

*CURRICULUM and INSTRUCTIONAL SERVICES*  
**DISTRICT ARTICULATION COUNCIL**

11-02-16

*DAC Minutes and Action Items*

**Attendees**

Shelly Hess, Dean of Curriculum Services, District Office

Elizabeth Norvell, City Articulation Officer

Mara Palma-Sanft, Miramar Articulation Officer

Michelle Radley, Curriculum Technician, District Office

Charlotta Robertson, *Acting* Mesa Articulation Officer

**Old Business**

1.

**New Business**

2. C-ID MATH 110: Mara Palma-Sanft

Mara explained the vetting process for C-ID Math 110 will start over; Articulation Officers have not received an update on the process yet.

3. Non-TMC C-ID course submissions: Charlotta Robertson

Charlotta received a request at her campus to submit courses for C-ID approval that are not part of a TMC degree. Shelly explained the current procedure for C-ID submission is specific to ADTs; Elizabeth pointed out there are pros and cons to submitting these courses. Articulation Officers agreed they need to discuss the issue at a later date.

4. Online Education Resources (OER) and Articulation: Shelly Hess

Shelly asked the Articulation Officers if they foresee an issue with the Online Education Resources initiative and articulation. Articulation Officers do not anticipate an issue with articulation. Shelly will request more information from Kats Gustafson before determining where the information will be posted in Curricunet.

5. Servicemembers Opportunity Colleges Degree Network System (SOC DNS): Shelly Hess

Mara explained SOC is reorganizing their networks; SOC sent a letter to each college President and they are recommending the colleges remove any SOC information from their publications. Shelly wants to make sure that City also received the letter before removing any information from the catalog. Articulation Officers will confirm with their campus.

6. Course submission to ASSIST and CCCCCO: Mara Palma-Sanft

The Articulation Officers attended the ASSIST Next Gen training last week; with the new system, the Articulation Officers will have more control and flexibility on what to enter and when, and articulation proposals will be done through ASSIST Next Gen

instead of OSCAR. Michelle will continue to submit courses and course outlines to ASSIST.

7. Transferability of online courses: Charlotta Robertson

Charlotta asked if there is documentation stating distance ed courses will be given the same credibility as a face to face course. Shelly explained private institutions are different and there are some that won't accept articulation with distance ed courses. Mara mentioned USD has a policy in place on how they will accept DE courses after matriculation, for UC campuses articulation officers submit the courses the same as if they were taught face to face and for the CSU's the only rule is students cannot take communications, science lab or physical education courses via distance ed.

8. UCLA articulation: Shelly Hess

UCLA is creating a new series of lab science courses and they are also reviewing their existing course sequences, Mara was contacted earlier in the semester about submitting syllabi. Mara submitted the COR for one of their sequences and then she compiled the syllabi for all three campuses and put it into a sample document.

9. ENGL 29 and ENGL 101: Mara Palma-Sanft

Mara explained Miramar is creating an accelerated English course, English 29, with similar requisite requirements to ENGL 101 as Mesa's English 31 course; English 101 will need to be revised to add English 29 as a co-requisite. Shelly mentioned currently there is an English 101 course revision proposal in Curricunet and she requested Andrew Hoffman (the originator of the proposal) to add ENGL 29 as a co-requisite.

10. MOU: Elizabeth Norvell

Articulation Officers shared the updates each of them made to the MOU draft and will be sending a final document incorporating all of the changes to Shelly.

11. CISC ADT degree: Elizabeth Norvell

Elizabeth mentioned counselors are receiving a lot of requests from students for a CISC ADT degree; currently only Southwestern College offers the degree. Articulation Officers will consult the issue with the subject matter experts at their campus.

***Standing Items:***

- a) Catalog Updates
- b) C-ID
- c) New TMC degrees
- c) Inter-institutional agreements
- d) Tech Prep