) that can be altered through individual effort and instruction. Individually guided practice of study skills is supported in an individual and/or small group setting. This course may be taken for lab credit four times with different content for a maximum of four units. Not applicable to the Associate Degree.

Fire Protection Technology

ACTION

Adoption of two new courses at Miramar College.

Proposed new courses at Miramar College:

50 Community Emergency Response Team Training
32 - 36 hours lecture, 1 unit
Letter Grade or Credit/No Credit Option

This course provides students with the beginning skills needed to respond to community disasters when emergency services are not immediately available. Topics include disaster preparedness, fire safety, medical operations, light search and rescue, survivor trauma, and terrorist incidents. This course may be repeated as necessary to develop increased skill proficiency. This class is intended for students who would like to prepare for natural and man made disasters. (FT)
Associate Degree Credit only and not Transferable.

206C Training Instructor 1C: Instructional Development Techniques
40 hours lecture, 2 units
Grade Only

Corequisite: Completion of or concurrent enrollment in: Fire Protection Technology 206B with a grade of "C" or better, or equivalent. This third course in a three-course series provides students the opportunity to develop, receive feedback, and finalize instructional materials as well as deliver two teaching demonstrations. Topics include lesson-plan development, ancillary components, and tests in accordance with the latest concepts in career education. The intent of the class is for students who wish to teach in the CA State Fire Marshal System and work as Training Officers. (FT)
Associate Degree Credit & transfer to CSU and/or private colleges and universities.

Hospitality

ACTION

Adoption of a courses deactivation at Mesa College.

Proposed course deactivation at Mesa College (no longer at any college):

161 Timeshare Management

32 - 36 hours lecture, 2 units

Grade Only

Prerequisite: Hospitality 101 with a grade of "C" or better, or equivalent.

Advisory: Completion of or concurrent enrollment in: Hospitality 110 with a grade of "C" or better, or equivalent.

Limitation on Enrollment: This course is not open to students with previous credit for Hotel Management 160.

This course offers a study of time-share and vacation ownership, including legislation, legal structures, project budgeting, financing, marketing, and sales and property management. Also highlighted are the importance of hospitality to successful resort condominium operations, the differences between traditional and non-traditional lodging operations, relationship of managers to owners, boards, and guests, unique staffing challenges of resort condominiums, the accounting differences between traditional and non-traditional properties, and balancing the interests of owners and guests. This course is for students interested in hotel, hospitality and tourism. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

ACTION

Adoption of a new course at Mesa College.

Proposed course at Mesa College:

15F College Algebra Refresher

48 - 54 hours lab, 1 unit

Credit/No Credit Only

This course is intended for those students who have completed the math assessment with a level of M50 and need to review their college algebra knowledge prior to taking either calculus sequence. This course will consist of personalized computer assisted instruction to refresh those concepts identified as needed for each student. Students will begin at the level of their original placement and, working at their own pace, may improve their placement. Successful completion of this course may serve as a basis for a petition to challenge College Algebra. Students wishing to challenge Pre-calculus must also show competence in Trigonometry, which may be done by completing Math 15E. (FT) Not applicable to the Associate Degree.

ACTION

Adoption of six courses deactivations at Mesa College.

Proposed course deactivations at Mesa College (no longer at any college):

**53 Implementing and Administering a MSFT
2000 Network Infrastructure**
24 - 27 hours lecture, 48 - 54 hours lab, 2.5
units
Grade Only

Prerequisite: Microsoft 52 with a grade of "C" or better, or equivalent.

This course provides students with the knowledge and skills necessary to install, manage, monitor, configure, and troubleshoot DNS, DHCP, Remote Access, Network Protocols, IP Routing, and WINS in a Windows 2000 network infrastructure. This course follows the Microsoft Official Curriculum and is intended to prepare students to take the Microsoft MCSE certification exam 70-216. (FT) Associate Degree Credit only and not Transferable.

**54 Implementing and Administering a MSFT
Windows 2000 Directory Infrastructure**
24 - 27 hours lecture, 48 - 54 hours lab, 2.5
units
Grade Only

Prerequisite: Microsoft 52 with a grade of "C" or better, or equivalent.

This course is intended to provide support professionals with the knowledge and skills necessary to install, configure, and troubleshoot the Windows 2000 active directory security solutions. This course follows the Microsoft Official Curriculum and is intended to prepare students to take the Microsoft MCSE certification exam 70-217. (FT) Associate Degree Credit only and not Transferable.

**55 Designing a Microsoft Windows 2000
Directory Services Infrastructure**
24 - 27 hours lecture, 48 - 54 hours lab, 2.5
units
Grade Only

Prerequisite: Microsoft 52 with a grade of "C" or better, or equivalent.

This course offers students the opportunity to gain the knowledge and skills necessary to analyze business requirements and design directory service architecture and design solutions for desktop management. This course follows the Microsoft Official Curriculum and is intended to prepare students to take the Microsoft MCSE certification exam 70-219. (FT) Associate Degree Credit only and not Transferable.

**56 Designing a Microsoft Windows 2000
Network Structure**
16 - 18 hours lecture, 48 - 54 hours lab, 2 units
Grade Only

Prerequisite: Microsoft 55 with a grade of "C" or better, or equivalent.

This course offers students the opportunity to gain the knowledge and skills necessary to analyze the business requirements for a network infrastructure and design a network infrastructure that meets business requirements. This course follows the Microsoft Official Curriculum (MOC) and is intended to prepare students to take the Microsoft MCSE certification exam 70-221. (FT) Associate Degree Credit only and not Transferable.

Microsoft

**57 Designing Security for a Microsoft
Windows 2000 Network**

**24 - 27 hours lecture, 48 - 54 hours lab, 2.5
units**

Grade Only

Prerequisite: Microsoft 56 with a grade of "C" or better, or equivalent.

This course presents an overview of the knowledge and skills necessary to analyze business requirements for security and to design a security solution that meets business requirements. This course follows the Microsoft Official Curriculum and is intended to prepare students to take the Microsoft MCSE certification exam 70-220. (FT) Associate Degree Credit only and not Transferable.

**58 Managing a Microsoft Network
Environment**

**72 - 81 hours lab, 1.5 units
Grade Only**

This course provides students with the knowledge and skills necessary to install, manage, monitor, configure, and troubleshoot Dynamic Host Configuration (DHCP), Remote Access, and Network Protocols in a Windows network environment. This course follows the Microsoft Official Curriculum (MOC) and is intended to prepare students to take the Microsoft Certified Systems Engineer (MCSE) Certification Exam 70-218 (or current test). This course may be taken three times with new technologies. (FT) Associate Degree Credit only and not Transferable.

ACTION

Adoption of a new course at Mesa College.

Proposed course at Mesa College:

90 Modified Diets

**16 - 18 hours lecture, 1 unit
Grade Only**

Advisory: English 48 and English 49 and Mathematics 32, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels R5, W5 and M20.

Prerequisite: Nutrition 150 with a grade of "C" or better, or equivalent.

Corequisite: Completion of or concurrent enrollment in: Culinary Arts/Culinary Management 101 and Nutrition 91, each with a grade of "C" or better, or equivalent.

Limitation on Enrollment: This course is not open to students with previous credit for Nutrition 180 with a grade of "C" or better. This course is the study of the concepts of nutrition as they relate to the functioning of nutrients in the human body. Emphasis is placed on specific nutritional and dietary modifications required for a variety of common medical conditions. This course is designed for the student planning on employment as a dietetic service supervisor. (FT) Associate Degree Credit only and not Transferable.

Photography

ACTION

Adoption of a new course at City College.

Proposed course at City College:

204 Creative Photographic Techniques
10.72 - 12.06 hours lecture, 15.84 - 17.82 hours
lab, 1 unit
Letter Grade or Credit/No Credit Option

Prerequisite: Photography 100 or 143, with a grade of "C" or better, or equivalent.

Limitation on Enrollment: This course is not open to students with previous credit for maximum credit for Photography 265G.

This course is for intermediate and advanced photo students and provides a broad base of creative photographic techniques involving digital, traditional, and artistic methods such as canvas printing, image transfers, high contrast / litho imaging, Photoshop filters, large format Polaroid, specialty films, and more. This course may be taken up to four times with each iteration covering a different type of photographic technique. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

Travel and Tourism

ACTION

Adoption of four course deactivations at Mesa College.

Proposed course deactivations at Mesa College (no longer active at any college):

44 Supervised Tutoring in Travel and Tourism

No Grade/0 Unit

This course is designed to prepare the student to succeed in the corequisite and subsequent subject matter courses. This course may be taken four times with a different corequisite subject matter course. College noncredit course.

112 Travel to Western Hemisphere

**48 - 54 hours lecture, 3 units
Grade Only**

Advisory: English 51 and English 56, each with a grade of "C" or better, or equivalent, or Assessment Skill Levels W5 and R5.

This course is an in-depth study of the countries, major cities, points of interest, characteristics, and customs of people throughout the Western Hemisphere. (FT) Associate Degree Credit & transfer to CSU and/or private colleges and universities.

270 Work Experience

**60 - 300 hours other, 1 - 4 units
Grade Only**

Limitation on Enrollment: To receive credit a student must complete a minimum of seven units during the semester, including work experience. A program of on-the-job learning experiences for students employed in a job related to their major. May be repeated three times. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

**290 Travel and Tourism Independent Study
48 - 162 hours other, 1 - 3 units
Grade Only**

Limitation on Enrollment: Must obtain an Add Code from the instructor for enrollment. For students who wish to study special problems or research tourism areas and occupations in the Travel and Tourism field. This course may be taken four times with different content for a maximum of six units. Associate Degree Credit & transfer to CSU and/or private colleges and universities.

ACTION

Adoption of a program revision at Miramar College.

Proposed program revision at Miramar College:

**Associate in Arts Degree
Art/Visual Studies**

Courses Required for the Major:	Units
ARTF 110, Art History: Prehistoric to Gothic	3
ARTF 111, Art History: Renaissance to Modern	3
Select at least 12 units, including at least two ARTF courses or one ARTF course and ARTG course, from the following:	
ARTF 100, Art Orientation	
ARTF 107, Contemporary Art	
ARTF 109, History of Modern Art	
ARTF 113, African, Oceanic, and Native American Art	
ARTF 125, History of Art: Far Eastern Art	
ARTF 150A, Design I	
ARTF 150B, Beginning Graphic Design	
ARTF 151, Three-Dimensional Design	
ARTF 155A, Freehand Drawing I	
ARTF 155B, Freehand Drawing II	
ARTF 165A, Composition in Painting I	
ARTF 170A, Contemporary Crafts I	
ARTF 170B, Contemporary Crafts II	
ARTF 195A, Ceramics I	
ARTF 198A, Introduction to Printmaking I	
ARTF 210A, Life Drawing I	
ARTF 210B, Life Drawing II	
ARTG 125, Digital Media	
CHIL 101, Human Growth and Development	
CHIL 103, Lifespan Growth and Development	
ENGL 209, Literary Approaches to Film	
GEOG 102, Cultural Geography	
PSYC 101, General Psychology	
PSYC 230, Psychology of Lifespan Development	
SOCO 101, Principles of Sociology	12
Total Units =	18

ACTION

Adoption of a revised program at City College.

Proposed program revision City College:

**Certificate of Achievement
Administrative Assistant**

Courses Required for the Major:	Units
CBTE 095, Keyboarding/Typing Speed Development or	
CBTE 101, Keyboarding for Computers.....	1
CBTE 114, Introduction to Microsoft Windows.....	1
CBTE 120, Beginning Microsoft Word.....	2
CBTE 122, Intermediate Microsoft Word.....	3
CBTE 127, Introduction to PowerPoint.....	2
CBTE 140, Microsoft Excel.....	2
CBTE 151, Introduction to Microsoft Access.....	1
CBTE 152, Beginning Microsoft Access.....	2
CBTE 170, Desktop Publishing.....	2
CBTE 205, Records Management.....	3
CBTE 210, Computers in Business or	
CBTE 211, Office Administration.....	3
BUSE 101, Business Mathematics.....	3
BUSE 119, Business Communications.....	3
Total Units =	27

**Associate in Science Degree
Administrative Assistant**

Courses Required for the Major:	Units
CBTE 095, Keyboarding/Typing Speed Development or	
CBTE 101, Keyboarding for Computers.....	1
CBTE 114, Introduction to Microsoft Windows.....	1
CBTE 120, Beginning Microsoft Word.....	2
CBTE 122, Intermediate Microsoft Word.....	3
CBTE 127, Introduction to PowerPoint.....	2
CBTE 140, Microsoft Excel.....	2
CBTE 151, Introduction to Microsoft Access.....	1
CBTE 152, Beginning Microsoft Access.....	2
CBTE 164, Introduction to Microsoft Outlook.....	1
CBTE 170, Desktop Publishing.....	2
CBTE 200, Office Telecommunications.....	2
CBTE 205, Records Management.....	3
CBTE 210, Computers in Business or	
CBTE 211, Office Administration.....	3
BUSE 101, Business Mathematics.....	3
BUSE 119, Business Communications.....	3
Total Units =	30

**Certificate of Achievement
Legal Administrative Assistant**

Courses Required for the Major:	Units
CBTE 101, Keyboarding for Computers or	
CBTE 095, Keyboarding/Typing Speed Development .	1
CBTE 114, Introduction to Microsoft Windows	1
CBTE 120, Beginning Microsoft Word	2
CBTE 122, Intermediate Microsoft Word.....	3
CBTE 127, Introduction to PowerPoint	2
CBTE 140, Microsoft Excel.....	2
CBTE 164, Introduction to Microsoft Outlook	1
CBTE 205, Records Management.....	3
CBTE 221, Legal Office Procedures I	3
CBTE 222, Legal Office Procedures II	3
LEGL 100B, Legal Procedures-.....	2
LEGL 110, Legal Writing & Communications.....	3
BUSE 101, Business Mathematics.....	3
BUSE 119, Business Communications	3
CBTE 210, Computers in Business or	
CBTE 211, Office Administration	3
Total Units =	29

**Associate in Science Degree
Legal Administrative Assistant**

Courses Required for the Major:	Units
CBTE 101, Keyboarding for Computers or	
CBTE 095, Keyboarding/Typing Speed	
Development.....	1
CBTE 114, Introduction to Microsoft Windows	1
CBTE 120, Beginning Microsoft Word.....	2
CBTE 122, Intermediate Microsoft Word	3
CBTE 127, Introduction to PowerPoint.....	2
CBTE 140, Microsoft Excel	2
CBTE 164, Introduction to Microsoft Outlook.....	1
CBTE 200, Office Telecommunications	2
CBTE 205, Records Management	3
CBTE 221, Legal Office Procedures I.....	3
CBTE 222, Legal Office Procedures II	3
LEGL 100B, Legal Procedures-.....	2
LEGL 110, Legal Writing & Communications	3
BUSE 101, Business Mathematics	3
BUSE 119, Business Communications.....	3
CBTE 210, Computers in Business or	
CBTE 211, Office Administration.....	3
Total Units =	31

**Certificate of Achievement
Records Information Management**

Courses Required for the Major:	Units
BUSE 119, Business Communications	3
CBTE 114, Introduction to Microsoft Windows	1
CBTE 151, Introduction to Microsoft Access	1
CBTE 152, Beginning Microsoft Access	2
CBTE 180, Microsoft Office.....	3
CBTE 205, Records Management.....	3
CBTE 206, Electronic Records Management	3
CBTE 207, Advanced RIM Applications.....	3
LIBS 101, Information Literacy and Research Skills....	1
Total Units =	19

**Associate in Science Degree
Records Information Management**

Courses Required for the Major:	Units
BUSE 101, Business Mathematics	3
BUSE 119, Business Communications.....	3
CBTE 114, Introduction to Microsoft Windows	1
CBTE 151, Introduction to Microsoft Access	1
CBTE 152, Beginning Microsoft Access	2
CBTE 164, Introduction to Microsoft Outlook.....	1
CBTE 180, Microsoft Office	3
CBTE 205, Records Management	3
CBTE 206, Electronic Records Management	3
CBTE 207, Advanced RIM Applications	3
CBTE 210, Computers in Business or	
CBTE 211, Office Administration.....	3
LIBS 101, Information Literacy and Research Skills	1
Total Units =	26

Computer Business Technology-Web Design

Pursuant to Section 78016 of the Education Code, the following is a program review summary:

Web Design

- A. Labor Market Information¹: The annual average number of persons employed in the Web Design program area is 32,600 in San Diego County in the 2006 Employment year. Approximately 15,400 new job openings are projected through 2016.
- B. Duplication²: Grossmont College, Mira Costa College, Palomar College, Southwestern College.
- C. Effectiveness³: Program Area OR the projected 222 students for the 2010-2011 year in a New Program area.
 - 1. Information was obtained from the California's EDD Labor Market Info.
 - 2. Information was obtained from listed college websites.
 - 3. Information was estimated from current student enrollment in the following courses, which are in the degree: CBTE 162, 165, MULT 121, 127; duplicate student course enrollments and FTEF allotment were factored into the final estimate of enrollment

ACTION

Adoption of a new program at Mesa College.

Proposed new program at Mesa College:

**Associate in Arts Degree:
Web Design**

Courses Required for the Major:	Units
CBTE 153, Database Development with Access	3
CBTE 162, Web Page Creation.....	2
CBTE 165, Webpage Creation with Dreamweaver.....	3
CBTE 166, Database Driven Website Development in Dreamweaver.....	3
CBTE 168, Cascading Style Sheets (CSS) for Web Design.....	3
CBTE 169, Website Customization Using Open Source Interactive Tools	3
CBTE 173, Introduction to E-Commerce.....	3
CBTE 177, Acrobat Portable Document Format File Creation	1
MULT 121, Digital Image Editing.....	3
MULT 127, Creating User-Centered Websites	3
CBTE 191, Capstone in Web Design.....	3
Total Units =	30

**Certificate of Achievement
Web Design**

Courses Required for the Major:	Units
CBTE 162 Web Page Creation	2
CBTE 165 Webpage Creation with Dreamweaver	3
CBTE 166 Database Driven Website Development in Dreamweaver	3
CBTE 168 Cascading Style Sheets (CSS) for Web Design	3
CBTE 177 Acrobat Portable Document Format File Creation	1
MULT 121 Digital Image Editing	3
MULT 127 Creating User-Centered Websites	3
Total Units =	18

**Certificate of Performance
Desktop Publishing**

Courses Required for the Major:	Units
CBTE 170 Desktop Publishing	2
CBTE 175 Desktop Publishing Essentials	3
CBTE 176 Advanced Desktop Publishing and Typography	3
CBTE 177 Acrobat Portable Document Format File Creation	1
Total Units =	9

Computer Business Technology

Pursuant to Section 78016 of the Education Code, the following is a program review summary:
Dietetic Services Supervisor

- A. Labor Market Information¹: The annual average number of persons employed in the Dietetic Services Supervisor program area is 80 in San Diego County in the 2009 Employment year. Approximately 6-10 new job openings are projected through 2011.
- B. Duplication²: None.
- C. Effectiveness³: Program Area OR the projected 15-20 students for the 2010-2011 year in a New Program area.
1. Information was obtained from the California's Department of Public Health.
 2. Information was obtained from the San Diego & Imperial County Regional Consortium of Community Colleges.
 3. Information was obtained from the Dietetic Services Supervisor Program Director

ACTION

Adoption of a new program at Mesa College.

Proposed new program at Mesa College:

Certificate of Achievement Dietetic Services Supervisor

Courses Required for the Major:	Units
NUTR 150 Nutrition	3
CACM 101 Sanitation, Safety and Equipment	3
CACM 115 Principles of Commercial Cooking	1
HOSP 115 Strategic Leadership in Hospitality	3
NUTR 090 Modified Diets	1
NUTR 091 Dietetic Supervisor Practicum	2
Total Units =	13

ACTION

Adoption of a program revision at Mesa College.

Proposed program revision at Mesa College

**Associate in Science Degree
Culinary Arts/Culinary Management in
Hospitality**

Courses Required for the Major:	Units
HOSP 101 Introduction to Hospitality & Tourism	3
HOSP 115 Hospitality Operations & Management.....	3
HOSP 150 Hospitality Human Resources	3
CACM 101 Sanitation, Safety and Equipment	3
CACM 105 Fundamentals of Food Production	
Theory	3
CACM 110 Fundamentals of Cooking & Service	4
CACM 120 Menu Analysis & Event Catering	3
CACM 130 Quantity Food Preparation-Theory	3
CACM 131 Quantity Food Preparation Laboratory	4
CACM 140 Food and Beverage Purchasing and	
Control	3
CACM 150 Cultural Foods	3
CACM 201 Gourmet Food Preparation Laboratory	3
CACM 205 Garde Manger Cold Food Production	3
CACM 210 Basic Baking and Pastry	3
CACM 291 Culinary Practicum	1
NUTR 150 Nutrition	3
BUSE 101 Business Mathematics	3
BUSE 119 Business Communications	3
Select one course from the following:	
CACM 211 Advanced Baking and Pastry or	
NUTR 153 Cultural Foods	3
Electives for the major: take a minimum of 4 units	
from the following courses:	
CACM 211 Advanced Baking and Pastry or	
CACM 291A Culinary Practicum Small Events or	
CACM 291B Culinary Practicum for Formal Events or	
CACM 291C Culinary Practicum for Informal	
 Events	4
Total Units = 48	

ACTION

Adoption of a program revision at Miramar College.

Proposed program revision at Miramar College

**Associate in Arts Degree
Humanities Studies**

Courses Required for the Major:	Units
PHIL 205, Critical Thinking and Writing in Philosophy	
or	
PHIL 100, Logic and Critical Thinking	3

Select at least 15 units from the following:

Units
ANTH 103, Introduction to Cultural Anthropology
ARTF 113, African, Oceanic, and Native American Art
ARTF 125, History of Art: Far Eastern Art
BLAS 140A, History of the U.S., Black Perspectives
BLAS 140B, History Of The U.S., Black Perspectives
ENGL 208, Introduction to Literature
ENGL 210, American Literature I
ENGL 211, American Literature II
ENGL 220, Masterpieces of World Literature I: 1500 - BCE - 1600 CE
ENGL 221, Masterpieces of World Literature II: 1600 - Present
HIST 100, World History I
HIST 101, World History II
HIST 105, Introduction to Western Civilization I
HIST 109, History of the United States I
HIST 110, History of the United States II
HIST 141, Women in United States History I
HIST 142, Women in United States History II
HUMA 101, Introduction to the Humanities I
HUMA 102, Introduction to the Humanities II
HUMA 201, Mythology
MUSI 100, Introduction to Music
MUSI 109, World Music
PHIL 100, Logic and Critical Thinking
PHIL 101, Symbolic Logic
PHIL 102A, Introduction To Philosophy: Reality and Knowledge
PHIL 102B, Introduction To Philosophy: Values
PHIL 205, Critical Thinking and Writing in Philosophy
POLI 102, The American Political System 12
Total Units = 18

ACTION

Adoption of a program revision at Miramar College.

Proposed program revision at Miramar College

**Associate in Science Degree
Military Leadership**

Courses Required for the Major:	Units
MILS 101, Introduction to Military Science	2
MILS 110, Leadership Theory and Practice.....	3
MILS 120, Military Justice, Ethics, and the Law of Armed Conflict	3
MILS 201, Applied Military Leadership.....	2
ENGL 101, Reading and Composition or	
BUSE 119, Business Communications	3
POLI 102, The American Political System	3

Select three units from the following:

AVIA 125, Aviation and Airport Management	
AVIA 12, Group Dynamics for High Risk Teams	
AVIA 228, Group Dynamics II	
BUSE 201, Business Organization and Management	
MILS 270, Work Experience in Military Leadership	
SUPR 101, Introduction to Supervision	
SUPR 115, Management and Organization for Supervisors	3

Total Units = 19

ACTION

Adoption of a program deactivation at Mesa College.

Proposed program deactivation at Mesa College

**Associate in Arts Degree
Selected Studies**

Award Description:

ASSOCIATE IN ARTS DEGREE

REQUIREMENTS: An approved program of eighteen or more units that is judged by the student and the college to be relevant in achieving his/her educational, vocational, and personal goals. The design of the major should reflect in its structure a core of concentration that meets special individualized needs not satisfied by other curriculums found in the catalog. In accomplishing this, courses may be selected from any of the offerings in the catalog for which prerequisites have been met. **RECOMMENDED ELECTIVES:** Electives are particularly important in this program. They may be used by the student to strengthen the major, explore new fields of interest, and satisfy graduation requirements at a four-year institution. The student who plans carefully may fulfill the requirements for the A.A. Degree and also complete most lower division requirements at the four-year institution of his/her choice in the major area and in general education. See generalized guide for transfer students located in the catalog.

Award Notes:

Only one course from the pattern for the major may be used to satisfy SDCCD general education requirements. Students selecting this program must consult with a member of the Counseling Department for assistance in developing and filing a suitable educational plan. For graduation requirements, see the Academic Requirements section of catalog. The associate degree requires a minimum of 60 units.

Program Description:

Designed for students who are interested in a personalized program of studies that will help them attain their educational, career, and personal goals.

ACTION

Adoption of a program revision at Miramar College.

Proposed program revision at Miramar College:

**Associate in Arts Degree:
Social and Behavioral Sciences**

Courses Required for the Major: Units
**Select at least 12 units from the following Social And
Behavioral Sciences Core Courses:**

- ADJU 101, Introduction to Administration of Justice
- ADJU 102, Criminal Law I
- ADJU 106, Diversity and Community Relations
- ADJU 162, Criminal Investigation
- ADJU 193, Concepts of Criminal Law
- ADJU 210, Rules of Evidence
- ADJU 230, Constitutional Law I
- ADJU 386, Leadership Theory and Practice
- ANTH 102, Introduction to Physical Anthropology
- ANTH 103, Introduction to Cultural Anthropology
- ANTH 104, Laboratory in Physical Anthropology
- ANTH 107, Introduction to Archaeology
- BLAS 140A, History of the U.S., Black Perspectives
- BLAS 140B, History Of The U.S., Black Perspectives
- ECON 120, Principles of Economics I
- ECON 121, Principles of Economics II
- FILI 100, Filipino American Experience
- GEOG 101, Physical Geography
- GEOG 101L, Physical Geography Laboratory
- GEOG 102, Cultural Geography
- GEOG 104, World Regional Geography
- HIST 100, World History I
- HIST 101, World History II
- HIST 105, Introduction to Western Civilization I
- HIST 106, Introduction to Western Civilization II
- HIST 109, History of the United States I
- HIST 110, History of the United States II
- HIST 120, Introduction to Asian Civilizations
- HIST 121, Asian Civilizations in Modern Times
- HIST 141, Women in United States History I
- HIST 142, Women in United States History II
- HIST 150, Native Americans in United States History
- HIST 151, Native Americans in United States History
- MILS 110, Leadership Theory and Practice
- POLI 101, Introduction to Political Science
- POLI 102, The American Political System
- POLI 103, Comparative Politics
- POLI 140, Contemporary International Politics
- PSYC 101, General Psychology
- PSYC 133, Psychology of Women
- PSYC 135, Marriage and Family Relations
- PSYC 166, Introduction to Social Psychology
- PSYC 255, Introduction to Psychological Research

- PSYC 258, Behavioral Science Statistics
- SOCO 101, Principles of Sociology
- SOCO 110, Contemporary Social Problems
- SOCO 201, Advanced Principles of Sociology
- SOCO 223, Globalization and Social Change 12

Select at least one course and the remainder of units needed to meet the minimum of 18 from the following:

- ACCT 116A, Financial Accounting
- BIOL 107, General Biology-Lecture and Laboratory
- BUSE 140, Business Law and the Legal Environment
- CBTE 120, Beginning Microsoft Word
- CBTE 127, Introduction to PowerPoint
- CBTE 140, Microsoft Excel
- CBTE 151, Introduction to Microsoft Access
- CBTE 161, Learning the Internet
- CBTE 162, Web Page Creation
- CHEM 100, Fundamentals of Chemistry
- CHEM 100L, Fundamentals of Chemistry Laboratory
- CISC 181, Principles of Information Systems
- CISC 186, Visual Basic Programming
- CISC 189A, Introduction to Programming I
- CISC 189B, Introduction to Programming II
- CISC 190, Java Programmi
- ENGL 105, Composition and Literature
- ENGL 205, Critical Thinking and Intermediate Composition
- ENGL 237, Women in Literature
- HUMA 106, World Religions
- LIBS 101, Information Literacy and Research Skills
- MATH 119, Elementary Statistics
- MATH 121, Basic Techniques of Applied Calculus I
- MATH 150, Calculus with Analytic Geometry I
- PHIL 100, Logic and Critical Thinking
- PHIL 101, Symbolic Logic
- PHIL 102B, Introduction To Philosophy: Values
- PHIL 205, Critical Thinking and Writing in Philosophy
- PHYN 100, Survey of Physical Science..... 3-6

Total Units= 18