SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

CTE TRANSITIONS CREDIT BY EXAM AGREEMENT

San Diego College of Continuing Education
HMDV 575A
HMDV 575B
&
San Diego Mesa College
San Diego Miramar College
San Diego City College
CHIL 176 (3 units)

2022-2024

AGREEMENT SUMMARY

A student who completes the San Diego College of Continuing Education course(s), **HMDV 575A and HMDV 575B** and meets the San Diego Community College District defined performance and competency criteria outlined in this agreement, will be granted **3** units of college credit at **San Diego Mesa, City or Miramar College** for **CHIL 176**. The student will receive college credits upon successful completion of the CTE Transitions Credit by Exam requirements.

SDCCE Course Number(s):	HMDV 575A and HMDV 575B
College Course Number:	CHIL 176
SDCCD College:	San Diego Mesa, City and Miramar College
Units:	3 college units
College Approved Credit by Exam Method:	• Completion of final portfolio approved by college faculty with grade of B or better in HMDV 575A and HMDV 575B. • The average of the final portfolio grades for HMDV 575A and HMDV 575B will become the transcribed college grade for CHIL 176.
Testing location/proctor:	Portfolio administered at SDCCE by SDCCE faculty
Industry Sector:	Education and Human Development
SDCCE Program Area:	Child Development
College Program Area:	Child Development
Agreement Effective Dates:	Fall 2022 through Summer 2024

Table 1.

PURPOSE OF AGREEMENT

CTE Transitions Credit by Exam is an early college credit model based on course to course agreements that connect existing career education San Diego College of Continuing Education pathways to Career Education degrees and certificates at San Diego City, Mesa, and Miramar College through a credit by exam process. The purpose of CTE Transitions Credit by Exam course to course agreements is to accelerate college career education degree or certificate completion.

The process of developing an agreement connects College faculty to San Diego College of Continuing Education faculty and supports pathway alignment from Continuing Education career education pathways into college career education programs.

Agreement Development:
- Builds faculty to faculty partnerships
- Supports curricular updates, modernization, and alignment
- Increases Continuing Education student awareness of occupational pathways and opportunities at the community colleges
- Encourages the collaborative development of additional student opportunities to engage with the community colleges and further explore careers

Successful completion of the approved course(s) entitles students to:
- Earn SDCCD college credit (and in some instances, university transferable credit)
- Waive fees for college course(s) completed through the credit by exam program
- Use the course to meet degree or certificate requirements
- Advance to the next level of college classes for which this course serves as a prerequisite

EXAMINATION DEVELOPMENT AND ADMINISTRATION

Development: Faculty from both institutions and programs will exchange course outlines and curricula including required tests, written assignments, extended projects, and any other curriculum and assessments necessary to determine the equivalency of the established student learning outcomes regarding the knowledge, skills, and abilities required by the credit by exam process.

Methods of Examination: As outlined in California's Education Code of Regulations (5 CA ADC § 55050), the nature and content of the examination shall be determined solely by the college faculty in the discipline who normally teach the course for which credit is to be granted.

- The college faculty shall determine that the examination adequately measures mastery of the course content as set forth in the outline of record.
- Methods of examination will reflect mastery of the course content for each college course listed in this agreement. The college faculty approved credit by exam methods of assessment for this agreement are indicated on page one (table 1) of this document.
- A separate examination shall be conducted for each course for which credit is to be granted.
- The approved method(s) of examination will be integrated into the San Diego College of Continuing Education course curriculum.
- San Diego College of Continuing Education faculty will administer the approved method(s) of examination to all students enrolled in the course and provide overall course grades for all students enrolled in the course
- Copies of the approved methods of examination are to be held on file at the SDCCD District Office, College's Office of the Vice President of Instruction, and at San Diego College of Continuing Education's Vice President of Instruction Office.

Amendments: Agreements remain active for two years unless otherwise noted. Amendments may be made within the two year effective dates to accommodate any needed updates. Amendments do not require signatures and will be held on file with the SDCCD District office, College, and the San Diego College of Continuing Education Office of the Vice President of Instruction.

The San Diego College of Continuing Education **faculty/counselor** must:

- Provide CTE Transitions Credit by Exam information to your students within your class syllabus and during the first week of class. Ensure the students are aware they may be eligible for college credit.
- Fully integrate the college approved final exam or portfolio process into your course. Administer the approved final exam or portfolio to all students participating in the course.
- Grade all students participating in the course (final exam/portfolio grade and overall course grade).
- Complete CTE Transitions Credit by Exam Certification Form for eligible students, include both exam and course grade on the certificate form. Students must receive a "B" or better on both the course grade and the final exam/portfolio to be eligible for college credit.
- Be sure that Certification Forms include semester and year to award college credit.
- Submit signed Certification Forms within four weeks of course or program completion to SDCCE's Instructional Services.

REQUIREMENTS AND CERTIFICATION OF CREDITS

In order for a student to receive college credit through CTE Transitions Credit by Exam, an active agreement with a college must be in place for a course at the time a San Diego College of Continuing Education student is enrolled in that course.

The Continuing Education **student** must:
- Complete the course/program identified in this agreement (Table 1 on page 1) with a grade of "A" or "B".
- Complete the college faculty approved method(s) of examination with a grade of "A" or "B".
- Complete the SDCD online college application.
- Work with the course instructor to complete the Continuing Education Credit by Exam Certification form.

CTE Transitions Credit by Exam Agreements are available for career education courses only. The college course must be active at the time of enrollment. SDCCD credit cannot be offered for college courses that are not active.

Students may not repeat a course for credit via credit by exam.

A student may take a maximum of 12 units as Credit by Examination within the San Diego Community College District.

CAREER PATHWAYS

The San Diego Community College District course listed within this agreement is required for the following programs:

College Course(s): CHIL 176			
COLLEGE	**CERTIFICATE OF PERFORMANCE***	**CERTIFICATE OF ACHIEVEMENT***	**ASSOCIATE OF ARTS/SCIENCE DEGREE****
City College		Master Teacher	Child Development; Liberal Arts & Sciences – Social and Behavioral Sciences
Mesa College		Master Teacher	Child Development
Miramar College	Infant and Toddler Care	Master Teacher	Child Development; Human Development Studies; Site Supervisor

*Please refer to the college catalog for a complete listing of course requirements for certificate and degree programs.

**Associate Degree requirements include general education courses in addition to the major prep requirements. Please refer to the college catalog for a complete listing of course requirements for certificate and degree programs.