

**Joint Partnership Planning Meeting**  
**The San Diego Workforce Partnership & The San Diego Community College District**

**Thursday, August 15, 2024 | 9am | District Office**

**Meeting Notes**

**Monthly Team Meetings** – We agreed to connect monthly online or in-person to keep things moving (Tony Young, Alejandra Aceves, Susan Topham, & Amertah Perman)

Next Step/Action: Jessica Lee, Administrative Assistant to Vice Chancellor Topham, will be in touch with date options for September and moving forward.

**Full Joint Partnership Committee Meetings** – SDWP leadership requested to put these on hold

**Employer Engagement Subcommittee** – SDWP leadership requested to put this on hold

**Three Focus Areas** – we agreed to focus on three main areas and “get things done.”

**1. Collaborate on Enhancing Services to Special Populations**

**24-25 Priority Focus:** Exploring partnership opportunities to strengthen outreach and services to priority populations

Connect the Workforce Partnership’s population specific initiatives with districtwide affinity groups and outreach

Next Step/Action:

- Amertah to Connect Alejandra with District Dean Lillian Garcia, Dean of Equity and Special Funded Projects, and Andrew “Luke” Menchaca, Dean of Outreach & Student Affairs – both are within our District’s Educational Services Division and work across all four colleges.

**2. Collaborate on Enhancing Training Opportunities for Community Members (students and customers)**

**24-25 Priority Focus:** Support Colleges in their participation on the ETPL

Identify priority training needs (Workforce Partnership to share insights into what kind of training programs are in high demand from those they are working to place)

Identify degree and certificate programs aligned with need

Work with college Presidents and Vice Presidents of Instruction to identify programs and remove barriers for applying to the ETPL and meeting participation requirements

Collaborate on awareness and training (benefits of participating on the ETPL, how to apply, reporting requirements, etc.)

Next Step/Action:

Alejandra to share insights into training needs  
Susan and Amertah to connect with Vice Presidents and Presidents to identify program interests

### 3. Leverage Data Sharing Agreement to support program contracts and future collaborations

#### 2024-25 Priorities:

Meet data sharing requirements of current contracts

#### Next Step/Action:

Alejandra to share current contracts with Susan and Amertah

Susan and Amertah to review and clarify processes for reporting

Maintain Term Based data sharing tied to grant funding – *no new action needed; this work is going well*

Maintain shared dashboard on co-enrolled students – *no new action needed; this work is going well*

Explore additional data sharing to identify SDCCD students who qualify for workforce partnership services (*priority for Chancellor Greg Smith*)

Next Step/Action – discuss during next monthly meeting

#### Topics for next month's Meeting (Draft Agenda):

- Status update on priority areas (Priority)
- Explore additional data sharing to identify SDCCD students who qualify for workforce partnership services (*priority for Chancellor Greg Smith*)
- Review past activities not yet discussed (did not get to during first meeting)
  - Existing Partnerships – confirm contracts and existing ways we already formally work together
    - *San Diego Gateway to College & Career (Continuing Ed) | Apprenticeship Readiness – Construction (Continuing Ed) | Behavioral Health program partnership (City) | CyberHire | Board Participation*
  - Employer Engagement
    - Maintain monthly practitioner meetings? – *consider regional expansion*
    - Partner on Rapid Response / Layoff Transition Services
  - Joint Partnership Committee Convenings - *Move to once per term? Establish smaller convenings as needed tied to priority activities (ETPL and special populations)*
  - Sector Initiatives – *grant updates and expectations around college engagement*
  - WIOA Partnership (mandated partners) –
    - Consider strengthening WIOA I and WIOA II connections (*example: adult education at San Diego College of Continuing Education*)