

A. NAME OF AGENDA ITEM

Consideration and approval of new or revised courses and programs.

B. STATEMENT OF ISSUE/PURPOSE

1. Background and Purpose:

Sections 55002, 55130, and 55150 of Title 5 requires the local district governing board approve degree-applicable credit courses, nondegree-applicable credit courses, noncredit courses, community services offerings, and credit and noncredit programs.

The following curriculum changes are proposed for the San Diego Community College District for City College, Mesa College, Miramar College, or Continuing Education:

Administration of Justice

Adoption of a new course at Miramar College. **(Attachment A)**

Administration of Justice

Adoption of a course deactivation at Miramar College. **(Attachment B)**

English as a Second Language

Adoption of two new courses at Continuing Education. **(Attachment C)**

Fire Protection Technology

Adoption of four course deactivations at Miramar College. **(Attachment D)**

Administration of Justice

Adoption of a program deactivation at Miramar College. **(Attachment E)**

Administration of Justice

Adoption of a program revision at Miramar College. **(Attachment F)**

Communication Studies

Adoption of a program revision at Miramar College. **(Attachment G)**

Computer Business Technology

Adoption of a program revision at Mesa College. **(Attachment H)**

English as a Second Language

Adoption of a new program at Continuing Education. **(Attachment I)**

Fire Protection Technology

Adoption of two program revisions at Miramar College. **(Attachment J)**

Interdisciplinary Studies

Adoption of a program revision at Miramar College. **(Attachment K)**

Liberal Arts and Sciences

Adoption of a program revision at Mesa College. **(Attachment L)**

2. Cost and Funding:

There is no additional cost to the District.

C. PROPOSAL

The Board of Trustees hereby grants authority to take the action outlined in Part A

ACTION

Adoption of a new course at Miramar College.

Proposed new course at Miramar College:

345 Forensic Evidence Technician (FET)
32 - 40 hours lab, 0.5 units
Grade Only

Prerequisite: Administration of Justice 381, Administration of Justice 382, Administration of Justice 383, and Administration of Justice 384, each with a grade of "C" or better, or equivalent.

This course provides knowledge and applied skills needed to identify, document, collect, and preserve physical evidence. Topics include types of physical evidence; crime scene preservation and processing; fingerprint processing; deoxyribonucleic acid (DNA) recognition and collection; firearm-related evidence; and photography basics. (FT) Associate Degree Credit only and not Transferable.

ACTION

Adoption of a course deactivation at Miramar College.

Proposed course deactivation at Miramar College:

367 Traffic Collision Computer Aided

Diagramming

**4 hours lecture, 12 - 20 hours lab, 0.5 units
Grade Only**

Prerequisite: Administration of Justice 381,
Administration of Justice 382,
Administration of Justice 383, and
Administration of Justice 384, each with a grade
of "C" or better, or equivalent Basic POST
Certified Academy.

This course teaches current law enforcement
officers to prepare diagrams of traffic collision
scenes using specialized computer software.
Topics include manual and electronic data
gathering, computer software functions, and
collision scene diagram composition. This course
is intended for practicing law enforcement
officers. (FT) Not applicable to the Associate
Degree.

ACTION

Adoption of two new courses at Continuing Education.

Proposed new courses at Continuing Education:

ESLA 450 ESL BEGINNING CONVERSATION

This course provides instruction and extensive practice to develop beginning level ESL students' listening, pronunciation, vocabulary, grammar and conversation skills. Instruction includes focused listening activities, pronunciation drills, vocabulary development, grammar review, and conversation practices. Critical thinking skills and cultural awareness are integrated throughout the course. (FT).

ESLA 451 ESL INT/ADV CONVERSATION

Advisories: ESL Beginning Conversation and ESL Intermediate Low, or equivalent.

This course develops students' listening and speaking skills to function effectively in, professional, academic and social settings. Instruction focuses on comprehending and interpreting information presented orally and/or in writing and participating in a range of collaborative discussions. Extensive practice in listening and speaking is emphasized. Critical thinking skills and diversity awareness are integrated throughout the course. (FT).

Fire Protection Technology

ACTION

Adoption of four course deactivations at Miramar College.

Proposed course deactivations at Miramar College:

326A Training Instructor 1A: Cognitive Lesson Delivery
32 - 40 hours lab, 0.5 units
Grade Only

Advisory: English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5.

Limitation on Enrollment: This course is not open to students with previous credit for Fire Technology 226, Fire Protection Technology 226, Fire Protection Technology 204B or Fire Protection Technology 206A.

This course provides training for prospective instructors within the fire technology field. Topics include the identification of training needs; course objectives and content; levels of instruction, student objectives; vocational lesson plan development; and instructional techniques for vocational subjects. This course is required for students preparing for Fire Officer and/or teaching in the State Fire Marshal System. It is intended for practicing firefighters or students majoring in Fire Protection Technology. (FT) Associate Degree Credit & transfer to CSU.

326B Training Instructor 1B: Psychomotor Lesson Delivery
32 - 40 hours lab, 0.5 units
Grade Only

Advisory: English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5.

Limitation on Enrollment: This course is not open to students with previous credit for Fire Technology 225, Fire Protection Technology 225, Fire Protection Technology 204A, or Fire Protection Technology 206B.

This California State Fire Academy course prepares students to provide training within their fire departments or to teach community college fire technology courses. Topics include identification of training needs, course objectives, and content; establishment of levels of instruction and measurable student objectives; the psychology of learning; and evaluation of effectiveness. This course is required for students preparing for Fire Officer and/or teaching in the State Fire Marshal System. It is intended for practicing firefighters or students majoring in Fire Protection Technology. (FT) Associate Degree Credit & transfer to CSU.

Fire Protection Technology

328A Fire Management I

**40 - 40 hours lecture, 2 units
Grade Only**

Advisory: English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5.

Limitation on Enrollment: This course is not open to students with previous credit for Fire Technology 229, Fire Protection Technology 201 or Fire Protection Technology 229.

This course prepares or enhances the first line supervisor's ability to supervise subordinates. It introduces key management concepts and practices utilized in the California Fire Service. Topics include decision making, time management, leadership styles, personnel evaluations, and counseling guidelines. This course is intended for current or prospective future firefighters. (FT) Associate Degree Credit only and not Transferable.

330A Fire Prevention I

**32 - 36 hours lab, 0.5 units
Grade Only**

Advisory: English 47A or English 48 and English 49, each with a grade of "C" or better, or equivalent or Assessment Skill Levels R5 and W5.

This course provides an overview of fire prevention codes and ordinances, inspection practices, and key hazards. Topics include the Fire Company Officer's role in fire prevention, the relationship between life safety and building construction, the elements of a quality company inspection program, and how to address complex hazards encountered during an inspection. This course is part of the California State Fire Training curriculum. It is intended for current firefighters seeking training as entry-level Fire Company Officers. (FT) Associate Degree Credit only and not Transferable.

ACTION

Adoption of a program deactivation at Miramar College.

Proposed program deactivation at Miramar College:

Certificate of Performance
P.C. 832 Laws of Arrest—Firearms

| Courses Required for the Major: | Units |
|--|--------------|
| ADJU 357B-832 PC Firearms | 0.5 |

Total Units = 0.5

ACTION

Adoption of a program revision at Miramar College.

Proposed program revision at Miramar College:

**Certificate of Achievement
Advanced Traffic Accident
Investigation**

| Courses Required for the Major: | Units |
|--|----------------|
| ADJU 381 POST Certified Regional Academy Module 1 | 15 |
| ADJU 382 POST Certified Regional Academy Module 2 | 4.5 |
| ADJU 383 POST Certified Regional Academy Module 3 | 2 |
| ADJU 384 POST Certified Regional Academy Module 4 | 4 |
| ADJU 322A Basic Traffic Accident Investigation..... | 1 |
| ADJU 304A Intermediate Traffic Accident Investigation..... | 0.5 |
| ADJU 305A Advanced Traffic Accident Investigation..... | 1.5 |
| ADJU 332A POST Certified Driving Under the Influence Course | 0.5 |
| ADJU 366 Radar-Laser Operator (LIDAR) | 0.2 |
| ADJU 367 Traffic Collision Computer Aided Diagramming | 0.5 |

Total Units = ~~29.7~~ 29.2

ACTION

Adoption of a program revision at Miramar College.

Proposed program revision at Miramar College:

**Associate in Arts for Transfer
Degree
Communication Studies**

| Courses Required for the Major: | Units |
|--|--------------|
| COMS 103 Oral Communication | 3 |
| COMS 135 Interpersonal Communication | 3 |
| COMS 160 Argumentation | 3 |

(It is recommended that students select courses that meet lower division major preparation requirements for their transfer university)

| Select two of the following courses: | Units |
|--|--------------|
| <u>COMS 135 Interpersonal Communication</u> | <u>3</u> |
| <u>COMS 160 Argumentation.....</u> | <u>3</u> |
| COMS 170 Small Group Communication | 3 |
| COMS 180 Intercultural Communication | 3 |
| JOUR 202 Introduction to Mass Communication | 3 |
| ENGL 205 Critical Thinking and Intermediate Composition | 3 |
| ENGL 210 American Literature I | 3 |
| ENGL 211 American Literature II | 3 |
| ENGL 215 English Literature I: 800-1799 | 3 |
| ENGL 216 English Literature II: 1800-Present | 3 |
| HIST 105 Introduction to Western Civilization I | 3 |
| MATH 119 Elementary Statistics or | |
| PSYC 258 Behavioral Science Statistics | 3 |
| PSYC 101 General Psychology | 3 |

(It is recommended that students select courses that meet lower division major preparation requirements for their transfer university)

| | |
|--|--------------|
| Select one of the following courses (not selected above): | Units |
| Select two of the following courses (not selected above): | Units |
| <u>COMS 135 Interpersonal Communication</u> | <u>3</u> |
| <u>COMS 160 Argumentation.....</u> | <u>3</u> |
| COMS 170 Small Group Communication | 3 |
| COMS 180 Intercultural Communication | 3 |
| <u>COMS 201 Communication and Community.....</u> | <u>3</u> |
| JOUR 202 Introduction to Mass Communication | 3 |
| ANTH 103 Introduction to Cultural Anthropology..... | 3 |
| ENGL 205 Critical Thinking and Intermediate Composition | 3 |
| ENGL 210 American Literature I..... | 3 |
| ENGL 211 American Literature II | 3 |
| ENGL 215 English Literature I: 800-1799 | 3 |
| ENGL 216 English Literature II: 1800-Present | 3 |
| HIST 105 Introduction to Western Civilization I | 3 |
| MATH 119 Elementary Statistics or | |
| PSYC 258 Behavioral Science Statistics | 3 |
| PSYC 101 General Psychology | 3 |
| SOCO 101 Principles of Sociology | 3 |

Communication Studies

| <u>Select one of the following courses (not selected above):</u> | <u>Units</u> |
|--|---------------------|
| <u>COMS 135 Interpersonal Communication</u> | <u>3</u> |
| <u>COMS 160 Argumentation.....</u> | <u>3</u> |
| <u>COMS 170 Small Group Communication.....</u> | <u>3</u> |
| <u>COMS 180 Intercultural Communication.....</u> | <u>3</u> |
| <u>COMS 201 Communication and Community.....</u> | <u>3</u> |
| <u>JOUR 202 Introduction to Mass Communication</u> | <u>3</u> |
| <u>ANTH 103 Introduction to Cultural Anthropology</u> | <u>3</u> |
| <u>ENGL 205 Critical Thinking and Intermediate Composition.....</u> | <u>3</u> |
| <u>HIST 105 Introduction to Western Civilization I</u> | <u>3</u> |
| <u>MATH 119 Elementary Statistics or</u> | |
| <u>PSYC 258 Behavioral Science Statistics</u> | <u>3</u> |
| <u>PSYC 101 General Psychology</u> | <u>3</u> |
| <u>SOCO 101 Principles of Sociology</u> | <u>3</u> |
| <i><u>(It is recommended that students select courses that meet lower division major preparation requirements for their transfer university)</u></i> | |

Total Units = 18

ACTION

Adoption of a program revision at Mesa College.

Proposed program revision at Mesa College:

**Associate of Science Degree
Microcomputer Applications**

| Courses Required for the Major: | Units |
|---|--------------|
| CBTE 101 Basic Computer Keyboarding | 1 |
| or | |
| CBTE 102 Keyboarding | 2 |
| or | |
| CBTE 103 Beginning Computer Keyboarding ... | 3 |
| CBTE 120 Beginning Microsoft Word..... | 2 |
| CBTE 122 Intermediate Microsoft Word | 3 |
| <u>CBTE 140 Microsoft Excel</u> | <u>2</u> |
| CBTE 140A Introduction to Microsoft Excel | 1 |
| CBTE 151 Microsoft Access: Basic | 1 |
| CBTE 161 Learning the Internet | 1 |
| CBTE 164 Introduction to Microsoft Outlook.... | 1 |
| CBTE 170 Desktop Publishing..... | 2 |
| CBTE 200 Office Telecommunications | 2 |
| CBTE 205 Records Management | 3 |
| CBTE 210 Computers in Business or | |
| CBTE 211 Office Administration..... | 3 |
| BUSE 101 Business Mathematics | 3 |
| BUSE 119 Business Communications..... | 3 |

Total Units = ~~26—28~~ 24-25

ACTION

Adoption of a new program at Continuing Education.

Proposed new program at Continuing Education:

**Certificate of Completion
ESL Conversation Program**

The ESL Conversation Program provides instruction and extensive practice to advance listening and speaking skills to equip English learners to function successfully in academic, professional and social settings. Instruction includes focused listening activities, pronunciation drills, vocabulary and grammar development and formal/informal conversation. Critical thinking skills and cultural diversity awareness are integrated throughout the program. Students who successfully complete this program are prepared to listen and speak effectively in higher educational settings, vocational training and/or the workplace.

The following courses must be taken to complete the program:

ESLA 450 ESL Beginning Conversation
ESLA 451 ESL INT/Adv Conversation

ACTION

Adoption of two program revisions at Miramar College.

Proposed program revisions at Miramar College:

**Certificate of Achievement
Open Water Lifeguard**

| Courses Required for the Major: | Units |
|--|--------------|
| EMGM 105A Emergency Medical Technician - National Registry | 7 |
| FIPT 160 Introduction to Open Water Lifeguarding..... | 3 |
| FIPT 365 All-Terrain Vehicle Operations - Lifeguards | 0.5 |
| FIPT 366A Personal Watercraft Operations ... | 0.5 |
| ADJU 357A 832 PC Laws of Arrest | 1 |

| | |
|--|-----|
| FIPT 360A Advanced Open Water Lifeguard Trainin..... | 3.5 |
| FIPT 363 Refresher, Open Water Lifeguard.... | 0.5 |
| FIPT 364 Marine Firefightin | 1 |

Total Units = 18

| Select 6 Units from the Following: | Units |
|--|----------------|
| ADJU 102 Criminal Law I | 3 |
| ADJU 106 Diversity and Community Relations | 3 |
| ADJU 128A Defensive Tactics I | 1 |
| ADJU 128B Defensive Tactics II | 1 |
| ADJU 128C Defensive Tactics III | 1 |
| ADJU 128D Defensive Tactics IV | 1 |
| ADJU 160 Criminal Law II | 3 |
| ADJU 167 Report Writing | 3 |
| ADJU 210 Rules of Evidence | 3 |
| ADJU 230 Constitutional Law I | 3 |
| ADJU 357B 832 PC Firearms | 0.5 |
| EMGM 050 CPR for Health Care Providers ... | 0.5 |
| EMGM 106 Emergency Medical Technician - Defibrillation/Combitude | 0.5 |
| FIPT 115 Low Angle Rope Rescue | 0.5 |
| FIPT 168 Lifeguard Beach Management | 3.5 |
| FIPT 309B Emergency Medical Care of the Sick and Injured | 1 |
| FIPT 311A Swiftwater Rescue Technician I ... | 0.5 |
| FIPT 324B I-300: Intermediate ICS | 0.5 |
| FIPT 324C I-400: Advanced ICS | 1 |
| FIPT 326A Training Instructor 1A: Cognitive Lesson Delivery | 0.5 |
| FIPT 326B Training Instructor 1B: Psychomotor Lesson Delivery | 0.5 |
| FIPT 326C Training Instructor 1C: Instructional Development Techniques..... | 0.5 |
| FIPT 332A Confined Space Rescue Technician..... | 0.5 |
| FIPT 332B Rescue Systems 1: Basic Rescue Skills | 0.5 |

**Associate of Science Degree
Open Water Lifeguard**

| Courses Required for the Major: | Units |
|--|--------------|
| EMGM 105A Emergency Medical Technician - National Registry | 7 |
| FIPT 160 Introduction to Open Water Lifeguarding..... | 3 |
| FIPT 365 All-Terrain Vehicle Operations - Lifeguards | 0.5 |
| FIPT 366A Personal Watercraft Operations ... | 0.5 |
| ADJU 357A 832 PC Laws of Arrest | 1 |

| | |
|--|-----|
| FIPT 360A Advanced Open Water Lifeguard Training | 3.5 |
| FIPT 363 Refresher, Open Water Lifeguard ... | 0.5 |
| FIPT 364 Marine Firefighting | 1 |

Total Units = 18

| Select 6 Units from the Following: | Units |
|--|----------------|
| ADJU 102 Criminal Law I | 3 |
| ADJU 106 Diversity and Community Relations | 3 |
| ADJU 128A Defensive Tactics I | 1 |
| ADJU 128B Defensive Tactics II | 1 |
| ADJU 128C Defensive Tactics III | 1 |
| ADJU 128D Defensive Tactics IV | 1 |
| ADJU 160 Criminal Law II | 3 |
| ADJU 167 Report Writing | 3 |
| ADJU 210 Rules of Evidence | 3 |
| ADJU 230 Constitutional Law I | 3 |
| ADJU 357B 832 PC Firearms | 0.5 |
| EMGM 050 CPR for Health Care Providers .. | 0.5 |
| EMGM 106 Emergency Medical Technician - Defibrillation/Combitude | 0.5 |
| FIPT 115 Low Angle Rope Rescue | 0.5 |
| FIPT 168 Lifeguard Beach Management | 3.5 |
| FIPT 309B Emergency Medical Care of the Sick and Injured | 1 |
| FIPT 311A Swiftwater Rescue Technician I .. | 0.5 |
| FIPT 324B I-300: Intermediate ICS | 0.5 |
| FIPT 324C I-400: Advanced ICS | 1 |
| FIPT 326A Training Instructor 1A: Cognitive Lesson Delivery | 0.5 |
| FIPT 326B Training Instructor 1B: Psychomotor Lesson Delivery | 0.5 |
| FIPT 326C Training Instructor 1C: Instructional Development Techniques..... | 0.5 |
| FIPT 332A Confined Space Rescue Technician..... | 0.5 |
| FIPT 332B Rescue Systems 1: Basic Rescue Skills | 0.5 |

Interdisciplinary Studies

ACTION

Adoption of a program revision at Miramar College.

Proposed program revision at Miramar College:

**Certificate of Performance
Honors Global Competencies
Certificate**

Courses Required for the Major: Units

ENGL 205 Critical Thinking and Intermediate
Composition.....3

**Select 3-5 Units from the Following
Introductory or Higher Level Foreign**

Languages: Units

SPAN 101 First Course in Spanish5
SPAN 102 Second Course in Spanish5
SPAN 201 Third Course in Spanish5
SPAN 202 Fourth Course in Spanish5
SPAN 210 Conversation and Composition
Spanish I3
SPAN 211 Conversation and Composition
Spanish II3
TAGA 101 First Course in Tagalog5
TAGA 102 Second Course in Tagalog5
TAGA 201 Third Course in Tagalog.....5

Select 6 Units from the Following: Units

ANTH 102 Introduction to Physical
Anthropology3
ANTH 103 Introduction to Cultural
Anthropology3
ANTH 104 Laboratory in Physical
Anthropology1
ANTH 107 Introduction to Archaeology.....3
ARTF 100 Art Orientation.....3
ARTF 107 Contemporary Art.....3
ARTF 109 Modern Art.....3
ARTF 110 Art History: Prehistoric to Gothic3
ARTF 111 Art History: Renaissance to
Modern.....3
ARTF 113 Arts of Africa, Oceania, and the
Americas3
ARTF 125 Art History: Arts of the Asian
Continent.....3
~~ARTG 118 Graphic Design History3~~
COMS 135 Interpersonal Communication3
COMS 180 Intercultural Communication3
ECON 120 Principles of Macroeconomics3
ENGL 101 Reading and Composition3
ENGL 105 Composition and Literature3
ENGL 208 Introduction to Literature3

ENGL 209 Literary Approaches to Film3
ENGL 220 Masterpieces of World Literature I:
1500 BCE - 1600 CE3
ENGL 221 Masterpieces of World Literature II:
1600 - Present3
ENGL 237 Women in Literature3
HIST 100 World History I3
HIST 101 World History II3
HIST 120 Introduction to Asian Civilizations ...3
HIST 121 Asian Civilizations in Modern
Times3
HUMA 101 Introduction to the Humanities I....3
HUMA 102 Introduction to the Humanities II ...3
HUMA 106 World Religions.....3
HUMA 201 Mythology3
JOUR 202 Introduction to Mass
Communication.....3
MARK 100 Principles of Marketing3
MUSI 109 World Music3
POLI 101 Introduction to Political Science.....3
POLI 103 Comparative Politics.....3
POLI 140 Contemporary International
Politics3
SOCO 101 Principles of Sociology3
SOCO 223 Globalization and Social Change3
SUST 101 Introduction to Sustainability.....3

Interdisciplinary Studies

| Select 3 Units from the Following: | Units |
|---|--------------|
| AVIA 133 Human Factors in Aviation..... | 3 |
| BIOL 130 Human Heredity | 3 |
| BIOL 135 Biology of Human Nutrition | 3 |
| BUSE 150 Human Relations in Business | 3 |
| BUSE 201 Business Organization and Management..... | 3 |
| CHIL 101 Human Growth and Development..... | 3 |
| CHIL 103 Lifespan Growth and Development... | 3 |
| CHIL 141 The Child, Family and Community... | 3 |
| CISC 181 Principles of Information Systems..... | 4 |
| GEOG 102 Cultural Geography | 3 |
| GEOG 104 World Regional Geography..... | 3 |
| HEAL 101 Health and Life-Style | 3 |
| PSYC 101 General Psychology | 3 |
| PSYC 133 Psychology of Women..... | 3 |

Total Units = 15 – 17

ACTION

Adoption of a program revision at Mesa College.

Proposed program revision at Mesa College:

**Associate of Arts Degree
Liberal Arts and Sciences:
Social and Behavioral Sciences—
Anthropology**

| Courses Required for the Major: | Units |
|--|--------------|
| ANTH 102 Introduction to Physical Anthropology | 3 |
| ANTH 103 Introduction to Cultural Anthropology | 3 |

| Select a Minimum of 12 Units: | Units |
|--|--------------|
| BIOL 210A Introduction to the Biological Sciences I | 4 |
| BIOL 210B Introduction to the Biological Sciences II | 4 |
| CBTE 140 Microsoft Excel | 2 |
| CBTE 140A Introduction to Microsoft Excel | 1 |
| CBTE 151 Microsoft Access: Basic | 1 |
| CBTE 161 Learning the Internet | 1 |
| CBTE 162 Web Page Creation | 2 |
| LIBS 101 Information Literacy and Research Skills | 1 |
| MATH 119 Elementary Statistics or | |
| PSYC 258 Behavioral Science Statistics | 3 |
| <u>WEBD 162 Beginning Web Development: HyperText Markup Language (HTML) and Cascading Style Sheets (CSS)</u> | <u>2</u> |
| <i>or any Foreign Language course, including AMSL.</i> | |

Total Units = 18