

CURRICULUM and INSTRUCTIONAL SERVICES
DISTRICT ARTICULATION COUNCIL
ACTION ITEMS
05-11-11

Attendees:

Libby Andersen- City College Articulation Officer
Shelly Hess- Dean of Instructional Services, District Office
Juliette Parker- Mesa College Articulation Officer
Erica Plourde- Curriculum Analyst, Instructional Services
Duane Short- Miramar College Articulation Officer
Michelle Radley- Articulation Assistant, Instructional Services

Old Business

1. External Exam chart update:

Articulation Officers reviewed the external exam charts and adjusted them to align with how the CSU system applies credit from these sources. Articulation Officers suggested consulting the Evaluators on the note at the end of the IB chart that states “IB tests may be requested from your high school”; Articulation Officers believe it should say “transcripts” instead. Instructional Services will consult with the District Evaluators.

2. Military Agreement:

Articulation Officers and Shelly updated the military agreement template. After discussion, Articulation Officers agreed the agreement should be done by academic year with the Articulation Officers reviewing the agreement and the ACE guide yearly and certifying the curriculum has not changed for either the military or the colleges. If there are any curriculum changes, an agreement renewal will take place. Shelly will send an updated version of the template to the Articulation Officers and present the template to Lynn Neault and Otto Lee.

3. Redlands Employee MOU:

Shelly explained the MOU will be presented to Cabinet at the next meeting.

4. National University:

Libby explained City College has agreed to allow National University the use of City College facilities.

New Business

5. Special Topics ASSIST submissions:

Articulation Officers agreed only the focus areas should be submitted to ASSIST; the framework will be included on the catalog but should not be submitted to ASSIST.

6. UCSD request for syllabi:

Shelly explained she received a phone call from UCSD asking for syllabi. After discussion, Articulation Officers agreed that in cases where syllabi are requested by the university for articulation purposes to instead provide the needed content-related information in an email or other format representing all three SDCCD colleges.

7. IGETC list in catalog:

Articulation Officers agreed to underline the courses that have a lab component in areas 5A and 5B of the IGETC chart. Michelle will update the catalog.

Standing Items:

- a) Inter-institutional agreements: Updated by the Articulation Officers.
- b) Tech Prep
- c) Catalog Updates