



## SAN DIEGO COMMUNITY COLLEGE DISTRICT

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### Regional Career Education Program Recommendation Process Resources and Reminders

#### Process Resources:

The Regional Consortium provides a four-part [Regional Program Recommendation Process](#) overview.

1. Program Idea/Program Concept Development
2. Labor Market Information Request and Supply Gap Confirmation
3. Regional Discussion About Program Intent
4. Official Regional Program Recommendation

Regional Program Recommendation Deadlines:

- [Spring 2021 Deadlines](#)

Regional Program Recommendation Documentation:

- [Current List](#)

Submission Portal:

- The [site](#) where programs are submitted for Regional Recommendation (State run site).

#### Process Reminders:

- Each institution's lead career education dean is responsible for submitting programs into the regional recommendation site and attending the monthly Deans Council meetings.
- Additionally, the lead career education dean provides the institution with the feedback from the council as well as the labor market information report submitted.
- Labor Market demand is just one component to showing need. It, alone, does not solely determine a program's value to the community.
- If the labor market information report indicates low demand, programs may pursue employer support. This secondary process is outlined within the [Regional Program Recommendation Process](#) overview.

#### SDCCD CIC Monthly Updates on Regional Program Recommendations

Each month, the SDCCD Career Education and Workforce Development Department will provide the CIC with an update on program recommendations submitted by San Diego City, Mesa, and Miramar College to the Regional Consortium's Deans Council.

For recommended program modifications – The Center for Excellence in Labor Market Information indorsement comments will be included for all programs with low or weak labor market support. While labor market demand is just one indicator of a successful program, it is a priority indicator. Low or weak labor market demand may indicate a need for the institution and program faculty to explore program improvement opportunities and/or alternatives. Low labor market demand may also indicate that the program will not meet Biennial Review requirements as required by Education Code 78016.

Education Code 78016 requires California Community College district governing boards to review occupational programs (career education programs) every two years. Per Ed Code, this Career Education Biennial Review includes four elements:

1. Career Education programs meet a documented labor market demand
2. Career Education programs do not represent unnecessary duplication of other manpower training programs in the area
3. Career Education programs are of demonstrated effectiveness as measured by the employment and completion success of its students
4. Any program that does not meet these three requirements shall be terminated within one year