

SAN DIEGO COLLEGE OF CONTINUING EDUCATION

CAREER TECHNICAL EDUCATION (CTE) TRANSITIONS CREDIT BY EXAM SDCCE TO COLLEGE COURSE TO COURSE ARTICULATION

The San Diego College of Continuing Education (SDCCE) Career Technical Education (CTE) Transitions Credit by Exam process provides SDCCE students with opportunities to accelerate college degree completion.

Through the CTE Transitions Credit by Exam process, SDCCE students can earn college credit by successfully completing specific SDCCE courses that are tied to active CTE Transitions Credit by Exam Agreements between SDCCE and San Diego City, Mesa, or Miramar College. These agreements better ensure that a student does not have to repeat the same content in a community college course that they already learned at SDCCE.

- Students earn SDCCE college credit (and in some instances, university transferable credit)
- Fees are waived for college course(s) completed through the credit by exam process
- College credit may be used to meet degree or certificate requirements and enables the student to advance to the next level college course for which the course(s) completed through the CTE Transitions Credit by Exam process count as prerequisites

In order for students to earn college credit, an active agreement must be in place between SDCCE and San Diego City, Mesa, or Miramar College at the time the student is enrolled in the SDCCE course.

SDCCE STUDENT REQUIREMENTS:

To earn college credit through CTE Transitions Credit by Exam, you must:

1. Enroll in a currently approved CTE Transitions Credit by Exam course at SDCCE.
 - a. By enrolling in the course, you acknowledge that if you meet the eligibility requirements, you would like to earn San Diego City, Mesa, and/or Miramar College credit for the course. If all eligibility requirements are met (number 2, 3, and 4 below), grades will be transcribed to your City, Mesa or Miramar College transcript.
 - b. If you do not want college credit, please complete the Opt-out of College Credit Form through the link that was emailed to you at the time of enrollment. If you complete the Opt-out of College Credit Form, and meet all eligibility requirements, you have two (2) semesters not including summer, to change your mind and submit a request to receive the college credit.
2. Must have a current online **College Application on file** for City, Mesa, or Miramar College through [CCCApply](#); and
3. Earn an "A" or "B" in the course; and
4. Earn an "A" or "B" on the approved final assessment within the course.

2022-2023 CURRENT SDCCE PROGRAMS

The following SDCCE programs provide opportunities for college credit through the CTE Transition Credit by Exam process:

- ★ Auto
- ★ Business Information Worker
- ★ Child Development
- ★ Culinary
- ★ Clothing & Textiles
- ★ Digital Media & Programming
- ★ Electronic Technician
- ★ Front End Web Developer
- ★ Health Unit Coordinator – Medical Terminology
- ★ HVAC - Mechanical Technician
- ★ Networking

STUDENT INQUIRIES

- SDCCE students are encouraged to meet with their counselor to explore CTE Transitions Credit by Exam opportunities and review CTE Agreements on the [District Resource Page](#).
- Current SDCCE students may also email sdccecreditbyexam@sdccd.edu.

IMPORTANT INFORMATION

- Receiving college credit through the CTE Transitions Credit by Exam process is free
- All college financial holds or records issues must be cleared before the posting of college credit
- SDCCE students do not need to be residents to earn college credit through the CTE Transitions Credit by Exam process. However, filing a college application does require residency determination
- Students cannot earn college credit through the CTE Transitions Credit by Exam process for a college course they have already taken
- By enrolling in a SDCCE course tied to an active CTE Transitions Credit by Exam agreement, the student acknowledges that if they meet eligibility requirements, they would like to earn college credit. The eligibility requirements are earning an "A" or "B" in the course and on the final assessment and having an active credit college application on file.
- ***If the student does not want to receive the college credit, they may complete an Opt-out of College Credit Form.*** A link to complete the Opt-out of College Credit Form will be sent via email to the student at the time of enrollment. If the student completes the Opt-out of College Credit Form, and meets all eligibility requirements, they have two (2) semesters not including summer, to change their mind and submit a request to receive the college credit.
- The grade earned on the final assessment will be the grade transcribed on the student's college transcript. For example: if the student earns an "A" in the course and a "B" on the final assessment, then the student's college transcript will show a "B" for the college course
- Posting of college credit on a student's college records may take up to a semester from the date the overall course grade and final assessment grade are both submitted by the instructor

Reminder: SDCCE students are only eligible to earn early college credit through the CTE Transitions Credit by Exam process if they have earned a grade of "A" or "B" on both the overall course grade and final approved assessment (exam/portfolio).

Frequently Asked Questions (FAQs)

- **When will my college grade get posted?**
 - Posting of college credit on a student's college records may take up to a semester from the date the overall course grade and final assessment grade are both submitted by the instructor.
- **How will I know if I qualify?**
 - See Student Requirements listed above
- **How do I submit a college application?**
 - Using your Student Portal, click on City, Mesa or Miramar icon and follow directions to apply. You can also visit [CCCApply](#) College credit cannot be awarded without completion of a credit college application.
- **Which college should I apply to?**
 - You can ask your counselor which college/s your course/s will transition to, or you can view CTE Agreements for your program at: [San Diego College of Continuing Education to College Credit By Exam](#)
- **How do I Opt-out of receiving college credit?**

- By enrolling in a non-credit course tied to an active agreement, you acknowledge that if you meet the eligibility requirements, you would like to receive San Diego City, Mesa, and/or Miramar College credit for the course. If all eligibility requirements are met, grades will be transcribed to your City, Mesa or Miramar College transcript.
- If you do not want college credit, please complete the Opt-out of College Credit Form that was emailed to you at the time of enrollment for each course per semester. If you complete the Opt-out of College Credit Form, and meet all eligibility requirements, you have two (2) semesters, not including summer, to change your mind and submit a request to receive the college credit.
- **What if I Opt-out and change my mind?**
 - Contact SDCCE Student Services: sdcccreditbyexam@sdccd.edu. **Note:** If you have completed the Opt-out form, and want to change your mind, the deadline is two (2) semesters (not counting summer) after earning an "A" or "B" in the course and on the final assessment.
- **How do I receive guidance for completing the credit college CCCApply application?**
 - If you need support to complete the application, please complete a College Outreach Support Request Form or email the College Campus Outreach teams
 - You may request support through The Outreach Support Request Form at each college. This allows you to request an appointment with an Outreach Ambassador who can help you complete the college application and provide you with additional information.
 - **City College:**
 - City College Outreach Support Request: www.bit.ly/cityhelprequest
 - City College Outreach Email: cityoutreach@sdccd.edu
 - City College Enrollment Site: <https://www.sdcity.edu/future-students/steps.aspx>
 - Enrollment/ Outreach: 619.800.2308
 - **Mesa College:**
 - Mesa College Outreach Support Request: https://docs.google.com/forms/d/e/1FAIpQLScdw08uTFwK9cn4Z4gEO_QHiwSig4ZesZnrePTi6fBfYTxWQ/viewform
 - Mesa College Outreach Email: mesaoutreach@sdccd.edu
 - Mesa College Enrollment Site: <https://www.sdmesa.edu/apply/index.shtml>
 - Enrollment/ Outreach Phone Number: 619.388.2230
 - **Miramar College:**
 - Miramar College Outreach Support Request: <https://tinyurl.com/miramarsupport>
 - Miramar College Outreach Email: miraoutreach@sdccd.edu
 - Miramar College Enrollment Site: <https://sdmiramar.edu/future-student>
 - Enrollment/ Outreach Phone Number: 619.388.7357