

A. NAME OF AGENDA ITEM

Consideration and approval of new or revised courses and programs.

B. STATEMENT OF ISSUE/PURPOSE

1. Background and Purpose:

Sections 55002, 55130, and 55150 of Title 5 requires the local district governing board approve degree-applicable credit courses, nondegree-applicable credit courses, noncredit courses, community services offerings, and credit and noncredit programs.

The following curriculum changes are proposed for the San Diego Community College District for City College, Mesa College, Miramar College, or Continuing Education:

Administration of Justice

Adoption of a course reactivation at Miramar College. **(Attachment A)**

Emergency Medical Technician

Adoption of a new course at Miramar College. **(Attachment B)**

Computer Business Technology

Adoption of three program deactivations at Mesa College. **(Attachment C)**

2. Cost and Funding:

There is no additional cost to the District.

C. PROPOSAL

The Board of Trustees hereby grants authority to take the action outlined in Part A

ACTION

Adoption of a course reactivation at Miramar College.

Proposed course reactivation at Miramar College:

270 Work Experience

60 - 300 hours other, 1-4 units

Letter Grade or Pass/No Pass Option

Limitation on Enrollment: Must obtain an Add Code from the instructor for enrollment.

This work experience course of supervised employment is designed to assist students to acquire career awareness, work habits, attitudes and skills related to the student's college major. The combined credit for all 270 discipline courses may not exceed 8 units per semester for a total of 16 units of cooperative work experience. Additionally, students must work 75 paid hours or 60 non-paid hours per unit earned. (FT not required) Associate Degree Credit & transfer to CSU.

Emergency Medical Technician

ACTION

Adoption of a new course at Miramar College.

Proposed new course at Miramar College:

205 EMT to Paramedic Bridge

**24 - 27 hours lecture, 48 - 54 hours lab, 2.5 units
Grade Only**

Prerequisite: Emergency Medical Technician 105A with a grade of "C" or better, or equivalent current State of California EMT certification.

Limitation on Enrollment: Health and Safety.

Students must hold a current CPR/BLS certification.

This course provides advanced knowledge, skills, and experience in preparation for paramedic training.

Students are introduced to the Advanced Life Support (ALS) system, equipment, and procedures with an emphasis on the protocols and resources used in San Diego County. Topics include the ALS system; legal issues; San Diego County resources; communications; ambulance operations; special patient populations; and the employment of ALS skills and procedures in patient assessment, stabilization, pre-hospital care, and transportation. Students also conduct two 12-hour ride-alongs in a paramedic ambulance. (FT required) Associate Degree Credit & transfer to CSU.

ACTION

Adoption of three program deactivations at Mesa College.

Proposed program deactivations at Mesa College:

**Certificate of Performance
Desktop Publishing**

Courses Required for the Major:	Units
CBTE 170 Desktop Publishing.....	2
CBTE 175 Publishing and Digital Design I: Using InDesign	3
CBTE 176 Publishing and Digital Design II: E-publishing and Interactivity Using InDesign.....	3
CBTE 177 Acrobat Portable Document Format File Creation.....	1
Total Units=9	

**Certificate of Performance
General Office Clerk**

Courses Required for the Major:	Units
CBTE 101 Basic Computer Keyboarding	1
CBTE 120 Beginning Microsoft Word.....	2
CBTE 164 Introduction to Microsoft Outlook....	1
CBTE 180 Microsoft Office	3
CBTE 210 Computers in Business	3
Total Units=10	

**Certificate of Performance
Keyboarder/Word Processor**

Courses Required for the Major:	Units
CBTE 101 Basic Computer Keyboarding	1
or	
CBTE 102 Keyboarding	2
CBTE 120 Beginning Microsoft Word.....	2
CBTE 122 Intermediate Microsoft Word	3
CBTE 164 Introduction to Microsoft Outlook....	1
Total Units=7-8	