



**San Diego Community College District
CTE Transitions Credit by Exam Agreements
With San Diego Unified School District**

Kearny SCT High School

The following steps are required by students to obtain college credit through SDCCD's CTE Transitions Credit by Exam program:

- 1. Student must enroll in SDCCD** by completing an online application and obtain a college ID number.
 - Students should apply to SDCCD for **spring** semester.
 - SDCCD application can be found here: <http://apply.sdccd.edu/#apply>
 - Detailed instructions for using CCCApply can be found here: <https://mysdccd.atlassian.net/wiki/spaces/MYS/pages/328794254/How+to+Apply+using+CCApply>
 - Students should retain their ID number, required for Steps 2 and 4 below.
- 2. Student must create an account in SDCCD's CATEMA System.** After the account is created, the student must enroll in the correct high school course to appear on the teacher's roster. Additional resources are available on the CTE Transitions website. Students are encouraged to complete this step during the fall semester.
 - CATEMA link: <https://www.catema.com/acsys/login.php?sdb=sandiego>
 - The CATEMA system closes each year on June 30th. Class information for the current school year must be completely entered by this date.
- 3. Student must earn an "A" or "B" in the high school course (each semester) and on the college's approved final exam or project.**
 - Some courses are approved by SDUSD for weighted credit. These college grades will appear on students' high school transcripts, and the college grade will be calculated into their high school GPA. Students with additional questions about this are strongly advised to follow up with their teacher and/or counselor for assistance.
- 4. Student must submit completed and signed *Student Petition Forms* (one for SDCCD and one for SDUSD) to their high school teacher.** Students under 18 years old must also obtain a parent/guardian signature on both forms.
 - SDCCD CTE Transitions Petition for Credit – required to apply credit to college transcript.
 - SDUSD Petition – required to apply credit to high school transcript.
- 5. Student must submit an *OFFICIAL* high school transcript.** SDUSD's CTE Office may help obtain official transcript and forward to SDCCD's CTE Transitions Office.
- 6. Student must submit petitions and transcripts within 18 months of high school graduation.** Petitions received after 18 months from the student's graduation date will not be awarded college credit. SDUSD's CTE Office may help with this process if submitted during the regular academic year.
- 7. Successful student petitions for credit will receive college credit.** The grade received on their college approved final exam or portfolio will appear on their college transcript.



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**Kearny SCT High School and SDCCD
Active 2019-2020 Eligible Courses**

Information & Communication Technologies and Digital Media				
HS Course & SDUSD Course Number	SDCCD College(s)	College Course Number & Name	College Units	SDUSD Approved for Weighted High School Credit (will appear as weighted credit on HS Transcript)
Computerized Graphic Design 1+2 8511,8512 <u>OR</u> Computerized Graphic Design 3+4 8513,8514	City	ARTG 125 – Digital Media	3	Yes
GIS and Global Technologies 1,2 8291,8292	Mesa	GISG 110 – Introduction to Mapping and GIS	3	Yes
Life Science				
HS Course & SDUSD Course Number	SDCCD College(s)	College Course Number & Name	College Units	SDUSD Approved for Weighted High School Credit (will appear as weighted credit on HS Transcript)
Biotech 1&2 8704, 8705 OR Medical Interventions 8265,8266	Miramar	BIOL 131 – Introduction to Biotechnology	4	Yes

The SDCCD CTE Transitions [website](https://bit.ly/2UPkEUG) provides additional information for high school teachers and students and can be accessed here: <https://bit.ly/2UPkEUG>.