

## Fall 2018 Registration Processing Calendar - August 20 - December 17, 2018

ISIS / Reg-e Hours M - F 7:00 a.m. to 12 midnight Sat. 8:00 a.m. to 1:30 p.m.

IMPORTANT DEADLINES & REGISTRATION (Maximum 20 Units)	Day	Date				
▪ Online application – Fall 2018	M	November 27, 2017				
▪ Class schedule available on the web (Display Fall Student Support Services hours/holidays)	M	June 18, 2018				
▪ Class schedule available on campus	T	June 26, 2018				
▪ Fall Priority Appointment & BOGW Appeal Deadline ( <b>Student</b> )	W	June 27, 2018				
▪ Fall Priority Appointment & BOGW Appeal Deadline ( <b>Send to District</b> )	F	June 29, 2018				
▪ Last day to apply to receive a registration date: Apps. filed after this date get an open enrollment date	TH	July 5, 2018				
▪ Deadline to enter data in ISIS for DSPS, EOPS, CalWorks, Foster Youth, Homeless Youth, Active Duty Military & Veterans	TH	July 5, 2018				
▪ Generate Fall Registration appointments ( <b>after network hours</b> )	TH	July 5, 2018				
▪ View registration appointments - begin e-mailing (Report available to campuses) & <b>Email HS PPT Notifications</b>	F	July 6, 2018				
▪ Mail registration appointment cards and probationary mailers to students without an e-mail address	M	July 9, 2018				
▪ FYE data deadline input	T	July 10, 2018				
▪ Registration begin for Special Populations (DSPS, EOPS, CW, FY, Mil & Vets)	M	July 16, 2018				
▪ Registration by Appointment ( <i>All other students by priority</i> )	T	July 17, 2018				
▪ FYE registration	F	July 20, 2018				
▪ A.S. membership validation stickers available to students in A.S. Office on campus	T	July 31, 2018				
▪ Open registration begins – <b>Note: Students applying after July 5 will register on this date</b>	M	August 6, 2018				
▪ Walk-in registration begins - Special Admission High School and Joint Diploma students	M	August 13, 2018				
▪ Residency determination date for all sessions	U	August 19, 2018				
▪ <b>Add/Drop/Refund Deadline</b> (Primary Session)	F	August 31, 2018				
▪ Pass/No Pass Grade Option Deadline (Primary Session)	F	September 21, 2018				
▪ <b>Withdrawal Deadline</b> (Primary Session)	F	October 26, 2018				
▪ GRADES for Fall available on Reg-e beginning	M	January 7, 2019				
<b>REPORTS &amp; NOTIFICATIONS</b>						
▪ Stop-out students notified by e-mail they can request appointments for Fall	F	June 1, 2018				
▪ Active Military/Veterans reminder e-mail to provide documents for priority registration eligibility	F	June 1, 2018				
▪ FA Health Fee Deferment report (Weekly on Fridays through Census 8/31/2018)	F	July 27, 2018				
▪ Online only FA student report	M	July 30, 2018				
▪ Corequisite Drops ( <b>2 weeks prior to beginning of term; Weekend After OD &amp; Census</b> )	F	Aug 3, 24 & 31, 2018				
▪ Reminder email to students with appointments but who have not registered	F	August 3, 2018				
▪ CalWorks - Persistence Report – Run day prior to Open Reg.	F	August 3, 2018				
▪ Online only students residing in a restricted state - ( <b>reports</b> ) <i>Send emails Wed. 8/8 &amp; 8/15</i>	M	Aug 6 & 13, 2018				
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><b>Holidays - Reg-e Not Available:</b> July 4, September 3, November 12 and 22-24</td> <td style="width: 50%; border: none;"><b>Thanksgiving Week</b></td> </tr> <tr> <td style="border: none;"><b>Extended Hours:</b> Friday, Aug 17 &amp; Friday, Aug 31 (open 8:00 a.m. - 5:00 p.m.) Monday, Nov 19 &amp; Tuesday, Nov 20 (8:00 a.m. - 4:30 p.m.)</td> <td style="border: none;">Saturday, August 18 (open 8:00 a.m. - 1:00 p.m.) Wednesday, Nov 21 (Non-Service Day) <b>Reg-e Available</b></td> </tr> </table>			<b>Holidays - Reg-e Not Available:</b> July 4, September 3, November 12 and 22-24	<b>Thanksgiving Week</b>	<b>Extended Hours:</b> Friday, Aug 17 & Friday, Aug 31 (open 8:00 a.m. - 5:00 p.m.) Monday, Nov 19 & Tuesday, Nov 20 (8:00 a.m. - 4:30 p.m.)	Saturday, August 18 (open 8:00 a.m. - 1:00 p.m.) Wednesday, Nov 21 (Non-Service Day) <b>Reg-e Available</b>
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FINAL 05/31/18

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<b>REPORTS &amp; NOTIFICATIONS (Continued)</b>		
▪ LCOM classes - Warning e-mail to students that they will be dropped and moved to other CRNs	M	August 13, 2018
▪ Add codes produced for opening day (Mesa to pickup)	W	August 15, 2018
▪ Welcome e-mail/enrollment schedule to all currently enrolled Fall students	U	August 19, 2018
▪ Veterans receiving BOGW report (monthly)	M	August 20, 2018
▪ Foster Youth report to campuses	T	September 4, 2018
▪ Veterans report to campuses (Enrolled students with a veterans status and code)	W & F	Sep 5 & Oct 12, 2018
▪ Withdrawal deadline reminder e-mail for primary session (October 26)	F	October 19, 2018
▪ CalWorks - Report of enrolled CalWorks students (Weekly) & Zero Unit CalWorks Students (once)	M	November 26, 2018
<b>SSSP Email Notifications</b>	<b>Day</b>	<b>Date</b>
Weekly to new Matriculates about SSSP services and Priority Registration	F	May 4, 2018
Continuing Students missing one or more SSSP service	F	June 1, 2018
Students missing transcripts	F	June 1, 2018
Students with abbreviated EdPlan for 2+ terms and will lose priority	F	June 15, 2018
Students concurrently enrolled at another institution told to update status on Reg-e	F	June 15, 2018
Students with 75-99 units warned they will lose priority if they reach 100 units	M	August 13, 2018
Students with a CSUGE/IGETC EdPlan told to get a comprehensive EdPlan	M	August 13, 2018
Notice to students on probation at risk of losing priority and CCPG ( <i>Community College Promise Grant, formerly BOGW</i> )	M	August 13, 2018
Notice to disqualified students of losing priority and CCPG ( <i>Community College Promise Grant, formerly BOGW</i> )	M	August 13, 2018
<b>PARKING – AUTOMOBILE/MOTORCYCLE (Parking Permits Valid Aug. 7 to Dec. 17, 2018)</b>	<b>Day</b>	<b>Date</b>
▪ Mail parking permits purchased and paid by July 28	M	July 30, 2018
▪ Mail parking permits purchased and paid by Aug 4	M	August 6, 2018
▪ Mail parking permits purchased and paid by Aug 11	M	August 13, 2018
▪ <b>Parking permits purchased after August 11 (Pickup at College Police)</b>		
<b>DROP FOR NON PAYMENT</b>		
<b>REGISTRATION DATES</b>	<b>WARNING</b>	<b>DROP DATE</b>
July 16- 19	July 20	July 28
July 20 - 26	July 27	August 4
July 27 - August 2	August 3	August 11
August 3 - August 9 and ----- August 10- 18 whose classes begin the week of August 20 (Primary Opening Day)	August 10	August 18
August 10 - 16 and ----- August 17 - 25 whose classes begin the week of August 27	August 17	August 25
CENSUS DROP: August 17 - 23 and ----- August 24 - 31 whose classes begin the week of September 4	August 24 & 29	August 31