

CURRICULUM and INSTRUCTIONAL SERVICES
DISTRICT ARTICULATION COUNCIL
ACTION ITEMS
03-04-09

Attendees:

Libby Andersen- City College Articulation Officer
Shelly Hess- Dean of Instructional Services, District Office
Duane Short- Miramar College Articulation Officer
Michelle Radley- Articulation Assistant, Instructional Services

Old Business

1. Tech Prep:

Mario gave Libby and Duane the articulation renewal packets that Mara prepared for them; Mara will take the packet to Mesa College since Juliette could not attend the meeting. Mario explained that the application process has been dramatically simplified and therefore the articulation renewal should be an easy process. If the instructors need to see an exam when reviewing the articulation renewal packet they may contact Mara.

2. Removal of CAN from catalog and ASSIST:

Articulation Officers agreed to remove CAN information from the catalog and ASSIST; Michelle will check with ASSIST to remove CAN information. Shelly will check to see if the CAN information can somehow be stored in CurricUNET and not show on the course outline of the active record.

3. Articulation criteria for private institutions:

Juliette wanted to let the Articulation Officers know that Mesa College has a policy in place to deal with articulation requests from private institutions; Mesa's policy is to only articulate with regionally accredited institutions. Libby said that at her campus, they only articulate with institutions that are AACRAO AG rated. Duane prepared a draft to explain the points of articulation to private institutions that may be interested in articulation with SDCCD; he will finish the document and send it to Juliette and Libby. He will also bring back the idea of aligning with City and Mesa's policy to Miramar for discussion.

4. Update on SDSU ROTC concurrent enrollment agreement:

Duane requested an update from Libby on the agreement; Libby has not received an update from Terry Burgess or Lynn Neault; Shelly will consult with Lynn.

5. Inter-institutional agreement proposal tracker:

Duane asked for the procedure to update the tracker. Shelly said Articulation Officers can review the document the first Monday of every month and email any new information to Instructional Services.

6. Military articulation flowchart:

Shelly explained the flowchart to Articulation Officers; she asked that any articulation submission be sent in electronic form to make sharing the information with the other colleges easy. She explained Instructional Services will develop a check list to review articulation requests; the list will be presented at the next DAC meeting.

7. CSUGE AP list:

Libby stated that City supports the CSUGE AP list.

New Business

8. Acceptance of credit and ACCRAO code:

Duane explained SDCCD is the only district in the region that uses the ACCRAO code book as criteria for whether or not we will accept credit from other institutions, and when we do that we are not allowing credit from a wide variety of other institutions that are regionally accredited. The issue was raised at CIAC and the state wide consensus seemed to be that any course that comes from a regionally accredited institution should be accepted at least for elective credit at another regionally accredited institution.

Articulation Officers agreed this is not an Instructional Services issue is a Student Services issue. Shelly will consult with Lynn.

9. Music Theory:

Libby and Duane will wait for Juliette to discuss the issue.

10. SOC system articulation:

Duane explained that right now there is misaligned articulation between the three campuses because Mesa is not participating in the SOC agreement. Duane and Libby are waiting for Mesa to appoint someone to be the rep for SOC to move ahead with SOC articulation for their campus. Libby will send a list of courses that City and Miramar would like to add to the agreement; Shelly will follow up with Otto.

11. Dates for future DAC meetings:

The May meeting has been moved to May 13.

12. CLEP test:

Libby explained that faculty needs to review the freshman college comp and the college algebra clep exam to make sure they meet the Math and English competencies. The review should be done within the next month so the catalog can be updated.

13. Catalog Rights:

The group discussed the interpretation of catalog rights in reference to the new mathematics graduation requirement. After discussion, Shelly confirmed that the district's interpretation is that although the term "competence in mathematics" will remain the same, the requirement itself is actually changing from basic algebra to intermediate algebra; because the requirement itself is changing (not just the courses that meet the requirement), students will have catalog rights to the old basic algebra requirement. For example, a student who graduates in 2015 under rights to the 2008 catalog can use a BUSE 101 course taken in 2014 to fulfill the "competence in mathematics" requirement.

14. Assigning courses to disciplines:

Duane explained that the way our curriculum is structured there is no way to assign courses to disciplines and this creates a problem when trying to identify the appropriate minimum qualifications for a certain area. The subject areas that we use to identify courses are just our own way to keep track of the courses internally but there is not a direct relationship between these subject areas and an actual approved discipline listed on the disciplines list approved by the State Academic Senate. This is becoming problematic for two reasons: we are creating subject areas that have no apparent relationship to disciplines so it is hard to determine what appropriate minimum qualifications are for those areas, and we are passing more and more courses that are interdisciplinary in nature and therefore ought to have more than one discipline meeting minimum qualifications to teach them. Duane thinks that the issue may be solved by setting up CurricUNET to allow disciplines to be assigned to a course, perhaps from a drop down menu. The list of disciplines can be populated with the disciplines listed on the minimum qualifications manual from the State; the State updates the manual every two years and we can update CurricUNET at the same time. Duane suggested this change could be implemented gradually during the 6-year review cycle.

Standing Items:

- a) Tech Prep: Mario Chacon
- b) Inter-institutional agreements