



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

Districtwide Work Experience Process Committee Meeting

Date: Monday, November 7 Time: 11:00 am – 12:30pm Location: [Zoom](#)

AGENDA	
Welcome	Agenda Review Introductions
Work Experience Infrastructure	Perkins Reserve Funding Local Faculty Work Experience Coordinators (one per college) Districtwide Faculty Work Experience Coordinator (one) CEWD Department Support Intersession Training
Planning	Round Table Updates – Spring and summer offerings; transition planning; etc. <ul style="list-style-type: none"> • City College • Mesa College • Miramar College
Electronic Forms	Districtwide Updates (Shawn & Susan) Campus Specific Updates (City & Miramar) Timing
Keenan Sexual Harassment Prevention Training	<p>Legislative Changes – new training elements; required to offer to all students; 2023</p> <p>Spring Changes for student groups currently requiring training:</p> <ul style="list-style-type: none"> • New Canvas Shell and Training Videos (Keenan no longer supported starting Spring) – Title IX Guide • Student self-enrollment process <p>Integration into Work Experience requirements</p> <ul style="list-style-type: none"> • Auto email at time of enrollment – revised text with new link • Process update: Students share screen shot of completion from canvas • Handbook updates – review draft updates <p>Next steps</p> <ul style="list-style-type: none"> • Faculty notification (college specific) • Section notes updates (if applicable) • Online forms • Website updates



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<p>Title 5 Updates</p>	<p>Scheduled for November approval</p> <ul style="list-style-type: none"> • Usually would be given 6 months to implement • Chancellor’s Office giving us one year to fully implement <p>To Do List – Items to be considered:</p> <ul style="list-style-type: none"> • District Board Policy and Regulation Vetting Process • District Admin Policy • Credit College Curriculum Updates • Credit College Catalog updates • Updating faculty who teach WE / Inform campus • Union Contract • Handbooks & Website Updates • Noncredit Curriculum Development • Noncredit College Catalog Updates • Noncredit Work Experience Infrastructure Development
<p>Handshake</p>	<p>Discussion: connections to Work Experience (support student placements)</p>
<p>Close</p>	<p>Agenda Planning & Scheduling Re-cap of Action Items Round Table</p>