

*CURRICULUM and INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**  
*ACTION ITEMS*  
05-13-09

Attendees:

Libby Andersen- City College Articulation Officer  
Shelly Hess- Dean of Instructional Services, District Office  
Juliette Parker: Mesa College Articulation Officer  
Duane Short- Miramar College Articulation Officer  
Michelle Radley- Articulation Assistant, Instructional Services

**Old Business**

**1. Changes to Policy 5300.2 for Articulation, Contract Education, MOU, non credit:**

Shelly requested feedback from Articulation Officers; Juliette reviewed the document and sent changes to Shelly and Duane will send his changes later. Libby's suggestions are:

- a) Add definitions of incoming and outgoing articulation.
- b) Add American Institutions to the general education area.
- c) Add Multicultural.
- d) Include the requirements that make a course baccalaureate level.
- e) Add Distance Education.
- f) On Page 5, under credit for formal instruction in non collegiate setting, add PONSI in addition to military education.

Libby will email the rest of the changes to Shelly and she will incorporate them in the document and the Articulation Officers will get a chance to review it in the fall.

Shelly will also add a page of reference to the document that will outline the changes made to the policy but it will not be kept as part of the procedures. She also mentioned that the granting of credit falls under Student Services, she will identify where Instructional Services and Student Services procedures overlap.

**2. Status of MOUs from University of Redlands, Webster, Chapman:**

Libby gave an update on the status of MOUs:

The transfer center director at City is reviewing the University of Redlands MOU and review. The new Articulation Officer for Webster contacted Libby and sent her a copy of the 2006 MOU. Libby thinks is better to start over and draft a new MOU. Chapman University has a new Articulation Officer; Libby will contact her next week. The MOU for USD is not finished yet, and for UC Merced, Libby thinks that the outlines for English, Philosophy and History need to be updated; Articulation Officers will discuss this in the fall.

Duane said that at his campus, the V.P. is reviewing the MOU for Embry Riddle.

### **3. Proposed changes to American Institutions:**

The course descriptions for BLAS 140A, B, CHIC 141A, B, HIST 109, 110, 151 and POLI 102, need to be revised in the fall to remove references to American Institutions from the course descriptions. Shelly will bring the issue to CIC, and CIC will make the recommendation to update the course descriptions.

### **New Business**

#### **4. CSU Executive order 1033:**

The titles for some CSUGE areas have been updated; changes were made to the catalog and CurricUNET. Student Services have been informed of the changes because this has an impact on the Ed Plan as well as the advising sheets that are prepared at the Transfer Centers.

#### **5. CSU Systemwide Credit for External Examinations:**

The CSU has revised the credit for external examinations, specifically the International Baccalaureate. The changes will be reflected in the catalog. Shelly will contact Ken O'Donnell to request information on the effective dates of the exams.

*At a later date, the Articulation Officers decided not to make the changes in the catalog yet; AP, IB, DANTES and CLEP will be revised during the fall.*

#### **6. Changes to AP, IB, DANTES, CLEP charts:**

Next year the charts will be taken to the campuses for a complete faculty review of the exams.

#### **7. 2009-2010 DAC Calendar:**

The Articulation Officers approved the calendar for next year.

#### **8. "AG" rated private institutions:**

Duane asked if all three colleges could agree to the common criteria for articulating with private institutions that he had previously distributed. These criteria included the requirements that universities be AG rated, with exceptions made on a case-by-case basis. Juliette stated that Mesa's articulation policy with private institutions was established in 2005 and appeared on their website in 2006. When determining whether to enter into an articulation agreement, the regional accreditation is the main consideration. As it relates to "ratings", articulation officers should use their judgment for each proposal based on the types of programs offered by the college. Juliette indicated that she would provide information about the various accreditation "ratings" listed by AACRAO, which are actually not "ratings" but footnotes that refer to the acceptance of credit policy of an institution only. The footnotes are provided by AACRAO as a courtesy. Juliette indicated that Mesa currently does not have agreements with colleges/universities without the AG footnote because of the types of programs offered.

After discussion, the Articulation Officers agreed that each campus will maintain its own separate policy and criteria for articulation.

**9. CCC GE Academic Senate resolution:**

The Articulation Officers are ready to present this issue to their respective academic senates. They will present Libby's version of the document; Libby will send the information to Articulation Officers.

**10. USD NROTC cross-town agreement:**

USD contacted Miramar to establish an agreement similar to SDSU's ROTC agreement. Miramar has been selected as a pilot campus for this; the agreement will use some of the language as the SDSU agreement.

**11. Removing CAN data from CurricUNET:**

Shelly suggested removing CAN information from the course outline in CurricUNET, CAN data will be kept in CurricUNET but it will not be reflected in the course outlines; Articulation Officers agreed.

**12. UCTCA course resubmission:**

CISC 220, ARTG 124 and 125 were rejected last year by UC; Libby will resubmit the courses for UC approval along with additional information and the syllabus for each one of the courses. Miramar will also resubmit ARTG 124 and 125.

***Standing Items:***

- a) Tech Prep: Mario Chacon