

CURRICULUM and INSTRUCTIONAL SERVICES
DISTRICT ARTICULATION COUNCIL

09-07-16

DAC Minutes and Action Items

Attendees

Eric Anthony, Program Support Technician, Workforce and Economic Development

Shelly Hess, Dean of Curriculum Services, District Office

Elizabeth Norvell, City Articulation Officer

Mara Palma-Sanft, Miramar Articulation Officer

Michelle Radley, Curriculum Technician, District Office

Charlotta Robertson, *Acting* Mesa Articulation Officer

Old Business

1. Distance Ed modalities: Shelly Hess

After discussion, these are the changes that will take place:

Distance Education Section

- 1) Add "Fully Online" as an option under DE now
- 2) After a discussion with Kats and CurricUNET Steering Committee ask GoverNET to code out (so we won't see them) some of the obsolete choices; i.e., Point-to-Point Telecourse
- 3) Add definition for each delivery method to the help field

Methods of Instruction

- 1) Change Distance Education (Partially online only) to Partially Online Only
- 2) Add Hybrid Only as an option

2. Physics C-ID Submission (PHYS 180A, 181A for PHYS 105, PHYS 180B, 181B for PHYS 110): Elizabeth Norvell

City's Biology faculty would like to add PHYS 180A and 181A to the Biology ADT degree but Elizabeth is concerned about submitting these courses for C-ID approval because they have a higher prerequisite than PHYS 125 and 126. After discussion, Elizabeth will take this back to City for discussion.

New Business

3. ADT and C-ID submissions: Shelly Hess

Shelly reminded the Articulation Officers each time they create or revise a TMC to send Michelle a list of courses with their corresponding C-ID descriptor for submission to C-ID.

4. FYI: Correction to external exam charts: courses with 0 units of credit and n/a for CSUGE/AI, remove from chart and add them to the bottom of the page: Mara Palma-Sanft

After discussion, exams with zero units of credit will be added as a note to the bottom of the corresponding external exam chart.

5. District GE and CSUGE/IGETC retroactive dates (ARCH 126): Michelle Radley
Michelle explained ARCH 126 was approved by CIC with an effective term of Fall 2015, when the course was proposed for CSUGE and IGETC, the course received a retroactive approval of Fall 2014; evaluators asked if the District GE approval could also be retroactive. After discussion, Articulation Officers agreed a retroactive date for District GE makes sense and will benefit students. Michelle will inform Erica Marrone.

6. C-ID effective term: Shelly Hess

The C-ID effective term would not be added to PeopleSoft for now; Desiree will keep a spreadsheet with courses and approval dates.

7. BIOL 210B articulation to UCLA: Elizabeth Norvell

UCLA is creating a new series of lab science courses and Mara received a request to provide syllabi; since we don't provide syllabi, in the past what has been provided to UCSD is a list of common activities, lab and lecture items and sample exams. Mara asked Elizabeth and Charlotta to gather the information at their campus and she can send the information on behalf of all three colleges.

8. Interstate Passport Initiative: Shelly Hess

The Interstate Passport Initiative was presented at the 2016 Curriculum Institute; Shelly is putting information together for Stephanie to present it to Cabinet. Mara and Elizabeth will present the information to their Academic Senate.

Standing Items:

- a) Catalog Updates: The 2017-2018 catalog pdfs were sent to the VPIs; Charlotta asked if there will be a catalog meeting this year; Shelly's recommendation is to have a meeting if there is anything pressing.
- b) C-ID:
- c) New TMC degrees:
- c) Inter-institutional agreements: After discussion, the chart will not be updated any longer.
- d) Tech Prep: