

*CURRICULUM and INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**

10-08-13

*DAC Minutes and Action Items*

**Attendees:**

Shelly Hess- Dean of Instructional Services, District Office

Heather Holmes- Grants Coordinator, District Office

Juliette Parker- Mesa College Articulation Officer

Michelle Radley- Articulation Assistant, Instructional Services

Duane Short- Miramar College Articulation Officer

Perla Vizcarra- City College Articulation Officer

**Old Business**

1. None

**New Business**

2. AP credit reporting: Shelly Hess

After discussion, Articulation Officers will continue to work with faculty and Instructional Services will report the AP credit to College Board.

3. Business Administration ADT, BUSE 119: Shelly Hess

The C-ID descriptor for the Business Communication course includes a prerequisite of English Composition; the Business 119 course does not. Mesa included the course in their ADT degree and Miramar did not. Perla will work with Salley Deaton on their Business ADT degree.

4. C-ID approved course deactivation (HEAL 131): Shelly Hess

HEAL 131 was recently deactivated by Miramar, the course is C-ID approved. Duane will contact C-ID to see how C-ID will reflect course deactivations on their website.

5. PHYE/EXSC courses & ASSIST: Shelly Hess

Duane will contact ASSIST regarding the submission of the subject indicator change from PHYE to EXSC and the submission of the courses that were split due to repeatability.

6. Transferability-Curricunet: Erica Plourde

Erica explained Instructional Services is working to update the way the transferability information is displayed in Curricunet. Duane will send a draft to Erica and the Articulation Officers on how the information can be presented in Curricunet.

**7. C-ID courses and outdated outlines: Shelly Hess**

Shelly will send Articulation Officers a list of course outlines that need to be updated for C-ID submission. Perla will consult with City's faculty to determine if they are responsible for updating SOCO 110; Miramar updated SOCO 101.

**8. UCOP Alert- Honors Courses & Evidence of Progression: Juliette Parker**

Juliette received a message from the Honors faculty at her campus; they asked if Honors courses need to have a separate approval. After discussion, Articulation Officers agreed, honors courses are done at the section level not at the course level and separate approval is not necessary.

**9. Articulation Agreement- The American University of Paris: Juliette Parker**

Juliette received a request for establishing an Articulation agreement with the American University of Paris; she will send the information to Perla and Duane.

***Standing Items:***

a) Catalog Updates

b) C-ID:

- New TMC degrees
  - a. Business Administration, ENGL 101:  
Perla is consulting with faculty at her campus.
  - b. English, ENGL 208:  
Duane is consulting with faculty at his campus
  - c. Geography, GISG 110:  
City is proposing a different course from Mesa; Perla and Juliette are consulting with faculty at their campus.
  - d. Anthropology, PSYC 255:  
The course was included in the Anthropology, Psychology and Sociology degrees. Miramar is deactivating PSYC 255 and they will create a course in sociological research to match the C-ID descriptor.
  - e. Accounting 116A & B: Mesa and Miramar faculty agree to revise the course outline to match the C-ID descriptor; Perla will consult with Salley.
  - f. SOCO 223: The course was disapproved for the ethnic studies C-ID descriptor. Miramar's faculty does not want to update the course outline to match the descriptor. Juliette will consult with faculty at her campus.
  - g. PHIL 100: The course was submitted for PHIL 110 C-ID descriptor; Duane consulted with faculty at his campus and they agreed PHIL 101 is a better match for the descriptor. Juliette and Perla will consult with faculty at their campus.
  - h. Elementary Teacher Education: The C-ID descriptors for the program are being developed.
- C-ID conditionally approved courses
- C-ID disapproved courses

- c) Inter-institutional agreements: Updated by Articulation Officers
- d) Tech Prep
- e) SB 1440