

**SDWP/SDCCD Joint Partnership Committee
Co-Located Services Small Group Meeting
April 24, 2023**

Meeting Notes

Co-Location Exploration Primary Leads:

- City: Juan Carlos Reyna
- Mesa: Olivia Picolla
- Miramar: Claudia Estrada Howell
- SDCCE: Stephanie Lewis
- Workforce Partnership: Frank Pancucci

Goal: Enhance existing career services through a partnership approach

Objectives:

- Explore possible co-located services, activities, and models
- Develop pilot activities or services
 - Establish college specific plans and timelines
 - Customize enhancement to each college's local context and needs
- Prioritize partnership activities that will increase access to career services for priority populations

Workforce Partnership Updates

- General Org Updates:
 - C-suite changes in staffing and leadership
 - Organizational change – lots of moving pieces but folks feeling optimistic
- Career Center Staffing Model in development
 - KRA no longer there – SDWP took over services
 - Adding new staff; re-working current roles
- Kiosks – virtual access to service navigators; working on hiring more navigators to support this work; cannot expand access to colleges until hiring is complete
 - Getting through backlog of tickets/requests
- First point of contact – goal of the navigators
- Program Match finder – new program; a universal intake to meet basic eligibility for all programs; currently re-assessing
- There is interest from other colleges in our current partnership
 - Modeling what we are doing with Southwestern; lead: Jennifer Lewis; launching committee this summer 2023
 - San Diego State University is interested
 - MiraCosta is interested
- Appreciation was expressed for partnership and support

College Updates

- City – NA (City was not present)
- Mesa
 - Very interested in kiosks – on hold; pushed off for 6 months or so until new staffing model is up and running within SDWP
 - Submitting regional Career Navigation RFA
 - Goals for 2023-24 – marketing handshake in the classrooms
 - Career ambassadors – want them to be engaging special populations – EOPS, support programs, etc. – to connect the dots to the job board
 - Campus awareness is a focus – for career counselors and coordinators
 - Focused on trying to increase awareness and understanding of career services
 - Remind the campus what career services is – often gets lost (compared with transfer and graduation)
 - Expressed interest in getting more involved in the community events
 - Would like to see more of these; but not able to participate fully due to capacity issues
 - Career Fairs and activities – interested in SDWP involvement
 - Career Panels – interested in SDWP involvement
 - **Action/Next Steps:**
 - Mesa College to invite workforce partnership to events and panel opportunities
 - Try to increase participation in joint partnership outreach activities
- Miramar
 - Just finished Career Services strategic plan
 - Physical location challenges
 - They want a better system for calendars and events
 - Expressed support for past plans – would like to meet again to review
 - Place on campus for someone from Workforce Partnership to come and provide information to students
 - Have a space on campus for Workforce Partnership staff when they have more traffic on campus
 - College hour (12:30 to 1:30) – Wednesdays
 - Talked about enhancing LMI resources and information to the counselors – training Miramar counselors; would like additional support from the Workforce Partnership
 - **Action/Next Steps:**
 - Mona and Frank to meet individually this spring to regroup on past plans and schedule out next steps
- SDCCE
 - Integrated Employer Relations Liaison into Career Services area;
 - Utilizing new virtual reality headsets for career exploration– “life in the day of...” different careers
 - Partnering with WBL to integrate into classroom experiences

- Creating a newsletter for the Career Center – events, etc.
- Lots of internal changes with leadership, departments, and initiatives
- Currently working internally on aligning departments and services related to Career Services, WBL, etc.
- Still planning on meeting with new VPI, new associate dean, etc. – meeting in the next week or so and then will meet with Frank
- Looking to how to improve referrals to Workforce Partnership when they can't meet the need
- May be interested in exploring how to partner on high level workshops for their students
- **Action/Next Steps:**
 - Stephanie to schedule meeting with Frank after internal meeting is held (May/June)

Discussion Notes:

- Need to bring attention back to core services
- Concerns were expressed regarding the importance of ensuring committee and staff goals are in alignment with executive leadership expectations
 - Need to secure commitment from senior leadership for shared services and improved partnership relationship
 - **Action/Next Step:**
 - Frank and Amertah to regroup with Vice Chancellor and new senior leadership at the workforce partnership
- Participants expressed support for networking events/opportunities to connect in-person at different locations
- Request was made to have the Centers of Excellence present the priority jobs and programs report to the group
- Questions were raised about how everyone is using lightcast (EMSI and Burning Glass combined into Lightcast)
 - Interest expressed regarding the counselor components of the tool
 - Request made to explore what career wages tools are available to counselors and what should be used; what do we need training on (Program Mapper, COE data, SDWP data, Career assessments, Career Coach)
 - Interested in engaging research offices for guidance
 - Part of the challenge – too many tools
 - We need to come up with the important ones – can we identify what is important
 - **Action / Next Step:**
 - Amertah to add topic to districtwide Career Services & Job Placement Workgroup Agenda
 - Amertah to reach out to regional data and research committee
 - Frank to connect with Sarah Burns – plan joint partnership committee presentation

- Colleges to consider what tools have counselors used in the past and/or are currently using; what works well?
- Meeting participants expressed interest in meeting again
 - Value in having these small group meetings
 - Value in having college specific meetings
 - **Action/Next Step**
 - Frank and Amertah to schedule late summer small group meeting