

**SAN DIEGO COMMUNITY COLLEGE DISTRICT
STRATEGIC PLANNING COMMITTEE**

APPROVED 11/16/05

**September 21, 2005
District Office, Room 300**

Final Draft Minutes

PRESENT:

Aracely Aguilar	Student Member –City College
Alexander Roberta	Academic Senate Representative -City
Libby Andersen	Faculty – City College
Elizabeth Armstrong	Vice President, Instruction – Mesa College
Yvonne Bergland	Dean –Mesa College
Terry Burgess	President – City College
Rita Cepeda	President- Mesa College
Gail Conrad	Academic Senate President – Mesa College
Salley Deaton	Academic Representative – City College
Pat Fernandez	Accounting Technician – Continuing Education
Bob Fritsch	Academic Senate President – Miramar College
Bill Grimes	Manager, Institutional Research & Planning – District Office
Patricia Hsieh	President-Miramar College
Hutch Hutchinson	Dean – Continuing Education
Henry Ingle	Vice Chancellor-District Office
Sy Lyon	Dean – Continuing Education
Pat Mosteller	Academic Senate President – Continuing Education
Wheeler North	Academic Senate President – Miramar College
Michele Pasag	Classified Senate Secretary – Miramar College
Ray Ramirez	Dean – Continuing Education
Monica Romero	Career Guidance and Transfer Supervisor – Mesa College
Roxann Solis	Classified Senate President – Miramar College

ABSENT:

Constance Carroll	Chancellor
Robin Carvajal	Executive Director – ETi
Rich Grosch	Board of Trustees (Ex-Officio)
Carl Luna	Faculty – Mesa College
Desiree van Sannen	Classified Senate President – City College

GUEST:

Ted Egan	Director of Analysis, ICF
Eric Nunes	Webmaster -District Office
Sharon Rhodes	Dean Workforce & Economic Development-District Office

CALL TO ORDER:

Meeting was called to order at 4:46 p.m.

I. WELCOME & INTRODUCTIONS

Introductions were made by all present.

Henry Ingle briefly updated the committee on the restructuring of the Instructional Services, Planning & Technology Department at the District Office.

II. APPROVAL OF MINUTES

Minutes for May 4, 2005 and May 18, 2005 were approved as written, with the exception of changing Hutch Hutchinson's title to read Dean- Continuing Education.

III. ENVIROMENTAL SCAN

Ted Egan the Director of Analysis for ICF presented the draft PowerPoint presentation for the Environmental Scan as follows:

- Outline
- Population Findings
- Economics
- Industry Clusters
- Mapping Clusters
- Growth Rates

Question(s)& Comment(s):

- Latino Community: (Strengths/Values)
- No Small Business information listed as a cluster
- High School Partnerships (show areas that we need to strengthen Partnerships)
- Associate Degree (Value/Worth).
- Clusters only showing the BA degree why not show also the AA Degree Older Population not identified.
- Need to see what skills are necessary for the fields in order to implement.
- Some areas have a big gap that shows retention/ returning students.
- Concerned about basic skills needs/occupational needs.
- Would like to see a tighter/more comparable timeline.
- We are funded by the amount of growth, so we really need to narrow down what or focus should be in order to stay in alignment with the state.
- If the Latino population is higher what are the educational approaches?
- How is the study that determines the growth in Central San Diego conducted?
- Can data be divided by site, zip codes and feeder schools?
- Military impact on education/employment systems

IV. VISION, MISSION AND VALUES STATEMENTS

No discussion held

V. PARKING LOT CATEGORY (ISSUES AND CONCERNS)

No discussion held

VI. CAMPUS PILOT PROJECTS

Henry Ingle requested that each institution be prepared to give a progress report for their pilot projects during the next meeting.

VII. CALIFORNIA COMMUNITY COLLEGES STRATEGIC PLANNING FRAMEWORK

Henry Ingle asked the committee to review the Community College System Framework for Strategic Planning; it was emailed to all members, if anyone did not receive the documents they can request another copy via email.

VIII. STRATEGIC PLANNING PROCESS: PROPOSED NEXT STEPS & ACTION ITEMS

There was discussion regarding the budget and planning for the Strategic Planning committee; currently there is not any money set assigned for the committee so the consensus is they will have to begin searching for additional funding resources. There also was discussion/overview held regarding the purpose of the Strategic Planning Committee.

Association for Institutional Research and ACCT

The Association for Institutional Research and ACCT is hosting a data driven decision making environment workshop – “How to Create it” this workshop is for community colleges. The workshop is scheduled for December 9-10, 2005 in Phoenix Arizona. We can take two teams of 3-4 people to include members from this committee and the campuses. The application deadline is October 14, 2005 and it will cost approximately \$600.00 per team to include lodging and meals, the plane tickets are additional.

IX. CALENDAR DATES & TIMES FOR CONVENING MEETINGS (handout)

There was discussion held regarding the dates and times of the strategic planning meeting and the consensus of the committee is they would like to meet once a month from 3:00p.m. – 6:00p.m. on Wednesdays.

X. MEETING ADJOURNED AT 7:15 P.M.

The next Strategic Planning Committee Meeting will be scheduled via email.

Recording Secretary, Chantaya Robinson - District Office
Henry T. Ingle, Vice Chancellor 388-6965