

*CURRICULUM and INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**  
*ACTION ITEMS*  
04-18-12

**Attendees:**

Libby Andersen- City College Articulation Officer  
Lorraine Collins- Dean of Workforce Development  
Melody Graveen- Military Instructional Program Manager/Chief Operations Officer  
Shelly Hess- Dean of Instructional Services, District Office  
Juliette Parker- Mesa College Articulation Officer  
Erica Plourde- Curriculum Analyst, Instructional Services  
Duane Short- Miramar College Articulation Officer  
Michelle Radley- Articulation Assistant, Instructional Services

**Old Business**

**1. Victory University follow-up: Shelly Hess**

Articulation Officers will respond to Victory University request individually.

**2. C-ID submission and implementation: Shelly Hess**

Erica and Shelly met with Catrina Hixon from Student Services to discuss C-ID Implementation in ISIS. The C-ID number will be entered on the catalog screen in ISIS (SQCA). The CAN information will be kept on this screen as well. The C-ID information will not be entered in the 2012-2013 catalog, the information will be on the 2013-2014 catalog.

Shelly also discussed having the academic senate grant the Articulation Officers authority to submit courses for C-ID approval after a TMC is adopted. Shelly has prepared a form to present to CIC that includes the CID overview, analysis and recommendation. Shelly will email the business form to the AOs and they will make recommendations before the form is presented to CIC at the 05/10/12 meeting.

Once the submission process for C-ID is approved, Michelle will coordinate the submission of courses for City, Mesa and Miramar colleges.

**New Business**

**3. Student Services Catalog Changes: Shelly Hess**

Student Services made recommendations to changes to IGETC and CSU language. Articulation Officers revised the statements made by Student Services and the catalog will be updated with the revised language.

**4. Colorado Technical University Articulation: Shelly Hess**

Shelly was contacted by Colorado Technical University, she will forward the information to Juliette.

**5. ACE course number: Shelly Hess**

Melody explained that Student Services asked for the Articulation Officers approval to code courses taught by military contract education in the notes section of the transcript along with the ACE recommended credit. After discussion, Articulation Officers agreed is appropriate to code these types of courses this way as long as the course is not represented as clearing an SDCCD course or course requirements.

**6. SDSU TAG and TMC degrees: Juliette Parker**

Juliette talked about the notification sent by SDSU regarding the TAG agreement: For the degrees accepted by SDSU as TMC degrees, the TAG agreement will be eliminated. Juliette expressed her concern about institutions that have not adopted a particular TMC because they don't have a program for it (i.e.- Criminal Justice) . Shelly will talk to Otto regarding this issue.

**7. Math and English course TCA resubmission: Duane Short**

Duane explained Articulation Officers are required to resubmit course outlines for UCTCA approval when a prerequisite has been added to a course. Shelly will meet with faculty to discuss the issue.

**8. Local TMC to SDSU and the CSU system: Libby Andersen**

Articulation Officers discussed the way their campus is handling incorporating SDSU requirements for TMC for the different degrees that are being developed at each campus.

**9. SDSU Articulation update: Duane Short**

Duane explained the SDSU articulation update requires course outline submission when the units for a course decrease, when there is a prerequisite change and changes in catalog description or content. Duane clarified with SDSU that content change refers to significant change in the content of the course. Articulation Officers will coordinate the SDSU submission to make sure courses that are aligned will be submitted to SDSU if appropriate.

***Standing Items:***

- a) Inter-institutional agreements: Updated by the Articulation Officers.
- b) Tech Prep
- c) Catalog Updates