

*CURRICULUM and INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**

10-07-15

*DAC Minutes and Action Items*

**Old Business**

1. CCCCCO Submissions/UCTCA/CSUGE: Mara Palma-Sanft

Mara wanted to follow up on the email Shelly sent to the Articulation Officers informing them Instructional Services can now submit courses to the CCCCCO inventory that are pending UCTCA approval; in addition, she feels a chart with CSU and UC transferability submission deadlines would be helpful to the Articulation Officers.

After discussion Shelly suggested scheduling a meeting to go over the GE submission process and create a flow chart with the submission deadlines. Michelle will schedule the meeting.

2. MOU/Articulation Agreements, National University: Shelly Hess

A National University MOU is being developed; Articulation Officers will receive the draft from their VPIs.

**New Business**

3. Pacific Oaks MOU: Elizabeth Norvell

City faculty is moving forward with the Pacific Oaks MOU and they would like to include tuition discount for City students as part of the MOU. Mara will contact faculty at Miramar to see if they are interested in doing an MOU with Pacific Oaks; Mesa will not be pursuing the MOU.

4. C-ID Math disapprovals and conditional approvals: Elizabeth Norvell

Math 119, 150, 151, 211, 252, 254 and 255 will be revised in order to resubmit course outlines to C-ID.

Articulation Officers requested the C-ID tracker to be structured in a different way to make it user friendly. Michelle will redesign the C-ID tracker.

5. Resubmission of ENGL 101/105/202/209/237/240 to UCTCA (new ESOL 045 prerequisite option): Elizabeth Norvell

Elizabeth asked the Articulation Officers if the courses needed to be resubmitted for UCTCA; Juliette confirmed these courses do not need to be resubmitted for UC approval.

6. COMS 160: Elizabeth Norvell

COMS 160 is currently approved for IGETC 1C Oral Communication and CSUGE A3 Critical Thinking but not approved for CSUGE A1 Oral Communication. After discussion, Articulation Officers agreed to propose the course for CSUGE A1. Miramar is taking the lead on creating a proposal in Curricunet.

7. ARTF 110 for ARTH 110 conditional approval: Mara Palma-Sanft

Elizabeth explained the expiration date posted on the C-ID website is incorrect; the course needs to be resubmitted to C-ID.

*After the meeting Michelle researched the course and confirmed the course was resubmitted for C-ID approval 05/15/15 and C-ID gave a conditional approval to the course a second time with an expiration date of 08/02/2016.*

8. Psychology ADT and PSYC 258 conditional approval: Mara Palma-Sanft

PSYC 258 and PSYC 259 will be resubmitted to C-ID descriptor MATH 110; PSYC 258 has some language revisions faculty is working on and once is ready the courses will be submitted as a packet for C-ID MATH 110.

9. IGETC for STEM: Shelly Hess

Mara will follow up with Paula Christopher regarding IGETC for STEM certification with the communications requirement.

Shelly received an email from Student Services with recommendations for IGETC for STEM information in the catalog; she will forward the email to the Articulation Officers.

10. Standardized tests in catalog: Shelly Hess

Shelly explained Instructional Services wants to add a date to the catalog production timeline to update the standardized tests in the catalog. Articulation Officers should receive a memo from the CSU with any changes to the external exams soon.

*After the meeting Michelle found the CSU memo sent out by Ken O'Donnell last year via the CIAC distribution list, the memo was sent December 16, 2014.*

11. Catalog day: Shelly Hess

After discussion Articulation Officers feel it would be best to have a catalog day every other year and would like to have a C-ID day instead to focus on upcoming ADTs and C-ID submissions. Michelle will schedule a meeting.

***Standing Items:***

- a) Catalog Updates
- b) C-ID
- c) New TMC degrees
- c) Inter-institutional agreements
- d) Tech Prep: Raquel provided an update on tech prep; there are several agreement renewals in the works with San Diego Unified District. Raquel will follow up with Juliette on pending agreements for Hospitality and Tourism for CTE transitions and for Continuing Ed agreements with Fashion, Multimedia and Culinary Arts.  
Raquel will provide any updates to the catalog tech prep charts to Michelle by December 1<sup>st</sup>.
- e) SB 1440