

A. NAME OF AGENDA ITEM

Consideration and approval of new or revised courses and programs.

B. STATEMENT OF ISSUE/PURPOSE

1. Background and Purpose:

Sections 55002, 55130 and 55150 of Title 5 requires the local district governing board approve degree-applicable credit courses, nondegree-applicable credit courses, noncredit courses, community services offerings, and credit and noncredit programs.

The following curriculum changes are proposed for the San Diego Community College District for City College, Mesa College, Miramar College, or Continuing Education:

Administration of Justice

Adoption of a course deactivation at Miramar College. **(Attachment A)**

Business

Adoption of a new course at City, Mesa, and Miramar College. **(Attachment B)**

Emergency Medical Technician

Adoption of two course deactivations at Miramar College. **(Attachment C)**

Exercise Science

Adoption of two course deactivations at Miramar College. **(Attachment D)**

Fire Protection Technology

Adoption of a course deactivation at Miramar College. **(Attachment E)**

Psychology

Adoption of a course deactivation at Miramar College. **(Attachment F)**

Art

Adoption of a program revision at Miramar College. **(Attachment G)**

Business Management

Adoption of two program revisions at Miramar College. **(Attachment H)**

Exercise Science

Adoption of a program revision at Miramar College. **(Attachment I)**

Interdisciplinary Studies

Adoption of a program deactivation at Miramar College. **(Attachment J)**

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Vice Chancellor
Instructional Services

B. STATEMENT OF ISSUE/PURPOSE (continued)

2. Cost and Funding:

There is no additional cost to the District.

C. PROPOSAL

The Board of Trustees hereby grants authority to take the action outlined in Part A.

ACTION

Adoption of a course deactivation at Miramar College.

Proposed course deactivation at Miramar College:

270 Work Experience

**60 - 300 hours other, 1-4 units
Grade Only**

This course provides students with on-the-job learning experiences in the field of Administration of Justice or their educational goals. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. Associate Degree Credit & transfer to CSU.

ACTION

Adoption of a new course at City, Mesa, and Miramar College.

Proposed new course at City, Mesa, and Miramar College:

120 Personal Financial Management
48 - 54 hours lecture, 3 units
Grade Only

Advisory: English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5; Mathematics 38 with a grade of "C" or better, or equivalent or Assessment Skill Level M30.

Limitation on Enrollment: This course is not open to students with previous credit for Consumer Studies 110.

This course is a study of the theories and techniques for managing personal income. Emphasis is placed on financial goal setting, culminating in the development of a personal financial plan as well as a personal career plan. Topics include practical methods for gaining maximum advantages from income through budgeting, income generation, efficient spending, and effective use of credit, savings, budgeting, insurance, real estate, investments and protection of assets. Investment portfolios and retirement and estate planning are also discussed. This course is designed for all students interested in personal finance. (FT) Associate Degree Credit & transfer to CSU.

ACTION

Adoption of two course deactivations at Miramar College.

Proposed course deactivations at Miramar College:

351 Advanced Cardiac Life Support Inservice
16 - 18 hours lecture, 1 units
Letter Grade or Pass/No Pass Option

Advisory: English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5.

This course provides inservice training for advanced cardiac life support. It is intended for medical doctors, registered nurses, or emergency medical technicians (EMT-P or EMT-B) with a current Basic Life Support (BLS) for Healthcare Provider card. It covers early treatment for cardiopulmonary arrest based on current American Heart Association guidelines. This course is intended for practicing healthcare providers. (FT) Not applicable to the Associate Degree.

352 Pediatric Advanced Life Support Inservice
16 - 18 hours lecture, 1 units
Letter Grade or Pass/No Pass Option

Advisory: English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5.

This course provides inservice training in pediatric advanced life support. It is intended for medical doctors, registered nurses, or emergency medical technicians (EMT-P or EMT-B) with a current Basic Life Support (BLS) for Healthcare Provider card. It covers appropriate early treatment for pediatric emergencies based on current American Heart Association guidelines. This course is intended for practicing healthcare providers. Not applicable to the Associate Degree.

ACTION

Adoption of two course deactivations at Miramar College.

Proposed at course deactivations at Miramar College:

287 Fitness Specialist Internship

**16 - 18 hours lecture, 48 - 54 hours lab, 2 units
Grade Only**

Prerequisite: Exercise Science 280, Exercise Science 281, and Exercise Science 283, each with a grade of "C" or better, or equivalent.

Advisory: English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5.

Limitation on Enrollment: This course is not open to students with previous credit for Physical Education 287, Physical Education 288, or Exercise Science 288.

This course is designed to provide students in the Fitness Specialist Certificate Program with practical experience in the field of exercise and fitness. Emphasis is placed on participant screening, evaluation, and exercise program design, self marketing, fitness specialist/client relationships and professional responsibility in a fitness setting. (FT) Associate Degree Credit & transfer to CSU.

289 Injury Care and Prevention for Personal Trainers

**32 - 36 hours lecture, 2 units
Grade Only**

Advisory: English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5.

Limitation on Enrollment: This course is not open to students with previous credit for Physical Education 242, Physical Education 242B, or Exercise Science 242B.

This course covers common acute and chronic injuries encountered by personal trainers. Topics include basic first aid, injury care and prevention and exercise modification. This course is designed for students in the Fitness Specialist Certificate Program. (FT) Associate Degree Credit & transfer to CSU.

ACTION

Adoption of a course deactivation at Miramar College.

Proposed course deactivation at Miramar College:

270 Work Experience

**60 - 300 hours other, 1-4 units
Grade Only**

Supervised on-the-job training in agencies engaged directly in fire protection (such as fire suppression, prevention, administration, services-operations or insurance) which contributes to the student's career objectives. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. (FT) Associate Degree Credit & transfer to CSU.

ACTION

Adoption of a course deactivation at Miramar College.

Proposed course deactivation at Miramar College:

270 Work Experience

60 - 300 hours other, 1-4 units

Letter Grade or Pass/No Pass Option

A program of on-the-job learning experiences for the student employed in a job related to his/her declared major. See Work Experience section for further information. The combined maximum credit for all work experience courses from all disciplines may not exceed 16 units. Associate Degree Credit & transfer to CSU.

ACTION

Adoption of a program revision at Miramar College.

Proposed program revision at Miramar College:

**Associate of Arts Degree
Art/Visual Studies**

Courses Required for the Major:	Units
ARTF 110 Art History: Prehistoric to Gothic	3
ARTF 111 Art History: Renaissance to Modern.....	3

~~Select at least 12 units, including at least two
ARTF courses or one ARTF course and one
ARTG course, from the following:~~

Select at least 12 units, including at least two ARTF courses, from the following:	Units
ARTF 100 Art Orientation	3
ARTF 107 Contemporary Art.....	3
ARTF 109 Modern Art.....	3
ARTF 113 Arts of Africa, Oceania, and the Americas	3
ARTF 125 Art History: Arts of the Asian Continent.....	3
ARTF 150A Two-Dimensional Design.....	3
ARTF 150B Beginning Graphic Design.....	3
ARTF 151 Three-Dimensional Design.....	3
ARTF 155A Freehand Drawing I.....	3
ARTF 155B Freehand Drawing II.....	3
ARTF 165A Composition in Painting I.....	3
ARTF 170A Contemporary Crafts I.....	3
ARTF 170B Contemporary Crafts II.....	3
ARTF 195A Ceramics I.....	3
ARTF 198A Introduction to Printmaking I	3
ARTF 210A Life Drawing I.....	3
ARTF 210B Life Drawing II.....	3
ARTG 125 Digital Media.....	3
CHIL 101 Human Growth and Development.....	3
CHIL 103 Lifespan Growth and Development...	3
ENGL 209 Literary Approaches to Film	3
GEOG 102 Cultural Geography	3
PSYC 101 General Psychology.....	3
PSYC 230 Psychology of Lifespan Development	3
SOCO 101 Principles of Sociology	3

Total Units = 18

Business Management

ACTION

Adoption of two program revisions at Miramar College.

Proposed program revisions at Miramar College:

**Certificate of Achievement
Business Management**

Courses Required for the Major:	Units
BUSE 100 ¹ Introduction to Business.....	3
BUSE 101 Business Mathematics	3
BUSE 119 Business Communications.....	3
BUSE 140 Business Law and the Legal Environment.....	3
ACCT 116A Financial Accounting.....	4
BUSE 201 Business Organization and Management.....	3
CISC 181 Principles of Information Systems or	
CBTE 210 Computers in Business	3-4
ECON 120 Principles of Macroeconomics.....	3

¹BUSE 100 is recommended as a first semester course.

CBTE 122 Intermediate Microsoft Word.....	3
CBTE 127 Introduction to PowerPoint	2
CBTE 128 Comprehensive Microsoft PowerPoint.....	3
CBTE 140 Microsoft Excel *Active*	2
CBTE 143 Intermediate Microsoft Excel.....	3
CBTE 152 Beginning Microsoft Access	2
CBTE 153 Intermediate Microsoft Access.....	3
CBTE 162 Web Page Creation *Active*	2
CBTE 165 Webpage Creation with Dreamweaver	3
CBTE 180 Microsoft Office *Active*	3
LIBS 101 Information Literacy and Research Skills	1

Complete at least six (6) units from the following business/business-related courses:

	Units
BUSE 140 Business Law and the Legal Environment.....	3
BUSE 150 Human Relations in Business.....	3
BUSE 155 Managing the Small Business	3
ACCT 116A Financial Accounting	4
ACCT 116B Managerial Accounting	4
ADJU 205 Leadership Theory and Practice	3
ECON 121 Principles of Microeconomics	3
MARK 100 Principles of Marketing	3

****Occupational Electives: _____ Units**
***These courses should be planned with the assistance of a counselor and must be approved by a department member. Approval forms may be obtained in the counseling office.*

Total Units = 35 27 – 30

Complete at least one of the following mathematics courses:

	Units
BUSE 101 Business Mathematics	3
BUSE 115 Statistics for Business	3
MATH 115 Gateway to Experimental Statistics	4
MATH 119 Elementary Statistics.....	3
MATH 121 Basic Techniques of Applied Calculus I.....	3
MATH 150 Calculus with Analytic Geometry I	5
PSYC 258 Behavioral Science Statistics.....	3

Complete at least six (6) units from the following occupational courses:

	Units
BUSE 120 Personal Financial Management.....	3
BUSE 270 Work Experience.....	1 - 4
ACCT 102 Basic Accounting	3
ACCT 150 Computer Accounting Applications	3
CBTE 120 Beginning Microsoft Word.....	2

**Associate of Science Degree
Business Management**

Courses Required for the Major:	Units
BUSE 100 ¹ Introduction to Business.....	3
BUSE 101 Business Mathematics.....	3
BUSE 119 Business Communications.....	3
BUSE 140 Business Law and the Legal Environment.....	3
BUSE 150 Human Relations in Business.....	3
BUSE 201 Business Organization and Management.....	3
ACCT 116A Financial Accounting.....	4
CISC 181 Principles of Information Systems or CBTE 210 Computers in Business.....	3-4
ECON 120 Principles of Macroeconomics.....	3
ECON 121 Principles of Microeconomics.....	3
MARK 100 Principles of Marketing.....	3

¹BUSE 100 is recommended as a first semester course.

Note: Only one Business (BUSE) course from the above list may be used to satisfy SDCCD general education requirements.

Complete at least six (6) units from the following business/business-related courses:

	Units
BUSE 140 Business Law and the Legal Environment.....	3
BUSE 150 Human Relations in Business.....	3
BUSE 155 Managing the Small Business.....	3
ACCT 116A Financial Accounting.....	4
ACCT 116B Managerial Accounting.....	4
ADJU 205 Leadership Theory and Practice.....	3
ECON 121 Principles of Microeconomics.....	3
MARK 100 Principles of Marketing.....	3

Complete at least one of the following mathematics courses:

	Units
BUSE 101 Business Mathematics.....	3
BUSE 115 Statistics for Business.....	3
MATH 115 Gateway to Experimental Statistics.....	4
MATH 119 Elementary Statistics.....	3
MATH 121 Basic Techniques of Applied Calculus I.....	3
MATH 150 Calculus with Analytic Geometry I.....	5
PSYC 258 Behavioral Science Statistics.....	3

Complete at least six (6) units from the following occupational courses:

	Units
BUSE 120 Personal Financial Management.....	3
BUSE 270 Work Experience.....	1 - 4
ACCT 102 Basic Accounting.....	3
ACCT 150 Computer Accounting Applications.....	3
CBTE 120 Beginning Microsoft Word.....	2

CBTE 122 Intermediate Microsoft Word.....	3
CBTE 127 Introduction to PowerPoint.....	2
CBTE 128 Comprehensive Microsoft PowerPoint.....	3
CBTE 140 Microsoft Excel.....	2
CBTE 143 Intermediate Microsoft Excel.....	3
CBTE 152 Beginning Microsoft Access.....	2
CBTE 153 Intermediate Microsoft Access.....	3
CBTE 162 Web Page Creation *Active*.....	2
CBTE 165 Webpage Creation with Dreamweaver.....	3
CBTE 180 Microsoft Office.....	3
LIBS 101 Information Literacy and Research Skills.....	1

****Occupational Electives** **Units**

***These courses should be planned with the assistance of a counselor and must be approved by a department member. Approval forms may be obtained in the counseling office.*

Total Units = 47 27 – 30

ACTION

Adoption of a program revision at Miramar College.

Proposed program revision at Miramar College:

**Certificate of Achievement
Personal Training**

Courses Required for the Major:	Units
EXSC 242B Care and Prevention of Injuries	3
EXSC 289 Injury Care and Prevention for Personal Trainers	2
EXSC 280 Applied Exercise Physiology	2
EXSC 281 Applied Kinesiology.....	2
EXSC 282 Techniques of Weight Training.....	2
EXSC 283 Exercise and Fitness Assessment	2
EXSC 284 Fitness and Sports Nutrition	2
EXSC 285 Exercise for Special Populations	2
EXSC 286 Techniques of Exercise Leadership..	2
EXSC 288 Fitness Specialist Internship Lecture and	
EXSC 270 Fitness Specialist Work Experience	1 - 4

Total Units = ~~18-22~~ 19 – 22

Interdisciplinary Studies

ACTION

Adoption of a program deactivation at Miramar College.

Proposed program deactivation at Miramar College:

**Associate of Arts Degree
Selected Studies**

*Complete an approved program of eighteen or
more units.*

Courses Required for the Major: _____ Units

Total Units = 18