

*CURRICULUM and INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**

10-03-16

*DAC Minutes and Action Items*

**Attendees**

Eric Anthony, Program Support Technician, Workforce and Economic Development

Lorraine C. Collins, Dean, Workforce Development, District Office

Shelly Hess, Dean of Curriculum Services, District Office

Elizabeth Norvell, City Articulation Officer

Mara Palma-Sanft, Miramar Articulation Officer

Michelle Radley, Curriculum Technician, District Office

Charlotta Robertson, *Acting* Mesa Articulation Officer

**Old Business**

1. Distance Ed procedure: Shelly Hess

Shelly explained the Policies and Procedures committee recommended removing all forms of distance education listed on the previous document and keeping only “Fully Online” and “Partially Online”; the other options will be reviewed at a later date.

**New Business**

2. Options and impacts of C-ID requests for ADTs: Charlotta Robertson

Shelly explained that if the template has a C-ID descriptor, a course has to be submitted for that C-ID descriptor; if the template indicates an AAM course (Articulation Agreement by Major) any course articulated as lower division preparation in the major at a CSU institution can be added to the template.

3. Transfer MOU process: Elizabeth Norvell

Articulation Officers discussed the different changes to the Transfer MOU process presented by Mesa College Academic Senate; after discussion, Articulation Officers agreed to bring their recommendation to the next District Articulation Council meeting. Lorraine reminded Articulation Officers to make sure the MOU includes a beginning and expiration date and the facilities use piece is addressed on the MOU.

4. BIOL 205: Mara Palma-Sanft

Mara explained counselors at Miramar asked if CHEM 103 can be added as a prerequisite option to BIOL 205. After articulation research, Mara will propose CHEM 103 for course to course articulation before adding it as a prerequisite to BIOL 205.

5. Child Development: Lorraine Collins

Lorraine explained there is disagreement among College and CE faculty on whether or not to move forward on one of the child development courses included in the agreement that is up for revision. Elizabeth and Mara attended the meeting with child development

faculty last year and they said there needs to be a follow up meeting to clarify the issues with the course.

Mara reminded Lorraine these courses are credit by exam and there must be a separate exam for every course they want and college faculty must approve the exam.

Shelly also mentioned that non-credit courses should not encroach on courses that are considered more technically advanced in the field because the State Chancellor's office may come back and indicate the courses are not appropriate for non-credit.

***Standing Items:***

- a) Catalog Updates
- b) C-ID
- c) New TMC degrees
- c) Inter-institutional agreements
- d) Tech Prep