

SDCCD Spring 2022 College Processing Calendar

Spring Semester January 31 - May 28, 2022 // Intersession January 3 - 29, 2022

IMPORTANT DEADLINES & PROCESSES		Day	Date
▪	New Applications: Welcome- Residency/Military/HS/FY/HLY (S32), DAAPP (S39), Annual Disclosure (S27), SSSP & Priority Reg (S60), Milestone Info (S64), TitleIX (S65), Placement Assist (S67)	Tue	9/7/2021
▪	Bookstore Interface starts (Outbound for Faculty to start selecting books)	Fri	10/1/2021
▪	Deadline for Students to Appeal Loss of Priority Reg (Appt Term) or CCPG	Thu	10/14/2021
▪	Display Term Docs: Key Dates/Bus/Fees/Honors/Hours/Class Deadlines/Policy/QuickSteps/Guide to College	Mon	10/18/2021
▪	Class schedule available ONLINE	Mon	10/18/2021
▪	Deadline for Colleges to submit appeals to District for Loss of Priority (Appt Term) or Loss of CCPG	Wed	10/20/2021
▪	Application Deadline: Last day to apply to receive a registration date prior to Open Enrollment	Fri	10/22/2021
▪	Deadline to enter data for Priority Appointments: DSPS, EOPS, CalWORKs, Foster & Homeless Youth, Active Duty, Veterans & Athletes	Fri	10/22/2021
▪	Generate Appointments, Term Activate, Student Groups, Assign Appt Times	Mon	10/25/2021
▪	Display Appointment in mySDCCD & Appointment Email (S36)	Wed	10/27/2021
▪	Registration - SpecPops (DSPS, EOPS, CW, FY, Homeless, Intercollegiate Athletes, Military & Vets)	Thu	11/4/2021
▪	Registration by Appointment Begins	Fri	11/5/2021
▪	Class schedule Mailed/Sent to Campus	Wed	12/1/2021
▪	Registration - High School and Joint Diploma students	Thu	12/2/2021
▪	Permission Numbers for restricted Classes/Programs displayed in Faculty Portal	Fri	12/3/2021
▪	Open Registration	Mon	12/6/2021
▪	All Permission Numbers displayed in Faculty Portal (Manual Generation for Classes starting afterward)	Sat	1/1/2022
▪	Opening Day - Intersession Begins	Mon	1/3/2022
▪	Parking permits to be Picked up on campus if purchased after 12 noon on:	#N/A	#N/A
▪	Student Parking Permits Mailed on 1/10 and 1/24: (If they are paid and processed on the Prior Wednesday at noon: 1/5, 1/19)	Mon	1/24/2022
▪	Bus Pass (Semester) go on Sale (S88 email)	Mon	1/24/2022
▪	Residency determination date for all sessions	Sun	1/30/2022
▪	Opening Day - Primary 16 Wk Session Begins	Mon	1/31/2022
▪	Add/Drop/Refund Deadline (Primary 16wk Session)	Fri	2/11/2022
▪	Instructor Census Drop Deadline - At NOON - Primary Term	Mon	2/14/2022
▪	Deadline for Graduates to Apply for ADT	Tue	2/15/2022
▪	Pass/No Pass Grade Option Deadline (Primary Session)	Mon	3/7/2022
▪	Deadline for Graduates to be in Spring Commencement Program	Tue	3/15/2022
▪	8 week2 Session Begins	Mon	4/4/2022
▪	Withdrawal Deadline (Primary Session)	Fri	4/15/2022
▪	Deadline to Apply to be a Spring Graduate	Sat	4/30/2022
▪	GRADES Due (Faculty) (Deadline for Positive Attendance Hours)	Fri	6/3/2022
▪	EOT GRADES Processing (Acad Standing, Holds, DQ Drop from Future Enrollment, Repetition Violations)	Thu	6/9/2022
▪	Hold Transcript for Final Grades - Release Date	Mon	6/13/2022
▪	Diploma File to Michael Sutter	Thu	6/30/2022

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EMAILS & REPORTS		Day	Date
▪ Email	New Applications: Welcome- Residency/Military/HS/FY/HLY (S32), DAAPP (S39), Annual Disclosure (S27), SSSP & Priority Reg (S60), Milestone Info (S64), TitleIX (S65), Placement Assist (S67)	Tue	9/7/2021
▪ Email	(S10) Faculty - TAO Assignment Acceptance Notification - Online in Faculty Portal	Mon	10/25/2021
▪ Rpt	Appointment Counts - by Date, Time and Group	Wed	10/27/2021

▪ Email	(S14) Intersession / Spring Expectations	Thu	10/28/2021
▪ Email	Student Registration: Reg Activity (S43), Classes in Cart-not enrolled (S31), Canvas Invite(S49), Class Cancelled(S90), Waitlist Emails ((S54) Gen info, (S53) Next to Enroll But Blocked, (S61) Auto Enrolled-Pay Fees)), Work Experience Training (S81 & S82)	Fri	11/5/2021
▪ Email	(S43) Registration Activity (Add/Drop/Waitlist) - Warning to pay fees - Utilize FA/VA/Payment Plan options	Fri	11/5/2021
▪ Email	(S34) Reminder to Pay fees (or sign up for FA, Payment Plan, VA) also sent on 12/7/2021 and 12/12/2021	Thu	12/2/2021
▪ Email	(S25) Students in CHIL development classes need Immunization	Thu	12/2/2021
▪ Rpt	CalWorks Persistence – Run day prior to Open Reg.	Fri	12/3/2021
▪ Email	(S51) Students with an Appointment but not registered	Tue	12/7/2021
▪ Email	Faculty Reminders - Opening Day (S20), Add/Drop Deadline(S15), Census Enrlmnt(S28), Withdrawal Deadline(S16), Grades Deadline(S17), Reminder to "POST" Grades(S68)	Thu	12/16/2021
▪ Email	(S35) - Deadline Reminder for ADT and to Apply for Graduation	Wed	1/19/2022
▪ Email	(S45) Students in LCOM classes - Warning them that they will be dropped and moved to linked CRNs	Mon	1/24/2022
▪ Email	(S44) - Opening Day email w/class schedule, how to 'crash a class', Online Class info, Parking, Health & Safety	Fri	1/28/2022
▪ Email	(S19) College Flex Deadline reminder	Mon	1/31/2022
▪ Email	(S35) - Invite to Apply for Graduation	Mon	2/14/2022
▪ Email	(S84) Notification of Emergency Alert System - Update EMRG Phone Type & (S79) DSPS email - Update Cell Phone	Thu	2/17/2022
▪ Email	(S52) -Withdrawal deadline reminder - Primary Session	Thu	3/24/2022
▪ Rpt	EOT Reports: Missing/Late/Lapse Grades, Repeats Faculty Who Did Not Turn In Grades (Query)	Mon	6/6/2022
▪ Email	EOT Emails (S06) Probation - Acad Stand/Lack of Progress (at risk of losing CCPG and Priority), (S07)Disqual-Prov/HS/JD, (S01) Disqual-dropped from future enrlnmt, (S03) Disqual - 1st, 2nd, 3+, (S57)Approaching 100 units will lose priority	Mon	6/13/2022
PAYMENT PLANS			
		Day	Date
▪ Email	(S92) Payment Plans Available, (S93) Payment Plan Information after Signing up - Daily	Fri	11/5/2021
▪	Payment Plan 1: Open Enrollment 11/04/21 - 12/11/21 - (Installment Dates: 01/15/22; 02/15/22; 03/15/22)	Sat	1/15/2022
▪	Payment Plan 2: Open Enrollment 12/12/21 - 01/15/22 - (Installment Dates: 02/15/22; 03/15/22; 04/15/22)	Tue	2/15/2022
▪	Payment Plan 3: Open Enrollment 01/16/22 - 02/11/22 - (Installment Dates: 03/01/22; 04/01/22; 05/01/22)	Tue	3/1/2022
DROP FOR NON-PAYMENT (DNP) (Suspended Spring 2022)			
PROOF OF VACCINATION / TESTING			
		Day	Start Date
▪	When vaccination card uploaded, an S33 positive service indicator and VAXX or VAX2 Student Group applied.	Daily	11/4/2021
▪ Email	(P05) Exempted students will need to be tested weekly.	Wed	10/27/2021
▪ Email	(P03) Faculty notified of enrolled students who have not met testing requirements. (Green Pass)	Daily	1/28/2022