

**SAN DIEGO COMMUNITY COLLEGE DISTRICT
STRATEGIC PLANNING COMMITTEE**

**February 15, 2006
District Office, Room 245**

Minutes

PRESENT:

Aracely Aguilar	Student Member – City College
Libby Andersen	Faculty – City College
Elizabeth Armstrong	Vice President, Instruction – Mesa College
Yvonne Bergland	Dean – Mesa College
Terry Burgess	President – City College
Robin Carvajal	Executive Director – ETi
Salley Deaton	Academic Representative – City College
Bob Fritsch	Academic Senate President – Miramar College
Bill Grimes	Manager, Institutional Research & Planning – District Office
Hutch Hutchinson	Dean– Continuing Education
Henry Ingle	Vice Chancellor - District Office
Rudy Kastelic	Interim President - Continuing Education
Sy Lyon	Dean – Continuing Education
Carl Luna	Faculty – Mesa College
Wheeler North	Academic Senate Vice President – Miramar College
Ray Ramirez	Dean – Continuing Education
Susan Schwarz	Dean – Miramar College

ABSENT:

Alexander Roberta	Academic Senate Representative – City College
Constance Carroll	Chancellor
Rita Cepeda	President - Mesa College
Gail Conrad	Academic Senate President – Mesa College
Valerie Edinger	Vice President – Continuing Education
Pat Fernandez	Accounting Technician – Continuing Education
Rich Grosch	Board of Trustees (Ex-Officio)
Patricia Hsieh	President - Miramar College
Pat Mosteller	Academic Senate President – Continuing Education
Michelle Pasag	Classified Senate Secretary – Miramar College
Monica Romero	Career Guidance and Transfer Supervisor – Mesa College
Roxann Solis	Classified Senate President – Miramar College
Desiree Van Sannen	Classified Senate President – City College

CALL TO ORDER:

Meeting was called to order at 3:40 p.m.

I. WELCOME AND ANNOUCEMENTS

Henry Ingle briefly reviewed the agenda with the committee.

II. APPROVAL OF MINUTES

The minutes were distributed for review.

III. THE NEW MILENIUM SPEAKER SERIES (handout)

Henry Ingle reviewed the handout for the New Millennium Speaker Series.

IV. THE APPLIED STRATEGIC PLANNING MODEL (handouts)

There was a brief overview of the applied strategic planning model and copies were provided for each of the committee members as a resource.

V. ENVIRONMENTAL SCAN FINAL REPORT (handout)

Copies of the Environmental Scan's final report were provided for review and feedback.

VI. SMALLER WORKING GROUP COMMITTEE MEMBERS (handout)

The smaller working committee membership (two members from each of the institutions) was reviewed. The committee's charge will be the following:

- Reach agreement on the timeline for an institutional planning process that can better connect the District planning and budgetary efforts with the individual strategic planning processes at work across City College, Mesa College, Miramar College and Continuing Education.
- Make a concerted effort to have the linked planning processes reflect and be responsive to the evolving and diverse needs of the community and region that the SDCCD serves, as reflected in our recently completed "Environmental Scan" study.
- Integrate the agreed-upon planning directions to both the annual and mid-year budget decision-making and allocation timeline to better link the expected programmatic goals and objectives to the available resources, both at the institutional and District levels.

The budgetary decision-making deadline will be *mid-April*. *Chancellor Carroll will provide a list of the approved projects by July 1, 2006.*

The smaller technical working committee will continue to meet on the *third Wednesday of each month from 3:30 p.m. – 5:00 p.m.* Henry Ingle's office will e-mail a list of scheduled committee dates.

Committee Members:

- **City**
Salley Deaton
Desiree Van Saanen
- **Miramar**
Wheeler North
Susan Schwarz
- **Mesa**
Liz Armstrong
Yvonne Bergland
- **Continuing Education**
Pat Mosteller
Ray Ramirez

VII. LARGER COMMITTEE “SOUNDING BOARD”

There was discussion about the larger committee dismantling and the smaller working committee continuing on, but keeping the lines of communication with the various constituents at each of the institutions and reporting any outcomes directly to the District Governance Council for review. The consensus of the committee is that today’s meeting will be the last for the larger committee. The smaller technical committee will continue to work strategically to meet the goals and objectives of the District.

Comments & Suggestions:

- *The smaller technical committee will be able to get more accomplished.*
- *Continue to provide updates of the committee’s progress to the various constituents.*
- *Should there be a classified person on the technical committee?*
- *What do we mean by growth: is it quality or qualitative?*
- *There should be a review of 3-5 years*
- *The smaller group should work very closely with all the institutions.*
- *There is an appreciation for the smaller group, since there was a concern that the larger committee created a larger agenda.*
- *The committee will need to define what strategic planning really is.*
- *The next stage is going to be challenging*
- *This committee allows free form thinking and come up with ideas*
- *Would like to see the Vice Chancellors more involved with the committee*
- *Discuss visionary thoughts and review of short- and long-term problems and not as much attention to the budget.*

VIII. MEETING ADJOURNED AT 5:10 P.M.

The next Strategic Planning Committee meeting will be scheduled via email.

The first Technical Strategic Planning Committee meeting is scheduled for **Wednesday, March 1, 2006, from 3:30 p.m. to 5:00 p.m. in Room 245.**