

*CURRICULUM and INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**  
*ACTION ITEMS*  
02-01-12

**Attendees:**

Libby Andersen- City College Articulation Officer  
Melody Campbell-Graveen- Military Instructional Program Manager/Chief Operations Officer  
Shelly Hess- Dean of Instructional Services, District Office  
Juliette Parker- Mesa College Articulation Officer  
Erica Plourde- Curriculum Analyst, Instructional Services  
Duane Short- Miramar College Articulation Officer  
Michelle Radley- Articulation Assistant, Instructional Services

***District Evaluators:***

Christina Monaco  
Paula Christopher  
Reginald Boyd  
Susan Newell  
Thu Nguyen

**Old Business**

**1. CID course submissions: Duane Short**

Duane explained that when a course is proposed and accepted for C-ID, it obligates the college to accept every other course approved for the same C-ID. With our District having aligned curriculum, concurrence from the three colleges will be needed when submitting courses for C-ID. In addition, when a course is rejected for C-ID, there are three options for the college:

- a) Remove the course from the aligned TMC degree as long as the degree remains aligned to the TMC.
- b) Revise the course to be approved for C-ID
- c) Delete the TMC aligned degree from the curriculum.

Shelly will draft a process for the next DAC meeting; Articulation Officers will review it and the process will be present it to CIC.

**2. SB1440 update: Duane Short**

Discussion will take place when Otto attends the next meeting.

**3. PSYC 258 status update (addition of ANOVA for articulation): Duane Short**

Last semester Duane brought up the issue of how UC Irvine and other UC colleges had rejected the course because it didn't include ANOVA in the course description, when in fact faculty does teach it in class. Duane agreed to be the tech writer; the revision is in place in Curricunet.

**4. UCSD History course review results: Duane Short**

Juliette explained Mesa's Administration met with UCSD faculty to resolve the history issue. Faculty agreed to revise the course description for several History courses to include the information UCSD needs in the course outline, there will be an additional meeting on Feb. 24<sup>th</sup>. to address the course revisions. UCSD has reestablished course to course articulation with City, Mesa and Miramar.

**5. University of Phoenix Articulation update: Duane Short**

Duane is the point of contact for the University of Phoenix; he has been working with Phoenix to develop an articulation agreement. He will be developing an example for Phoenix to better illustrate the articulation process.

**New Business**

**6. Brandman University Summer Course offerings: Duane Short**

Brandman contacted Duane; they are offering summer general education courses that are marketing to community college students, specifically for students that don't intend to attend brandman so they can use these courses for their education at another institution. After discussion, Articulation Officers and Evaluators agreed not to enter into a formal agreement with Brandman; Evaluators will evaluate courses taken at Brandman and will grant credit if applicable or if a student plans to take courses at Brandman University to clear a specific requirement at City, Mesa or Miramar, they can contact the evaluations office and request information.

**7. History Subject Area Review UCOP results: Duane Short**

The UCOP reviewed the History courses that were submitted the last cycle. HIST 100, 101 and 106, BLAS 145A, 145B will need to be revised. Juliette explained there is a Discipline Dean meeting on February 24<sup>th</sup> to revise these courses.

**8. UC Transfer Limitation for CHEM 100: Duane Short**

Duane explained a counselor at Miramar brought up an issue with a student regarding Chemistry 100. The student needs to take PHYS 100 and CHEM 100 to meet university requirements but is concerned about losing credit because of the UC limitation placed in ASSIST for City College states "PHYS 100, ENGN 110 and CHEM 100 combined: maximum credit, one course". City offers all three courses, Mesa offers CHEM 100 and PHYS 100 and it doesn't have a UC limitation and Miramar only offers CHEM 100. Libby will contact the UCOP regarding this limitation. Articulation Officers will review UCOP limitations in ASSIST annually.

**9. UC Transfer Limitation discrepancies: Shelly Hess**

CHEM 111L is ready to be placed on the next CIC agenda but there is question on the effective term of the proposal. Miramar requested an effective term of fall 2012 but if this is approved, the course description will have to be added to the college catalog and this

can cause confusion since City and Mesa have UC approval but Miramar will not have the approval by the time the catalog is produced.

After discussion, the effective term will be fall 2013. In the future, if a proposal needs to be dated with an earlier term, the campus will need to provide Instructional Services with a compelling reason to do so.

**10. Chapman University: Libby Andersen**

Libby has been working with Chapman University, once the Articulation agreement is signed Chapman will contact Mesa and Miramar.

**11. Loyola-Marymount University: Libby Andersen**

Libby explained that Loyola-Marymount has published an articulation agreement on their website, but City never actually signed off on the agreement.

***Standing Items:***

- a) Inter-institutional agreements: Updated by the Articulation Officers.
- b) Tech Prep
- c) Catalog Updates