

CURRICULUM and INSTRUCTIONAL SERVICES
DISTRICT ARTICULATION COUNCIL

02-03-16

DAC Minutes and Action Items

Old Business

1. ENGL 31: Shelly Hess

Shelly provided background on the ENGL 31 and ENGL 101 LCOM: The reason we are doing a Learning Community is because of our own internal system of how we can enroll students in these courses; ENGL 101 has several prerequisites or Assessment Skills Level of W5/R5; students that don't meet the prerequisites or the assessment skills levels necessary to be successful in ENGL 101, have an alternative method to help them get into the course by taking ENGL 31. Faculty indicated in the meeting held in December, of "concurrent enrollment in ENGL 31" to ENGL 101 should be added. and Shelly requested feedback from the Articulation Officers:

- Mara contacted the university partners and asked if there would be an issue with articulation if ENGL 31 was added to ENGL 101 as a prerequisite, the responses she received are as follow:
 - a) CSU: This will not affect articulation.
 - b) UCOP: They want the course to be resubmitted.
 - c) SDSU: Their suggestion is to put a note on the course outline of record to indicate this is an alternate way for students to get in the course.

- Juliette stated that in her opinion adding ENGL 31 as a prerequisite to ENGL 101 is not appropriate and is a misrepresentation of the course. She also stated that she is concerned with articulation and C-ID approvals if this prerequisite is added to the course.

- Elizabeth agreed that ENGL 31 needed to be added as a requisite option to ENGL 101 so everyone knows there is an alternate method of getting into the course.

2. National University MOA: Shelly Hess

Articulation Officers (Elizabeth, Mara, and Shelly) met with National University registrar (Veronica Garcia) and Assistant Registrar (Jorge Salas) and after discussion one of recommendations was to remove the reverse transfer piece from the MOA; in addition, a note will be added to clarify that in the event of termination students will be able to take classes online with a 25% discount on tuition. Articulation Officers will take the MOA back to their campuses for feedback.

New Business

3. Articulation and MOU/MOA procedures: Shelly Hess

Shelly explained there is an initiative to update all of the policies and develop any procedures that are out of date and that are needed for accreditation and articulation is one of them. The District hired Jane Wright who works for CCLC (Community College

League of California); they offer a policy and procedure subscription and community colleges that subscribe receive legal advice on the policies and procedures updates.

Jane went through our policies and procedures and gave her recommendations. Shelly requested feedback from the Articulation Officers before she presents Jane's recommendations to the Policies and Procedures subcommittee. She will email a copy of the current Policies and Procedures and Jane's recommendations to the Articulation Officers

4. CIAC update: Mara Palma-Sanft

Mara explained the issue with MATH 119 is being addressed and MATH 111 will be proposed as an alternative to MATH 110.

Standing Items:

- a) Catalog Updates
- b) C-ID
- c) New TMC degrees
- c) Inter-institutional agreements
- d) Tech Prep
- e) SB 1440