

*CURRICULUM and INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**  
*ACTION ITEMS*  
04/07/10

Attendees:

Libby Andersen- City College Articulation Officer  
Elizabeth Castaneda- Mesa College Representative  
Shelly Hess- Dean of Instructional Services, District Office  
Duane Short- Miramar College Articulation Officer  
Michelle Radley- Articulation Assistant, Instructional Services

**Old Business**

**1. IB exam use in SDCCD GE- update:**

Articulation officers requested an update from Mesa. Shelly will check with Juliette. Articulation officers would like to establish a procedure to deal with situations where two colleges agree on the changes and one doesn't, Shelly agreed with them, a procedure will be written for future reference. To resolve the present issue, Shelly will present the AP and IB charts to CIC on May 13<sup>th</sup>.

**2. Catalog course description revision proposal-update:**

Articulation Officers presented the course description revision proposal to their academic senates. The three colleges have three different proposals to revise the catalog course descriptions; the revision will be effective for the 2011-2012 academic year, the proposal will be presented to CIC on May 13<sup>th</sup>.

**3. Removal of extraneous information in course descriptions:**

Articulation Officers agreed to create a proposal to remove any information from course descriptions that can be found elsewhere in the catalog, such as General Education, District Requirements, etc. Instructional Services created a preliminary list of courses that need to be revised. Duane pointed out that CHIL 166 is in the list but the course contains information referring to meeting the specialization requirements for the Master Teacher Permit; Instructional Services will revise the list. Shelly will present the issue to CIC on May 13<sup>th</sup> with the help of the Articulation Officers.

**New Business**

**4. Drexel University:**

Libby stated this agreement came from a system wide agreement the State Chancellor for Community Colleges entered into with Drexel, Rensselaer Polytechnic and Boston University. Duane suggested taking the issue to the Transfer Center Directors and ask them if they think there is a need to renew the agreement, Articulation Officers agreed.

**5. Grand Canyon University:**

Libby Andersen stated Grand Canyon University is interested in establish articulation with SDCCD colleges. Libby will be the point of contact and will send the website and information to the Articulation Officers.

**6. Air Force ROTC catalog listing:**

Duane wanted to follow up on the email received from the Air Force ROTC representative asking to include ROTC information in the catalog. Duane will send the contact information to Shelly.

**7. Syllabus request from UC Davis:**

Duane stated that UC Davis doesn't have any history courses articulated with any of the SDCCD colleges; UC Davis is requiring course outlines and syllabi in order to articulate courses. Duane will be the point of contact for UC Davis and will gather the information they are requesting, City and Mesa will send the information to Duane. Elizabeth will let Juliette know.

Libby requested information about the top 20 universities SDCCD students transfer, Shelly will find out that information from the SDCCD research department.

**8. External exam information in 2010-2011 catalog:**

The issue was discussed already, Duane added that now that some AP and IB tests have an expiration date we would need to add a separate row for them to maintain them on the list.

***Standing Items:***

- a) Tech Prep:
- b) Inter-institutional agreements: The tracker was updated by the Articulation Officers.