

**ADMISSIONS AND RECORDS PROCESSING CALENDAR
SPRING 2018 and Intersession**

Blue: Posting on SWS/FWS
Yellow: Emails to faculty
Tan: Emails to students
Green: Jobs

PICK UP/ MAILDATE	RUN DATE/ DEADLINE	PROCESS	NOTES/ WINDOW DATES	JOB NAME
OCTOBER 2017				
	October 16	Post Intersession Info & list of classes on SWS (Coming Attractions)	Done	SR Done
Oct 30	Oct 27	Blank Admissions Status Report		PSADMS10
	Oct 31	Online schedule Intersession flag		SR Done
	Oct 31	Deadline to submit appeals for Spring Priority Appointments (First day of Registration: November 13th) - Loss of BOGW/Priority Registration	Note Only	
NOVEMBER 2017				
Letter S1 Nov 6	Nov 3	Send general email to students with registration appointment (Intersession available, see counselor if on probation Fall 2017 & recommend not to enroll due to fast-paced class)	Letter will include list of classes w/subject & course numbers. Send daily to new applicants until 12/29/17	SR Done David will get emails from Appt SQL table
Nov 7	Nov 6	Produce Restricted Add Codes (Prior to Registration)		PSZCAP10, PSRSAC10
Letter S2 Nov 14 - Dec 30	Nov 13 - Dec 29	Send email to students "courtesy intersession course reminder." Daily thru 12/29	Daily - thru 12/29/17	SR Done- PSICNF1D, PSICFT1Dx
Nov 14 - Feb 9	Nov 13 - Feb 8	Online Class List (I, L, M, J, Z) Download	DAILY (Run daily from 1st day of Reg thru Thursday before census)	PSPLAC20, PSPLFT20x, PSPLFT30x
Nov 14 - Apr 24	Nov 13 - Apr 23	SARS Grid Download (Counseling Management Report)	Daily	PSSARG10, PSSAFT10x, PSSAFT20x
Nov 21	Nov 20 Nov 13	Blank Admissions Status Report		PSADMS10
DECEMBER 2017				
	Dec 1	Revise Faculty Email (District Office)	To Pam 12/11/17	

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Letter F1 Dec 7	Dec 6	Send letter to all faculty from VPIs asking Faculty to submit Fall grades early (by 12/29)		SR Done SPUFI
	Dec 8	Post Information on FWS - Submit Fall 2017 grades for Intersession by 12/29/16		SR Done
Letter S3 Dec 11	Dec 8	Send email to students on probation regarding Intersession and the fast pace of classes (refer to counseling for advisement)		SR Done SPUFI
Dec 12	Dec 11	Aviation Report for Miramar Only		PSAVIA10, PSAVFT10x
Letter S4a Dec 12, 13, 14, 15	Dec 11, 12, 13, 14	Send email to students registered in at least one unpaid intersession class advising of deferment process if financial hardship (if enrolled in Spring and haven't paid those either, it will apply to Spring & Intersession)		SR Done - PSDFRM10, PSDFFT10x
Letter F1 Dec 13	Dec 12	Send letter to all faculty from VPIs asking Faculty to submit Fall grades early (by 12/29)		SR Done SPUFI
	Dec 15	Drop for Failed Prerequisites from Spring/Intersession class if class has not started	Run Fridays	PSPROV1W, PSPRVD1Wx, PSPRVFTWx
Letter S5 Dec 18	Dec 15	Send email to waitlisted students to check Reg-e daily for status of Waitlist classes between Dec 18 and Dec 29. Also advise to go to first class meeting to see if space is available.		SR Done SPUFI
Dec 18	Dec 15	Print Add Codes for Intersession. Add codes delivered to faulty mailboxes.	(Run PR by David first) - Note: Branka will set job to run in RESTART	PSSDAC10, PSADCD10, PSRSAC20
Letter S3 Dec 18	Dec 15	Send email to students on probation regarding Intersession and the fast pace of classes (refer to counseling for advisement)		SR Done SPUFI
Letter S4b Dec 18, 19	Dec 15, 18	Send email to students registered in at least one unpaid intersession class advising of deferment process if financial hardship (if enrolled in Spring and haven't paid those either, it will apply to Spring & Intersession) - Include campuses closed		SR Done PSDFRM10, PSDFFT10x
Dec 19	Dec 18	Web Drop (Change Term) for Spring 2018	Note: Runs the day after the end of semester	PSWDRP1D, PSQRU7Xx, PSQDRA7Xx

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Letter F2 Dec 20	Dec 19	Intersession letter to Intersession Faculty from VPIs re honoring Waitlist & submitting grades early/on time		SR Done PSIFCE1A PSIFFT1Ax
Dec 23	Dec 22	Athletic Eligibility Report for Spring 2018	Weekly download on Fridays/Print also	PSATHL1W, PSFTAH1Wx, PSFTAH2Wx, PSFTAH3Wx
Letter S5 Dec 25	Dec 22	Send email to waitlisted students to check Reg-e daily for status of waitlist classes between Dec 18 and Dec 30 . Also advise to go to first class meeting to see if space is available.		SR Done SPUFI
Letter F3 Dec 26	Dec 22	Intersession Only Welcome E-mails to Faculty	Verify these are already running PSFACM2D PSFAFT1Dx PSFAFT2Dx	Pam/Rob Replaces the standard Faculty Welcome Email
	Dec 29 - May 25	Official Grade and Attendance Roster	Run's Fridays	PSRST1W, PSRSTD1Ox
	Dec 29	Intersession Opening Day Processing		PSPLMT1O PSRSTD1Ox PSRSTD2Zx PSWTRP1O
Dec 30	Dec 29	Student Hold Report (Health Services #20 & #50 holds)	Miramar Only - Runs Monthly	PSHLDMRMx
Letter S6 Jan 2	Dec 29	Send email to students in classes who DID NOT clear prerequisites to see a counselor immediately (by end of 1st week), Include possible loss of BOGW for students on probation- FALL TO INTERSESSION	Disqualified students who failed Pre-reqs will not be dropped for Intersession but they will for Spring	SR Done SPUFI
JANUARY 2018				
	Jan - June	Residency Change Report	Monthly	PSRSCK1M, PSRSFT1Mx, PSRSFT2Mx, PSRSFT3Mx

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Jan 2 - Jan 27	Jan 2 - Jan 26	Update drop effective date on census day for intersession classes - (Special SQL Update to change drop effective date on FDRP table for faculty drops - Intersession Classes Only)	Daily - This will allow drops to be processed until end of the day on the day of census without a "W" grade	PSISFD10
	Jan 5	Miramar Add Desk Download - Spring 2018 and Summer 2018	Note: PR done in Fall 2017 calendar. No need to run for Spring & Summer 2018.	
	Jan 5	Deadline for colleges to input all positive attendance hours for annual FTES state report for Fall 2017		
	Jan 5	**Colleges will request Grade Sheet Upload for classes 3 weeks or less.		
Jan 8	Jan 5	Aviation Report for Miramar Only		PSAVIA10, PSAVFT10x
Jan 8	Jan 5	Students in Online Class with Out of State Address Report (FA)		PSOFSR10
Jan 8	Jan 5	International Student Address Update Report	Run Fridays	PSSEVI1W
Jan 8 - May 21	Jan 5 - May 18	Classes Added After Opening Day	Weekly on Fridays CITY - /vol1/data/citywdrp MESA - /vol1/data/share/Admissions/CRNs Added MIRAMAR - /vol1/DATA/mirawdrp	PSCARP1W, PSCAFT3Wx; PSCAFT2Wx; PSCAFT1Wx
Jan 8 - June 11	Jan 5 - June 8	Human Resources Cancelled Class Report	Run Weekly	PSHRCL1W, PSHRFT1Wx
	Jan 8	Fall 2017 Grades available on-line		
Jan 9	Jan 8	Instructor Census Drop Download	All campuses weekly	PSWCRN10, PSWCFT10x, PSWCFT20x, PSWCFT30x
Jan 15	Jan 12	Aviation Report for Miramar Only		PSAVIA10, PSAVFT10x
Jan 15	Jan 12	Mesa Music Download	Momilani Ramstrom - G note: Move from Ssmainframe directory to Mesa Instructional	PSMUSI10, PSMUFT10x

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Jan 15	Jan 12	City FYE students (all new, first-time students & City FYE Veterans)	Weekly	PSFRST1Wx, PSFRFT1Wx, PSFRST2Wx, PSFRFT2Wx
Letter F4 Jan 15	Jan 12	Letter from VPIs asking all Intersession Faculty to submit Intersession grades early (by January 26)		SR Done PSIFCE1A PSIFFT1Ax
Jan 15 - May 14	Jan 5 12 - May 11	Weekly Grade Sheets Production Note: Grade Sheets uploaded weekend before class ends for all sections except 1, 2, 3 week sessions - Campuses to request manually (Classes ending Mon-Sun)		PSOPPR1W, PSFAGR1Ox, PSFGFT1Ox
Jan 15 - May 21	Jan 12 - May 18	International Student Report	Weekly	PSFGNS1W, PSFTNS1Wx, PSFTNS2Wx, PSFTNS3Wx
	Jan 15	Holiday – Martin Luther King Day		
	Jan 19	Post Information on FWS to submit intersession grades for Spring by 1/26/17		SR Done
Jan 23	Jan 22	Print Add Codes for Primary Term Distribution. (Runs on Monday or Tuesday prior to Opening Day) - Mesa to pick up in the morning after job runs. Miramar and City to get in the mail.	Production Control: Print the add codes at a slow pace so that the toner bar does not overheat and the ink smears.	PSSDAC10, PSADCD10, PSRSAC20
Jan 29	Jan 26	OGAR & MRCL for Primary and short-term		Opening Day Processing
Jan 29	Jan 26	Veteran's Weekly Schedule "B" for any adjustments from 11/13-1/26 (Date Range: registration to start of classes)	1st run begins registration to opening day; then weekly	PSFAVT1W
Jan 27 and Jan 30	Jan 26 and Jan 29	CAP 5 Download (Classes with 5 seats or more)	1 PR with both dates	PSMESD10, PSCIFT1Ox, PSMSFT1Ox, PSMRFT1Ox

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	Jan 28	Residence Determination Date – Applies to all sessions		
	Jan 29	Primary 16 wk Session Starts		
FEBRUARY 2018				
Feb 5	Feb 2	Aviation Report for Miramar Only		PSAVIA10, PSAVFT10x
Feb 5	Feb 2	Students in Online Class with Out of State Address Report (FA)		PSOFSR10
Feb 5	Feb 2	Classes by Start-End Report to Campus		PSECDT10, PSECDTFTx
	Feb 2 & Feb 20	Grades due for Intersession classes		
	Feb 2 & Feb 20	INTERSESSION GRADES PROCESSING	4 week - Feb 2 6 week - Feb 20	PSGRRL10, PSGFIX10, PSQDRA50x, PSQDRU50x,
	Feb 5 & Feb 21	Intersession grades available on E-grades		
	Feb - May	Repetition Violation Report Spring 2018	1st Saturday	PSRPET1M, PSFTRP1Mx, PSFTRP2Mx, PSFTRP3Mx
Feb 5 - June 4	Feb 2 - June 1	Veteran's Weekly Schedule "B" for Spring 2018	Run Weekly (Fridays)	PSFAVT1W
Feb 5 - June 4	Feb 2 - June 1	Accounting Refund Report (weekly) includes International Student Outstanding Credits	Run Fridays	PSAR661Sx
Feb 5 - June 4	Feb 2 - June 1	Drop Follow-Up Report	Run Fridays	PSFOLP10x, PSFLUP10x
Letter S7 Feb 5	Feb 5 & Feb 21	Send email to Intersession students only - Spring prerequisites not cleared form intersession, see counselor immediately for spring classes (include possible loss of BOGW if on Probation Fall 2017) - INTERSESSION TO SPRING	4 week - Feb 5 6 week - Feb 21	SR Done SPUFI

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	Feb 9	Last day to process and pay for add codes for Primary session. Deadline to drop without a "W" recorded and receive a refund of enrollment fee and/or nonresident tuition.	Add/Drop Deadline	
Feb 12	Feb 9	Aviation Report for Miramar Only		PSAVIA10, PSAVFT10x
	Feb 9 & Feb 27	Deadline for instructors to submit final grades online for Intersession	4 week - Feb 9 6 week - Feb 27	
Feb 12 - May 8	Feb 9 - May 11	Online Class List (I, L, M, J, Z) Download for Spring 2018	Weekly on Fridays (runs weekly the Fri before census thru registration of next term)	PSPLAC20, PSPLFT20x, PSPLFT30x
Feb 12	Feb 9	Student in Online Class with out of State Address Report (FA)		PSOFSR10
	Feb 16	Holiday - Abraham Lincoln Day		
	Feb 19	Holiday - George Washington Day		
Feb 21	Feb 20	Census Freeze Date for Census Enrollment	Runs after census	PSFTEC10
	Feb 27	Request SDSU Residency Match report (City College Only)	SDSU census: Feb 13	email: Operations@lists.sdsu.edu and request job: ID 3794- SDCCD remedial
MARCH 2018				
	Mar 2	Classes with an Accounting Method B, K, L Report for Summer 2018	For Important Dates & Deadlines production (Provide report to Danya)	PSCDCL10, PSCDCFTPx
Mar 5	Mar 2	"Fake" run for honors courses (Primary Term Only)		PSROST10, PSRSTD10x

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	Mar 2 & March 9	Star Awards GPA Report (Spring 2017 & Fall 2017)	For Mesa - Send report to Simone Sherrad (shared/ss/mainframe/teamgpa.txt)	PSATGP10, PSATFT10x
	Mar 23	Update and send Disqualification Emails & Pre-Req Drop Emails to IT (District Office)	IT to send out at grades and revised grades processing	
	Mar 26 - Mar 31	Spring Break		
Apr 2	Mar 29	High School DOB Report	All Colleges	PSBDGR10
Apr 2	Mar 29	RD's from Summer 2017 & Fall 2017		PSGRRD10, PSGRFT10x, PSGRFT20x, PSGRFT30x
Apr 2	Mar 29	I's from Summer 2016 & Fall 2016		PSGRDI10, PSGRIFT1x, PSGRIFT2x, PSGRIFT3x
	Mar 30	Holiday - Cesar Chavez Day		
APRIL 2018				
	Apr 13	HS Report - Ask R&P for report of classes of HS students enrolled, excluding classes on HS campus. Include classes with 3 or more high schools students enrolled (Spring/Fall only)	Send to Melissa Janeck at SDUSD	
	Apr 13	Withdrawal deadline for Primary session. No drops accepted after this date.		Withdrawal Deadline
Apr 15	Apr 13	Probation Student Report - "Electronic File" Early Readmit	All Colleges \\cfile\Cityvol1\data\download\counseling \\mefile\vol1\data\download\counseling \\mefile\vol1\data\download\counseling	PSELR10, PSERF10x, PSERF20x, PSERF30x
MAY 2018				
May 7	May 4	Parking Tally Report (Debra Picou)	All Colleges	PSPRKT10
May 21	May 18	Preliminary Grade Cycle	1 week prior to end of semester	PSGFI10, PSGRRL10, PSQDRA50x, PSQRSU50x

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	May 26	End of Primary 16 wk session		
	May 28	Holiday - Memorial Day		
JUNE 2018				
	June 1	Deadline for instructors to submit grades, and supporting documents for Primary session and short-term		
	June 1	Spring 2018 Grades Processing. Drop for academic standing. Drop for failed prerequisite.		GRADES PROCESSING
	June 1	**All classes ending after 1st grade cycle will have a roster generated instead of a Grade Sheet**	Campuses will request manually	PSRST20, PSRSTD10x
June 4	June 1	Classes by Start-End Report to Campus	Note: Additional run requested by Admin Sups	PSECDT10, PSECDTFTx
	June 4	Spring 2018 Grades Online		
	June 8	Revised Grades Processing for Spring 2018. Drop for academic standing. Drop for failed prerequisites.		REVISED GRADES PROCESSING
	June 8	Selected Spring 2018 missing grades returned to district		
	June 8	Deadline for Student Services to input selected missing grades		
	June 8	Dean's List	Note only: Will run with Revised Grades Processing	
	June 8	VA 85:15 report for colleges	Runs at Revised Grades	Ephzel to run a SPUFI for all the colleges
June 11	June 8	Veterans Grade Report	using the "other" information	PSFAVT1W
June 11	June 8	Late Grade Report for Admission Supervisors		PSMSGR10
June 11	June 8	Convert Outstanding Incompletes for Spring 2017	Running with Revised Grades (back page)	
June 11	June 8	Web Drop for Summer 2018 (Change Term)	Note Only: Listed on Summer 2018 A&R calendar	

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June 11	June 8	Veterans Academic Standing		PSVETB10, PSVBFT10x, PSVBFT20x, PSVBFT30x
June 11	June 8	VA Academic Renewal		PSVACD10, PSVAFT10x, PSVAFT20x, PSVAFT30x
	June 11	Spring 2018 Revised Grades Available Online		
June 12	June 11	Late Grades Report for Presidents (1st Report)		PSMSGR10
June 18	June 15	RQTP Screen for Chapter 33 Third Party Payment (Accounting)	Note: Only City runs this report	PSRQTP10, PSRQFT10x, PSRQFT20x, PSRQFT30x
June 18	June 15	Apprenticeship Download - College		PSAPDN10, PSAPFT10x
June 18	June 15	Inactive Student Report (Purge File)	Runs 2 weeks after Revised Grades	PSINAC1A
	June 18	Campuses to forward Incomplete Forms & Independent Study Contracts to the District Office		
June 19	June 18	Late Grades Report for Presidents (2nd Report)		PSMSGR10
July 2	June 29	Graduates (VA) - Report of all Spring veteran student graduates	Confirm with Evaluators before running report that degrees are posted	PSVGRD10, PSVDFT10x, PSVDFT20x, PSVDFT30x
JULY 2018				
July 16	July 13	Apprenticeship Download - CE		PSAPDN10, PSAPFT10x

OPENING DAY (Summer only Non-Primary)

~~PSR0ST10~~ - Rosters
 PSMROS10 - Master Roster Check Off
 PSRSTD10x
 PSWTRP10 - Waitlist Rosters
 PSPLMT10 - Skill level upgrade

PRIMARY OPENING DAY

PSADDX10 - Addcode Extensions (not summer)
 PS0ENR1Zx
 PS0ENR2Zx
 PSPLMT10 - Skill level upgrade
~~PSPR0V10~~ - Drop for failed prereq
 PSPRVD10x - Prereq drop mailer
 PSRFT10x
 PSMROS10 - Master Roster Check Off
 PSRSTD10x
 PSRSTD2Zx
 PSWTRP10 - Waitlist Rosters

* *PSPLMT10* - Change terms - Next business day following Opening Day

GRADE PROCESSING

PSACDR10x
 PSAHLD1Z - Disqualification Holds
 PSAHXT1Z - Grade Rep. Extract
 PSATGR10 - Auto Grd for Tutoring
 PSGFIX10 (Prior to 1st 5wk - Adjust Eterm Admit Status)
 PSGRDD1Z - Grade Distribution
 PSGRRL10 - Grade roll to SQH6
 PSQDRA50x
 PSQDRU50x
 PSGRUP1W - Upload PA/GR screens
 PSGRUS10 - Online Stat. Report
 PSMATR10 - Updates MATR fields
 PSPLMT10 - Skill level upgrade
 PSPRBL1Z - Acad. Standing Labels
 PSRFT1Zx
 PSROB1Z - Probation List/Labels
~~PSPR0V10~~ - Drop for failed prereq
 PSPRVD10x - Prereq drop mailer
 PSRFT10x
 PSSELG1Z - Selected Grade List
 PSSEFT1Zx
 PSSEFT2Zx
 PSSEFT3Zx
 PSTTRM1Z - Disqualification Drop
 PSTTRP1Z - Disqualification mailer
 PSTTFT1Zx

Note: PSPROV10 - Drop for failed prereq runs weekly (1W)

* *PSSPEE1D, PSGRUP1W* - Change Parm - Monday after Revised Grades

REVISED GRADES

PSGRUP1W - Upload of PA/GR screens
 PSPLMT10 - Skill level upgrade
 PSATGR10 - Auto Grd for Tutoring
~~PSPROV10~~ - Drop for failed prereq
 PSPRVD10x - Prereq drop mailer
 PSRFT10x
 PSGRRL10 - Grade roll to SQH6
 PSQDRA50x
 PSQDRU50x
 PSACDR10x
 PSMATR10 - Updates MATR fields
 PSAHXT1Z - Grade Rep. Extract
 PSDEAN1Z - Run if PSAHXT1Z CH 61 = Y (Spring only)
 PSDEFT1Zx
 PSDEFT2Zx
 PSDEFT3Zx
 PSAHLD1Z - Disqualification Holds
 PSTTRM1Z - Disqualification Drop
 PSTTRP1Z - Disqualification mailer
 PSTTFT1Zx
 PSROB1Z - Probation List/Labels
 PSGRDD1Z - Grade Distribution
 PSSELG1Z - Selected Grade List, PSSEFT1Z, PSSEFT2Z, PSSEFT3Z
 PSRGRD1Z - Roll REPS term
 PSPRBL1Z
 PSRFT1Zx
 PSGRUS10 - Online Stat. Report
 PSGLBL10 - Incomplete Labels
 PSGRDC10x - Grade Change Report
 PSACTM10 - Military Grade Report
 PSVETF10 - Veteran "F" grade report
 PSFTVF10x, 20x, 30x
 PSGDEL10 - Delete PA/GR screens
 PSRSFL10 - Stu. Serv. Roster Filing Rpt.
 PSREFR10x - "T" Reference Report
 PSGPAS10 & PSGPFT10x - GPA Report
 PSATAW10 - Athletic Scholar Awards
 PSIGRD10, PSIFGT10x, PSIGFT20x, PSIGFT30x,
 PSACDR20x - Convert outstanding "I"s
 PSFGNS10, PSFTNS10x, PSFTNS20x, PSFTNS30x
 PSDISB10 (Spring only)

* *PSCRPT1D* - Change Parm - Monday after Revised Grades. Job runs after Revised Grades Processing

Intercession 2018

Sort: Start/End

# Weeks	Start Date	End Date	Withdrawal Date	City	Mesa	Miramar	ECC	Roster Run	Roster Pickup	Grades Run FRI	Grades Upload MON
1	01/02/18	01/02/18	01/02/18			1		12/31/17	01/02/18	M	M
4	01/02/18	01/24/18	01/12/18		25	13		12/31/17	01/02/18	01/19/18	01/22/18
4	01/02/18	01/27/18	01/17/18	54	104	68	3	12/31/17	01/02/18	01/19/18	01/22/18
6	01/02/18	02/10/18	01/25/18		7	10		12/31/17	01/02/18	02/02/18	02/05/18
10	01/02/18	03/10/18	02/09/18		6	2		12/31/17	01/02/18	03/02/18	03/05/18
16	01/02/18	04/28/18	03/09/18			6		12/31/17	01/02/18	04/20/18	04/23/18
1	01/03/18	01/04/18	01/04/18			1		12/31/17	01/02/18	M	M
1	01/07/18	01/13/18	01/10/18	1				12/30/17	01/02/18	M	M
9	01/08/18	03/10/18	02/12/18		1			01/06/18	01/08/18	03/02/18	03/05/18
10	01/08/18	03/17/18	02/20/18	4				01/06/18	01/08/18	03/09/18	03/12/18
16	01/08/18	05/05/18	03/16/18	4				01/06/18	01/08/18	04/27/18	04/30/18
3	01/12/18	01/25/18	01/19/18			1		01/06/18	01/08/18	M	M
1	01/16/18	01/16/18	01/16/18			1		01/13/18	01/16/18	M	M
5	01/16/18	02/15/18	02/02/18			4		01/13/18	01/16/18	02/09/18	02/12/18
6	01/16/18	02/24/18	02/06/18		3	1		01/13/18	01/16/18	02/09/18	02/12/18
8	01/16/18	03/10/18	02/14/18		3			01/13/18	01/16/18	03/02/18	03/05/18
10	01/16/18	03/24/18	02/27/18		1			01/13/18	01/16/18	03/16/18	03/19/18
18	01/16/18	05/26/18	04/06/18	6				01/13/18	01/16/18	05/18/18	05/21/18
1	01/17/18	01/17/18	01/17/18			1		01/13/18	01/16/18	M	M
1	01/20/18	01/20/18	01/20/18			1		01/13/18	01/16/18	M	M
1	01/22/18	01/22/18	01/22/18			1		01/20/18	01/22/18	M	M
8	01/22/18	03/17/18	02/23/18			1		01/20/18	01/22/18	03/09/18	03/12/18
18	01/22/18	06/02/18	04/13/18	2	57			01/20/18	01/22/18	05/25/18	05/29/18
1	01/23/18	01/23/18	01/23/18			1		01/20/18	01/22/18	M	M
3	01/26/18	02/14/18	02/06/18			1		01/20/18	01/22/18	M	M
1	01/27/18	01/27/18	01/27/18			1		01/20/18	01/22/18	M	M
3	01/29/18	02/15/18	02/08/18		1			01/27/18	01/29/18	M	M
4	01/29/18	02/24/18	02/12/18		2			01/27/18	01/29/18	02/09/18	02/12/18
5	01/29/18	03/03/18	02/15/18	1		2		01/27/18	01/29/18	02/23/18	02/26/18
6	01/29/18	03/10/18	02/23/18		7			01/27/18	01/29/18	03/02/18	03/05/18
7	01/29/18	03/17/18	02/27/18			1		01/27/18	01/29/18	03/09/18	03/12/18
8	01/29/18	03/24/18	03/02/18	73	83	68	5	01/27/18	01/29/18	03/16/18	03/19/18

Roster Run- Saturday prior to start date of class

Grade Run- Saturday prior to end date for session, due 7 calendar days after, excluding 1 wk, 2wk, 3wk sessions

Date

Intercession 2018

Sort: Start/End

# Weeks	Start Date	End Date	Withdrawal Date	City	Mesa	Miramar	ECC	Roster Run	Roster Pickup	Grades Run FRI	Grades Upload MON
10	01/29/18	04/14/18	03/12/18		1			01/27/18	01/29/18	04/06/18	04/09/18
12	01/29/18	04/28/18	03/20/18	1	1	3		01/27/18	01/29/18	04/20/18	04/23/18
13	01/29/18	05/05/18	03/23/18			5		01/27/18	01/29/18	04/27/18	04/30/18
14	01/29/18	05/12/18	04/05/18			2		01/27/18	01/29/18	05/04/18	05/07/18
16	01/29/18	05/26/18	04/13/18	1584	2555	1118	30	01/27/18	01/29/18	05/18/18	05/21/18
17	01/29/18	06/02/18	04/17/18			4		01/27/18	01/29/18	05/25/18	05/29/18
18	01/29/18	06/07/18	04/19/18			28		01/27/18	01/29/18	06/01/18	06/04/18
10	02/04/18	04/21/18	03/19/18	2				01/27/18	01/29/18	04/13/18	04/16/18
1	02/05/18	02/09/18	02/07/18			1		02/03/18	02/05/18	M	M
14	02/05/18	05/19/18	04/12/18	5				02/03/18	02/05/18	05/11/18	05/14/18
6	02/11/18	03/24/18	03/08/18	1				02/03/18	02/05/18	03/16/18	03/19/18
5	02/12/18	03/17/18	03/05/18			4		02/10/18	02/12/18	03/09/18	03/12/18
6	02/12/18	03/24/18	03/09/18	1	6			02/10/18	02/12/18	03/16/18	03/19/18
14	02/12/18	05/26/18	04/19/18	20		2		02/10/18	02/12/18	05/18/18	05/21/18
1	02/13/18	02/14/18	02/14/18			1		02/10/18	02/12/18	M	M
3	02/20/18	03/10/18	03/02/18		1			02/17/18	02/20/18	M	M
12	02/20/18	05/19/18	04/17/18	15	4	10		02/17/18	02/20/18	05/11/18	05/14/18
4	02/23/18	03/16/18	03/07/18			1		02/17/18	02/20/18	03/09/18	03/12/18
13	02/23/18	05/26/18	04/20/18	2				02/17/18	02/20/18	05/18/18	05/21/18
1	02/26/18	02/28/18	02/27/18			1		02/24/18	02/26/18	M	M
8	02/26/18	04/21/18	04/02/18			1		02/24/18	02/26/18	04/13/18	04/16/18
12	02/26/18	05/26/18	04/23/18	3	1	3		02/24/18	02/26/18	05/18/18	05/21/18
8	03/05/18	05/05/18	04/13/18	1	1			03/03/18	03/05/18	04/27/18	04/30/18
11	03/05/18	05/26/18	04/26/18			2		03/03/18	03/05/18	05/18/18	05/21/18
1	03/06/18	03/08/18	03/07/18			1		03/03/18	03/05/18	M	M
10	03/11/18	05/26/18	04/27/18	3				03/03/18	03/05/18	05/18/18	05/21/18
5	03/12/18	04/21/18	04/06/18		6	4		03/10/18	03/12/18	04/13/18	04/16/18
10	03/12/18	05/26/18	04/27/18	6	2			03/10/18	03/12/18	05/18/18	05/21/18
2	03/16/18	03/23/18	03/20/18			1		03/10/18	03/12/18	M	M
1	03/19/18	03/23/18	03/21/18			1		03/17/18	03/19/18	M	M
9	03/19/18	05/26/18	05/01/18			1		03/17/18	03/19/18	05/18/18	05/21/18
6	04/01/18	05/12/18	04/25/18	2				03/24/18	03/26/18	05/04/18	05/07/18

Roster Run- Saturday prior to start date of class

Grade Run- Saturday prior to end date for session, due 7 calendar days after, excluding 1 wk, 2wk, 3wk sessions

Date

Interession 2018

Sort: Start/End

# Weeks	Start Date	End Date	Withdrawal Date	City	Mesa	Miramar	ECC	Roster Run	Roster Pickup	Grades Run FRI	Grades Upload MON
3	04/02/18	04/21/18	04/13/18		1			03/31/18	04/02/18	M	M
5	04/02/18	05/04/18	04/20/18	1				03/31/18	04/02/18	04/27/18	04/30/18
8	04/02/18	05/26/18	05/04/18	82	113	69	4	03/31/18	04/02/18	05/18/18	05/21/18
1	04/05/18	04/05/18	04/05/18			1		03/31/18	04/02/18	M	M
2	04/06/18	04/13/18	04/10/18			1		03/31/18	04/02/18	M	M
5	04/09/18	05/12/18	04/27/18			1		04/07/18	04/09/18	05/04/18	05/07/18
6	04/09/18	05/19/18	05/03/18		3			04/07/18	04/09/18	05/11/18	05/14/18
5	04/16/18	05/19/18	05/04/18			4		04/14/18	04/16/18	05/11/18	05/14/18
6	04/16/18	05/26/18	05/10/18	4	1			04/14/18	04/16/18	05/18/18	05/21/18
1	04/20/18	04/21/18	04/21/18			1		04/14/18	04/16/18	M	M
6	04/23/18	06/02/18	05/16/18			1		04/21/18	04/23/18	05/25/18	05/29/18
1	04/27/18	04/28/18	04/28/18			1		04/21/18	04/23/18	M	M
2	05/04/18	05/11/18	05/08/18			1		04/28/18	04/30/18	M	M
1	05/07/18	05/11/18	05/09/18			1		05/05/18	05/07/18	M	M
1	05/18/18	05/19/18	05/19/18			1		05/12/18	05/14/18	M	M

Roster Run- Saturday prior to start date of class

Grade Run- Saturday prior to end date for session, due 7 calendar days after, excluding 1 wk, 2wk, 3wk sessions

Date

Intercession 2018
Sort: Withdrawal/End

# Weeks	Start Date	End Date	Withdrawal Date	City	Mesa	Miramar	ECC	Roster Run	Roster Pickup	Grades Run FRI	Grades Upload MON
1	01/02/18	01/02/18	01/02/18			1		12/31/17	01/02/18	M	M
1	01/03/18	01/04/18	01/04/18			1		12/31/17	01/02/18	M	M
1	01/07/18	01/13/18	01/10/18	1				12/30/17	01/02/18	M	M
4	01/02/18	01/24/18	01/12/18		25	13		12/31/17	01/02/18	01/19/18	01/22/18
1	01/16/18	01/16/18	01/16/18			1		01/13/18	01/16/18	M	M
1	01/17/18	01/17/18	01/17/18			1		01/13/18	01/16/18	M	M
4	01/02/18	01/27/18	01/17/18	54	104	68	3	12/31/17	01/02/18	01/19/18	01/22/18
3	01/12/18	01/25/18	01/19/18			1		01/06/18	01/08/18	M	M
1	01/20/18	01/20/18	01/20/18			1		01/13/18	01/16/18	M	M
1	01/22/18	01/22/18	01/22/18			1		01/20/18	01/22/18	M	M
1	01/23/18	01/23/18	01/23/18			1		01/20/18	01/22/18	M	M
6	01/02/18	02/10/18	01/25/18		7	10		12/31/17	01/02/18	02/02/18	02/05/18
1	01/27/18	01/27/18	01/27/18			1		01/20/18	01/22/18	M	M
5	01/16/18	02/15/18	02/02/18			4		01/13/18	01/16/18	02/09/18	02/12/18
3	01/26/18	02/14/18	02/06/18			1		01/20/18	01/22/18	M	M
6	01/16/18	02/24/18	02/06/18		3	1		01/13/18	01/16/18	02/09/18	02/12/18
1	02/05/18	02/09/18	02/07/18			1		02/03/18	02/05/18	M	M
3	01/29/18	02/15/18	02/08/18		1			01/27/18	01/29/18	M	M
10	01/02/18	03/10/18	02/09/18		6	2		12/31/17	01/02/18	03/02/18	03/05/18
4	01/29/18	02/24/18	02/12/18		2			01/27/18	01/29/18	02/09/18	02/12/18
9	01/08/18	03/10/18	02/12/18		1			01/06/18	01/08/18	03/02/18	03/05/18
1	02/13/18	02/14/18	02/14/18			1		02/10/18	02/12/18	M	M
8	01/16/18	03/10/18	02/14/18		3			01/13/18	01/16/18	03/02/18	03/05/18
5	01/29/18	03/03/18	02/15/18	1		2		01/27/18	01/29/18	02/23/18	02/26/18
10	01/08/18	03/17/18	02/20/18	4				01/06/18	01/08/18	03/09/18	03/12/18
6	01/29/18	03/10/18	02/23/18		7			01/27/18	01/29/18	03/02/18	03/05/18
8	01/22/18	03/17/18	02/23/18			1		01/20/18	01/22/18	03/09/18	03/12/18
1	02/26/18	02/28/18	02/27/18			1		02/24/18	02/26/18	M	M
7	01/29/18	03/17/18	02/27/18			1		01/27/18	01/29/18	03/09/18	03/12/18
10	01/16/18	03/24/18	02/27/18		1			01/13/18	01/16/18	03/16/18	03/19/18
3	02/20/18	03/10/18	03/02/18		1			02/17/18	02/20/18	M	M
8	01/29/18	03/24/18	03/02/18	73	83	68	5	01/27/18	01/29/18	03/16/18	03/19/18

Roster Run- Saturday prior to start date of class

Grade Run- Saturday prior to end date for session, due 7 calendar days after, excluding 1 wk, 2wk, 3wk sessions

Date

Intercession 2018
Sort: Withdrawal/End

# Weeks	Start Date	End Date	Withdrawal Date	City	Mesa	Miramar	ECC	Roster Run	Roster Pickup	Grades Run FRI	Grades Upload MON
5	02/12/18	03/17/18	03/05/18			4		02/10/18	02/12/18	03/09/18	03/12/18
1	03/06/18	03/08/18	03/07/18			1		03/03/18	03/05/18	M	M
4	02/23/18	03/16/18	03/07/18			1		02/17/18	02/20/18	03/09/18	03/12/18
6	02/11/18	03/24/18	03/08/18	1				02/03/18	02/05/18	03/16/18	03/19/18
6	02/12/18	03/24/18	03/09/18	1	6			02/10/18	02/12/18	03/16/18	03/19/18
16	01/02/18	04/28/18	03/09/18			6		12/31/17	01/02/18	04/20/18	04/23/18
10	01/29/18	04/14/18	03/12/18		1			01/27/18	01/29/18	04/06/18	04/09/18
16	01/08/18	05/05/18	03/16/18	4				01/06/18	01/08/18	04/27/18	04/30/18
10	02/04/18	04/21/18	03/19/18	2				01/27/18	01/29/18	04/13/18	04/16/18
2	03/16/18	03/23/18	03/20/18			1		03/10/18	03/12/18	M	M
12	01/29/18	04/28/18	03/20/18	1	1	3		01/27/18	01/29/18	04/20/18	04/23/18
1	03/19/18	03/23/18	03/21/18			1		03/17/18	03/19/18	M	M
13	01/29/18	05/05/18	03/23/18			5		01/27/18	01/29/18	04/27/18	04/30/18
8	02/26/18	04/21/18	04/02/18			1		02/24/18	02/26/18	04/13/18	04/16/18
1	04/05/18	04/05/18	04/05/18			1		03/31/18	04/02/18	M	M
14	01/29/18	05/12/18	04/05/18			2		01/27/18	01/29/18	05/04/18	05/07/18
5	03/12/18	04/21/18	04/06/18		6	4		03/10/18	03/12/18	04/13/18	04/16/18
18	01/16/18	05/26/18	04/06/18	6				01/13/18	01/16/18	05/18/18	05/21/18
2	04/06/18	04/13/18	04/10/18			1		03/31/18	04/02/18	M	M
14	02/05/18	05/19/18	04/12/18	5				02/03/18	02/05/18	05/11/18	05/14/18
3	04/02/18	04/21/18	04/13/18		1			03/31/18	04/02/18	M	M
8	03/05/18	05/05/18	04/13/18	1	1			03/03/18	03/05/18	04/27/18	04/30/18
16	01/29/18	05/26/18	04/13/18	1584	2555	1118	30	01/27/18	01/29/18	05/18/18	05/21/18
18	01/22/18	06/02/18	04/13/18	2	57			01/20/18	01/22/18	05/25/18	05/29/18
12	02/20/18	05/19/18	04/17/18	15	4	10		02/17/18	02/20/18	05/11/18	05/14/18
17	01/29/18	06/02/18	04/17/18			4		01/27/18	01/29/18	05/25/18	05/29/18
14	02/12/18	05/26/18	04/19/18	20		2		02/10/18	02/12/18	05/18/18	05/21/18
18	01/29/18	06/07/18	04/19/18			28		01/27/18	01/29/18	06/01/18	06/04/18
5	04/02/18	05/04/18	04/20/18	1				03/31/18	04/02/18	04/27/18	04/30/18
13	02/23/18	05/26/18	04/20/18	2				02/17/18	02/20/18	05/18/18	05/21/18
1	04/20/18	04/21/18	04/21/18			1		04/14/18	04/16/18	M	M
12	02/26/18	05/26/18	04/23/18	3	1	3		02/24/18	02/26/18	05/18/18	05/21/18

Roster Run- Saturday prior to start date of class

Grade Run- Saturday prior to end date for session, due 7 calendar days after, excluding 1 wk, 2wk, 3wk sessions

Date

Intercession 2018
Sort: Withdrawal/End

# Weeks	Start Date	End Date	Withdrawal Date	City	Mesa	Miramar	ECC	Roster Run	Roster Pickup	Grades Run FRI	Grades Upload MON
6	04/01/18	05/12/18	04/25/18	2				03/24/18	03/26/18	05/04/18	05/07/18
11	03/05/18	05/26/18	04/26/18			2		03/03/18	03/05/18	05/18/18	05/21/18
5	04/09/18	05/12/18	04/27/18			1		04/07/18	04/09/18	05/04/18	05/07/18
10	03/11/18	05/26/18	04/27/18	3				03/03/18	03/05/18	05/18/18	05/21/18
10	03/12/18	05/26/18	04/27/18	6	2			03/10/18	03/12/18	05/18/18	05/21/18
1	04/27/18	04/28/18	04/28/18			1		04/21/18	04/23/18	M	M
9	03/19/18	05/26/18	05/01/18			1		03/17/18	03/19/18	05/18/18	05/21/18
6	04/09/18	05/19/18	05/03/18		3			04/07/18	04/09/18	05/11/18	05/14/18
5	04/16/18	05/19/18	05/04/18			4		04/14/18	04/16/18	05/11/18	05/14/18
8	04/02/18	05/26/18	05/04/18	82	113	69	4	03/31/18	04/02/18	05/18/18	05/21/18
2	05/04/18	05/11/18	05/08/18			1		04/28/18	04/30/18	M	M
1	05/07/18	05/11/18	05/09/18			1		05/05/18	05/07/18	M	M
6	04/16/18	05/26/18	05/10/18	4	1			04/14/18	04/16/18	05/18/18	05/21/18
6	04/23/18	06/02/18	05/16/18			1		04/21/18	04/23/18	05/25/18	05/29/18
1	05/18/18	05/19/18	05/19/18			1		05/12/18	05/14/18	M	M

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Grade Run- Saturday prior to end date for session, due 7 calendar days after, excluding 1 wk, 2wk, 3wk sessions

Date