**CTE Biennial Review**

This is an optional faculty narrative worksheet. Colleges may choose to utilize this worksheet to support local CTE Biennial Review Processes.

**Action:**

* Review the [Regional Program Facts Dashboard](https://public.tableau.com/app/profile/tina.ngo.bartel/viz/SanDiego-ImperialProgramFacts/I_Overview-Selection) and the individual Program Fact Sheet pdfs for your CTE Top Code(s), as well as any local program data available to you.
* Review industry advisory committee guidance, comments, and recommendations
* Consider your students and alumni – student retention, success, and employment outcomes
* Consider your program design, curriculum requirements, focus area(s)

**Reflection:** Provide responses to the following five (5) questions.

1. Please describe the demand for workers that your program trains for in the region
2. In the past two years, what specific program updates have been made in response to changing industry needs?
3. Please describe how your program provides a unique, complementary, or collaborative training opportunity in the region?
4. Please describe the supply gap or oversupply associated with your program. Please use this space to explain any data discrepancies and include any recommendations from your advisory committee.
5. Please describe how your program’s completion and employment outcomes demonstrate student success. If your completion or employment outcomes are low, please explain why and what you will do to improve them.